

MINUTES OF THE COALITION FOR SENIOR CITIZENS

155 N. Taylor Street, Fallon, NV 89406
October 23, 2023

Call to Order:

The regular meeting of the Coalition for Senior Citizens was called to order at 4:03 PM on October 23, 2023.

Roll Call:

PRESENT: Member Justin Heath
 Member Karla Kent
 Member Dawn East
 Member Rinnie Barrenchea
 Deputy Clerk to the Board Pamela D. Moore
 Jill Manha, Director, WN Pennington Life Center

ABSENT: N/A

Public Comments:

Chairman Heath asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk to the Board, that the Agenda for this meeting was posted on the 17th day of October, 2023, between the hours of 1:00 and 5:00 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted:

Member Karla Kent made a motion to approve the Agenda as submitted. Member Rinnie Barrenchea seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- September 25, 2023.

The Minutes of the meeting held on September 25, 2023 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Rinnie Barrenchea made a motion to approve the Minutes of the meeting held on September 25, 2023 as presented. Member Dawn East seconded the motion, which carried by unanimous vote.

Appointments:

A- Consideration and possible action re: Approval of matching funds to support the William N. Pennington Life Center to replace flooring at the Life Center in the sum of \$7,700.52 by Carpet Connection.

County staff have asked the Coalition to consider providing matching funds to support the William N. Pennington Life Center to replace flooring at the Life Center in the sum of \$7,700.52.

Jill Manha, Director said there are 2 sections that they are needing replaced at the Life Center, she thanked Don for coming to look at the project. The sections are the family living room area and the multi-purpose room. These are the 2 most high traffic areas and there are stains. Commissioner Heath asked if there was carpet in the multi-purpose room. There is not. There is cracked tile and could be a matter of time before someone trips on these tiles. Commissioner Heath asked if the multi-purpose room was the first room on the right it was confirmed and added that the carpet in front of the fireplace was gross. It is ripped and no longer able to make it any cleaner. The areas will be replaced with laminate throughout. The laminate is a discounted item and available at Carpet Connection. Director Manha said she would also like to replace the furniture. The furniture has had accidents on some of the chairs and couches. It was verified that it is not being replaced with carpet, but with laminate.

FISCAL IMPACT: \$15,401.03.

EXPLANATION OF IMPACT: Replacement of flooring in the living room and multi-purpose room due to wear and tear.

FUNDING SOURCE: 50% Churchill County and 50% Coalition for Senior Citizens.

ACTION REQUESTED: Accept

Jill Manha, Director, WN Pennington Life Center, said there are two sections that need to be replaced. The section that we call the family living room area by the fireplace needs replacing and then the multipurpose room. Those are the two most used areas and there are stains on the carpet. Member East said they are gross. Chairman Heath said does the multipurpose room have carpet? Director Manha said not now. It is vinyl tiles and a couple of them are cracked. It is just a matter of time before they start coming off. Member Kent said are they going to replace the carpet in the area with the fireplace? Director Manha said it will be the exact same. It is one of the biggest discounted products that we can get at Carpet Connection. It will also go into that little kitchen area there and the closet. Chairman Heath said I thought they were going to put carpet in. Director Manha said the county would also like to replace the furniture. It has also been ruined by some accidents. Member Barrencea said I wasn't sure because it is not that old of a building, so I thought how bad the floors can be, but they are bad.

Chairman Heath asked if there was any public comment but there was none.

Member Rinnie Barrencea made a motion to approve matching funds in the sum of \$7,700.52 for new flooring at the Life Center to be completed by Carpet Connection. Member Dawn East seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Discussion and approval of ideas to assist senior citizens.

Board members will provide information and ideas for ways to assist senior citizens and may approve the implementation of ideas.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Barrenchea said Member East talked to Jill about this. She asked Ms. Manha if she thought it was a good idea for the board to do these raffle baskets. Ms. Manha said it is a great idea. I love the idea. I think it will help people to bring others in. Member East said, originally, the intent was for the person to bring someone in who had never been there before. Maybe we could do it to bring in someone who has not been there in 2 years. They might have gone once and then didn't come back again. Member Barrenchea asked if that is something staff can track because we don't want to make it too difficult. Member East said, yes, that is true. Ms. Manha said, potentially, we can track some of them, but I can't guarantee that we can track all of them. If they signed up or registered with the Life Center, we have a tracker for all the events they participated in. Member East said we could just put that out there and then rely on the honor system. Member Kent said can you just refresh my mind – was it going to be once a quarter or once a month? Member Barrenchea said we were going to start with once a quarter and see how it goes and, if it is good, we can bump it up to once a month or something. Member Kent said are we going to buy a basket? Member Barrenchea said do we want to buy one or put one together? Member Kent said we can always buy the components and everything that goes in it. Member Barrenchea said with our money that we have here, right? We could do \$50.00 a basket, so that would be \$100.00 a quarter. Member Kent said would that be \$50.00 a quarter. Member Barrenchea said my thought was, if we give one to the person that brings someone and then one for the new person, that would be two baskets we are giving away in one day because that is going to be an incentive to bring somebody. If we did \$50.00 a basket that would be \$400.00 a year. I thought maybe a basket with some goodies and maybe a \$25.00 gift certificate. Christmas is coming up and I know Walmart does a lot of those salami and cheese things that we could put in the basket. Chairman Heath said we could do a maximum of \$50.00 a basket. Member Kent said we could do a gift certificate supporting a local restaurant or something. Chairman Heath said they all love the Depot.

Member Barrenchea said, "Jill, if we bring the basket to you, can you figure out when it would be best to hand them out or would that be too much for you?" Director Manha said maybe like the first day of the month. Member Barrenchea said we don't really care. It doesn't really matter to us. We could do the basket ahead of time and then you could just pick whatever day works for you. Ms. Manha said Mondays are very good days, there is nothing going on. Chairman Heath said probably Monday would be better. Member Kent said, one more thing is, how are we going to advertise this? Do we need to put together a flyer? Director Manha said I have a gal that does great flyers, so if you just give me anything you want, we can put it on the calendar too and on Facebook. Chairman Heath said you don't have to put it in the paper or anything. Member Kent said we must make sure it just says Coalition. Member Barrenchea said do we want to do it the first month of the quarter or the second month? Director Manha said I think we will just do the first one.

Member Kent said how do we present this so we can cut a check? How do you want me to handle that as the Treasurer? Do you want me to give you the money ahead of time; what do you want me to do? Member East said we need to make sure the places have gift cards. Member Barrenchea said I would be willing to do that and just get reimbursed, if that is okay. That way we know exactly what it is costing, right? I could go in and ask and then get everything.

Member Kent said we are doing this for one of our promotions, but how do we get more of the seniors that feel they are too young to go to the center? The basket idea is good but if you know of anything that we need to do for them and it would be separate from the center, if there is something that is just for seniors or seniors not eating lunch at the center, we are open to any ideas on that. We would like to hear about any ideas you have. Director Manha said I know that several of our younger seniors don't eat lunch, but they like to come and do the activities. The center gets less and less under 60 coming in. Commissioner Heath stated it could be because everyone going back to work, and Covid, but no one has died.

Chairman Heath asked if there was any public comment but there was none.

Member Karla Kent made a motion to approve the implementation of the raffle baskets, one for the member who brings a friend and one for the person who is attending for the first time, on the first Monday of the first month of each quarter as discussed. Member Rinnie Barrenchea seconded the motion, which carried by unanimous vote.

Reports:

A- Consideration and possible action re: Presentation of the Financial Reports for the period ending September 30, 2023.

The board will consider the financial reports for the period ending September 30, 2023.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Kent said the financial statement shows us the balance sheet and then we have the spending and the profit income and expense for September. We had our donations at \$430.19 and some interest income on our CD of \$17.45. We had the reimbursement of our bookkeeper of \$549.00. Our total expenses exceeded the income in the amount of \$101.36. Do you guys like to see this month compared to last month or do you like to see this month compared to last year? Do you like to have more than just this one month at a time? Member Barrenchea said one month at a time is good for me. Chairman Heath said if you get too much, I get lost. There are some reports that I see that I can't make sense of. Member Kent said I just wanted to give an update.

Member East said may I just ask a question? On the short-term CD, what is the interest rate because there are just ridiculous interest rates right now. Member Kent said I will find out and I will get back to you. Chairman Heath said they are around 5% or something. Member East said some of them are now between 7% and 8%. Member Barrenchea said if we have that much

money in there, it sounds low. Chairman Heath said that probably is low. Is our bank account with First Independent Bank? They are struggling right now so they wouldn't be very happy. Member East said they might have another one we could go with. Chairman Heath said that is Western Alliance, they are the ones who have been struggling, like on the verge. They are not a local bank; they are part of the Western Alliance group. Member Kent said but we are covered by FDIC.

Member Kent said one thing too is that we are going to see in the future is that we have a bookkeeper bill of \$660.00 and we have not paid anything yet to Rhonda since she has taken over. We have a check right here. I think there is also a check for a surety bond. It is high because of that audit we went through. Allison, from Disability Services, has all the information she needs, so she doesn't need us to do any more work. It is all now up to her to make sure she processes everything and then that the grant can be finalized. That was a big portion of what we had and then the other one was the one tax return. We had to get it redone for 2021 because, when Joe Lane did it, he did it manually and they would not accept it. It must be done electronically, so we are going to have a big bill from Silva's accounting firm, so we have not seen that one yet. They do have 2021 finished and it got submitted to the IRS and then they are working on 2022 and it is almost ready. Those two bills need to get finalized.

Chairman Heath asked if there was any public comment but there was none.

Member Dawn East made a motion to approve the financial reports for the period ending September 30, 2023. Member Rinnie Barrenchea seconded the motion, which carried by unanimous vote.

Staff or Board comments regarding matters affecting the Coalition for Senior Citizens:

There were no comments.

Consider Future Agenda Items:

Member Kent asked for the financial statement to be on the Agenda again.

Establishment of Next Meeting Dates:

The board agreed to resume meeting quarterly, on the first month of each quarter, on the 4th Monday at 4:00 PM. The schedule for 2024 is as follows: January 22, 2024; April 22, 2024; July 22, 2024; and October 28, 2024. All board members agreed to the above-mentioned dates.

Public Comment:

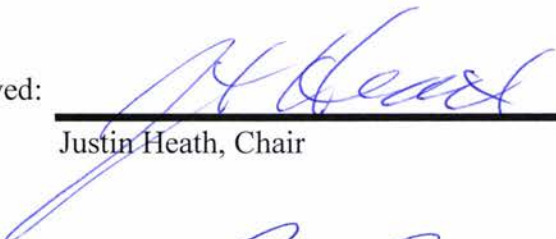
Chairman Heath asked if there was any public comment but there was none.

Adjournment:

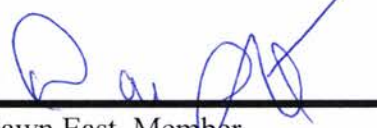
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The meeting was adjourned at 4:26 PM.

Approved: 
Justin Heath, Chair

Approved: 
Karla Kent, Member

Approved: 
Dawn East, Member

Approved: 
Rinnie Barrencea, Member

ATTEST:
Linda Rothery, Clerk/Treasurer


Julianne Ikonen, Deputy Clerk