

MINUTES OF THE BOARD OF CHURCHILL COUNTY COMMISSIONERS

155 N. Taylor St., Fallon, NV 89406
September 20, 2023

Call to Order:

The regular meeting of the Board of County Commissioners was called to order at 1:15 PM on September 20, 2023.

PRESENT:

Commissioner Justin Heath
Commissioner Myles Getto
County Manager Jim R. Barbee
Comptroller Sherry Wideman
Deputy District Attorney Joseph Sanford
Deputy Clerk to the Board Pamela D. Moore
Commissioner Harry Scharmann
Clerk/Treasurer Linda Rothery

ABSENT:

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Vice-Chairman Heath asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk to the Board, that the Agenda for this meeting was posted on the 14th day of September, 2023, between the hours of 3:00 and 4:00 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

**Commissioner Myles Getto made a motion to approve the Agenda as submitted.
Commissioner Justin Heath seconded the motion, which carried by unanimous vote.**

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- August 16, 2023.

The Minutes of the meeting held on August 16, 2023 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Commissioner Myles Getto made a motion to approve the Minutes of the meeting held on August 16, 2023 as presented. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Appointments:

1:15 PM A- Presentation of Employee Service Awards for the 3rd Quarter of 2023.

Employees receiving service awards during the 3rd Quarter of 2023 are:

Employee Name	Department	Years of Service
Priscilla Baker	District Attorney	5 Years
Sean Hessey	Facilities & Grounds	5 Years
Whitney Brown	Assessor	5 Years
Whitney Aboytes	District Attorney	10 Years
Leonard Bogdanowicz	Court Services	10 Years
Michael Mathews	Sheriff's Office	15 Years
Marie Henson	Building	20 Years
Toby West	Road	20 Years
Shannon Ernst	Social Services	20 Years

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

This item was conducted to recognize employees for their years of service to Churchill County but no action was taken.

B- Consideration and possible action re: Adoption of Resolution 25-2023, a resolution adopting a grievance procedure under the Americans with Disabilities Act.

Churchill County, Nevada, is a political subdivision of the State of Nevada and has an interest in protecting individuals with disabilities, guaranteeing equal opportunity for individuals with disabilities, and in ensuring that individuals with disabilities are not discriminated against. Furthermore, Churchill County is subject to the Americans with Disabilities Act of 1990, which requires that Churchill County adopt a grievance procedure to be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits offered by Churchill County. Churchill County Code 3.12.010(C) designates the Equal Employment Opportunity Officer (EEOO) as the Americans with Disabilities Act Coordinator. The Churchill County EEOO is designated by the Churchill County Manager and is currently Geof Stark, Human Resources Director. The grievance procedure associated with Resolution 25-2023 will satisfy Churchill County's requirement under the ADA to adopt a grievance procedure and, if adopted, will need to be updated to include the ADA coordinator's information and be made available to the public by posting it to Churchill County's website.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Adopt

A RESOLUTION ADOPTING A GRIEVANCE PROCEDURE UNDER THE AMERICANS WITH DISABILITIES ACT.

Civil Deputy District Attorney Joseph Sanford made this presentation as outlined above.

Vice-Chairman Heath asked if there was any public comment but there was none.

Commissioner Myles Getto made a motion to adopt Resolution 25-2023. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Adoption of Resolution 26-2023, a resolution adopting a public notice under the Americans with Disabilities Act.

Churchill County, Nevada is a political subdivision of the State of Nevada and has an interest in protecting individuals with disabilities, guaranteeing equal opportunity for individuals with disabilities, and in ensuring that individuals with disabilities are not discriminated against. Furthermore, Churchill County is subject to the Americans with Disabilities Act of 1990, which requires that Churchill County adopt a notice for the public about the provisions of the Americans with Disabilities Act and how they apply to Churchill County. The notice generally sets forth what Churchill County will and will not do to ensure that Churchill County does not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The notice clarifies that, in accordance with the ADA, Churchill County is not required to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden. Churchill County Code 3.12.010(C) designates the Equal Employment Opportunity Officer (EEOO) as the Americans with Disabilities Act Coordinator. The Churchill County EEOO is designated by the Churchill County Manager and is currently Geof Stark, Human Resources Director. The notice associated with Resolution 26-2023 will satisfy Churchill County's requirement under the ADA to adopt a notice.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Adopt

A RESOLUTION ADOPTING A PUBLIC NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT.

Civil Deputy District Attorney Sanford made this presentation as outlined above.

Vice-Chairman Heath asked if there was any public comment but there was none.

Commissioner Myles Getto made a motion to adopt Resolution 26-2023. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Approval to engage Lombard Conrad Architects in a Contract to provide design services for a remodel of a portion of 73 N. Maine Street, Fallon, Nevada to meet evidence storage and other Churchill County needs.

The new location of the Churchill County District Court will require demolition of the old Sheriff's annex office on 77 N. Maine Street. This will also require some reorganization of the sheriff's files and evidence storage. The old jail located on the first floor of 73 N. Maine Street is a suitable location to move evidence and file storage but some remodeling is necessary to accommodate the needs of employees and make the space suitable for storage.

The estimated cost for the remodel is between \$720,000 and \$920,000. The estimated costs for the design engineering aspect for the remodel is between \$80,000 and \$100,000 and is, typically, near 10% of the expected construction costs. This Contract will partially replace the design project previously approved at 180 W. A street during the March 15, 2023 meeting.

FISCAL IMPACT: \$80,000-\$100,000.

EXPLANATION OF IMPACT: Cost of basic design services. Additional fees may apply for supplemental services or should the cost of the project exceed budget.

FUNDING SOURCE: General Building Fund.

ACTION REQUESTED:

Christian Spross, Public Works Director, made this presentation as outlined above.

Vice-Chairman Heath asked if there was any public comment but there was none.

Commissioner Myles Getto made a motion to approve entering a Contract with Lombard Conrad Architects to provide design services for a remodel of 73 N. Maine St. and to authorize the County Manager to execute the Contract. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

E- Consideration and possible action re: Approval of a 1-year Service Agreement between Churchill County Public Works, Planning & Zoning and CitizenServe to provide a computer platform to replace the AS400.

The Public Works, Planning & Zoning Department has been working to replace the antiquated AS400 computer system for storage of data related to planning, business licenses, code enforcement, permitting, etc. The department had entered into a 2-year agreement with GovPilot and, after spending the last year on implementation, we found that their platform was not well suited to the needs of our department and required too many "work arounds" to make it work. This resulted in additional labor time for the staff, which is the opposite of what our new system was to accomplish. The Director has since terminated the second year of the Contract.

Staff began researching alternative computer platforms and narrowed the search down to three vendors: CitizenServe, CivicPlus and Accela. After multiple presentations from all three candidates, staff has selected CitizenServe as the vendor of choice. Although the first-year cost for CitizenServe is more expensive than GovPilot, the subsequent annual costs are far less

expensive. The platform costs are based on the number of users, not the number of modules.

The first-year costs are \$49,200, which includes the user fees, setup, training, and implementation, data migration from the AS400 system, and integration with our GIS system for 8 users. Subsequent year costs are \$19,200, which is \$2,400/user. Additional users will add additional costs, but more users results in less cost, per user, per year.

The current 100-321-59760 will have to be augmented at the end of the year, as only \$32,724 was budgeted to year 2 of the GovPilot Service Agreement.

FISCAL IMPACT: \$49,200 for Year 1 and \$19,200 for subsequent years.

EXPLANATION OF IMPACT: Year 1 costs include user fees, setup and implementation, data migration, and system integration. Subsequent yearly cost is \$2,400 per user for 8 users = \$19,200.

FUNDING SOURCE: General Fund (Public Works, Planning and Zoning 100-321-59760).

ACTION REQUESTED: Accept

Chris Spross, Public Works Director, made this presentation as outlined above.

Vice-Chairman Heath asked if there was any public comment but there was none.

Commissioner Myles Getto made a motion to approve a 1-year Service Agreement with CitizenServe to provide a computer platform to replace the AS400. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

F- Consideration and possible action re: Purchase of 2023 John Deere ZTrack mower for the cemetery at a cost of \$20,512.60.

The large mower at the Cemetery has failed and is not worth fixing. Staff is requesting to purchase a new unit of a similar size and function. We have located a suitable replacement in Churchill County at Pape Machinery, a 2023 John Deere z950R ZTrack mower. Currently, the Cemetery only has one operational unit, which is a short cut mower that is equipped with a 48" deck, making mowing very slow. With the new unit, we will be back to full operations.

FISCAL IMPACT: The fiscal impact is \$20,512.60 for the purchase of the new unit with a grass catching system.

EXPLANATION OF IMPACT: Without the purchase of the new unit, it will slow mowing, grounds maintenance, and the overall appearance of the Cemetery.

FUNDING SOURCE: Extra Ordinary equipment budget - (520-754-7510).

ACTION REQUESTED: Accept

County Manager Jim Barbee made this presentation as outlined above.

Vice-Chairman Heath asked if there was any public comment but there was none.

Commissioner Myles Getto made a motion to approve the Director to purchase a 2023 John Deere Z950R ZTrack mower for the amount of \$20,512.60 for the Cemetery. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Appeal of Planning Commission Decision:

A- Public Hearing - Consideration and possible action re: Appeal of the Planning Commission's decision made on August 9, 2023 to deny a Temporary Use Permit for temporary living quarters on property located at 895 Howard Place, Fallon, Churchill County, Nevada, Assessor's Parcel Number 007-851-19.

On August 12, 2020, Keary Basford was granted a temporary use permit to continue to reside in an RV on the property during construction or placement of a permanent dwelling. This application came as a result of a code violation for living in an RV without a temporary use permit. As part of the conditions for the temporary use permit, Mr. Basford was to show significant progress toward a permanent residence at each renewal. At the renewal hearing on August 11, 2021 he dropped the electricity from the power pole to start construction with generators, saws, etc. He had wanted to get the septic installed; however, he lost his job when COVID happened and didn't have the money to finish it. During that hearing, he admitted that he had moved to the property four years prior. The Planning Commission granted the renewal for another year.

The next renewal hearing was held on August 10, 2022. Keary Basford informed the commissioners that he had a construction company that was going to install the complete septic system. Director Spross noted that the Building Department stated in an email they had received the application on August 2, 2022; however, no inspections had taken place yet. Mr. Basford stated that it was inspected the day before the hearing. He was asked concerning the progress toward constructing the residence, and Keary Basford said that it was too early at that point financially. The commission asked what Mr. Basford thought he could accomplish over the next year prior to the next renewal with the understanding that he was having financial issues. Keary Basford replied that he would like to put in a foundation for the dwelling, but he wasn't financially able to do that. Dean Patterson noted that Mr. Basford has a well, a septic system and electric service now, so the next stage would be to start on the structure of the residence.

Mr. Basford was sent a letter regarding the renewal of the temporary use permit this year, and the letter informed him that it would be for the August 9, 2023 hearing. He submitted his renewal application and payment on July 11, 2023. He was sent a notice on August 3, 2023 about the meeting with a copy of the agenda. Keary Basford failed to appear at the hearing, and after reviewing information from the Building Department on August 2, 2023 that the septic permit was the only permit application that he had filed with their department and on August 7, 2023 that Mr. Basford turned in a paper application for a building permit on August 3, 2023, which was under review, and asking questions of staff, the Planning Commission decided to deny the renewal of the temporary use permit, which would terminate it. The day after the meeting, Mr. Basford called the Public Works, Planning and Zoning Department to ask regarding the meeting. He said that he had been awaiting a letter about the meeting, and he just looked in a neighboring mailbox and found that it had been misdelivered to an unused mailbox. It was explained that his only recourse was to appeal to the Board of County Commissioners to reverse the decision of the Planning Commission because their decision had already been made.

A copy of all letters, Notice of Final Action listing the conditions for the permit, and excerpts from meeting minutes have been provided for the commissioners review and decision.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED:

The following individuals were administered the oath: Director Spross and Keary Basford.

Chris Spross, Public Works Director, said in 2020, Mr. Basford was granted a Temporary Use Permit (TUP) to continue to reside in an RV on the property during construction or placement of a permanent dwelling. That TUP was renewed in 2021, 2022, and then the meeting in August 2023 was the request for an extension. Mr. Basford has spent a considerable amount of money on this property. The septic, well, and power have been installed. I believe the frustration on the part of the Planning Commission was that this was, obviously, important to Mr. Basford but he failed to show up for the meeting, so the Planning Commission was unable to ask him any questions regarding progress on the property. At that point and time, it was the decision to deny the Temporary Use Permit solely on the fact that questions were not able to be answered.

Keary Basford said, what happened was, first off, I apologize. The letter from the Planning Commission was put in the wrong mailbox, so I didn't get that letter until the day after. Then I came in and was told to do an appeal, which I did. I have invested a lot in this and want to move forward. When I first applied for my TUP, I had already started the process of getting the floor plans done and I came into Planning[sic] and Jera said that the plans that I had, had to be done to code and I said I didn't have that information, so she gave me a printout and I gave that to my cousin, who is a contractor, and he went ahead and made the first floor plan. Jera said we needed a couple additions, so I went ahead and did that. I am not sure of all the dates but I kept moving on it. I came in with those changes that she needed and she then went ahead and looked over a couple of things with me and I went ahead and submitted the final floor plan which she looked at and said good. She said she would go ahead and review it and that brings us up to date, basically. That was a good 2 weeks ago or more and I hadn't heard from Planning [sic] about my final plans that I submitted to her which she was going to review. Well, because I had not heard from her, I went ahead and went into the office today, and Jera was not there but Jeff was there and I asked Jeff about it. I told him I had not received any information about my plans and he said he would look it up. He looked it up and said he did not see it. Well, I just happened to be standing there in the office, because Jera wasn't there, and he said come on in and right on her computer was my floor plan with a weight on it. He said he could not find it on the computer, so I was looking down and I said I think that is my floor plan and he said it is. He went ahead and looked it up and said it is still in review and I said would you please put that in writing for the Commission. Here it is. Here is my floor plan that I submitted over 2 weeks ago and he put in here that as of 9/20/23 this project is still in review. Once it is reviewed for the last time and it has been accepted, I am ready to pay all the fees needed. That is where we are at.

Director Spross said Mr. Basford has referenced that Jera is in the Planning Department but she is actually in the Building Department and that is where those permits are issued out of.

Vice-Chairman Heath said, when you get the plans approved, are you going to start construction? Mr. Basford said yes, when the plans are approved, I am ready to pay the fees. Commissioner Getto said what kind of progress have you made in the last year? Mr. Basford said I have done everything that is there in order to move forward on the foundation. The well is there, pumphouse, underground electricity, and a new septic system last year. I am ready to break ground for the foundation. Vice-Chairman Heath said when you had your permit disapproved previously, they have to follow the guidelines. It is our responsibility now to make other decisions on that and that is what we are doing right now. Do you have an estimated time on when the house will be finished if you were able to start like in the next month? Mr. Basford said not really because I am having to take it one step at a time. What I have done is, I went and got an estimate from a contractor and he came out 2 weeks ago and will mail me an estimate. I talked to a prefab in Reno and they gave me an estimate and I contacted Karla with Kent's Lumber and she gave me an estimate for materials. I talked to John Hancock about trenching, so I am taking one step at a time. The next thing would be the foundation but, with winter coming, I don't know if I should start a foundation come fall, or if I should wait until spring. Vice-Chairman Heath said how long is a TUP good for? Director Spross said it is good for one year and can be renewed as long as there is progress made. Part of the problem is all the fees you have to pay for this to happen is a sizable chunk of money. A lot of times that really cuts into the time that somebody can build. It sounds like Mr. Basford is ready and prepared and, yes, you can pour a foundation in the winter if you blanket it, which can keep the project on track.

Vice-Chairman Heath asked if there was any public comment but there was none.

Commissioner Myles Getto made a motion to reverse the decision of the Planning Commission and to approve the renewal of the Temporary Use Permit for Keary Basford for 895 Howard Place for another year to expire on August 31, 2024. Significant progress toward construction or placement of a permanent residence must be shown at the next renewal. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Letters Received:

A- Nevada Division of Environmental Protection's notification of its Draft Discharge Permit for Kennametal Refinery, Fallon, Nevada.

The Nevada Division of Environmental Protection (NDEP) has completed development of a renewal for the groundwater discharge permit # NS0092006 for discharges proposed and described in the submitted application for Kennametal Refinery in Churchill County, Nevada. The proposed permit will be effective for a period of five (5) years.

An email was sent on August 30, 2023, with copies of the Public Notice of Proposed Action (NoPA) and the Fact Sheet. The public notice, along with copies of the draft permit, and fact sheet was posted on the NDEP website on August 23, 2023, which can be found at the following link: <https://ndep.nv.gov/posts>.

Comments on the proposed action or a request for a public hearing may be submitted to this

office for a period of thirty (30) days following the date of publication of the NoPA. The deadline in this office for receipt of all comments pertaining to this public notice shall be September 22, 2023, at 5:00 P.M. Should we find that a significant degree of public interest exists with respect to the proposed permit issuance, a public hearing may be held. If no hearing is held, we would expect to issue the permit containing the final determinations of the Administrator shortly after the expiration of the thirty day comment period. NDEP asks that their office be advised, prior to September 22, 2023, if the Permittee has not complied with all local ordinances that govern this facility.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

New Business:

A- Consideration and possible action re: Apportionment of the Fiscal Year 2023 greater-than-anticipated geothermal revenue in the amount of \$629,522.03.

Churchill County has received a total of \$1,279,522.03 in geothermal revenues for fiscal year 2023, which resulted in greater-than-anticipated budgeted revenues in the sum of \$629,533.03. The recommendation is to leave the greater-than-anticipated revenue in original funds, with the exemption of transferring the above budget amount of \$180,000 from Social Services and \$100,000 from the General Fund to increase the Building Reserve Fund by \$280,000.

FUND	%	BALANCE	BUDGET AMOUNT	ADDITIONAL APPORTIONMENT
General Fund	26%	\$332,675.72	\$150,000	\$ -100,000
Social Services	26%	\$332,675.74	\$150,000	\$ -180,000
Debt Service	15%	\$191,000.30	\$200,000	
Building Reserve	18%	\$230,313.97	\$100,000	\$ 280,000
Extra Ordinary Repairs	15%	\$191,928.30	\$ 50,000	
Total		\$1,279,522.03	\$650,000	

FISCAL IMPACT: As outlined.

EXPLANATION OF IMPACT: Funds as outlined above.

FUNDING SOURCE:

ACTION REQUESTED: Accept

Comptroller Wideman made this presentation as outlined above.

Vice-Chairman Heath asked if there was any public comment but there was none.

Commissioner Myles Getto made a motion to approve the apportionment of the greater-

than-anticipated FY23 geothermal revenue as recommended by the Comptroller. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Apportionment of the Fiscal Year 2023 greater-than-anticipated CTX revenue in the amount of \$705,443.36

Churchill County has received a total of \$8,667,443.36 in CTX revenue for Fiscal Year 2023, which resulted in greater-than-anticipated revenues in the sum of \$705,443.36. It is recommended to leave apportionments as allocated except for transferring \$50,004 to the Parks & Recreation Fund for the previously approved budget augmentation.

The total augmented budgeted amount was \$7,962,000 which went to the following funds:

FUND	TOTAL	BUDGET AMOUNT	ADDITIONAL APPORTIONMENT
General Fund	\$7,705,451.36	\$7,000,000	\$-50,004
Social Services	\$ 50,004	\$ 50,000	
Parks & Recreation*	\$ 549,996	\$ 600,000	\$ 50,004
Compensated Absences	\$ 66,996	\$ 67,000	
Building Reserve	\$ 249,996	\$ 250,000	
Extra Ordinary Repairs	\$ 45,000	\$ 45,000	

*Augmented Budget

FISCAL IMPACT: As outlined.

EXPLANATION OF IMPACT: As outlined.

FUNDING SOURCE: Funds as outlined above.

ACTION REQUESTED: Accept

Comptroller Wideman made this presentation as outlined above.

Vice-Chairman Heath asked if there was any public comment but there was none.

Commissioner Myles Getto made a motion to approve the apportionment of the CTX revenue as recommended by the Comptroller. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Approval of the City of Fallon's intent to annex 5.0 Acres, more or less, located at 1700 Harrigan Road, 875 Wood Drive and 865 Wood Drive.

The City of Fallon provides notification of its intent to annex 5.0 Acres, more or less, located at 1700 Harrigan Road, 875 Wood Drive, and 865 Wood Drive, Fallon, Nevada pursuant to NRS 268.670, 1700 Harrigan Road is owned by Big Horn Property Owner, LLC, 875 Wood Drive is owned by Sage Creek Development Co, LLC, and 865 Wood Drive is owned by Karla & Jerry Mayfield, which property is contiguous to the corporate limits, of the City of Fallon. This matter was considered by the Honorable City Council at their regular meeting on August 22, 2023.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Civil Deputy District Attorney Joseph Sanford made this presentation as outlined above.

Vice-Chairman Heath asked if there was any public comment but there was none.

Commissioner Myles Getto made a motion to approve of the City of Fallon's intent to annex 5.0 Acres, more or less, located at 1700 Harrigan Road, 875 Wood Drive and 865 Wood Drive. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Approval of a Professional Services Agreement with Winged Wolf Consulting as a pass through funding contract with the Rural Nevada Continuum of Care.

The Rural Nevada Continuum of Care (RNCOC) has selected Winged Wolf Consulting to provide consulting services for the RNCOC. These services will ensure compliance with HUD guidelines, foster collaboration between local governments and other stakeholders, and ensure competitiveness in accessing federal funding.

Churchill County is acting as the pass through funding agency and fiscal agent of this Agreement.

FISCAL IMPACT: \$126,800 paid for by grants and other agencies

EXPLANATION OF IMPACT: Contract amount for Winged Wolf Consulting which will be paid on a pass through basis with other stakeholders and the RNCOC.

FUNDING SOURCE:

ACTION REQUESTED: Accept

Civil Deputy District Attorney Sanford made this presentation as outlined above.

Vice-Chairman Heath asked if there was any public comment but there was none.

Commissioner Myles Getto made a motion to approve the Professional Services Agreement with Winged Wolf Consulting as presented. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Consent Items:

A- Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.

A Fund Balance Report is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each fund for Churchill County as required by NRS 251.030 and NRS 354.290.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

B- Consideration and possible action re: CC Communications' Annual State Certification of Support for Eligible Telecommunications Carriers pursuant to 47 C.F.R. § 54.314.

Pursuant to the requirements of 47 C.F.R. § 54.314, the Churchill County Board of Commissioners, the "state commission" in and for Churchill County, Nevada, must certify to the Federal Communications Commission and the Universal Service Administrative Company that CC Communications is eligible to receive federal high-cost support for the program years cited.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

C- Consideration and possible action re: Churchill County CPS Summary & Maltreatment Allegations for the 3rd Quarter.

The CPS Summary and Maltreatment Allegations Report is provided for the county's consideration for the 3rd Quarter.

FISCAL IMPACT: None

EXPLANATION OF IMPACT: None

FUNDING SOURCE: None

ACTION REQUESTED: Accept

D- Consideration and possible action re: Building Permit Activity Report for August 2023.

Provided for the board's review is the report showing 39 permits issued in the month of August 2023. Included in the 39 permits are 3 single-family-dwelling permits, 4 commercial permits, 0 industrial permits, 3 manufactured home permits, and 3 septic permits.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

E- Consideration and possible action re: Building Department's Revenue Report for August 2023 totaling \$65,575.42.

The Building Department provides its Revenue Report for August 2023 for the board's consideration and acceptance. A total of \$65,575.42 was received for the month.

FISCAL IMPACT: \$65,575.42.

EXPLANATION OF IMPACT: Fees are collected for the issuance of building permits, plan reviews, inspections, etc.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

F- Consideration and possible action re: Recorder's Monthly Apportionment Report for August 2023 totaling \$24,158.50 in revenue for the month.

Churchill County Recorder, Tasha Hessey, provides her Recorder's Monthly Apportionment Report for August 2023 totaling \$24,158.50 in revenue for the month.

FISCAL IMPACT: \$24,158.50 in revenue.

EXPLANATION OF IMPACT: Fees to help off-set services provided.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

G- Consideration and possible action re: Public Works, Planning & Zoning Department's Revenue Report for August 2023 showing a total of \$32,981.84 in revenue for the month.

The Public Works, Planning & Zoning Department submits its Revenue Report for the month of August 2023 showing a total of \$32,981.84 in revenue. This report is provided for the Commissioners' review and acceptance.

FISCAL IMPACT: \$32,981.84 in revenue for the month.

EXPLANATION OF IMPACT: Fees to off-set services provided by the department.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

H- Consideration and possible action re: Notification of Indigent Burial Application 4DD3BB7A9, which was approved September 6, 2023.

The board is hereby notified of an Indigent Burial Application 4DD3BB7A9, which was approved per NRS 428.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: Social Services Indigent Fund.

ACTION REQUESTED: Accept

I- Consideration and possible action re: Notification of Guardianship Application 21F6AE540 for permanent guardianship, which was approved July 12, 2023.

Notification of a Guardianship Application received and approved for permanent guardianship per NRS 159.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

J- Consideration and possible action re: Notification of the passing of Protected Person 83A59A875 on August 25, 2023 and case being closed.

The board is hereby notified of the passing of a Protected Person and of the case being closed per NRS 159.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

K- Consideration and possible action re: Treasurer's Report for August 2023 showing a balance of \$73,002,153.43 in the account.

Clerk/Treasurer Linda Rothery provides the Treasurer's Monthly Report for August 2023 showing a balance of \$73,002,153.43 in the account. This report is provided for the board's consideration and acceptance.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Vice-Chairman Heath asked if there was any public comment but there was none.

Commissioner Myles Getto made a motion to approve the Consent Agenda as submitted. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Consider Future Agenda Items:

There were no future Agenda items suggested.

Commissioner and Management Staff Reports:

Chairman Scharmann was not present.

Vice-Chairman Heath reported on the following topics:

- I had a Lahontan Conservation District meeting for the water. The USDA has some additional funds coming in.

Commissioner Getto reported on the following topics:

- I had a Fire Board meeting.
- I had an RTC meeting.
- I had a lengthy meeting with Mark Feest concerning some CC Communications stuff.

County Manager Barbee reported on the following topics:

- We submitted the SNPLMA grants funds for 3 different projects.
- We are meeting with the appraiser looking at the University ag ground that is across 95 from the 3C Complex and will potentially be applying for SNPLMA funds to purchase that and expand some of the athletic fields.
- I helped with the FFA Sporting Clay shoots in Gardnerville. There were around 180 folks at that and it was a great success and real positive.
- We had an RTC meeting.

Comptroller Wideman reported on the following topics:

- We are just working on getting the year closed for the auditors.

Civil Deputy DA Sanford had nothing to report.

Deputy Clerk Moore reported on the following topics:

- Linda and Erin are gone for a conference in Ely this week.
- The 2nd installment of taxes are due October 2.

Sheriff Hickox reported on the following topics:

- We met with the state auditors for the Board of Health. We met with them for probably 2 hours.
- We sat through a webinar with a company called Flock Safety. It is a license plate reader (LPR) camera company. The reason we talked with them is we had 2 armed robberies that were handled by the City of Fallon and we were involved with helping them with some of that. The suspect was tracked through the use of the LPR to California where he was arrested. In talking with other agencies in the state, a lot of them have this program. We talked with them and will do some more research and may come back at the next budget cycle if we like them. We would not be looking at the cameras in real time but, if we had an incident, then we would search them for information. It is not to check for speeding or blowing through stop signs, it is not hooked up and designed for that. If a stolen vehicle is coming through or if there is a kidnap suspect out of Idaho that is coming through, it will give us an alert that the vehicle passed through. With the other counties having the same system, we are able to log into their system if they allow it and search if it has come through their area and the same would be for us here. It would be one more link in northern Nevada where we would be working with our partners and being a good partner to help track down bad guys or missing persons.
- We met with Chris and talked about some improvements on the L building.
- There is one project that we have been working on for about 2 years. We are very excited for it to come on board. It is called Command Central and it will allow us to provide better access to the D.A.'s Office for photos and videos and it will allow us to upload photos directly from our cameras on our cellphones right into that system. It will also allow us to input Ring Doorbells and other cameras that we collect from businesses and private security systems. It smooths out some wrinkles that we have had and should be a timesaver for staff.

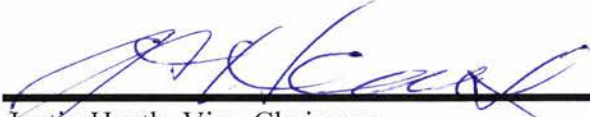
Claims and Payroll Transmittals:

The Claims and Payroll Transmittals were submitted for the board's consideration and approval.

Public Comment:

Vice-Chairman Heath asked if there was any public comment but there was none.

Approved: 
Harry "Bus" Scharmann, Chairman

Approved: 
Justin Heath, Vice-Chairman

Approved: 
Myles Getto, Commissioner

ATTEST:
Linda Rothery, Clerk/Treasurer


Renae Paholke, Deputy Clerk