

MINUTES OF THE CENTRAL NEVADA HEALTH DISTRICT

155 N. Taylor St., Fallon, NV 89406

March 2, 2023

Call to Order:

The regular meeting of the Central Nevada Health District was called to order at 1:39 PM on March 2, 2023

PRESENT:

Ken Tedford, Chairman
Cassie Hall, Vice-Chair
Shannon Ernst, Member
Jim Barbee, Member
Denise Ferguson, Member
Tyson McBride, Member
Dr. Justin Heath, Member
Caleb Cage, Interim Transition Manager
Jeff Weed, Civil Deputy District Attorney
Marena Works, UNR School of Medicine
Dr. Tedd McDonald, Interim Health Officer
Pamela D. Moore, Deputy Clerk to the Board
Brittany Burton, Office Specialist

ABSENT:

Bob Erickson, Member
Larry Rackley, Member

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Roll Call:

Roll Call was completed for all present Board Members.

Public Comment:

Chairman Tedford asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Brittany Burton, Office Specialist, that the Agenda for this meeting was posted on the 24th day of March, 2023, between the hours of 8:00 AM and 12:00 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Member Justin Heath made a motion to approve the agenda as submitted. Member Jim Barbee seconded the motion, which carried by unanimous vote.

Old Business:

A- Consideration and possible action re: Job Offer to Antonina Capurro as the Central

Nevada Health District Administrator at an advanced step placement of Step 13.

At the last meeting of the CNHD Board, the Board directed staff to make an offer of employment to Antonina Capurro, with permission to hire as high as Step 5 of the pay range. An offer was extended to Ms. Capurro. Based on discussions with Ms. Capurro, in order to secure her as the CNHD Administrator, staff would like to increase the offer. Staff is requesting to hire her at Step 13 of Grade 77 (\$133,494 annually). This would put her at the top step of the range and she would not be eligible for step increases (she would still receive any general increases approved in the budget).

In addition, Ms. Capurro requested time at the beginning of her employment for relocation as well as some reimbursement of relocation expenses. Staff countered by offering one week of paid "relocation leave", but with no reimbursement of relocation expenses, to which she is amenable.

In addition, Ms. Capurro requested that professional memberships, time needed for education (conferences, training, etc.) and travel for work-related training and events would be covered by CNHD. This is a reasonable request, and staff recommends including that this be included as part of the approved action. These expenses would be covered based on approval by the CNHD Board.

As an employee of Churchill County, Ms. Capurro would also receive the following benefits:

- County-paid PERS at 100% (no employee contribution).
- County-paid health insurance at 100% for the employee's coverage - dependent coverage is 100% the employee's responsibility.
- Annual leave - earn eight hours per month of annual leave, being able to start using annual leave after six months. As an exempt (salaried) employee, annual leave is only taken in full-day increments.
- Sick leave - earn 10 hours per month of sick leave, which can be used after one month of employment. As an exempt (salaried) employee, sick leave is only taken in full-day increments.

Geof Stark made the above presentation. He also stated that he would like to make sure that the board is aware that the Churchill County Board of Commissioners approved for the Health District Board to hire at any necessary steps needed for hard to fill positions. Meaning that if this board approves this higher step hire, they do not need to go before the County Board for approval. Jeff Weed then stated that he has been asked to draft an amendment to the contract that this authorization does exist.

Chairman Tedford asked Caleb Cage if he had any comment. Caleb Cage stated that he would like to reiterate what he said in a previous meeting; that this is a highly qualified candidate and

that the negotiated terms are favorable.

Chairman Tedford asked if there were any questions from the Board to either Geof or Caleb. Member Justin Health stated that he would like to inform the Board that there is public record of Dr. Capurro being reprimanded by the Dental Board due to practicing without a license in February 2022. Member Jim Barbee stated that he would like to make sure that he is understanding correctly that the role of this position would not be on the Board, would not represent themselves as the position of the Board and would report directly to the Board. Member Barbee then asked Caleb if that was correct, Caleb said that it is accurate.

Member Jim R. Barbee made a Motion to Job Offer to Antonina Capurro as the Central Nevada Health District Administrator at an advanced step placement of Step 13, Member Denise Ferguson seconded the motion, which carried by unanimous vote.

FISCAL IMPACT: \$133,494 annually

EXPLANATION OF IMPACT: The CNHD budget included funding for up to the 13th Step for the CNHD Administrator. No additional funding would need to be budgeted.

ACTION REQUESTED: Accept

Public Comment:

Chairman Tedford asked if there was any public comment, there was none.

Adjournment:

The meeting was adjourned at 1:15 PM.

Approved: _____

Ken Tedford

Ken Tedford, Chairman

Approved: _____

Cassie Hall, Vice-Chairman

Approved: _____

Shannon Ernst, Member

Approved: _____

Jim Barbee, Member

Approved:

Bob Erickson, Member

Approved:

Denise Ferguson, Member

Approved:

Larry Rackley, Member

Approved:

Tyson McBride, Member

Approved:

Justin Heath, Member


Brittany Burton, Office Specialist