

MINUTES OF THE CENTRAL NEVADA HEALTH DISTRICT

**155 N. Taylor St., Fallon, NV 89406
July 13, 2023**

Call to Order:

The regular meeting of the Central Nevada Health District was called to order at 1:30 PM on July 13, 2023.

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Roll Call:

PRESENT:

Chairman Ken Tedford
Vice-Chair Cassie Hall
Member Jim R. Barbee
Member Shannon Ernst
Member Larry Rackley
Member Denise Ferguson
Member Tyson McBride
Member Jeb Rowley
Member Rich McKay
Interim Administrator Caleb Cage
Civil Deputy District Attorney Jeff Weed
Health Officer Dr. Tedd McDonald
Office Specialist Brittany Burton

ABSENT:

Member Bob Erickson
Member Dr. Justin Heath

Public Comment:

Chairman Ken Tedford asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Brittany Burton, Office Specialist, that the Agenda for this meeting was posted on the 7th day of July 2023, between the hours of 11 a.m. and 12 p.m. at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Member Shannon Ernst made a motion to approve the Agenda as submitted. Member Tyson McBride seconded the motion, which carried by unanimous vote.

Appointments:

A- Consideration and possible action re: Authorization for the Central Nevada Health District Administrator to sign an Interlocal Cooperative Agreement between the State of Nevada Division of Environmental Protection and the Central Nevada Health District for services relating to public water systems from July 1, 2023 through June 30, 2025, for the amount of \$0.

Environmental Health Manager Daren Winkelman, made the presentation as outlined.

The Nevada Division of Environmental Protection (State) has agreed, in conjunction with the Health District, to provide services for public water systems within the Health District from July 1, 2023, to June 30, 2025. A "Public water system" means a system, regardless of ownership, that provides the public with water for human consumption through pipes or other constructed conveyances, if the system has 15 or more service connections, as defined in NRS 445A.843, or regularly serves 25 or more persons. The term includes: 1. A facility for the collection, pumping, treatment, storage or distribution of water which is controlled by the operator of the system and used primarily in connection with the system; and 2. A facility for the collection or storage before treatment of water which is not controlled by the operator of the system but is used primarily in connection with the system.

The intent of this Agreement is to provide a process for the Health District to implement the public water systems laws and regulations within the Health District's jurisdiction. The purpose of this Agreement is to formally establish a commitment by each party to make a collective effort to enforce the Public Water Systems laws and regulations consistent with the authority provided in NRS 445A.800 to 445A.955 and delegate certain responsibilities to the Health District using the authority in NRS and NAC to make those delegations/waivers. This Agreement provides the framework for the successful implementation of Nevada's Public Water Systems Water Quality regulations (NAC 445A.450 – 445A.492), Treatment of Water: Groundwater regulations (NAC 445A.54022 – 445A.5405), and Design, Construction, Operation and Maintenance regulations (NAC 445A.65505 - 445A.6731), and the Subdivision of Land statutes (NRS 278.010 - 278.4965, inclusive) and regulations (NAC 278.010 - 278.530, inclusive). This Agreement outlines goals, commitments and actions which the Parties agree to pursue in good faith. Inherent in the use of this agreement-based approach is the acknowledgment that implementation success is, in part, dependent upon the establishment of a process that cultivates trust, collaboration and cooperation among the Parties. The State is still reviewing the Agreement and the Health District Administrator will need to sign the Agreement once it is approved by the State.

Chairman Ken Tedford asked if there were any questions from the Board or Public, there was none.

FISCAL IMPACT: None, the State is providing the services at no cost.

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Jim Barbee made a motion to approve Authorization for the Central Nevada Health District Administrator to sign an Interlocal Cooperative Agreement between the State of Nevada Division of Environmental Protection and the Central Nevada Health District for services relating to public water systems from July 1, 2023 through June 30, 2025, for the amount of \$0. Member Denise Ferguson seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval of an Interlocal Agreement between the Nevada Division of Public and Behavioral Health and the Central Nevada Health District to perform food, water, and sewage inspections for the Burning Man Project, including providing permits and inspections, from approval of the Interlocal Agreement through September 3, 2023, for the amount of \$0.

Environmental Health Manager Daren Winkelman, made the presentation as outlined.

The Central Nevada Health District became the local health authority for Pershing County on July 1, 2023. The Burning Man Event is located within Pershing County, within the Health District's jurisdiction, and is held 55 days after July 1. The Central Nevada Health District was not in operation during the preoperational period when many of the functions for Burning Man are set up and permits are issued. The scope of Burning Man brings together a complex series of services provided by both state and local jurisdictions. The State of Nevada has offered to support the Environmental Health Sections portion of this project through 2023 at no cost to the Health District. The State of Nevada program will provide the Temporary Mass Gathering permit as required by NAC 444.548, Temporary Food Permits as required by NAC 446.631, Potable Water Permits as per NAC 445A, and Sewage Permits by NAC 444.820. The Health District will shadow the State and learn from the State this year in order to take over the scope of work for next year. Every effort will be made by the State to keep the Health District informed as the event develops.

Chairman Ken Tedford asked if there were any questions from the Board or Public, there was none.

FISCAL IMPACT: None.

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Shannon Ernst made a motion to approve Approval of an Interlocal Agreement between the Nevada Division of Public and Behavioral Health and the Central Nevada

Health District to perform food, water, and sewage inspections for the Burning Man Project, including providing permits and inspections, from approval of the Interlocal Agreement through September 3, 2023, for the amount of \$0. Member Larry Rackley seconded the motion, which carried by unanimous vote.

Old Business:

A- Consideration and possible action re: Approval to post the Administrator job announcement August 1, 2023 at Pay Range 77

Interim Administrator Caleb Cage made the presentation as outlined.

It is requested to proceed with the release of the Administrator job positing effective August 1, 2023. Previously it was recommended not to post until after the launch of CNHD on July 1, 2023.

It has been determined by leadership that the District is at the transition point to proceed with the position. It is recommended to post on August 1st and request that Caleb Cage have authorization to interview candidates that are found to be viable after a minimum of 2 weeks of posting. Mr. Cage will bring back to the board the top candidates for board review and approval, prior to making any offer.

Chairman Ken Tedford asked if there were any questions from the Board or Public, there was none.

FISCAL IMPACT: Pay Range 77 \$99,236.80 -\$133,494.40

EXPLANATION OF IMPACT: Step Pay Plan \$99,236.80 -\$133,494.40

FUNDING SOURCE: Varies grants and revenues

ACTION REQUESTED: Accept

Member Denise Ferguson made a motion to approve Approval to post the Administrator job announcement August 1, 2023 at Pay Range 77. Member Tyson McBride seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Authorization to release requests for Food Advisory Committee Members applications as required by the CNHD Food Regulations

Per CNHD Food Regulations, there will be a food advisory committee made up of various district residents to provide recommendations to the board of health, review complaints and, etc. in regards to food regulations.

It is requested to approve the application and proceed with the release of the applications. Applications that meet the regulation will be presented back to the BOH at the proceeding

meeting for review and appointment.

FISCAL IMPACT: \$0

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Environmental Health Manager Daren Winkelman, for the record as you're aware based on the food regs that were approved by the board, established Food Advisory Board. That Board is designed to look at potential variances and waivers to the Regulations that we have. They will most likely meet periodically. We would really like to meet once the Board is formed to kind of get the groundwork, foundation of how the Board is going to operate first and after that we won't be operating too much. Certainly, have some room for expansion in the future if that's the way we want to go. We would like an approval to send out a letter along with the application to establish that Advisory Board.

Chairman Tedford asked if there was any board or public comment

Member Tyson McBride, is this a volunteer position? Daren Winkelman, this would be a volunteer position correct. Tyson McBride, and are they looking for anyone specific? Daren Winkelman, so it calls for two members from food industry, two or more, two at least. And then it's a seven member Board so five other members from surrounding counties. Tyson McBride, ok thank you.

Member Jim Barbee made a motion to approve Authorization to release requests for Food Advisory Committee Members applications as required by the CNHD Food Regulations. Larry Rackley seconded the motion, which carried by unanimous vote.

New Business:

A- Consideration and possible action re: Approval to join the American Public Health Association for the amount of \$525 per year

The American Public Health Association provides valuable support to public health organizations to gain leadership, knowledge and educational opportunities.

It is requested for approval to join to allow access to these opportunities.

FISCAL IMPACT: \$525 per year for 1-20 employees

EXPLANATION OF IMPACT: Membership dues for FY24 \$525 for CNHD for up to 20 employees

FUNDING SOURCE: CNHD Membership Budget

ACTION REQUESTED: Accept

Interim Administrator Caleb Cage, as provided in the packet this request is for \$525 a year for Central Nevada Health District to participate in the American Public Health Association this allows for 1-20 members from Central Nevada, this is the fee that is associated with organizations that have 1-20 employees, so this is on a scale and we would benefit from this by exposure to best practices and information from partner organizations from around the Country and would be happy to answer and questions you have.

Chairman Tedford asked if there was any board or public comment but there was none.

Member Shannon Ernst made a motion to approve to join the American Public Health Association for the amount of \$525 per year. Member Rich McKay seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Cintas agreement to provide automated external defibrillator (AED) lease and maintenance to be provided at all locations at \$816 / month.

It is required to ensure safety at each location with adequate medical equipment. The AED system is one way to meet these requirements. The proposed contract allows for the district to not only lease, but provides monthly maintenance and certifications as required.

FISCAL IMPACT: \$136 each / month for 6 units

\$816 / month total

\$9,792 / year

EXPLANATION OF IMPACT: Monthly costs for lease, maintenance and certificate

FUNDING SOURCE: CNHD contracted services budget -

Evaluating grant funds to assist in overall cost

ACTION REQUESTED: Accept

Interim Administrator Caleb Cage, thank you Mr. Chair and members of the Board. As we have been building the Health District we have been taking into consideration our responsibility to members of the public and members of the staff and their safety. As we are interacting, and have offices open to the public in each of our locations throughout the District we have engaged Cintas to discuss the lease of AED defibrillator to have at the locations. This includes maintenance and upkeep. They have informed us that they are in all of the locations that we are on a regular basis. So they are able to go throughout all the Counties and provide updated equipment as necessary. The cost for six units is \$136 each or a monthly cost of \$816 for a total of \$9,792. We would also make sure that staff is trained and able to use these at the locations as necessary in the event that they are needed. Happy to answer any question Mr. Chair or Members of the Board.

Chairman Tedford asked if there was any board or public comment but there was none.

Member Rich McKay, question Caleb have you identified any location in Eureka County with these devices? Caleb Cage, so we have looked at the two locations; the office facility in Eureka, and in Crescent Valley where these would be stored. Rich McKay, ok so you don't have anything

to do with the ones in the School District? Caleb Cage, no we do not. Rich McKay, these are pretty important devices so a couple weeks ago at our 8th grade graduation in Eureka a lady had a seizure and they had one of these machines on hand for the EMS folks to use and it saved her life. She had flatlined and they brought her back. Its based on the use of this machine, so it is a really effective machine. So we would be interested definitely, right Jeb, for Eureka County. Member Denise Ferguson, Caleb I think the only question I have is, the comparison of a lease versus purchasing outright and having a vendor that really does the maintenance or repair like did we evaluate any thoughts of purchasing versus lease? Caleb Cage, so Board Member Ernst has been involved in a lot of these conversations as well. Member Shannon Ernst, so when we went into discussions over this, doing the lease allowed them to keep doing the maintenance plus they do the certifications every month. So when you looked at the fact of Crescent Valley, they don't go to that area. So we have an extra one that, um Clinical Manager Dezi Reeves would make sure came in and have a rotation. So every month they are getting checked and the certifications are maintained. After the 5 year period, you do own them so you can trade them in. This guaranteed that they maintained that certification, the batteries are up, the pads and all the different things. So that's why we really looked and recommended this option. Denise Ferguson, ok so it does have a lease to purchase kind of option? Shannon Ernst, yes. Denise Ferguson, ok perfect, thank you. Chairman Ken Tedford, once you purchase them after 5 years do they still go back and check them or? Shannon Ernst, so I believe you can sign on to an additional maintenance agreement, but you would look at how much they've been used. You would want to evaluate if you would want to maintain the lease with the maintenance and cost effective at that point. Ken Tedford, cause that sounds like the most important part is someone goes back and looks at them. Shannon Ernst, and I'll be honest, here in Churchill County we have had AEDs for years. I worked with POOL to put them here, and that is the hardest part, making sure that the maintenance is up, the certification, and our maintenance team is doing that which is not I don't think is always the best option. So Cintas is something that we are evaluating also like at the Life Center and other areas. Ken Tedford, yeah cause they are all around here, I wonder if they are like the ones we have around here being checked. Shannon Ernst, so I know within the County Admin Buildings the maintenance facility does that. So when we were putting the MAB Clinic together it was making sure that you had a good one and we had to try it out and we had to order new parts. So this seemed like a better option to make sure that they maintained their certification and maintenance at all times. Ken Tedford, don't we have a lot of portables around here? Shannon Ernst, we do here, in this building. Ken Tedford, no but don't we have them in work pickups? Don't we have portables? Shannon Ernst, I don't know that we do. Ken Tedford, I can look into that I think. Shannon Ernst, I don't know who has those. Ken Tedford, yeah our maintenance just makes me wonder. Ok thank you.

Chairman Tedford asked if there was any board or public comment but there was none.

Member Jim Barbee made a motion to approve Cintas agreement to provide automated external defibrillator (AED) lease and maintenance to be provided at all locations at \$816 / month and authorize the interim administer to execute the contract. Member Tyson McBride seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Ratification of Boostlingo contract for interpretive services in the amount of \$295 / month with a minimum commitment of 3 months

All health agencies are required to have on demand interpretive services for patients. Through review it has been found that Boostlingo is the best fit to provide the necessary services. With the 3 month commitment at signed by 6/30/2023 an offer of 50% for the first two months was provided.

The company provides the following:

- Our network of over 13k medically trained interpreters are required to have 3 years of medical interpretation experience and are HIPAA certified, so you can rest assured your patients will receive excellent compliant experience.
- Boostlingo has a 0.01% complaint for our network of interpreters and includes call rating to ensure quality of encounters.
- Boostlingo will provide your team with access to over 300 languages in our network of over 13k medically trained and qualified, HIPAA compliant interpreters (24/7 access) with average response times under 30 seconds
- Boostlingo's platform allows for gender selection and brining 3rd parties into encounters
- Boostlingo's network of interpreters can be accessed via our web platform, iOS and Android friendly, device agnostic app, Zoom/Webex integration, and traditional phone service
- Boostlingo's service model includes a dedicated Account Manager, access to our Language Access Team, and technical support

FISCAL IMPACT: \$3,245 / year

Effective July 1, 2023

EXPLANATION OF IMPACT: \$295 / month for 10 months

\$147.50 / month at 2 months

\$3,245 / year for on-demand services for over 300 languages with a 30 second average response time

FUNDING SOURCE: CNHD contract budget , grants are being evaluated to offset expenses.

ACTION REQUESTED: Accept

Interim Administrator Caleb Cage, thank you Mr. Chairman and members of the Board. Again as we are moving forward with the establishment and establishment process of the District, one of the things that we want to make sure we are able to do is to provide services to the communities that we serve in the language preferred by the individual patient or client depending on the service that is being provided. We looked into a number of different ways of doing this and I believe that Boostlingo was the service that was being used in Mineral County. Not 100% sure about that though. So this is certainly one that has been used throughout the state. We have been working with them, and looking into their services as you can see from the Board Report they have 13,000 medically trained interpreters, 24/7 access and they serve in a

number of different languages which is included in the attached sheet as well. This would really allow us to provide uninterrupted services through this external resource for all clinic and patients in the Health District respective of their preferred language. The fiscal impact of this is \$3,245 a year and that is \$295 a month for 10 months with a reduction for two months. Happy to answer and questions you may have Mr. Chairman.

Chairman Tedford asked if there was any board or public comment but there was none.

Member Shannon Ernst made a motion to approve the Ratification of Boostlingo contract for interpretive services in the amount of \$295 / month with a minimum commitment of 3 months. Member Denise Ferguson seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Ratification of agreement between CNHD and State of Nevada DPBH for funding agreement in the amount of \$78,000 to provide Special Immunization outreach and administration from July 1, 2023 -June 30, 2024.

CNHD received its first funding agreement with DBPH to provide specialized outreach and administration of vaccines.

The funding supports vaccine oversight, outreach and staff administrations in the amount of \$78,000 for FY24.

FISCAL IMPACT: \$78,000

EXPLANATION OF IMPACT: \$65,977 Personnel

\$3,442 Travel

\$2,400 Operating

\$403 Other (Outreach)

\$5,778 indirect

FUNDING SOURCE: CDC Immunization & Vaccine for Childrens Federal Grant pass-thru State

ACTION REQUESTED: Accept

Interim Administrator Caleb Cage, thank you Mr. Chair and members of the Board. As the Chairman noted under New Business Item D we are asking for ratification and approval of receiving \$78,000 that's broken out in the explanation of impact on your agenda report. We have been talking about for several months that we have been working on the sub awards coming through as pass through grants from the State, mostly through the Division of Public and Behavioral Health and we are excited to say that our first one has come through for a total of \$78,000 in order to provide special immunization outreach within the District. This is one of a total of I think 17 pass through grants, that we have been applying for. We are continuing to work with State partners to bring on more. We are happy to bring this one in front of you and answer any questions you may have on this, or anything else needed to ratify this funding.

Chairman Tedford asked if there was any board or public comment but there was none.

Member Jim Barbee made a motion to approve the Ratification of agreement between CNHD and State of Nevada DPBH for funding agreement in the amount of \$78,000 to provide Special Immunization outreach and administration from July 1, 2023 -June 30, 2024. Member Jeb Rowley seconded the motion, which carried by unanimous vote.

Health Officer Update:

A- Consideration and possible action re: Dr. Tedd McDonald, Health Officer Monthly Report on behalf of the Central Nevada Health District

The Officer will provide a monthly update

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Central Nevada Health District Health Officer's Report

July 13th 2023
Tedd McDonald MD
Submitted July 5th 2023

County Health Officers meeting June 12th 2023

Immunization Updates

On June 1st the FDA revoked the emergency use authorization (EUA) of the Johnson covid-19 vaccine. On May 26th and Janssen Biotech Incorporated requested the voluntary withdrawal of the EUA for this vaccine. Janssen Biotech Incorporated informed the FDA that the last lots of the vaccine purchased by the US government have expired, there's no demand for new lots of vaccine in the US, and they do not intend to update the strain composition of this vaccine to address emerging variants. The J&J vaccine inventory in Nevada has been zeroed out and disposed of.

Vaccines and Related Biological Products Advisory Committee (VRBPAC) meets on June 15th 2023 to select the strains that will be included in the 2023 through 2024 vaccination campaign.

The CDC Advisory committee on Immunization Practices (ACIP) met June 21st-June 23, 2023. Topics for Voting will include RSV adult vaccines, adult polio recommendations, flu vaccines, and pneumococcal vaccine (PCV20 for children). Topics of note for discussion but with no scheduled vote include RSV vaccine use in pediatric and maternal populations and COVID-19 epidemiology and vaccine effectiveness. <https://www.cdc.gov/vaccines/acip/index.html>

Epidemiology resources

The Nevada Department of Analytics has established a comprehensive website that contains data sources and data portals reflecting Public Health in the State of Nevada. Included in the dashboards are behavioral health, maternal and child health, county community health, health care data, infectious disease data, and monitoring COVID-19 in Nevada.

https://dnhs.nv.gov/Programs/Office_of_Analytics

CDC TRAIN website provides public health training for administrators, staff, and providers in health districts. The training plans range from treatment of disease to cultural factors affecting public health success. The resources and education are free to qualified public health staff.

<http://train.org> or enter CDC TRAIN into the browser.

Senate Bill 118 proposed financial impacts by health district

SNHD	\$10,950,000
WCHD	\$ 2,400,000
CNHD	\$195,000
NPBH-Quad Counties	\$795,000
DPBH-Frontier Counties	<u>\$660,000</u>
Total	\$15,000,000

Funding for Healthy Nevada opportunity: \$1 million was approved in this account in the Department of Health and Human Services director's office to support Improvement of birth outcomes for the health districts. Further information will be coming out through their office with more detail regarding access to the funding.

Agenda for the July 10th, 2023 County Health Officers meeting. (verbal update)

- State health needs assessment
- State health improvement plan
- Overview of health related bills

CDC

Health Alerts

- Fungal meningitis outbreak associated with epidural anesthesia in Matamoros Mexico
- Malaria outbreaks in Texas and Florida
- Wildfire Smoke alerts for western areas affected by wildfires (respiratory complications)
- Increase rate of measles cases for 2023. Related to increased international travel.

COVID-19 seroprevalence study October-December 2022

- 77.5% of total population had infection-induced antibodies(abs) to Sars-CoV-2 virus.
- 87.1% had natural antibodies in the age group 16-29. Older populations had less.
- 96.7% were found to have some form of COVID-19 abs (vaccination &/or infection).

Vaccine manufacturers are preparing a nationwide campaign to refresh immunity against COVID-19. manufacturers are targeting the XBB 1.5 Omicron subvariant. Moderna has requested authorization for its updated COVID shot.

CNHD

- CLIA certification for point of care testing. Lab policies and procedures in place
- Application documents completed. Awaiting inspection.

Pharmacy Certification. Policies and procedures are in place. Requesting clarification Regarding dispensing medications in clinics. Awaiting inspection of storage devices, safety measures, inventory, and documentation protocols.

11th Annual Nevada Rural Preparedness Summit
June 14-15, 2023

Rural Family Practice Residency

The UNSOM department of Rural Programs has offered to sponsor a community and financial assessment to determine if a rural family practice residency is viable in the community.

Conversations were initiated with Banner Health, the Director of graduate medical education-University of Nevada School of Medicine, the Assistant Dean, Rural Programs-UNSOM, and interested local physicians in December 2022.

The impetus for the conversation was a presentation to the Churchill County Commissioners by a UNSOM representative that rated Churchill County as being number 13 in measures of behavioral and medical health for the State of Nevada. One of the key factors to this was lack of primary care providers and access to health.

The commissioners requested that I investigate the possibility of establishing a residency program locally to bring new providers into the community and to serve as a recruiting pool for future long term providers.

The community and financial assessment will not place a financial burden at this time on Churchill County or the CNHD. The department of Rural Programs is willing to finance this initial investigation. I will continue to update this board as the project progresses.

Tedd McDonald MD

Chairman Ken Tedford, hey Tedd what's the deal with Malaria in Texas and Florida? Health Officer Tedd McDonald MD, there has been, initially there was 5 outbreaks, there is now up to I think 7. Primarily in Florida. These are outbreaks of Malaria, that are in areas, that have in the past have outbreaks of Malaria. They are not from out of the Country, they are localized and in areas where they have species of mosquitos that can carry Malaria. So its not an usual thing, but its one of those, that we look at to watch and for people to be aware. When people go to an ER and they may be from Florida or Texas or from areas from out of the United States that have Malaria, they need to be tested for it. Our past history with Fallon and our concern is that even though we have not had an outbreak of Malaria, we do have species of mosquitos that given the right condition could have, could present Malaria. The reason why we hear more and more about this is because as we have these reports of climate changes is there's a lot of parts of the United States that are becoming more like climates where Malaria is more prevalent. So its something that comes up, that the CDC puts out so that the physicians are aware that they may need to consider Malaria as a diagnosis. Ken Tedford, is it older people? Younger people? Ted McDonald, no there's no age, its exposure, its like having the West Nile in Fallon Nevada. Its not really dependent on if you're young or old it's the exposure. Ken Tedford, thanks Tedd and thanks for being on the TV screen.

Chairman Tedford asked if there was any public comment but there was none.

Administrator and Board Member Updates:

A- Consideration and possible action re: Central Nevada Health District Administrator Report

Caleb Cage will provide the June 2023 Administrators report

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only



Administrator Report

July 13, 2023

General Administrative Update:

- **General:** July has been a momentous month for CNHD, with significant accomplishments and efforts underway. Major highlights are provided below:
 - **Grand Opening:** The Central Nevada Health District officially opened on July 1, 2023. The CNHD team held a soft launch on July 3, which was the first business day of the month. The opening was the result of years of effort throughout the District, and the culmination of focused effort since December 8, 2022, when the CNHD Board held its first meeting. Following the soft launch on July 3, the CNHD team has been working to stand up mandated services in the four counties covered by CNHD. The brief description below outlines the work and accomplishments of the CNHD team to date.
 - **Additional Updates:**
 - CNHD leadership has conducted several visits of CNHD locations within its member counties. These tours have been conducted to ensure CNHD presence in all of the member counties, to conduct inventories, and to meet with local leadership.
 - Eureka County formally approved their participation in CNHD during their Board of County Commissioners meeting on June 21, 2023.
 - CNHD is currently working to develop an Environmental Health Advisory Board, which is required by statute, and will bring recommendations for appointments to the CNHD Board once applications have been received.
 - CNHD is preparing to shadow DPBH leaders during the upcoming Burning Man event.
- **Personnel:** Hiring members of the CNHD team remains a critical focus for the health district. With the opening of CNHD on July 1, CNHD leadership has conducted interviews and recruited an exceptional staff to support CNHD's operations, as outlined below:
 - **Administrative:** CNHD has hired nearly all of its management positions, with some starting service in the next month. These positions include:
 - Interim Administrator: Caleb Cage

- District Health Officer: Dr. Tedd McDonald
- Family Nurse Practitioner: Kathleen Patterson, APRN
- Clinical Services Manager: Desiree Reeves
- Environmental Health Manager: Daren Winkelman
- Public Health Preparedness Manager: Tiandra Rushing
- **Support Staff:** A number of important support positions have been offered or accepted or are in the recruitment process. These positions include:
 - Grant and Fiscal Specialist
 - Office Specialists
 - Resource Liaisons/Community Health
 - Health Inspector
- In future weeks, CNHD will continue to conduct interviews in efforts to fills these critical positions. CNHD will also announce the permanent administrator position in the coming weeks as well. We look forward to updating you on progress in our staffing efforts.
- **Website development:** The CNHD team coordinated with Canyon Creative to design the agency's initial website, which was launched on July 1, 2023. The website, which can be found at www.CentralNevadaHD.org, uses the branding approved by the CNHD Board and information supplied by the CNHD team. We will continue to provide information to Canyon Creative to update the site in the near future.



- **Funding support:** CNHD continues to develop funding to support the 6- and 12-month budgets that were approved by the CNHD Board. These efforts include funding provided by the City of Fallon and the member counties, competitive

federal grants, state passthrough grants, and other state funding to support CNHD's operations and services.

- **District Member Funding:** Member counties will be providing funding to support CNHD effective July 1, 2023.
- **Competitive Grants:** In previous Administrator Reports, the CNHD Board has been informed about two competitive federal grants through DHHS HRSA. We were informed in late June that CNHD's applications for both of these grants were unsuccessful. We will continue to identify and pursue federal grant opportunities to support CNHD's operations and services.
- **State Passthrough Grants:** CNHD continues to actively work with Nevada DHHS and DPBH to identify, apply for, and receive grant funding to support CNHD's operations and services. These efforts have been extremely successful so far, with several subawards already approved and more to follow.
- **Senate Bill 118:** Per the Board's approval, CNHD advocated in support of Senate Bill 118 during the regular session of the Nevada State legislature. This bill provides for \$15M in state funds to be allocated to health authorities and districts in the state based on population, and also removes the requirement for adjacency for counties wishing to join health districts. This bill passed through the legislature and was approved by the Governor. Governor Lombardo will host a ceremonial signing of the bill on July 21, 2023.

Chairman Ken Tedford, ok thank you. I know that its been fast and furious, the staff has done a really great job and should be thanked for what they've done so far. Any questions of Caleb? Member Denise Ferguson, hi Caleb, I appreciate all the work that you guys have done, I know a lot of it has been really continuing to move over the last 6, 7 months. So I guess since it has just started as of July 1st do we have any idea if there is any carry over from the workload prior to the start of 7/1 from the prior agencies of departments that might have had areas of coverage in our counties? Does that make sense what I'm asking? Interim Administrator Caleb Cage, it doesn't, I apologize. Denise Ferguson, so lets say there were waivers or applications for food or kitchen or anything is there anything carrying over from the prior responsibility that we are now responsible for? Or I'm just wondering if we've heard anything from those responsible parties prior to 7/1 that would then lean onto us, or are they going to be responsible for everything prior? I only bring this up because we have a kitchen in our casino, that is still waiting for approval from a fire. To my knowledge, its been waiting. And I don't know who's responsible for doing that. Um, but I'm just bringing that up. I know that they've been waiting for someone to go over and do that, I'm assuming from some Health District prior to our um inclusion on 7/1. I'm just wondering if that is going to end up being our responsibility or if they're still going to take care of it. Caleb Cage, thank you for clarifying. I got there finally. So yes I see that Daren has joined us, Daren do you want to provide any response to that? Environmental Health Manager Daren Winkelman, yes at least on the Environmental Health side we did receive all of the facility list from the State Health, in terms of food establishments, pool, body decorations, those sorts of facilities. We do have a list of facitlites that I would say are in a little bit non-compliance, at least the State felt that they were in non-compliance so we are working to try and figure that out. We're also working to try to find out through our new data base, that system hopefully will come on-line, keeping our fingers crossed on the 1st of August. That will then help us begin develop the permits. We have taled to several, or I've talked to several facilites that are anxious to get their permits. They are either overdue or just about to come to renew. We're just letting them know to hang tight, we're doing the best we can. We got them on the list, we'll make sure that we honor those permits that are there and we will get them their new ones

as soon as we can. So yeah we're working through that, we have that list, its just been a little bit of a bumpy road but we will navigate through it. Denise Ferguson, no absolutely and I would imagine that it would have been nicer if it was just like the starting point and we went from that date forward. So I was just kind of wondering what that work burden would be for the Health District and the employees that we were asking to complete it. So I appreciate that. Ken Tedford, there's a difference between someone that has a license that we are just going to be behind on while it all comes together, and someone that is waiting. Is there a way to pierce that, and find this restaurant in this casino and get them going? You know at least find the name of who it is? Member Cassie Hall, I think I might, I can speak as a food industry business owner in Mineral County, that we had more inspections than we needed um to make sure that we were compliant prior to the transition. We received communication twice, from the District that our transition would be seamless and not impacted so we were very content with that process. As far as the casino's kitchen, I don't think that they're finished. As of yesterday there was a picture sent out, publication wise that their construction isn't even done, so I don't believe that they are. Denise Ferguson, and I'm happy to follow up with a manager, I think this was just at a Chamber Meeting, where I heard it so I'll follow up with them. Just to clarify where their obstacle is. If its really in anything that we can help them with or if its with something else. Ken Tedford, and maybe Denise can find out and contact you two and see if its an issue or not yet for us to fix. Because we want to be, we're smaller now than the State. So we should act a little faster, than trying to call Carson City who has the whole, you know, whatever, a lot bigger District than we were. Caleb Cage, yes sir, we will follow up with that with you. Ken Tedford, ok we'll have Denise look into it and see. We only have 4 Counties here, ok good enough. Any questions?

Consent Items:

No Consent Items.

Consideration of Future Agenda Items:

No Future Agenda Items.

Consider and schedule future meeting date and location:

The next regular meeting will be August 10, 2023 at 1:30 in Churchill County.

Public Comment:

Chairman Tedford asked if there was any public comment.

Member Jim Barbee, two items to bring to attention. First off I would like to acknowledge the passing of former Commissioner Carol Shank in Lovelock and what a tremendous person and great lady she was and she is truly going to be dearly missed. She played a significant role in the early development of bringing this all together and a Health District. So I wanted to do a hat tip to her. She's truly going to be missed. Then secondly, we would offer for those that are interested, the opportunity immediately following this meeting to join us at 270 South Maine, which is the building we are currently, Churchill County, is currently under escrow in to be basically the location for the headquarters for the Central Nevada Health District, to give you a

tour of that building. We'll have the realtor meet us out there. This is the former furniture store in Fallon Nevada, and it's a really neat building. So if you'd like to take that opportunity just join us there in about 15 minutes and we'll give a walkthrough of that facility. Thank you. Chairman Ken Tedford, why don't we just take a moment of silence for the Commissioner.

Adjournment:

The meeting was adjourned at 2:20 p.m.

Affidavit of Posting:

Approved: _____



Ken Tedford, Chairman



Brittany Burton, Office Specialist