



**COALITION FOR SENIOR CITIZENS
WILLIAM N. PENNINGTON LIFE
CENTER**

952 So. Maine Street
Fallon, Nevada 89406
(775) 423-7096

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Deputy Clerk of the Board

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Renae Paholke, Deputy Clerk

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******NOTICE OF PUBLIC MEETING******

AGENDA

PLEASE POST

PLACE OF MEETING: 155 N. Taylor Street, Conference Room #102, Fallon, Nevada

DATE & TIME: September 25, 2023 at 4:00 PM

TYPE OF MEETING: Regularly Scheduled Coalition for Senior Citizens Board of Director's Meeting

If you wish to make public comment, you may provide them in person at the meeting or by emailing comments, no later than 4:30 PM the day before the meeting, to:

pam.moore@churchillcountynv.gov and renae.paholke@churchillcountynv.gov.

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Coalition for Senior Citizens may act upon Agenda items in a different order than is stated in this notice – so as to affect the people's business in the most efficient manner possible.***
- IV. In the interest of time, the Coalition for Senior Citizens reserves the right to impose uniform time limits upon matters devoted to public comment.***
- V. Any statement made by a member of the Coalition for Senior Citizens during the public meeting is absolutely privileged.***
- VI. All persons participating in the meetings are put on notice that an audio and/or video recording is made of these meetings.***

AGENDA:

1. **Call to Order.**
2. **Roll Call.**
3. **Public Comments:** General in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.
4. **Verification of the Posting of the Agenda.**
5. **Consideration and possible action re: Approval of Agenda as submitted or revised.**
6. **Consideration and possible action re: Approval of Minutes of the meeting held on:**
 - A. August 3, 2023.
7. **Appointments:**
 - A. Consideration and possible action re: Presentation of ideas from the Senior Citizen Advisory Committee Workshop held in Fernley on April 12, 2023.
 - B. Consideration and possible action re: Approval of hiring a new bookkeeper, Rhonda Majors, with Professional Computer Bookkeeping Services, to take the place of Arlene Van Winkle, of Make Cents Bookkeeping.
 - C. Consideration and possible action re: Approval to reimburse Rhonda Majors, Professional Computer Bookkeeping Services, for purchase of QuickBooks 2023 Software in the sum of \$549.00.
 - D. Consideration and possible action re: Approval of matching funds to support the William N. Pennington Life Center to replace flooring at the Life Center in the sum of \$7,700.52 by Carpet Connection.
8. **Reports:**
 - A. Consideration and possible action re: Presentation of the Financial Reports for the period ending August 31, 2023.
 - B. Update from Silva, Sceirine & Associates on the tax filings for the Coalition for Senior Citizens.
9. **Staff or Board comments regarding matters affecting the Coalition for Senior Citizens.**
10. **Consider Future Agenda Items.**
11. **Establishment of Next Meeting Date.**
12. **Public Comment:** General in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.
13. **Adjournment.**
14. **Affidavit of Posting:**
15. **Reports:**

STATE OF NEVADA)
 : ss.
County of Churchill)

*I, **Pamela D. Moore, Deputy Clerk to the Board**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **19th day of September, 2023, between the hours of 1:00 and 5:00 PM**, at the following locations in Churchill County, Nevada:*

1. Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;
2. The Churchill County Website @ www.churchillcountynv.gov;
3. The State of Nevada Website @ <https://notice.nv.gov/>.



Pamela D. Moore, Deputy Clerk to the Board

Pamela D. Moore, Deputy Clerk to the Board, who was subscribed and sworn to before me this **19th day of September, 2023**.



Renae Paholke, Deputy Clerk

Endnotes:

Disclosures:

**The William N. Pennington Life Center is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact*

USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. Fax: (202)690-7442; or
3. Email: program.intake@usda.gov.

Procedures:

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Coalition for Senior Citizens reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-7096. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*