

MINUTES OF THE CENTRAL NEVADA HEALTH DISTRICT

155 N. Taylor St., Fallon, NV 89406

August 10, 2023

Call to Order:

The regular meeting of the Central Nevada Health District was called to order at 1:32 PM on August 10, 2023.

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Roll Call:

PRESENT:	Chairman Ken Tedford
	Vice-Chair Cassie Hall
	Member Jim R. Barbee
	Member Shannon Ernst
	Member Larry Rackley
	Member Denise Ferguson
	Member Tyson McBride
	Member Bob Erickson
	Member Justin Heath
	Deputy District Attorney Jeff Weed
	Deputy Clerk to the Board Pamela D. Moore
ABSENT:	Member Jeb Rowley
	Member Rich McKay

Public Comment:

Chairman Ken Tedford asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk to the Board, that the Agenda for this meeting was posted on the 4th day of August 2023, between the hours of 9 a.m. and 11 a.m. at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Member Jim R. Barbee made a motion to approve the Agenda as submitted. Member Justin Heath seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

**A- Consideration and possible action re: Approval of Minutes from the May 30, 2023
Special Board of Health Meeting**

Review of the Minutes from the Special Board of Health meeting held May 30, 2023

FISCAL IMPACT: \$0

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Justin Heath made a motion to approve the minutes from the May 30, 2023 special Board of Health Meeting as submitted or revised. Member Bob Erickson seconded the motion, which carried by unanimous vote.

**B- Consideration and possible action re: Approval of Minutes from the June 8, 2023
Regular Board of Health Meeting**

Review of the Minutes from the Regular Board of Health meeting held June 8, 2023.

FISCAL IMPACT: \$0

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Justin Heath made a motion to approve the minutes of the regular Board of Health meeting held June 8, 2023 as submitted or revised. Member Bob Erickson seconded the motion, which carried by unanimous vote.

**C- Consideration and possible action re: Approval of Minutes from the June 29, 2023,
Special Board of Health Meeting.**

Review of the Minutes from the Special Board of Health meeting held June 29, 2023.

FISCAL IMPACT: \$0

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Justin Heath made a motion to approval of Minutes from the June 29, 2023 special Board of Health Meeting as submitted. Member Bob Erickson seconded the

motion, which carried by unanimous vote.

Appointments:

A- Consideration and possible action re: Ratification between Central Nevada Health District and Immunize Nevada Memorandum of Agreement for partnership

Environmental Health Manager Daren Winkelman, made the presentation as outlined.

CNHD and Immunize Nevada will partner to deliver child immunization services for back to school and other events to support increased immunizations in rural Nevada. The agreement provides the outline of scope, which includes CNHD providing the VFC / 317 vaccines, support staffing, etc. Immunize Nevada will provide support to deliver the immunizations, outreach , and other items as identified.

Chairman Ken Tedford asked if there were any questions from the Board or Public, there was none.

FISCAL IMPACT: \$0

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Jim R. Barbee made a motion approve the ratification of the agreement between Central Nevada Health District and Immunize Nevada for partnership to provide immunization services at special events in the region. Member Justin Heath seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval of signature page to be added to the Central Nevada Health District Bylaws

Deputy District Attorney Jeff Weed, made the presentation as outlined.

During a review of the overall documents developed and approved for the Central Nevada Health District, it was found that a signature page was not included in the Bylaws, which caused questions about approval to be asked. It is requested to add the signature page to the official document so staff will go back to the original vote and record the names for the page to be included.

FISCAL IMPACT: \$0

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Cassie Hall made a motion to approve the addition of the signature page to the health district bylaws Member Justin Heath seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Approval of the HIPAA Business Associate Addendum relating to use and disclosure of public health information in association with the Unite US software previously approved by the Central Nevada Health District Board of Health.

Deputy District Attorney Jeff Weed, made the presentation as outlined.

The Central Nevada Health District approved the agreement between the district and Unite US, software to assist in resource identification, development, referrals, and follow-up.

As part of that agreement, information sharing must be completed to allow for the data to be collected for reporting. The agreement has been reviewed and approved for content.

FISCAL IMPACT: \$0

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Jim R. Barbee made a motion to approve the HIPAA Business Associate Addendum relating to use and disclosure of public health information in association with the Unite US software previously approved by the Central Nevada Health District Board of Health. Member Bob Erickson seconded the motion, which carried by unanimous vote.

New Business:

A- Consideration and possible action re: Ratification of agreement between Central Nevada Health District and Nevada State Immunization Program for core immunization funding FY24 in the amount of \$100,666.

Member Shannon Ernst, made the presentation as outlined.

Central Nevada Health District has received immunizations and vaccines for children from the state of Nevada passed from the CDC in the amount of \$100,666. The scope of work provides for clinic services, completes immunizations and vaccines for young people and helps support providers in compliance with VFC and 317.

FISCAL IMPACT: \$100,666 State passed through CDC

EXPLANATION OF IMPACT: Personnel \$88,232

Travel \$1,688.42

Operating \$2,883.75

Other \$405

Indirect Costs \$7,456.83

FUNDING SOURCE: State Pass Through Immunization & Vaccine for Children Federal Grant/Centers for Disease Control and Prevention (CDC)

ACTION REQUESTED: Accept

Member Jim R. Barbee made a motion to ratify an agreement between the Central Nevada Health District and the State of Nevada Immunization Program for core immunization funding for FY24 in the amount of \$100,666. Member Cassie Hall seconded the motion, which carried by unanimous vote.

Old Business:

A- Consideration and possible action re: Approval of revised Central Nevada Health District Organizational Chart.

Environmental Health Manager Daren Winkelman, made the presentation as outlined.

Through implementation of the district, it was found that there are revisions requested to meet the needs of the organization to support overall staffing structures. A lot of this has to do with different programs being implemented through grants being awarded.

Proposed revisions-

Medical Assistants to remain under Clinical Services, but noted that supervision is by a Health Officer, which is required by NAC.

Resource Liaisons moved from Clinical Services to Public Health Preparedness to support outreach efforts and overall community education and engagement.

**** The position of Project Coordinator is a new position that will be brought before the board in September once funding has been secured to support.**

FISCAL IMPACT: \$0

EXPLANATION OF IMPACT: Positions have already been approved in the current budget, just a revised organizational chart with divisions is requested.

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Commissioner Justin Heath made a motion to approve the revised Central Nevada Organizational Chart revising allocating Resource Liaisons to Public Health Preparedness and noting Medical Assistance supervision by the Health Officer per NAC. Member Tyson McBride seconded the motion, which carried by unanimous vote.

Health Officer Update:

A- Consideration and possible action re: August 2023 Health Officer Report.

The Health Officer will provide the August 2023 Health Officer Report and updates.

FISCAL IMPACT: \$0

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Central Nevada Health District Health Officer's Report

July 10th 2023
Tedd McDonald MD
Submitted August 1, 2023

County Health Officers meeting July 10th 2023

Meeting for July 10th was canceled. Next meeting will be August 14th, 2023. Agenda items include:

- State health needs assessment
- State health improvement plan

Epidemiology resources

The Nevada Department of Analytics has established a comprehensive website that contains data sources and data portals reflecting Public Health in the State of Nevada. Included in the dashboards are behavioral health, maternal and child health, county community health, health care data, infectious disease data, and monitoring COVID-19 in Nevada.
https://dhhs.nv.gov/Programs/Office_of_Analytics

CDC TRAIN website provides public health training for administrators, staff, and providers in health districts. The training plans range from treatment of disease to cultural factors affecting public health success. The resources and education are free to qualified public health staff.
<http://train.org> or enter CDC TRAIN into the browser.

CDC

COVID-19

The CDC announced July 2023 that there is currently an increase in COVID-19 cases as measured by a slight increase in hospitalizations and by an increase of viral presence in wastewater. Deaths from COVID-19 continue to drop. The CDC does not foresee a significant risk of a return to previous levels of disease.

The recommendation from the CDC is for mindfulness regarding personal and environmental hygiene. Those individuals who are eligible for boosters should consider getting them at this time. Those eligible for the first or second booster:

- 65 years of age or 55 years older with comorbidities (Respiratory/Immune)
- Significant Respiratory Conditions (Ex. Asthma and COPD)
- Immune Compromised (Ex. Transplant medications, HIV/AIDS, Chemotherapy)
- As recommended in consultation with health provider

Health Alerts

Malaria outbreaks in Texas and Florida-Stable
Wildfire Smoke alerts for western areas affected by wildfires (respiratory complications)
Increase rate of measles cases for 2023. Related to increased international travel.
Extreme Heat (Las Vegas)
Tick bite prevention (Midwest and West)-Tick bite associated meat allergy.
(Alpha-gal-syndrome).

COVID-19 Vaccine Fall 2023

Vaccine manufacturers are preparing a nationwide campaign to refresh immunity against COVID-19. manufacturers are targeting the XBB 1.5 Omicron subvariant. Moderna has requested authorization for its updated COVID shot. In September 2023 FDA/CDC will announce selected vaccines and have them available for ordering.

Bridge Access Program

On July 13th, 2023 the CDC initiated the "Bridge access Program" to provide free Covid-19 vaccines to uninsured or underinsured individuals.

Algae Blooms

Across the United States increased summer temperatures have increased the occurrence of algae blooms within many lakes and slow moving waterways. Health Advisory Notices (HAN) have been issued by the CDC and other federal and State agencies. HANs are available on CDC websites describing cause, detection, effects on human and pet population, symptoms, and treatment.

CNHD

CLIA Certification

On July 27th the Central Nevada Health District's clinical lab in Fallon was inspected by a representative from the State of Nevada Health Department and was granted permission to perform CLIA waived tests.

Veronica Brandenburg and Desi Reeves have been evaluated for competencies in point of care (POC) lab tests. Both showed high levels of competency in testing and in the determination of test reliability.

The inspector was pleased and appreciative that policies and procedures were well organized. And available. The staff was well prepared for the visit and displayed a high level of knowledge regarding testing safety and proper technique.

I'd like to thank Desiree Reeves for the exquisite organization and Veronica Brandenburg for the organization of the lab environment and documentation.

Pharmacy Certification.

Awaiting inspection of storage devices, safety measures, inventory, and documentation protocols.

Clarification of dispensing policy was provided by the State Board of Pharmacy. The policy discussion verified that a licensed provider must have a dispensing certification from the State of Nevada. The provider is also responsible for verification of medications, advising patients regarding side effects of medications, and following up on medication use. It was also determined that the patient must be present for dispensing of medications and that delegation of dispensing, education, and access was the responsibility of the dispensing licensed provider.

The APRN for the central Nevada Health District is currently in the process of obtaining her dispensing certification from the state of Nevada.

Outreach CNHD

Please refer to the calendar of events for the CNHD. August has been a busy month for the staff. Planning and activities has been centered on community health and return to school events across the health district with events in each county performed or planned. Students from the University of Nevada School of Medicine will be present in Fallon on August 5, 2023 and in Lovelock in August.

There has been good promotion for the events through stakeholder websites and social media. I expect this to improve as the CNHD moves forward with activities.

Algae Bloom: Lahontan Reservoir and Associated Waterways

July 31, 2023 the management staff met to review and plan for the upcoming weeks. I expressed in the meeting that the recent algae bloom in Churchill and Lyon Counties shines light on an area that we should discuss with the Board.

As we continue to grow and expand we will become more agile in how we respond to health advisories and processing outside information to present to our local communities.

Our communities are generally aware that each year we will probably face environmental, medical, and social situations that the CNHD will want to get information out to the communities as rapidly as possible.

Complicating rapid release of information is board meetings that occur monthly. If release of information is based on review by the board a mechanism should be in place that would not cause a delay of up to 4 weeks or cause the need for special meetings.

To this purpose the leadership and managers of the CNHD would like to establish a policy and procedure that would allow the leadership of CNHD authorize release of information to the communities with notification to board members and with review at the next scheduled board meeting.

I look forward to discussion and guidance regarding this.

Tedd McDonald MHD

Member Jim Barbee, I would just suggest that we could put in a policy but wouldn't this also be kind of the directive of the administrator? Health Officer Tedd McDonald, yes it would but we wanted clarification to make sure that would be the administrators responsibility to go ahead and move forward with that. That is why I'm feeling it came up, there were questions. I think that's personally how it should go, with the administrator it's part of their responsibilities to move forward with that and make that call. Then would the Board like to be notified when that happens? Or wait until the next meeting? You know that would be part of the procedure sort of stuff, is if that policy will be that it is the administrators job to do these releases on an emergent basis and then the procedure would be; this is how you do it this is where it's posted, this is who you report to immediately or within a certain time frame. Jim Barbee, and that might look something like I would assume on my part that this would be apart of the job duties that would be identified for the administrator and then at each of our meetings there would be a summary of public and press communications. That would be my suggestion, if you were to bring something

back at the next meeting to be an official policy it may be, just make sure it's included in our job description for that position. Member Shannon Ernst, as part of the development for the Board there was an actual resolution created and approved by the Board for the administrator to develop the policies and then provide those notifications of those new policies to the Board. Then they can be pulled if there were questions. So I would really urge for Dr. McDonald and all Health staff to work with the Administrator currently and in the future to develop that so then that ratification would come forth before the Board. So it is very clear in that process. Chairman Ken Tedford, ok I think that's good, both suggestions are good. Tedd McDonald, ok I will discuss this with Caleb Cage and staff. We will move forward with helping the Administrator do all of that. Thank you very much for your input.

Administrator and Board Member Update:

A- Consideration and possible action re: August 2023 Administrators Report.

August 2023 Administrators Report given by Daren Winkelman.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only



Administrator Report

August 10, 2023

General Administrative Update:

- **General:** Over the last month, CNHD continues to implement program initiatives and participate in various community events. Major highlights are provided below:
 - **Community Events:** We are pleased to report on several community events that the CNHD team has participated in or will participate in, to include:
 - July 29: Churchill County Community Day at the Rafter 3C Arena
 - August 5: Rural Outreach Program in Fallon and Pershing
 - August 12: Two events; Mineral County Back-to-school and Pershing County Resource Fair
 - August 16: Back-to-school night in Pershing
 - **Additional Updates:**
 - CNHD has mailed out the invite letter and application to our food facility database, posted on the website and worked with the PIO to distribute throughout the district for the Environmental Health Advisory Board.
 - CNHD is preparing to shadow DPBH leaders during the upcoming Burning Man event and will be on-site August 25th thru August 31st.
- **Personnel:** Hiring members of the CNHD team remains a critical focus for the health district. CNHD has conducted interviews and recruited an exceptional staff to support CNHD's operations, as outlined below:
 - **Environmental Health Specialist:** Interviews were conducted on July 27th and 28th and we are hopeful an offer will be made.
 - **Public Health Investigator:** Interviews are being scheduled for the second week of August.
 - **Office Specialist:** Interviews were conducted on August 4th and August 7th and we are hopeful an offer will be made.
 - **Registered Nurse:** Interviews are being scheduled for mid to late August.
 - **Support Staff:** A number of important support positions are in the recruitment process. These positions include:
 - Resource Liaisons/Community Health

- o In future weeks, CNHD will continue to conduct interviews in efforts to fill other critical positions. We will continue to updating you on progress in our staffing efforts.
- **Website development:** The CNHD team continues to work with Canyon Creative to update the agency's website. The website, can be found at www.CentralNevadaHD.org.



- **Funding support:** CNHD continues to develop funding to support the 6- and 12-month budgets that were approved by the CNHD Board. These efforts include funding provided by the City of Fallon and the member counties, competitive federal grants, state passthrough grants, and other state funding to support CNHD's operations and services.
 - o **District Member Funding: \$437,408.50**
 - o **Other Funding/Grant Awards to Date:**
 - Fund for Healthy Nevada: \$1,000,000 split equally among the 3 health Districts. CNHD will receive - **\$333,333.**
 - Children's Immunization Grant: **\$78,000**
 - Environmental Health Inspection Permits: **\$525.00**
 - o **Competitive Grants:** We will continue to identify and pursue federal grant opportunities to support CNHD's operations and services.
- o **State Passthrough Grants:** CNHD continues to actively work with Nevada DHHS and DPBH to identify, apply for, and receive grant funding to support CNHD's operations and services.

Consideration of Future Agenda Items:

No Future Agenda Items.

Consider and schedule future meeting date and location:

The next regular meeting will be September 14, 2023 at 1:30 PM in Churchill County.

Public Comment:

Chair Tedford asked if there was any public comment. Member Jim Barbee, I would like to give

a bit of an update. The County is closing escrow tomorrow on 270 S Main St, which is the former furniture store in downtown which will have a basement, a main floor and an upstairs area that has been redone and an office building and that will be the future home of both the Central Nevada Health District as well as the Churchill County Social Services. So that is very exciting, and we are continuing to work on the potential of the getting ahold of the property immediately next door as well. So good things in the future for the Health District, just an update. Chairman Ken Tedford, thank you and I appreciate that.

Adjournment:

The meeting was adjourned at 2:04 PM

Affidavit of Posting:

Approved: 
Ken Tedford, Chairman


Brittany Burton, Office Specialist