

MINUTES OF THE COALITION FOR SENIOR CITIZENS

155 N. Taylor Street, Fallon, NV 89406

July 25, 2022

Call to Order:

The regular meeting of the Coalition for Senior Citizens was called to order at 4:00 PM on July 25, 2022.

Roll Call:

PRESENT: Member Justin Heath, Chairman
 Member Rinnie Barrenchea, Vice Chair
 Member Carol Seitzinger
 Member Dawn East
 Deputy Clerk Renae Paholke
ABSENT: Deputy Clerk to the Board Pamela D. Moore
 Member Karla Kent, Secretary/Treasurer

Public Comments:

Chairman Heath asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Renae Paholke, Deputy Clerk, that the Agenda for this meeting was posted on the 20th day of July, 2022, between the hours of 8:00 and 9:00 AM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Member Carol Seitzinger made a motion to approve the Agenda as submitted. Member Rinnie Barrenchea seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- April 25, 2022.

The Minutes of the meeting held on April 25, 2022 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Carol Seitzinger made a motion to approve the Minutes of the meeting held on

April 25, 2022 as presented. Member Dawn East seconded the motion, which carried by unanimous vote.

B- May 12, 2022.

The Minutes of the meeting held on May 12, 2022 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Carol Seitzinger made a motion to approve the Minutes of the meeting held on May 12, 2022 as presented. Member Dawn East seconded the motion, which carried by unanimous vote.

Appointments:

A- Consideration and possible action re: Proposal to the board to sponsor the Birthday Event at the Life Center, at a cost of \$150-\$175 per month, to purchase cupcakes from Cuppiecakes and designation of one board member to participate in the event each month.

Jill Manha, William N. Pennington Life Center Director, has asked that the Coalition for Senior Citizens sponsor the monthly birthday event at the center, at a cost of \$150-\$175 per month, to purchase cupcakes from Cuppiecakes. She further is asking that one board member each month participate in the event. The Coalition for Senior Citizens will be recognized as the sponsor and allow seniors to become familiar with the board members.

FISCAL IMPACT: \$2,100 per year.

EXPLANATION OF IMPACT: The cost to sponsor the event is \$150-\$175 per month to purchase the cupcakes from Cuppiecakes, for a total of up to \$2,100 per year.

FUNDING SOURCE: Coalition for Senior Citizens General Fund.

ACTION REQUESTED: Accept

Jill Manha, Director of the William N. Pennington Life Center, made this presentation as outlined above. However, she is seeking to increase the monthly amount to \$175 due to the increase in the number of people attending each month.

Member Seitzinger said the birthday event is a big deal. I would like to see us support that event. Member Barrencea said do we have the funds for that without our audit? Chairman Heath said Karla is not here but I think we have the money for that from the last time is saw a financial report. Member Barrencea said Dawn and I have been trying to participate down there and we see Carol at the Pennington Center. I don't have a problem doing the birthday thing if I am there. I just can't commit to every birthday, but if we could rotate or, if we are going to be there, we would do it and then, on the times that we are not, maybe you guys could fill in, we would be fine with that as far as I am concerned. Director Manha said we can do that

very easily. I will say I am always looking for grant money for things of this nature. This is just one of them that I have not been able to find a grant for. That is the reason I am coming to you. Member East said do the cupcakes also go to Meals on Wheels or is that just for the participants in person? Director Manha said the cupcakes themselves don't get delivered until 11:00 AM that day but the chef does prepare a different cake that does go out to the Meals on Wheels participants so they do get to participate.

Chair Heath said is Cuppiecakes local? Director Manha said, yes, they are and they are just around the corner from us and they deliver.

Chairman Heath asked if there was any public comment but there was none.

Member Rinnie Barrenchea made a motion to authorize the sponsorship at a cost of \$150 to \$175 monthly and to designate board members each month to participate in the event. Member Dawn East seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Presentation and consideration related to funding for recommended future projects or activities for the William N. Pennington Life Center.

At the last board meeting, Director Manha indicated that she would come forward with a list of recommended future projects or activities so that the board could discuss ideas with her and possibly approve funding for certain things.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Jill Manha, Director of the William N. Pennington Life Center, said, at this time, I don't have any future projects to present. The one that was approved at the last meeting is in full swing right now and that is the landscaping. There may be more to come and we will come to the board with future phases for that area to develop. Right now, we are just getting the foundation going. Member Seitzinger said do we have a deadline of when that project might begin. Director Manha said the first phase will be finished in about a week to 10 days. They are also going to fix the drip system out there. They found a couple of discrepancies with it that were blocking in and killing some of the plants, so that is being addresses. They will bury the lines after they replace them. The plan is to remove the roses from the Memorial Rose Garden and replace them after the soil has been revitalized and they will move them into the shaded area closer to the wall to give it a little reprieve from the sun.

Chairman Heath asked if there was any public comment but there was none.

Member Rinnie Barrenchea made a motion to approve funding for certain projects or activities, if appropriate. Member Dawn East seconded the motion, which carried by unanimous vote.

Reports:

A- Consideration and possible action re: Update on the financial audit conducted by Churchill County of all of the Coalition for Senior Citizens' financial accounts.

It is requested that the board receive an update from Churchill County on the financial audit of the Coalition for Senior Citizens financial accounts.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Director Manha said the auditor that was contracted by the county has removed himself and resigned, so they are back to the drawing board. Jim Barbee is seeking out another auditor for that. Member Seitzinger said why is this turning into such a problem? Chairman Heath said I think maybe it is because there has never been one. The type of audit that they are supposed to do is pretty extensive. A lot of them don't do these audits anymore because how extensive they are. I think that is why they backed out. I don't think they have had an audit like this, so it is really hard to find someone. Member Seitzinger said do you know how far back they are going? Chairman Heath said, no, I don't but, when you start going through all these types of funds, it gets pretty extensive. You are talking about donations and tax money. A lot of the people are shutting down so they are not available. The one in Elko was the one they originally chose but that is the one that resigned. Member Seitzinger said are we paying these people for the work that they have done and then they quit? Chairman Heath said I don't think they have done any work. They have not even started it. So far, it has not cost us anything.

This item was presented for informational purposes only and no action was taken.

B- Consideration and possible action re: Presentation of the Financial Reports for the period ending June 30, 2022.

Make Cents Bookkeeping has been doing the bookkeeping for the Coalition for Senior Citizens and has prepared the financial reports for the period ending June 30, 2022 for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

This item was tabled for the next meeting.

C- Update from staff concerning the activities, programs, and matters associated with the William N. Pennington Life Center.

Churchill County staff will provide an update of activities, programs, and matters associated with the William N. Pennington Life Center.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Jill Manha, Director, reported the old Senior Center is being demolished soon, so I have gone through the area to salvage what is left for retention. Karla has, as well. There are records there that belong to the Coalition that she will be archiving. Shannon Ernst has agreed to let them go to the Conex for the county to be stored. There are dozens of boxes.

All the information that I will be providing to you today is for the 4th quarter, which is April, May and June. We had 5,522 Congregant Meal participants, 14,509 Meals on Wheels participants, and provided 785 Homemaker hours. There are 44 participants on the Homemaker program, 196 participants in Meals on Wheels, and 258 consumers that come for lunch every day. The number of events scheduled was 505.

The total number of unduplicated participants was 410.

Art Classes = 3 students

Life Changes Mental health = 7 (Grant was denied)

Wellness Center for BP = 11 (Now including children's vaccines)

Bingocize = 19 students

Exercise = 24

Walking Yoga Zumba 30

Fallon Farmers Care = 80

Farmers Market Coupons = 100

Bingo = 21

Games (cards, Dominoes, and Xbox) = 32

Arts and Crafts (make your own fan) = 11

Book club = 2

Coffee and pastries = 61

We have an art class being taught by Patricia Sammons. I applied for a grant for a project for a multi-purpose room. That will consist of her teaching a series of classes that will actually turn into masterpieces for the multi-purpose room. I have asked for \$7,000 from the Arts Council to provide this project, which will take about 6 months. I am anxiously awaiting the decision. It looks pretty optimistic that we might get that grant. We expect the participant numbers to increase during those classes.

We also have what is called Fallon Farmers Care. It is a program that is partnered with the Fallon Food Hub. They come every Tuesday and they bring all the local produce from our farmers and some from California also. It helps supplement the community with their produce and it is very fresh. We have about an average of 80 people a day at this event. If you get a coupon book you are eligible to do this, as well. There is plenty of opportunity for fresh produce and they are taking full advantage of it, which is wonderful.

I have asked Nevada Legal Services to add some extra time because we are getting so many participants that they can't accommodate everyone looking for legal assistance. They may not be able to give certain advice but they can direct them to where they need to be. They are a great group for us to have.

The USDA Rural Development has been coming to the center and assisting in senior home repairs. If the air conditioning is going out or the roof is leaking, they can help, possibly with free assistance, with those types of things. They can also help with low interest loan rates.

We have had a pretty good participation resource with Highland Manor/Fernley Estates/Homestead, which has been a nice little resource to have available for people to ask questions and find out all the resources that are available to them or their parents or someone they might be a caregiver for. It has been very popular and we hope to continue with those.

We have been doing a fan drive. We asked the community to donate new fans so we may provide those over 60 who are suffering the heat. We have received 34 fans and have given out 26 of them. They are really grateful to get those.

The vending machines are doing really well, so we thank you for providing them.

I will be attending a Meals on Wheels conference in Baltimore. I was awarded a grant to go and I am very much looking forward to this in August. This will give me a much better understanding of the program and the assets that are available to us here to further benefit our community.

Chairman Heath said are there any plans coming up with Medicare where they can choose plans? Director Manha said, yes, there is. There has been a presence there about once a month she has been coming. She comes and talks to the seniors and helps with the program and supplemental programs. She knows open enrollment is on the horizon and her presence will be weekly on Wednesdays by then. This item was presented for informational purposes only and no action was taken.

Staff or Board comments regarding matters affecting the Coalition for Senior Citizens:

Member Seitzinger said I am very happy with these figures and all the participation. It is exciting. I am glad it is doing great. Director Manha said it is exciting and we hope to build on that.

Consider Future Agenda Items:

There were no future Agenda items suggested.

Establishment of Next Meeting Date:

The next meeting date is scheduled for October 24, 2022, at 4:00 PM.

Public Comment:

Chairman Heath asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 4:25 PM.

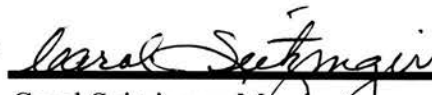
Approved:


Justin Heath, Chair

Approved:


Karla Kent, Member

Approved:


Carol Seitzinger, Member

Approved:


Dawn East, Member

Approved:


Rinnie Barrenchea, Member

ATTEST:

Linda Rothery, Clerk/Treasurer



Renae Paholke, Deputy Clerk