

MINUTES OF THE CENTRAL NEVADA HEALTH DISTRICT

**155 N. Taylor St., Fallon, NV 89406
May 4, 2023**

Call to Order:

The regular meeting of the Central Nevada Health District was called to order at 3:00 PM on May 4, 2023.

PRESENT:

Ken Tedford, Chairman
Cassie Hall, Vice-Chair
Shannon Ernst, Member
Jim Barbee, Member
Denise Ferguson, Member
Larry Rackley, Member
Dr. Justin Heath, Member
Bob Erickson, Member
Caleb Cage, Interim Transition Manager
Jeff Weed, Civil Deputy District Attorney
Morena Works, UNR School of Medicine
Dr. Tedd McDonald, Interim Health Officer
Brittany Burton, Office Specialist
Geof Stark, Human Resources Director

ABSENT: Tyson McBride, Member

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Roll Call:

Roll Call was completed for all present Board Members.

Public Comment:

Chairman Tedford asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Brittany Burton, Office Specialist, that the Agenda for this meeting was posted on the 1st day of May, 2023, between the hours of 8:00 AM and 9:00 AM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Member Jim Barbee made a motion to approve the Agenda as submitted. Member Bob Erickson seconded the motion, which carried by unanimous vote.

Appointments:

A- Consideration and possible action re: Update on filled and unfilled employee positions, including steps for recruitment and hiring of unfilled positions, and authority to hire unfilled positions up to step 13 on the pay scale.

Jeff Weed, District Attorney for the record stated that as that many of the board members are aware and heard, there was a letter of resignation submitted by Dr Capurro who was the Central Nevada Administrator. With that there is a vacancy in the Administrator position and just wanted to make sure that the Board was aware of that, as we go into this agenda item.

Geof Stark, Human Resources Director wanted to give an update on filling positions at this time. As mentioned, there is an opening for an administrator. Caleb Cage has stepped in as interim administrator and will be there for a couple months unless the Board would like to see otherwise. Jeff Weed stated that he would like to say that Caleb Cage's contract is currently with Churchill County for transitional management that ends June 30th. For him to stay on with the Central Nevada Health District there would need to be some adjustment and new agreements. Geof Stark, has begun recruitment and interviews for the Clinical Services Manager (Grade 66), Public Health Preparedness Manager (Grade 66), Environmental Health Manger (Grade 68), and APRN (Grade 71). Several qualified candidates have applied. An offer to Desiree Reeves as the Clinical Services Manager has been made at Step 8 of Grade 66, which is warranted based on experience and education. It is also requested that the administration of the CNHD obtain clear authority to proceed with interviews, and authority to hire at up to Step 13 where the budget will allow.

During previous meetings, the authority was not clearly defined.

Nurse practitioner offer is going out this week. The next coming week we are full of interviews, Public Health Preparedness Manager on May 9th, Environmental Health Manger on May 15th, Grant and Fiscal Specialist on May 8th, and the Office Specialist in Hawthorne on May 11th. The only other position that is out there is the Office Specialist for Eureka, that one has been a challenge because there has not been any applications received, we have anticipated this happening and will leave the posting open.

FISCAL IMPACT: Unknown

EXPLANATION OF IMPACT: Varies - based on offers made, proposals to be made, and positions onboarded in each fiscal year

**FUNDING SOURCE: FY23 Grants received by Churchill County Social Services
FY24 Grants and revenue collected on behalf of CNHD**

ACTION REQUESTED: Accept

Member Cassie Hall made a motion to approve the Administrator to hire the positions and continue recruitment as outlined of Desiree Reeves Clinical Services Manager at Step 8 of Grade 66, to continue the recruitment of the APRN, Public Health Preparedness Manager, Environmental Health Manager and authorize hiring up to Step 13 for these positions as the budget and candidates experience and education support, as well as all of the unfilled positions . Member Justin Heath seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Update on District progress in preparation for the July 1, 2023, transition and steps needed to ensure the District is staffed and ready by July 1, 2023.

Shannon Ernst made the above presentation as outlined above. Wanted to provide an overview of what still needs to be done. In the packet there is an operational plan that was updated as of yesterday. The items in Red are the crucial items that need to be done now. When we go through its making sure that we have all the proper facilities, equipment, and supplies to move forward. Right now, we are looking at vehicles, since we're running in 4 counties we need to make sure that we have enough for each community. Then purchasing of all the non-clinical supplies, we need to get all the signage up before July 1st, so that people know where they're going. Our SOPs will have to come before the board before June 30th. We're working on all the grants we need to get our Medicaid approval so that we can move on to our Medicare and Dr McDonald is working to identify some other insurance companies that are crucial within these communities. Another thing that we ran across was our regulations, there was some confusion on how they needed to move forward. On the next item Jeff Weed will be discussing because that is something that needs to go to the State Board of Health for approval before we can proceed. There is a lot that needs to get done, but everyone is all hands-on deck. We worked with staff on Tuesday, and everyone got a piece so that we can meet these deadlines. We may be asking for some additional special meetings to make sure we get approvals on everything as we proceed.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

C- Consideration and possible action re: Plan for Central Nevada Health District regulations and ratification of the posting on April 28, 2023 of the notice regarding regulations.

Jeff Weed, District Attorney made the above presentation as outlined above.

NRS 439.410 allows the Central Nevada Health District to adopt regulations consistent with law that must be approved by the State Board of Health. Before the adoption of the those regulations,

the Board must give at least 30 days' notice of its intended action, which must include a statement of either the terms or substance of the proposal or a description of the subjects and issues involved, and of the time when, the place where and the manner in which interested persons may present their views thereon. As the State Board of Health meets on June 2, 2023, a description of the subjects and issues involved was posted on April 28, 2023, so as to allow the Board to meet and adopt regulations by Resolution prior to the State Board of Health's meeting on June 2, 2023. The District Administration will review the regulations and will evaluate regulations at least each biennium and present it to the board for public hearing should a regulation be found necessary to be revised, removed, or adopted.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Jim Barbee made a motion to approve retroactively the posting of the proposed regulations as of April 28th, 2023 and that they be submitted to the State Board of Health and that we come back for a May 30th, 2023 meeting for final approval. Member Larry Rackley seconded the motion, which carried by unanimous vote.

Public Comment:

James Fleming for the record 1170 Bon Accord Lane in Fallon. Just wanted to say that I have been communicating with Dr Capurro; and am sorry to see that she resigned, but it was about a project and grant funded proposal for dental health for undocumented, uninsured, homeless and Native American individuals. We had some good momentum and sent along communications that I had with Liberty Dental, the state Medicaid contractor for dental insurance. They responded back positively and wanted to talk with Mrs. Capurro right away, they are very motivated. Long story short they have had some bad PR, they might lose their contract because no dentist will accept their insurance. I did pass that onto Caleb Cage the interim director. Specifically, the target of the grant is to focus on folks like at the William Pennington Center because those folks don't have dentures and it is very hard to get dentures. I was just at Dr. Jacques office today and there was a homeless woman that requires extensive restorative surgery and dentures. There is a real need for case managers and case workers to help people get connected to these services. This project would be cost neutral we are very likely to receive grants and are already in negotiations with Access to Health Network CEO Trevor Rice, and are negotiating services from Absolute Dental in Reno and are also working with Liberty to get donation of services. I would love to talk to any of you about that so that we can keep the momentum going.

Adjournment:

The meeting was adjourned at 3:18 PM.

Affidavit of Posting:

Approved: _____

Ken Tedford

Ken Tedford, Chairman

Brittany Burton

Brittany Burton, Office Specialist