



**BOARD OF
COUNTY COMMISSIONERS
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

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Deputy Clerk of the Board

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Julianne Ikonen, Deputy Clerk

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******NOTICE OF PUBLIC MEETING******

SECOND REVISED AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Building, Commission Chambers,
155 North Taylor Street, Suite 145, Fallon, Nevada

DATE & TIME: December 20, 2023 at 1:15 PM

TYPE OF MEETING: Regularly Scheduled County Commissioners' Meeting

Live Webcasting:

<https://www.youtube.com/@churchillcounty/streams>

If you wish to make public comment, you may provide them at the meeting or via email, no later than 4:30 PM the day before the meeting, to: pam.moore@churchillcountynv.gov and julianne.ikonen@churchillcountynv.gov.

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Board of County Commissioners may act upon Agenda items in a different order than is stated in this notice – so as to affect the people's business in the most efficient manner possible.***
- IV. In the interest of time, the Board of County Commissioners reserves the right to impose uniform time limits upon matters devoted to public comment.***
- V. Any statement made by a member of the Board of County Commissioners during the public meeting is absolutely privileged.***
- VI. All persons participating in the meetings are put on notice that an audio and video recording is made of these meetings.***

SECOND REVISED AGENDA:

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Public Comment.**
4. **Verification of the Posting of the Agenda.**
5. **Consideration and possible action re: Approval of Agenda as submitted or revised.**
6. **Consideration and possible action re: Approval of Minutes of the meeting held on:**
 - A. November 15, 2023 Departmental Tours.
 - B. November 15, 2023 Regular Meeting.
7. **Appointments:**
 - A. Presentation of Employee Service Awards for the 4th Quarter of 2023.
 - B. Consideration and possible action re: Update of current activities, plans, or actions related to the Bureau of Land Management's Carson City District.
 - C. Consideration and possible action re: Presentation of the Annual Comprehensive Financial Report for the general Churchill County and CC Communications for the Fiscal Year Ending June 30, 2023.
 - D. Consideration and possible action re: Notice of Application 92989 filed with the State Engineer from Granite Springs Ditch and Pipeline Company, LLC to appropriate water from Granite Springs Valley, Pershing County, for application in Churchill County.
 - E. Consideration and possible action re: Presentation of a Public Lands and Natural Resources Tracking List.
 - F. Consideration and possible action re: Ratification of an Agreement between Churchill County Social Services and the U.S. Department of Agriculture, Rural Utilities Service, in the amount of \$70,925 for Distance Learning and Telemedicine.
 - G. Consideration and possible action re: Ratification of a Sub-recipient Agreement between Churchill County Social Services and the Central Nevada Health District for Telehealth Services in the amount of \$70,925.
 - H. **First Reading** - Consideration and possible action re: Bill 2023-B, Ordinance No. 7, an ordinance adding sections 3.12.024 (Pregnancy, Childbirth, and Related Medical Conditions) and 3.12.026 (Reasonable Accommodation for Victims of Domestic Violence or Sexual Assault), and modifying sections 3.32.140 (Standby) and 3.36.050 (Holidays), of Title 3 of the Churchill County Code for those employees under the direct and indirect jurisdiction of the Board of County Commissioners to the extent of the laws permitted by the State of Nevada.
 - I. Consideration and possible action re: Approval of staff's recommendation to have Shaw Engineering proceed with Alternative #3 outlined in the

Secondary Water Treatment Plant Draft Preliminary Engineering Report to place the new facility at the Fallon Golf Course, complete the environmental review, and finalize the draft report.

- J. Consideration and possible action re: Approval of a construction Contract between Churchill County and MS Construction, in the amount of \$99,850, to complete the tenant improvements at the commercial strip mall located at 101 N. Maine Street, Unit 101 and 103, and to reserve up to \$25,000 for potential unexpected costs.
- K. Consideration and possible action re: Adoption of Resolution 32-2023, a resolution endorsing the remodeling of 7 Low Income Housing Projects in Churchill County by American Covenant Senior Housing Foundation, Inc.
- L. **First Reading** - Consideration and possible action re: Bill 2023-C, Ordinances 12 and 13, an ordinance amending Title 5 of the Churchill County Code to clarify the persons required to receive business licenses for special events, update persons required to receive employment certificates, remove the transmittal of fingerprint records by the Sheriff to unauthorized parties pursuant to Nevada Revised Statute, amend liquor license fees to be due on an annual basis, and other related matters thereto.
- M. Update and notification of current status of re-transmission consent agreement negotiations from CC Communications.

8. Letters Received:

- A. Nevada Division of Environmental Protection's notification of its concurrent with the Final Annual Groundwater Monitoring Report for Installation Restoration Program Sites 1 and 14, Naval Air Station Fallon, Nevada.
- B. Submission of the Carson Water Subconservancy District's Audited Financial Statements for Fiscal Year Ending June 30, 2023.
- C. Governor's Office of Energy's notification that EGP Stillwater Solar provided its Annual Compliance Report, which has been found to be in compliance with the terms of the Abatement Agreement.
- D. Department of Health and Human Services' (DHHS) summary of Child Protective Services (CPS) costs assessed to Churchill County.

9. New Business:

- A. Consideration and possible action re: Adoption of Resolution 31-2023 authorizing the Clerk/Treasurer to sell property held in trust because of unpaid taxes, directing publication of the Notice of the Tax Sale as provided in statutes, and other matters properly relating thereto.
- B. Consideration and possible action re: Reappointment of Josh Berney and John Wyatt Getto to serve another term as regular members and Rachelle Lunger to serve another term as an alternate member on the Board of Equalization through December 31, 2027.
- C. Consideration and possible action re: Reappointment of Jaime Sammons to the Churchill County Cemetery Board.

- D. Consideration and possible action re: Approval of an advanced step placement of Richard Ingram as Emergency Manager, hiring him at Step 7 of Grade 59 (\$36.55/hour).
- E. Consideration and possible action re: Approval of Job Description and Pay Grade for CNHD Public Health Preparedness Planner.
- F. Consideration and possible action re: Election of Chair and Vice-Chair positions for the Board of County Commissioners, Highway Commission, and CC Communications Management, and designation of board or committee assignments for 2024.
- G. Consideration and possible action re: Issuance of a Request for Proposals to develop 2255 Casey Road for commercial public accommodation.
- H. Consideration and possible action re: Adoption of Resolution 33-2023 authorizing the District Attorney to file and enforce liens in code enforcement cases exceeding \$5,000.
- I. Consideration and possible action re: Authorization for counsel to pursue dismissal of the remaining defendant in the opioid litigation.
- J. Consideration and possible action re: Removal of Jim Barbee as one of the Churchill County representatives on the Central Nevada Health District (CNHD) Board and appointment of Pete Olsen to the board as a Churchill County representative.
- K. Consideration and possible action re: Approval of a letter to Strategies 360 informing them of the county's decision not to renew its Contract for lobbying.

10. Consent Items: (Action Items generally not requiring discussion or explanation)

All matters listed under the Consent Agenda are considered routine and may be acted upon by the Board of County Commissioners with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the Consent Agenda, discussed and acted upon separately during this meeting.

- A. Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.
- B. Consideration and possible action re: Recorder's Monthly Apportionment Report for November 2023 totaling \$13,527.70 in revenue.
- C. Consideration and possible action re: Building Permit Activity Report for November 2023.
- D. Consideration and possible action re: Building Department's Revenue Report for November 2023 totaling \$17,442.63.
- E. Consideration and possible action re: Sheriff's Civil Report for November 2023 showing a total of \$3,927.66 in revenue for the month.

- F. Consideration and possible action re: Notification of Indigent Burial Application received under Client #7595F182C, which was approved on December 11, 2023.
- G. Consideration and possible action re: Treasurer's Report for November 2023 showing a balance of \$68,426,704.31 in the account.

- 11. **Consider Future Agenda Items.**
- 12. **Commissioner and Management Staff Reports.**
- 13. **Claims and Payroll Transmittals.**
- 14. **Public Comment.**
- 15. **Adjournment.**
- 16. **Appendix.**

Supporting Documentation

- 17. **Affidavit of Posting:**

STATE OF NEVADA)
 : ss.
County of Churchill)

*I, **Julianne Ikonen, Deputy Clerk**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **14th day of December 2023, between the hours of 1:00 and 5:00 PM**, at the following locations in Churchill County, Nevada:*

- 1. *Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;*
- 2. *The Churchill County Website @ www.churchillcountynv.gov;*
- 3. *The State of Nevada Website @ <https://notice.nv.gov/>.*

Julianne Ikonen, Deputy Clerk

Julianne Ikonen, Deputy Clerk, who was subscribed and sworn to before me this **14th day of December, 2023**.

Pamela D. Moore, Deputy Clerk to the Board

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:*

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. Fax: (202)690-7442; or
3. Email: program.intake@usda.gov.

Procedures:

**The schedule of regular meetings of the Board of County Commissioners is provided for by Title 2, Chapter 2.04, of the Churchill County Code.*

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Board of County Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*