



**BOARD OF
COUNTY COMMISSIONERS
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

(775) 423-4092

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Contact Person: Pamela D. Moore,

Deputy Clerk of the Board

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Julianne Ikonen, Deputy Clerk

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******NOTICE OF PUBLIC MEETING******

AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Building, Commission Chambers,
155 North Taylor Street, Suite 145, Fallon, Nevada

DATE & TIME: January 17, 2024 at 1:15 PM

TYPE OF MEETING: Regularly Scheduled County Commissioners' Meeting

Live Webcasting:

<https://www.youtube.com/@churchillcounty/streams>

If you wish to make public comment, you may provide them at the meeting or via email, no later than 4:30 PM the day before the meeting, to: pam.moore@churchillcountynv.gov and julianne.ikonen@churchillcountynv.gov.

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Board of County Commissioners may act upon Agenda items in a different order than is stated in this notice – so as to affect the people's business in the most efficient manner possible.***
- IV. In the interest of time, the Board of County Commissioners reserves the right to impose uniform time limits upon matters devoted to public comment.***
- V. Any statement made by a member of the Board of County Commissioners during the public meeting is absolutely privileged.***
- VI. All persons participating in the meetings are put on notice that an audio and video recording is made of these meetings.***

AGENDA:

- 1. Call to Order.**
- 2. Pledge of Allegiance.**
- 3. Public Comment.**
- 4. Verification of the Posting of the Agenda.**
- 5. Consideration and possible action re: Approval of Agenda as submitted or revised.**
- 6. Consideration and possible action re: Approval of Minutes of the meeting held on:**
 - A. December 20, 2023 Departmental Tours.
 - B. December 20, 2023.
- 7. Appointments:**
 - A. Consideration and possible action re: Update of current activities, plans, or actions related to the Bureau of Land Management's Carson City District.
 - B. Consideration and possible action re: Approval to proceed with the process necessary to construct the secondary water treatment plant in the current 100-year floodplain.
 - C. Consideration and possible action re: Application for community support funding in the amount of \$5,000 from the Fallon Community Theatre, Inc.
 - D. Consideration and possible action re: Approval of modification of the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) grant.
 - E. Consideration and possible action re: Approval of a construction Contract between Churchill County and Hammon Construction, in the amount of \$66,829, to complete modification of the entryway located at 270 South Maine Street.
 - F. Consideration and possible action re: Ratification of an Agreement between Churchill County Social Services and the State of Nevada, Department of Health and Human Services, in the amount of \$106,780, for delivering community services to individuals and families at risk.
- 8. Letters Received:**
 - A. Notification from the Fallon Golf Course Board of Directors of the Reappointment of Alan Kalt and Gary Fowkes to additional two-year terms from January 1, 2024 to December 31, 2025.
 - B. Nevada Board of Wildlife Commissioners' letter to the Board of County Commissioners requesting encouragement of participation in their meetings by the County Advisory Board to Manage Wildlife members.
- 9. New Business:**
 - A. Consideration and possible action re: Approval of a new position of Legal Secretary for the Public Defender's Office and a new position of

Evidence/Civil Specialist for the Sheriff's Office, at a combined cost of approximately \$65,000 in Fiscal Year 2024.

- B. Consideration and possible action re: Approval of a Courier position for Churchill County Social Services at an estimated cost of \$23,000.
- C. Consideration and possible action: Approval of an Invitation for Bids to renovate portions of 101-151 N. Maine Street to accommodate expansion of the Public Defenders' Offices.
- D. Consideration and possible action re: Advanced Step Appointment upon Promotion of Chris Spross to Assistant County Manager/HR Director at an additional cost of \$17,200 per year.

10. Consent Items: (Action Items generally not requiring discussion or explanation)

All matters listed under the Consent Agenda are considered routine and may be acted upon by the Board of County Commissioners with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the Consent Agenda, discussed and acted upon separately during this meeting.

- A. Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.
- B. Consideration and possible action re: Recorder's Monthly Apportionment Report for December 2023 totaling \$10,686.80 in revenue.
- C. Consideration and possible action re: Recorder's 2nd Fiscal Quarter Real Property Transfer Tax (RPTT) Report for the period of October - December 2023.
- D. Consideration and possible action re: Recorder's 2nd Fiscal Quarter Mining Claim Filing Fees Report for the period of October - December 2023.
- E. Consideration and possible action re: Sheriff's Fourth Quarter Death in Custody Report showing no deaths at the Churchill County Law Enforcement Facility for the quarter.
- F. Consideration and possible action re: Sheriff's Civil Report for December 2023 showing a total of \$30,233.75 in revenue for the month.
- G. Consideration and possible action re: Notification of Application received for proposed protected person 2310DC1145 and closure of the investigation due to inability to verify individual and lack of ability to locate.

11. Consider Future Agenda Items.

12. Commissioner and Management Staff Reports.

13. Claims and Payroll Transmittals.

14. Public Comment.

15. Adjournment.

16. Appendix.

Supporting Documentation

17. Affidavit of Posting:

STATE OF NEVADA)
 : ss.
County of Churchill)

*I, **Julianne Ikonen, Deputy Clerk**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **10th day of January, 2024, between the hours of 1:00 and 5:00 PM**, at the following locations in Churchill County, Nevada:*

- 1. Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;*
- 2. The Churchill County Website @ www.churchillcountynv.gov;*
- 3. The State of Nevada Website @ <https://notice.nv.gov/>.*



Julianne Ikonen, Deputy Clerk

Julianne Ikonen, Deputy Clerk, who was subscribed and sworn to before me this **10th day of January, 2024**.



Pamela D. Moore, Deputy Clerk to the Board

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).*

Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:

- 1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;*
- 2. Fax: (202)690-7442; or*
- 3. Email: program.intake@usda.gov.*

Procedures:

**The schedule of regular meetings of the Board of County Commissioners is provided for by Title 2, Chapter 2.04, of the Churchill County Code.*

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Board of County Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*