

MINUTES OF THE BOARD OF CHURCHILL COUNTY COMMISSIONERS

155 N. Taylor St., Fallon, NV 89406

January 17, 2024

Call to Order:

The regular meeting of the Board of County Commissioners was called to order at 1:15 PM on January 17, 2024.

PRESENT:

Commissioner Myles Getto
Commissioner Harry Scharmann
Commissioner Justin Heath
County Manager Jim R. Barbee
Comptroller Sherry Wideman
Deputy District Attorney Joseph Sanford
Deputy Clerk to the Board Pamela D. Moore
Deputy Clerk Julianne Ikonen
Clerk/Treasurer Linda Rothery

ABSENT:

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Chairman Getto asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Julianne Ikonen, Deputy Clerk, that the Agenda for this meeting was posted on the 10th day of January, 2024, between the hours of 1:00 and 5:00 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Commissioner Justin Heath made a motion to approve the agenda as submitted.

Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- December 20, 2023, Departmental Tours.

The Minutes of the Departmental Tours conducted on December 20, 2023 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Commissioner Harry Scharmann made a motion to approve the Minutes of the Departmental Tours conducted on December 20, 2023 as presented. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

B- December 20, 2023.

The Minutes of the meeting conducted on December 20, 2023 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Commissioner Harry Scharmann made a motion to approve the Minutes of the regular meeting conducted on December 20, 2023 as presented. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

A- Consideration and possible action re: Update of current activities, plans, or actions related to the Bureau of Land Management's Carson City District.

Kim Dow, District Manager, Bureau of Land Management, will provide an update of current activities, plans, or actions related to the Bureau of Land Management's Carson City District.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Kim Dow, Acting Field Manager, reported on the presentation.

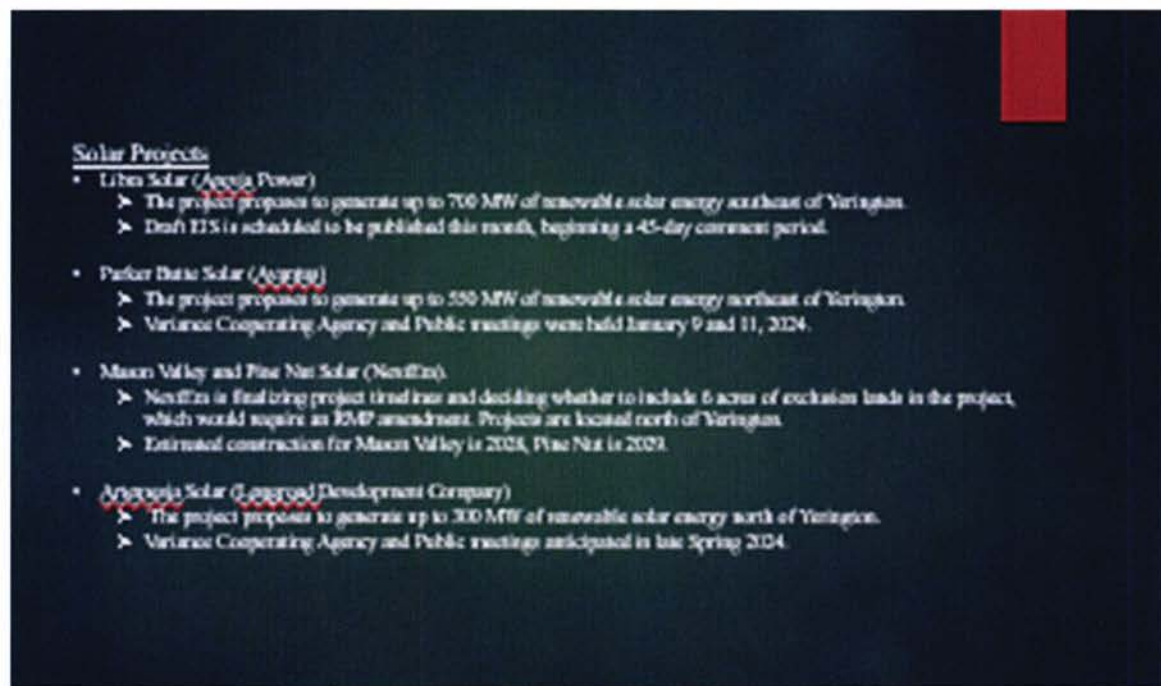


There aren't any new updates on the Diamond Flat project. We are continuing to consult with the Walker River Paiute Tribe and this will continue so we can move forward with the project.

Regarding the Wabuska Exploration Geothermal project, the E.A. was published in November 2023 and public comment closed on December 6, 2023. The next step was to prepare a finding of: No Significant Impact and the Decision Record, which we anticipate sometime in the spring of 2024.

The Dixie Meadows project has determined there needs to be additional **NEPA**, so we are coordinating with the Fish and Wildlife Service and ORMAT on additional data needs for the baseline that will support the official **NEPA**.

There are no new updates on the Coyote Canyon Project. We are still collecting the baselines and ORMAT is collecting the data that they will send to us.



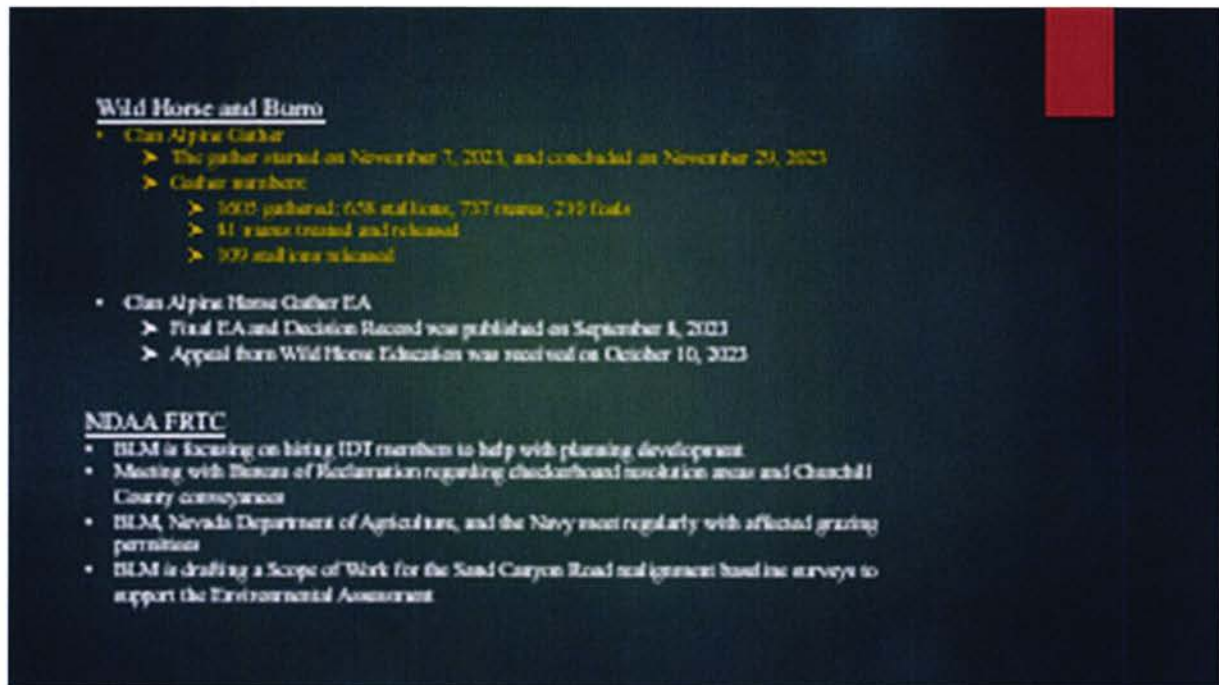
The Libra Solar Project proposes to generate about 700 Megawatts of solar energy. This project is located southeast of Yerington.

The Parker Butte Solar Project proposes to generate up to 550 Megawatts of solar energy northeast of Yerington. This one is in a variance space, which is in a process to approve the need. There was a public meeting to discuss the variance.

The Mason Valley and Pinenut Solar Project are two different projects but have been put under one EIS. The product timelines are being finalized. There is a six-acre area that is of interest.

They are deciding if they want to use this area. These projects are located north of Yerington. Their estimated construction time is 2028 for Mason Valley and 2029 for Pinenut.

The Artemesia Solar Project proposes to produce up to 300 Megawatts of solar energy. This one is also north of Yerington. This one is also in the variance stage. These open meetings are scheduled for late January or early February 2024.



The BLM completed their Clan Alpine gathering of mustangs and burros. The gathering of the animals started on November 7th and ended on November 29th. A little over 1,500 animals were gathered. Eighty-one mares were treated and released and one-hundred and nine stallions were also released. The remainder we removed from the area. There is an ongoing appeal filed regarding this gathering.

Ms. Dow said the NDAA's information is the same as what was reported at the last meeting. We are continuing to move forward with everything on our end, it is just taking time to work through all the new legislation.

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Vero Fiber Optic Line

- Vegas to Reno, project is being managed by the BLM NVSD with local office support - across 3 BLM offices- Carson City, Battle Mountain, and S. NV District
- Proposed action crosses 8 counties: Washoe, ~~Sage~~, Lyon, Churchill, Mineral, Nye, Esmeralda, and Clark
- 450-mile buried fiber optic line
- Approximately 55 acres of linear ROW
 - An amendment to the project Biological Opinion (BO) is ongoing. The amendment will include Willow hybrid and/or Sandpiper willow riparian. The BLM is expecting the impact to these species to be no-effect. The amended BO is expected within the next few weeks.
 - The 30-day public comment period for the preliminary EA closed on January 10, 2024.
 - The BLM and environmental contractors are revising the EA based on input from the public.



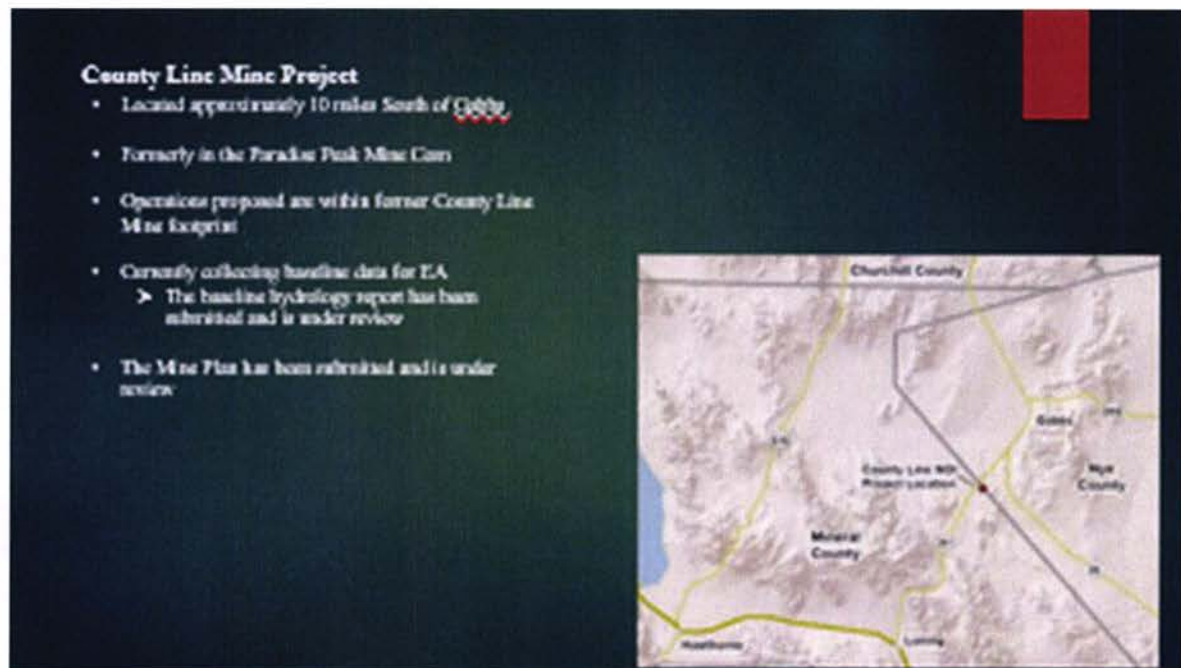
The Vero Fiber Optic Line is the project where we put a line from Las Vegas to Reno. This line is being managed by the state office. There is an amendment that will be completed within the next few weeks.

Green Link West- being managed out of the NVSD with support from office

- 477-mile transmission line between Reno and North Las Vegas
- Spans portions of Clark, Nye, Esmeralda, Mineral, Storey and Washoe Counties
- BLM anticipates release of the Draft EIS for 90-day public review and comment period in mid-2023
- BLM will publish a Notice of Availability in the Federal Register announcing the review and comment period
- Notification will also be made to local media and to parties on the project mailing list
- BLM National NEPA Register (link to project)
<https://openlink.blm.gov/openlink-us/project/201791310>



The Green Link West Project is the large transition line from Las Vegas up to Reno. There are no new updates.



The County Line Mine Project has no new updates, as they are still in the baseline phase. This one will take some time.

Chairman Getto asked if there was any public comment but there was none. This item was presented for informational purposes only and no action was taken.

B- Consideration and possible action re: Approval to proceed with the process necessary to construct the secondary water treatment plant in the current 100-year floodplain.

As the secondary water treatment facility will be constructed in the current 100-year floodplain, Section 24 of the Code of Federal Regulations outlines an 8-step process to determine if the project will have any potential effects on the environment. The first step in this process is advertising and requesting public comments through the "Notice of Early Public Review". This advertisement gives an early opportunity for interested agencies, people, or groups to comment on the project location. If no public comments relating to the plant's location in the 100-year floodplain are received, the project can be constructed under the parameters of County Code, Title 19 – Flood Damage Prevention. The remaining steps of the process address any public comments received and the evaluation of any alternative locations. Alternative locations have already been reviewed as a part of the Preliminary Engineering Report.

FISCAL IMPACT: \$161.30.

EXPLANATION OF IMPACT: Cost of advertising.

FUNDING SOURCE: 760-000-14000 – Projects under construction.

ACTION REQUESTED: Accept

Chris Spross, Public Works Director, made this presentation as outlined above.

Mr. Spross said, as part of a preliminary report on this item, we will need an engineer's review. The stakeholders involved will be contacted with the design plans. There was a comment received from the Bureau of Safe Drinking Water, who notified me that the plant was being built in the current 100-year floodplain. This requires a process for construction in the area. It is an eight-step process. The first step is to put out a Notice of Early Public Review for the public to comment since the project is being built in a floodplain. This has been published. People have fifteen days for comment. The comments will be addressed by the engineer. If there are no comments, we can move forward under Title 19 – Flood Damage.

We can issue a Notice of Explanation of Project Location in the Floodplain. This is presented to the Board of County Commissioners in Churchill County to show that we are in line with our current code.

Chairman Getto asked if there was any public comment.

Commissioner Scharmann asked if this was the one going in at the golf course? Mr. Spross replied yes and said he does not anticipate any issues.

Commissioner Justin Heath made a motion to proceed with the process necessary to construct the secondary water treatment plant in the current 100-year floodplain. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Application for community support funding in the amount of \$5,000 from the Fallon Community Theatre, Inc.

In 2016, the Fallon Community Theatre, Inc. purchased the Fallon Theatre using a Community Development Block Grant (CDBG) to preserve the historic building located in downtown, Maine Street. The theatre operates with the help of volunteers and hosts free second run and classic movies and a wide variety of other events, such as local bands, theatre groups, comedy shows, special concerts, sporting events, community reunion activities, as well as birthday parties and other events. The venue provides for an affordable community entertainment/historic stage for a variety of community events, plays, ceremonies, candidate's nights, etc., and is a downtown anchor.

The Fallon Community Theatre, Inc. is an all-volunteer organization with many local citizens involved in keeping this historic building functioning for the benefit of our community. Community support is key to keeping the doors open and volunteers host several annual fundraisers, along with their sustaining memberships, with generous donations of time and materials for maintenance, repair, and projects that help. Expenses include movie license fees, utilities, insurance, general repairs/maintenance, improvements to the building and replacing the screen in the upper theater.

The last time that the Fallon Community Theatre, Inc. applied for county funds to help support the theatre, was October 16, 2019, and \$5,000 was granted back then to help with some needed

repairs. This Application has been reviewed by the County Manager for completion of required materials and the criteria appropriate to warrant county funding (such as: non-profit status, funding sources, community benefit, etc.).

FISCAL IMPACT: \$5,000 +/-.

EXPLANATION OF IMPACT: The Miscellaneous Grants line item of the Community Support Budget was funded for FY24 with \$27,000. As of today, the budget remaining for miscellaneous applications is \$16,125 through June 30, 2024 or until exhausted.

FUNDING SOURCE: Community Support / Miscellaneous Grants (100-401-70300)

ACTION REQUESTED: Accept

Star Olsen, Fallon Community Theatre, Inc., said they are requesting \$5,000.00 to help fund the movies that are shown to the community for free. Four movies are shown each weekend. There are other free events at the theatre, as well. There are other events at the theatre that would not be involved with this money.

Jim Barbee, County Manager, said this is the first time the theatre has requested funds since 2019, they meet all the qualifications, and there are funds available that would cover this request.

Chairman Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve funding for the Fallon Community Theatre, Inc. in the amount of \$5,000.00. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Approval of modification of the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) grant.

Social Services was awarded a yearly grant for the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) to provide direct services related to harm reduction and reduction of recidivism in the jail system. The first year was a sub-award passed through Carson Partnership. During the mid-funding cycle, the original grantee, the State of Nevada Attorney General's Office, removed Carson Partnership as the sub-grantee and started the implementation of direct funding agreements with sub-receipt, such as Churchill County Social Services, which were presented back in August 2023. During the review process by the AG's office, it was found many sub-grantees, such as ourselves, had not received reimbursements for the grant, as far back as January 2023. The AG's office worked with COSSAP to obtain approval to modify our new Agreements to allow for the AG's Office to pay back to as far as January 1, 2023.

The modification being presented will allow for Social Services May-June 2023 reimbursements to be approved and paid.

FISCAL IMPACT: Modification to include reimbursements from PFY.

EXPLANATION OF IMPACT: Increasing FY24 award to allow for prior expenses

FUNDING SOURCE: COSSUP Grant.

ACTION REQUESTED: Accept

Shannon Ernst, Social Services Director, made this presentation as outlined above.

Ms. Ernst said we would like to have authorization for the Chairman to sign so we can modify and put the \$17,000.00 in with the current award with the Attorney Generals office.

Chairman Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the modification as presented and to authorize the Chair to execute the same. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

E- Consideration and possible action re: Approval of a construction Contract between Churchill County and Hammon Construction, in the amount of \$66,829, to complete modification of the entryway located at 270 South Maine Street.

In a review of 270 South Maine Street, it was determined to increase access, security, and client privacy. There would need to be two additional entrances added to the Maine Street entrance, and replacement of front windows to partial walls and a reduced window size. The two additional entrances will allow for the current entry to become administrative restricted access and the two entries to be designated public access.

The project was presented to four vendors, with two providing bids. Hammon Construction was the lowest bidder.

FISCAL IMPACT: \$66,829.

EXPLANATION OF IMPACT: Total project cost for entryway.

FUNDING SOURCE: Social Services indigent budget / Capital Projects - will require modification.

ACTION REQUESTED: Accept

Shannon Ernst, Social Services Director, made this presentation as outlined above.

Ms. Ernst said the bid from Hammon Construction also includes changes to the windows in the front where there will be a stucco wall six feet high. The wall complies and I am asking to have the bid accepted and the Contract executed.

Chairman Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve the construction Contract as presented and to further authorize the Director of Social Services to execute the same. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

F- Consideration and possible action re: Ratification of an Agreement between Churchill County Social Services and the State of Nevada, Department of Health and Human Services, in the amount of \$106,780, for delivering community services to individuals and families at risk.

As the federally designated Community Action Agency for Churchill County, Social Services has been awarded \$106,780 to provide community outreach and poverty intervention services. The goal of the community action act is to increase community awareness of poverty, build community capacity to reduce poverty, and overall awareness of poverty.

Churchill County Social Services provides case management, outreach, and education to meet those requirements. Annually, a Community Resource Day is held to further build education on resources available in the community.

FISCAL IMPACT: Total- \$106,780.

EXPLANATION OF IMPACT: Personnel- \$105,436; Travel \$1,344.

FUNDING SOURCE: Federal Community Services Block Grant - Paid through State of Nevada Grants Management Unit .

ACTION REQUESTED: Accept

Shannon Ernst, Social Services Director, made this presentation as outlined above.

Ms. Ernst said this grant is an annual one received from HHS. The action plan was completed so the grant could be awarded. The funds are key in supporting our Community Day and staff for case-management and other requirements.

Chairman Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve and ratify the Agreement as presented. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

Letters Received:

A- Notification from the Fallon Golf Course Board of Directors of the Reappointment of Alan Kalt and Gary Fowkes to additional two-year terms from January 1, 2024 to December 31, 2025.

The Fallon Golf Course Board of Directors provides notification of the Reappointment of Alan Kalt and Gary Fowkes to additional two-year terms from January 1, 2024 to December 31, 2025.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

B- Nevada Board of Wildlife Commissioners' letter to the Board of County Commissioners requesting encouragement of participation in their meetings by the County Advisory Board to Manage Wildlife members.

The Nevada Board of Wildlife Commissioners provides a letter to the Chair of the Board of County Commissioners requesting encouragement of participation in their meetings by the County Advisory Board to Manage Wildlife (CABMW) members. The 2024 schedule of meetings is provided with the letter.

Wildlife Commission meetings provide a direct channel for local perspectives and insights, fostering a more comprehensive understanding of the unique challenges and opportunities that directly impact our state's wildlife and its habitats. Additionally, it promotes dialogue and cooperation among diverse stakeholders, contributing to well-informed decision-making processes. The board requests that the Board of County Commissioners ensure that Churchill County's CABMW members actively participate in the Wildlife Commission meetings by sending a representative. By having the CABMW members present, it will ensure that the decisions made reflect the collective wisdom of our communities and lead to sustainable outcomes that align with the interests of both our citizens and our environment.

This item was placed on the next Agenda for the Churchill County Advisory Board to Manage Wildlife. This board meets a few days prior to each of the state's meetings to discuss items on the state's Agenda and then provides feedback and input on those items. Members have also participated in the state's meetings, including the meeting held in Fallon, Nevada in August 2023.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

New Business:

A- Consideration and possible action re: Approval of a new position of Legal Secretary for the Public Defender's Office and a new position of Evidence/Civil Specialist for the Sheriff's Office, at a combined cost of approximately \$65,000 in Fiscal Year 2024.

Staff has become aware of a need to have two positions filled within the county. As the Public Defender's Office looks at needing additional attorneys and legal support heading into the new Fiscal Year, staff is requesting approval of one full-time Legal Secretary now, which would allow that person to be trained and to get up to speed before the staffing levels of the office expand. Additionally, the Sheriff's Office has a part-time Fingerprint Technician position that has never been filled and has a need for an employee to help support evidence handling and disposition. These duties are being combined into one full-time position (called Evidence/Civil Specialist) which will perform both duties, as well as provide administrative support to the Sheriff's Department.

The Legal Secretary job description is already established and approved and is assigned to Pay Grade 46. The Evidence/Civil Specialist position has a newly drafted job description, which combines evidence duties and the Fingerprint Technician duties into one job description (following consultation with the Sheriff). Both the Evidence Custodian and Fingerprint Technician positions are currently allocated to Pay Grade 39, so it is recommended the new position be assigned to the same Pay Grade. Approval of this new position would remove the Fingerprint Technician position from the county's inventory of positions.

FISCAL IMPACT: Approximately \$66,000.

EXPLANATION OF IMPACT: This is the estimated cost (salary and benefits) for the remainder of FY 24. The costs for a full Fiscal Year are approximately \$155,000.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Geof Stark, Human Resources Director, made this presentation as outlined above.

Chairman Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve the following new positions: 1) full-time Legal Secretary for the Public Defender's Office at Pay Grade 46; 2) full-time Evidence/Civil Specialist for the Sheriff's Office at Pay Grade 39; and 3) approval to hire for those positions immediately. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval of a Courier position for Churchill County Social Services at an estimated cost of \$23,000.

At the County Commissioners' meeting on January 4, 2024, the board approved a sub-recipient Agreement for Churchill County to receive funds to implement a courier service for all of rural Nevada to increase sample processing for infectious diseases at the Churchill County Laboratory. The project fills a gap that has been identified to support increased testing of infectious diseases. In order to implement the service and hire a Courier, the county needs to approve a job description for a Courier and assign it to a Pay Grade.

The job description for a Courier was drafted based on discussions with the Social Services Director. The grant submittal calculated the Courier's wages at Grade 30 (starting at \$15.40/hour). This is the same Pay Grade as the Transportation Specialists (aka Meals on Wheels Drivers) at the Life Center. Staff requests approval of the job description and requests that it be assigned to Pay Grade 30. Staff also requests permission to post for the job right away. FISCAL IMPACT: Approximately \$23,000.

EXPLANATION OF IMPACT: The estimated fiscal impact is based on wages and benefits for the remainder of FY24. The full-year cost of the position is approximately \$58,000. The position is funded by grant funding.

FUNDING SOURCE: Grant funding.

ACTION REQUESTED: Accept

Geof Stark, Human Resources Director, made this presentation as outlined above.

Chairman Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the job description for a Courier position, assign it to Pay Grade 30, and to approve the immediate recruitment for the position. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

C- Consideration and possible action: Approval of an Invitation for Bids to renovate portions of 101-151 N. Maine Street to accommodate expansion of the Public Defenders' Offices.

The Department of Indigent Defense recently completed a study and adopted regulations requiring Churchill County to expand public defense operations to include 7.4 attorneys, 2 investigators, and 4 support staff. The Churchill County Public Defender and Alternate Public Defender currently operate out of offices in the Churchill County Administrative Building and the Old Post Office. Neither office space can support the expansion of additional staff, let alone the significant expansion required by these regulations.

The county originally purchased 101-151 N. Maine Street (the L Building) for other purposes and recently entered into an Agreement to renovate a portion of the building for Sheriff's Office use. Located near the Justice Complex, the space is well suited to use by the Public Defender's office and approximately 5,000 sq. ft. of space is available to meet the required expansion of personnel. Expected renovations include: removing and replacing carpet, windows, and doors, texturing and painting, replacing the roof, renovating existing bathrooms, stuccoing the exterior, and otherwise preparing the building for occupancy by separate Public Defender offices.

FISCAL IMPACT: Unknown, will require approval of final bids.

EXPLANATION OF IMPACT: It is unknown at this time.

FUNDING SOURCE: To be determined.

ACTION REQUESTED: Accept

Joseph Sanford, Civil Deputy District Attorney, made this presentation as outlined above.

County Manager Jim Barbee said that this is a mandate of the Indigent Defense Board. We have been in communication regarding the cost of this expansion. They cannot cover capital improvements but, upon completion, we will be charging a lease against the Public Defender's office that will be reimbursed to them through the Indigent Defense Fund.

Chairman Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve the request for bids to renovate portions of 101-151 N. Maine Street. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Advanced Step Appointment upon Promotion of Chris Spross to Assistant County Manager/HR Director at an additional cost of \$17,200 per year.

A recruitment was recently conducted for the position of Assistant County Manager/HR Director for Churchill County. The County Manager and Human Resources Director completed interviews on January 9, 2024. The position had 40 applicants; three were interviewed. At the end of the interviews, one candidate stood out - Chris Spross.

Mr. Spross has worked for the county for three and a half years, having stepped into the Public Works Director position in September of 2020. His qualifications and ability are exemplary and

he comes in with working knowledge of several of the county departments and staff.

Title 3 of the Churchill County Code (Section 3.32.040) says that a promoted employee "shall be placed on the lowest step in the higher range that provides a two-step increase over the salary last received". This would put Mr. Spross at Step 5 of Grade 86 (\$140,961 annually). Title 3 also indicates the county board may approve an advanced step appointment within a salary range to:

1. Meet a difficult recruiting problem; or
2. Employ a person who possesses superior qualifications.

Staff believes the current circumstances meet the first category. While 40 applications were received, there were a very small number who were qualified enough to gain an interview. Mr. Spross' knowledge of the county and his ability to adapt and grow are critical to the success of this new position. Staff respectfully requests the Board of County Commissioners to approve promoting him at an advanced step. Based on a review of the pay range, Mr. Spross' qualifications, and discussions with Mr. Spross, staff requests the board to approve hiring Mr. Spross at Step 7 of Pay Grade 86 (\$148,116 annually).

In addition, due to the nature of the position, staff requests a car allowance for Mr. Spross in the amount of \$600 per month. This is the same car allowance he receives in his current position. He would receive this allowance in lieu of the county providing him with a vehicle.

FISCAL IMPACT: Approximately \$17,231 for a full year.

EXPLANATION OF IMPACT: The fiscal impact is based on the costs of salary and benefits for hiring Mr. Spross two steps higher than the normal two-step increase. This also includes a calculation for the car allowance. This number is based on a full 12 months of salary.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Geof Stark, Human Resources Director, made this presentation as outlined above.

Mr. Stark said this increase would be effective February 26, 2024 but I did not get this in the motion.

Chairman Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the advanced step placement of Chris Spross to Step 7 of Grade 86 (\$148,116 annually), effective February 26, 2024. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

Consent Items:

A- Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.

A Fund Balance Report is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each fund for Churchill County as required by NRS 251.030 and NRS 354.290.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

B- Consideration and possible action re: Recorder's Monthly Apportionment Report for December 2023 totaling \$10,686.80 in revenue.

Churchill County Recorder, Tasha Hessey, provides her Recorder's Monthly Apportionment Report for December 2023 totaling \$10,686.80 in revenue for the month.

FISCAL IMPACT: \$10,686.80 in revenue.

EXPLANATION OF IMPACT: Fees to help off-set services provided.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

C- Consideration and possible action re: Recorder's 2nd Fiscal Quarter Real Property Transfer Tax (RPTT) Report for the period of October - December 2023.

Recorder, Tasha Hessey, provides her 2nd Fiscal Quarter Real Property Transfer Tax Report (RPTT) for October - December 2023. Further details can be obtained by reviewing the report.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

D- Consideration and possible action re: Recorder's 2nd Fiscal Quarter Mining Claim Filing Fees Report for the period of October - December 2023.

Recorder, Tasha Hessey, provides her 2nd Fiscal Quarter Mining Claim Filing Fee Report for the period October - December 2023 required by NRS 517.185. Details can be obtained from reviewing the report.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

E- Consideration and possible action re: Sheriff's Fourth Quarter Death in Custody Report showing no deaths at the Churchill County Law Enforcement Facility for the quarter.

Nevada Revised Statutes require the Sheriff to provide a quarterly Death in Custody Report. Sheriff Hickox provides his 4th Quarter Death in Custody Report showing no deaths at the Churchill County Law Enforcement Facility for that period.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

F- Consideration and possible action re: Sheriff's Civil Report for December 2023 showing a total of \$30,233.75 in revenue for the month.

Sheriff Richard Hickox provides his Civil Report for the month of December 2023 showing a total of \$30,233.75 collected as revenue for the month. This report is provided for the board's consideration and acceptance.

FISCAL IMPACT: \$30,233.75.

EXPLANATION OF IMPACT: Fees collected help to off-set the costs for providing the services.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

G- Consideration and possible action re: Notification of Application received for proposed protected person 2310DC1145 and closure of the investigation due to inability to verify individual and lack of ability to locate.

Notification of Protected Person Application that was closed due to being unable to verify the individual and lack of ability to locate.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Chairman Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve the Consent Agenda as submitted. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Consider Future Agenda Items:

There were no future Agenda items suggested.

Commissioner and Management Staff Reports:

Chairman Getto reported on the following topics:

- RTC meeting.
- Fire Board meeting.

Commissioner Scharmann reported on the following topics:

- CWSD meeting.

Commission Heath reported on the following topics:

- Lahontan Conservation District meeting.

County Manager Barbee reported on the following topics:

- We are working on the budget.
- There are staff at Ranchharrah arena working to bring equipment back per the donation.
- We are watching the weather to see what is coming in the next four weeks to see what the Spring thaw is going to be.

Comptroller Widemann had nothing to report.

Civil Deputy DA Sanford reported on the following topics:

- I will be attending the Nevada Water Resource Association Conference with Chairman Getto.

Deputy Clerk to the Board Moore reported on the following topics:

- The Presidential Primary is coming up February 6th.
- Early voting starts on Saturday, January 27th. It will run for one week, through February 2nd.
- Our office has been very busy answering questions on the phone and in person as to why their candidate is not on the ballot. We are doing our best to get the information out to the public. We made a handout for the public that will help them.
- The Republican Caucus will be held on February 8th at the Rafter 3C from 5:00 – 7:30 PM.

Sheriff Hickox had nothing to report.

Claims and Payroll Transmittals:

The Claims and Payroll Transmittals were submitted for the board's consideration and approval.

Public Comment:

Chairman Getto asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 1:48 PM.

Approved:



Myles Getto, Chairman

Approved:



Harry "Bus" Scharmann, Vice-Chairman

Approved:



Justin Heath, Commissioner

ATTEST:

Linda Rothery, Clerk/Treasurer



Julianne Ikonen, Deputy Clerk