

MINUTES OF THE CENTRAL NEVADA HEALTH DISTRICT

**155 N. Taylor St., Fallon, NV 89406
June 29, 2023**

Call to Order:

The special meeting of the Central Nevada Health District was called to order at 1:32 PM on June 29, 2023.

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Roll Call:

	Chairman Ken Tedford
	Member Cassie Hall
	County Manager Jim R. Barbee
	Social Services Director Shannon Ernst
PRESENT:	Member Larry Rackley
	Member Denise Ferguson
	Member Tyson McBride
	Member Bob Erickson
	Commissioner Justin Heath
	Deputy Clerk to the Board Pamela D. Moore
ABSENT:	Member Dr. Justin Heath
	Member Jim Barbee

Public Comment:

Chairman Ken Tedford asked if there was any public comment.

Member Shannon Ernst, I would like to introduce some of the new team members to the Central Nevada Health District. At the previous health meeting you did meet Daren Winkelman, which is our Environmental Health Manager. But I want to make sure there was a couple members that were not present. Today we have Tiandra Rushing and she is our Public Health Preparedness Manager, she started with us on Monday, correct? I'm getting my dates? There's a lot starting. So she's getting her feet wet, in her new position. Then we have Rita Smyth, she's our new Grant and Clerical, Grants and Fiscal Specialist. Don't mind me. And she started last week. So we're starting to fill a lot of positions. There are still a lot of positions to come, they are posted, but as we work toward our launch on Saturday and be in the office on Monday, we're starting to get it staffed up. So I just wanted you to have faces with names and they will be presenting to you in the future.

Chairman Ken Tedford, ok thank you very much, welcome, welcome back today thank you.

Verification of the Posting of the Agenda:

It was verified by Deputy Clerk Moore that Brittany Burton, Office Specialist, posted the Agenda for this meeting on the 23rd day of June 2023, between the hours of 8 a.m. and 10 a.m. at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Member Bob Erickson made a motion to approve the Agenda as submitted. Member Larry Rackley seconded the motion, which carried by unanimous vote.

Appointments:

A- Consideration and possible action re: Approval of Contract for Eureka County to become a member of the Central Nevada Health District.

Although not a founding member of the District, a county, city, or town may become a member of the District by adopting a resolution of its governing body requesting to join the District. Membership shall be effective upon approval by a majority vote of all members of the Board to add the county, city, or town as a member of the District. The new member must adopt an Ordinance substantially in conformance with other member's ordinances within 60 days of the Board's approval to join the District. On June 20, 2023, Eureka County passed a resolution during the County Commissioners Meeting requesting to become a member of the Health District. SB 118, which removes the word "adjacent" from NRS 439.370 and thereby allowing Eureka County to become a member of the Health District, was passed and approved by the Governor and became effective upon passage and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Jeff Weed, Deputy District Attorney, thank you Mr. Chair and Members of the Board. As this Board is aware there has been a long haul to get SB 118 passed and to allow Eureka County to become a member of the health district. SB 118 did pass it was effective immediately upon signature of the Governor and so we're here today based on Eureka County's passing of a resolution requesting to join the Health District. That's the avenue that's been set out, and the ordinance has been passed within the individual counties and cities that the new member would request by resolution to become a member. Then by majority vote of this Board, they would become a member. Following what is likely to be approval of this Board, Eureka County will have to pass an ordinance, substantially similar to those that have been passed by the other members of the District. They have 60 days to do that. Those things are underway, so at this time for this Board the request is for a motion to approve Eureka County to become a Member of Central Nevada Health District.

Chairman Ken Tedford, ok thank you. Any questions for Jeff on Item A? Public Questions?

Member Cassie Hall made a motion to approve Eureka County to become a member of the Central Nevada Health District Member Bob Erickson seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval of Interlocal Agreement between the Central Nevada Health District and Eureka County setting forth the scope of work for each entity from July 1, 2023, to June 30, 2024, including payment by Eureka County for services provided by the Central Nevada Health District.

This Interlocal Agreement includes the CNHD scope of work and Eureka's agreed upon monetary contribution for the term of July 1, 2023, to June 30, 2024. The CNHD currently provides services for Eureka County through an interlocal agreement but Eureka is not a member of the CNHD. If the CNHD Board approves Eureka County as a member of the District, Eureka County would need to enter in this Interlocal Agreement, which is similar and consistent with the interlocal agreements entered into by all other CNHD members. Eureka County approved this Interlocal Agreement at their County Commissioner Meeting on June 20, 2023. The fees Eureka County will pay are the same as the other members of the CNHD and are as follows: \$100,000 base rate fee, \$5 per capita fee for each person of the County's population, and a 20% contingency fee based on the base rate fee and the per capita fee.

FISCAL IMPACT: Fees paid by Eureka County for 2023-2024 year: \$100,000 base rate fee, \$5 per capita fee for each person of the County's population, and a 20% contingency fee based on the base rate fee and the per capita fee.

EXPLANATION OF IMPACT: \$100,000 flat rate

\$8,815 per capita

\$21,763 Contingency

Total \$130,578

FUNDING SOURCE: Eureka County, Nevada

ACTION REQUESTED: Accept

Deputy District Attorney Jeff Weed, thank you Mr. Chair before the board at this time is the same interlocal agreement that has been entered with each member of the District previously these are for a year period at a time from July 1st of this year through June 30th of next year. It is anticipated that the scope of work as we have a little bit better idea of the intricacies will expand and we can do those types of things. So these are some kind of general scope of work that each member is going to be receiving from the Health District but also including in this are the fees that will be paid by Eureka County. Again these are the same interlocal agreement that has been signed by all the members of the District. It's been approved and signed by Eureka, and it is before this Board for a motion to approve it at this time.

Chairman Tedford asked if there was any board or public comment but there was none.

Member Bob Erickson made a motion to approve the Interlocal Agreement between the

Central Nevada Health District and Eureka County. Member Tyson McBride seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Appointment of Dr. Tedd McDonald, M.D., O.D., M.H.A. as the District Health Officer for the Central Nevada Health District and approval of Agreement for Professional Services between the Central Nevada Health District and Dr. Tedd McDonald, M.D., O.D., M.H.A. for professional services as the District Health Officer from July 1, 2023, to June 30, 2025, with payment of \$30,000 per year.

NRS 439.400 provides that "[t]he district board of health shall appoint a district health officer for the district and that such appointment must be based on graduate education in public health, training, experience and interest in public health and related programs. NRS 439.400 further provides that the district health officer is entitled to receive a salary fixed by the district board of health and serves at the pleasure of that board. On June 8, 2023, after approving a Request for Qualifications, this Board reviewed the application received from Dr. Tedd McDonald in response to the RFQ and authorized the next steps in the Health Officer selection process, including negotiation of the Health Officer contract. The agreement included in the packet is for Dr. Tedd McDonald to act as the District Health Officer beginning July 1, 2023, and ending June 30, 2025. The contract is written to automatically renew following June 30, 2025, from year to year thereafter, unless a party provides 30 days written notice prior to the date that the Agreement will automatically renew. The Agreement provides for payment to Dr. McDonald in the amount of \$2,500 per month, for a total of \$30,000 per year.

FISCAL IMPACT: \$2,500 per month

\$30,000 per year

EXPLANATION OF IMPACT: \$2,500 per month

\$30,000 per year

FUNDING SOURCE: CNHD Revenue - fees and grants

ACTION REQUESTED: Accept

Deputy District Attorney Jeff Weed, thank you Mr., Chair and Members of the Board. The name of the agenda item kind of covered most everything. As this Board knows Dr. McDonald has been serving as the current Health Officer and we approved at the last meeting to be able to enter negotiations with him having receiving his CV and application for that position. That has been done and there is a contract before the Board that details the scope of work for him including the payment of \$2,500/month, with a total of \$30,000/year. As this Board is aware per statue, the District Health Board, appoints the District Health Officer and he serves at the pleasure of the Board. The Board fixes the salary for the District Health Officer, so all those things have been negotiated and have been included in the contract, or the agreement before the Board. So there is a request for a motion to appoint Dr. McDonald as the District Health Officer and then to approve the agreement for professional services as before the Board.

Chairman Tedford asked if there was any board or public comment but there was none.

Deputy District Attorney Jeff Weed, and I will add that it goes from July 1, 2023 to June 30, 2025. There is a provision in there that it will automatically renew unless there is notice given, those kind of things so that is how the contract is written.

Member Bob Erickson made a motion to appoint Dr. Tedd McDonald, M.D., O.D., M.H.A. as the District Health Officer for the Central Nevada Health District and approval of Agreement for Professional Services between the Central Nevada Health District and Dr. Tedd McDonald, M.D., O.D., M.H.A. for professional services as the District Health Officer from July 1, 2023, to June 30, 2025, with payment of \$30,000 per year. Member Larry Rackley seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Adoption of Resolution 21-2023, a resolution authorizing the Central Nevada Health District Administrator to apply for grants and to require that any acceptance of grants be approved or ratified by the Central Nevada Health District Board of Health.

The Board will be asked to adopt Resolution 21-2023, a resolution authorizing the Central Nevada Health District Administrator to apply for grants and to require that any acceptance of grants be approved or ratified by the Central Nevada Health District Board of Health.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Adopt

Deputy District Attorney Jeff Weed, thank you Mr. Chair and Members of the Board. This resolution was discussed and brought before you for consideration today to essentially clarify direction for the administration on how this Board wants the administrator to proceed. This specific resolution covers grants, that authorize the administrator to apply for any grants without coming for authorization for those. But upon acceptance; they need to bring it back before the Board before they accept, or they need come back for ratification of the Board. So that you are informed and up to date, and you can make decisions and weigh in on that. That's what this Resolution does if this Board so wishes to adopt it. There would be a motion to adopt Resolution 21-2023.

Chairman Tedford asked if there was any board or public comment but there was none.

Member Larry Rackley made a motion to adopt Resolution 21-2023. Member Bob Erickson seconded the motion, which carried by unanimous vote.

E- Consideration and possible action re: Adoption of Resolution 22-2023, a resolution authorizing the Central Nevada Health District Administrator to authorize, approve, adopt, and implement internal policies for the Central Nevada Health District and to provide the Central Nevada Health District Board of Health notice of said policies.

The Board will be asked to adopt Resolution 22-2023, a resolution authorizing the Central Nevada Health District Administrator to authorize, approve, adopt, and implement internal policies for the Central Nevada Health District. This would allow the Administrator to oversee and implement policies without coming back to the Board for approval on each policy. The Resolution requires the Administrator to notify the Central Nevada Health District Board of Health at the next regularly scheduled board meeting of any policies that have been implemented in the event that the Board wishes to weigh in on any given policy.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Adopt

Deputy District Attorney Jeff Weed, thank you, similar to the last one this one has been discussed and would provide a clarification and essentially a paper trail for the administrator on direction and how to proceed with policies. July 1st is coming up very quick and there are a number of policies being worked on and to bring them before the Board before each policy is implemented or adopted would be difficult. So what this would do, authorize from the Board for the administrator to authorize those, to implement them. But at the next regular Board meeting the administrator would be required to provide notification to the Board, not of ratification or anything like that but if the Board has an issue with something they are aware of it and can see the policies and you can read them and weigh on them if necessary and provide further direction. So that is what this Resolution does, and it would stream line that process. So for this Board to adopt this Resolution we ask for a motion to adopt Resolution 22-2023.

Chairman Tedford asked if there was any board or public comment but there was none.

Member Bob Erickson made a motion to adopt Resolution 22-2023. Member Tyson McBride seconded the motion, which carried by unanimous vote.

Old Business:

A- Consideration and possible action re: EH Hursh, Pool Insurance Policy FY24.

CNHD is required to obtain pool insurance for facilities, equipment, contracted staff and board liability. The provided policy will provide necessary insurance coverage. The policy renewal may need to be updated as additional equipment is purchased and transferred.

FISCAL IMPACT: \$5,105.18 Renewal FY24

EXPLANATION OF IMPACT: Fiscal 2024 renewal

FUNDING SOURCE: CNHD Fees

ACTION REQUESTED: Accept

Board Member Shannon Ernst, Good afternoon Mr. Chair, for the Record Shannon Ernst. I came down here I was hoping the echo was a little bit less, but today I have before you the renewal for the policy for the POOL insurance with EH Hursh. This policy would take effect on July 1st and

take us through the next year. I do want everyone to be aware as we are adding equipment, adding medical staff, those things we will come back for a change in the policy. This will be effective Saturday, and as those things add on we will be coming back. Currently this covers everything we have on staff until those transfers are completed. The total renewal \$5,105.18, if there are any questions.

Chairman Tedford asked if there was any board or public comment but there was none.

Member Bob Erickson made a motion to approve policy as presented at a premium of \$5,105.18 for FY24. Member Tyson McBride seconded the motion, which carried by unanimous vote.

New Business:

A- Consideration and possible action re: Approval of a contract with David Evans, R.N., M.S.N. to provide health services in the District for the amount of \$200 per day as scheduled July 1, 2023 to June 30, 2024.

CCSS previously contracted with nurses to meet the needs in the region. It is requested that the contract be accepted by CNHD to fill gaps in medical staffing to meet the needs in the District. Mr. Evans is extremely competent in his practices and only provides services that fall in his scope of practice.

FISCAL IMPACT: Not to exceed \$31,200

EXPLANATION OF IMPACT: \$200 / day

Per Diem out site of home location per federal rates

FUNDING SOURCE: CDC and State Grant funds

ACTION REQUESTED: Accept

Board Member Shannon Ernst, again for the record Shannon Ernst today I have a contract before you to provide a contracted service for nursing. During COVID we found it very useful and helpful to contract some nursing staff to meet the needs across the region as we responded to the pandemic. Mr. Evans has been with us through that time and he has offered to stay on as we move forward and serve those communities until we are fully staffed. So today I'm asking that we maintain that contract. It is paid at \$200/day, and if he travels outside of the area we pay his travel expenses Per Diem. This is all covered under an CDC grant we have that will be maintained by the Central Nevada Health District. We are waiting for those renewals and transfers. We would just like approval today to maintain him.

Chairman Tedford asked if there was any board or public comment but there was none.

Member Larry Rackley made a motion to approve contract with David Evans, R.N., M.S.N. to provide health services in the District for the amount of \$200 per day as scheduled July 1, 2023 to June 30, 2024. Member Bob Erickson seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval to request a transfer of a Toyota Prius from Mineral County to support service delivery in the district.

During the development of the CNHD, a mapping of community resources was completed. Mineral County reported they had obtained a Toyota Prius during the pandemic through COVID funding. At that time, it was stated the vehicle could possibly be transferred to the CNHD to assist in service delivery in the community.

Authorization to make a floral request to the Mineral County Board of County Commissioners is requested for the transfer and if approved, accept the transfer and add to the CNHD assets.

FISCAL IMPACT: Estimated \$2,400 / year

EXPLANATION OF IMPACT: Insurance, maintenance, and fuel

FUNDING SOURCE: Fees collected and grant revenue

ACTION REQUESTED: Accept

Board Member Shannon Ernst, today we're asking for authorization to request a transfer of vehicle from Mineral County. They do have a Toyota Prius that was purchased during the pandemic with COVID funds. With your authorization we would put in a request to the Board of County Commissioners, and we are asking if that is approved by them that we accept that vehicle. This is something that we will be reaching out to all of our partnering communities for resources that they can provide so there is less expenses to the Health District as we launch out. In Eureka they transferred us a vehicle prior to it going to Central Nevada Health District. It is on the County's rules, and will be transferring to the Health District. So this would be the same thing, it would go onto our insurance, our policies and be utilized by the staff to respond.

Chairman Tedford asked if there was any board or public comment but there was none.

Member Bob Erickson made a motion for approval to request a transfer of a Toyota Prius from Mineral County to support service delivery in the District. Member Tyson McBride seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Agreement with Unite US in the amount of \$10,000 to provide resource linkage for the district from July 1, 2023 - June 30, 2024.

Unite US a company that researches resources, provides software to conduct client matches and allows staff to complete online referrals with follow-up. The software will further empower staff to assist clients to obtain necessary resources to gain and maintain necessary resources for healthy independent living. Further, the software will educate other partners on services provided across the district and build relationships with the communities.

FISCAL IMPACT: \$10,000

EXPLANATION OF IMPACT: Licenses fees

FUNDING SOURCE: CDC Grant

ACTION REQUESTED: Accept

Board Member Shannon Ernst, as we were looking at the launch of Central Nevada Health District, one of the biggest concerns was understanding all the resources across the area. It is 650

miles. You have some areas such as in Eureka, that are using a lot of resources out of Utah. Through our research we came across a company called Unite US. They are very new to Nevada, they are starting to have heavy influence with Reno and Clark and they are starting to develop across the rurals. They actually approached us for Churchill County Social Services, because one of the things they do, they provide an overall referral service, linkage and then it allows for your Community Health Workers to do a follow up and track that. This wasn't really something we needed within Churchill County, but identify that this could be a great resource for Central Nevada Health District. Through this process what would happen if we sign this agreement, we are receiving a \$10,000 membership with them. They actually conduct the mapping of resources. Through our works, we've been mapping locally. But they look at anything that can help these communities link community members to fill those gaps to keep them living independently and safely. So today if this is approved, we would be able to obtain the software, we would be able to get training for our Community Health Workers and other staff. They would then begin to develop that system for all 4 Counties. This is an online system so if our Community Health Worker are out working in the field and they identify they really need to find a resource for housing in Pershing this would be able to look at what is available, how do we link them and then if an application is put in, how do we follow up, and it keeps those case notes. Which is a huge part in any kind of human services activity, it's not just the linkage it's making sure you have the follow up and making sure that happens. So today I'm asking that we do enter into this agreement with Unite US for the \$10,000 for July 1 through July 30, 2024 so we can begin the process.

Chairman Tedford asked if there was any board or public comment but there was none.

Member Bob Erickson made a motion to approve agreement as presented and authorize the Interim Administrator to execute the agreement. Member Larry Rackley seconded the motion, which carried by unanimous vote.

Consent Items:

There were no Consent items.

Consideration of Future Agenda Items:

There were no future Agenda items suggested.

Consider and schedule future meeting date and location:

The next meeting will be held on July 13, 2023 at 1:30 PM.

Public Comment:

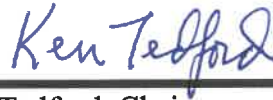
Chairman Tedford asked if there was any public comment but there was none.

Adjournment:

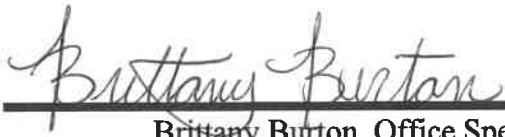
The meeting was adjourned at 1:59 PM.

Affidavit of Posting:

Approved:



Ken Tedford, Chairman



Brittany Burton, Office Specialist