

MINUTES OF THE CHURCHILL COUNTY CEMETERY BOARD

155 N. Taylor St., Fallon, NV 89406

January 20, 2022

Call to Order:

The regular meeting of the Cemetery Board was called to order at 1:33 pm by Director, Jorge Guerrero

PRESENT: Board Member Page Hiskett
Board Member Julie Gilmore
Board Member Jamie Sammons
Director Jorge Guerrero
Lana Chenoweth

ABSENT: Commissioner Greg Koenig
Claude Parsley

Public Comment:

There was no public comment at this time.

Verification of the Posting of the Agenda:

Lana Chenoweth stated that the agenda was posted per NRS at the locations stated on the agenda.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Director Jorge Guerrero called the meeting to order.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- Minutes of March 18, 2021.

No previous meeting minutes were discussed. There was a new set of Board Members as of January 1, 2022.

New Business:

A- Election of Officers

To nominate and elect the officers, Chairperson and Vice Chairperson to serve a one year term in that position beginning January 2022 – January 2023-2025

Board Member Paige Hiskett made a motion to appoint new officers, Julie Gilmore as Chairperson and Jamie Sammons as Vice Chairperson, in place for another term. Board Member Jamie Sammons seconded the motion. The motion passed unanimously.

B- Review and possible action re: Budget Priorities for Fiscal Year 2022/2023.

Director Guerrero discussed the capital items that he would like to request in the 2021-2022 fiscal budget year for the Cemetery.

FISCAL IMPACT: extra expense from the Cemetery budget service and supplies and capital

expenses.

EXPLANATION OF IMPACT: The items will improve the

FUNDING SOURCE: Capital 100-322

ACTION REQUESTED: Accept

Director Guerrero went over the items that he requested in the 2022-2023 budget. He asked for 10k out of the Capital Budget to continue with the Expansion Project. This will include professional services, G D dirt, and purchase more trees and shrubs.

Board Member Jamie Sammons made a motion to accept the Budget Priorities for Fiscal Year 2022/2023. Board Member Page Hiskett seconded the motion, which passed unanimously.

Committee and Departmental Reports:

A- Director's Report

Director Guerrero will discuss cemetery operations, and functions of the cemetery board.

Director Guerrero discussed the expansion area of the cemetery and the details concerning the remainder of the project. ~~He stated that~~

B- Staff Report

There were no staff reports.

Consider Future Agenda Items:

There were no future agenda items.

Set Cemetery Board meeting date and time:

A- Set Next Cemetery Board Meeting.

The next scheduled meeting will be April 25th, 2022 at 1:30 pm.

Public Comment:

There were no public comments at this time.

Adjournment:

There being no further business to discuss, the meeting adjourned at 1:57 pm.

Approved by: _____
Julie Gilmore

Approved by: _____
Page Hiskett

Approved by: _____
Jamie Sammons

Approved by: _____
Greg Koenig

ATTEST:

By: _____
Administrative Assistant