

MINUTES OF THE BOARD OF CHURCHILL COUNTY COMMISSIONERS

155 N. Taylor St., Fallon, NV 89406

September 1, 2022

Call to Order:

The regular meeting of the Board of County Commissioners was called to order at 8:15 AM on September 1, 2022.

PRESENT:	Commissioner Gregory Koenig Commissioner Justin Heath Comptroller Sherry Wideman Deputy District Attorney Joseph Sanford Deputy Clerk Renae Paholke
ABSENT:	Commissioner H. Peter Olsen, Jr. County Manager Jim R. Barbee Clerk/Treasurer Linda Rothery Deputy Clerk to the Board Pamela D. Moore

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Vice-Chairman Koenig asked if there was any public comment. Jennie Hiskett said I just wanted to thank Jesse for doing a really good job of being proactive about working with the neighbors to help us make sure that our property was respected during the Cantaloupe Festival. He went above and beyond, which he did not have to do, and we really appreciate it. He came to us, which was nice. I thought the events were fine.

The traffic was a bit of an issue and the only thing that I noticed was that people were parking all along Sheckler Road. My concern about that is, other than I almost hit a lady walking across with a baby, which terrified me, because they just dart across, which I understand, they are just trying to make it to their car. If there was a fire or something, there is nowhere for people to pull off so the fire truck can get through. Just living on Sheckler, that is something that I consider. The other thing was that the parking lot didn't seem to be full; I can see it from my back yard. It didn't look full, so maybe looking at why people, Vice-Chairman Koenig interrupted and said the Rafter one? Jennie Hiskett said the Miners Road one. I was just trying to think about why I would not want to park there. If I was coming out of there late, it would be, there is no security, I don't think I would feel safe going over there with my kids if I needed to walk over there alone and there is not much lighting. Those are just some ideas. I know you guys are developing that property, maybe that is something you can incorporate in the future. Vice-Chairman Koenig said when I drove by, I saw the traffic was crazy because we had the FYFL at the exact same time and I know all the signage was pointed towards the FYFL parking that was on Miners Road, so if I was going to the Cantaloupe Festival, it says Cantaloupe

Festival going into the Rafter 3C and if you are attending the FYFL, you park in the Miners Road lot. If I was at the Cantaloupe Festival, I was not sure if I could park in the Miners Road if I wasn't doing the football. Maybe a little better signage saying this is where we want the football people to go but if there are empty spots this is where the Cantaloupe Festival people are also allowed to park. We just had 2 major events at the exact same time, so it was kind of crazy. Commissioner Heath said Sheckler Road is the Highway Patrol. Jennie Hiskett said I did call NHP and let them know my concerns. Vice-Chairman Koenig said we can definitely learn from that and I think we will get better as we bring in more big events but thank you for your input. Jennie Hiskett said the FYFL traffic is always crazy, so maybe have those at a different time. Vice-Chairman Koenig said thank you for being civil with us. Some people come in and yell and scream at us.

Sheriff Hickox said it was the Pop Warner event and we had advised people that they needed to park on Miners Road and they refused, so we actually had to threaten to tow a bunch of vehicles because they just park right on Miners Road and they were perfectly happy with that a few years ago. They parked at your parent's place, so we did have to tow some vehicles so that was the big issue had. We reached out to NHP because of the backup on Sheckler Road and they said it was not their problem. We did have patrol guys go up and down the road with their PA system to tell them to move their cars, some of them did but some of them couldn't hear it. Vice-Chairman Koenig said it was kind of exciting, all the people there, but it was kind of a mess.

Verification of the Posting of the Agenda:

It was verified by Renae Paholke, Deputy Clerk, that the Agenda for this meeting was posted on the 26th day of August, 2022 between the hours of 1:00 and 3:00 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

**Commissioner Justin Heath made a motion to approve the Agenda as submitted.
Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.**

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- August 4, 2022.

The Minutes of the meeting held on August 4, 2022 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Commissioner Justin Heath made a motion to approve the Minutes of the meeting held on August 4, 2022 as presented. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

B- August 4, 2022 Closed Session.

The Minutes of the closed session held on August 4, 2022 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Commissioner Justin Heath made a motion to approve the Minutes of the closed session held on August 4, 2022 as presented. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

Appointments:

A- Consideration and possible action re: Review of the Secured Log Changes pursuant to NRS 361.310(4) for Fiscal Year 2022-2023.

Pursuant to NRS 361.310(4), each year the Churchill County Assessor shall keep a log of all changes in value made to the secured roll after it has been re-opened. On or before October 31st each year, the County Assessor shall transmit a copy of the log to the Board of County Commissioners and the Nevada Tax Commission.

FISCAL IMPACT: None

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Denise Felton, Churchill County Assessor, made this presentation as outlined in the Agenda Report.

Vice-Chairman Koenig asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to note in the Minutes that the 2022-2023 Secured Log Changes have been reviewed pursuant to NRS 361.310(4). Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

B- Public Hearing - Consideration and possible action re: Bill 2022-C, Ordinance 119, an Ordinance authorizing and directing the issuance by Churchill County, Nevada of its Water Revenue Bond, Series 2022, in the principal amount of \$558,000, to finance the construction of the Sand Creek Municipal Well; providing the forms, terms, conditions, and security for the Bond and sale thereof; providing for adoption as if an emergency exists; and providing other matters relating thereto.

Churchill County is in the process of constructing the Sand Creek Redundant Municipal Well. As part of that construction, funding was obtained through the United States Department of Agriculture Rural Development and Nevada State Capital Grants, partially as grant funding and partially to be funded by a revenue bond. This Ordinance being presented, if adopted, will provide for the issuance of a revenue bond in the amount of \$558,000.00 secured by water and

wastewater revenues. The USDA-provided interest rate of the bond will be 1.50%, with a term of 40 years. Estimated monthly payments will be \$1,552.00.

Under provision of the Bond Act within Chapter 350 of the Nevada Revised Statutes, this Ordinance may be adopted as if an emergency now exists by an affirmative vote of all of the Commissioners. This Ordinance will become effective upon the completion of publication, allowing Churchill County to close on this financing quickly.

FISCAL IMPACT: \$1,552.00 per month.

EXPLANATION OF IMPACT: The debt service of the revenue bond will be paid from the Utility Fund.

FUNDING SOURCE: Water and wastewater utility fees and costs.

ACTION REQUESTED: Adopt

Deputy District Attorney Joseph Sanford made this presentation as outlined in the Agenda Report.

Vice-Chairman Koenig asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to adopt Bill No. 2022-C, Ordinance 119, as presented and to direct the County Manager to enter into an Agreement with USDA for the issuance of a revenue bond with a 40 year term. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

8:15 AM C- Consideration and possible action re: Request for funding to support the Fallon Junior Rodeo in the amount of \$2,500.

A copy of the Application for funding and sponsorship letter from the Fallon Junior Rodeo is provided for the board's consideration. The Junior Rodeo is being held September 2-5, 2022 and occurs on an annual basis. The Jr. Rodeo brings in many contestants 18 and under, plus their family and friends from a variety of Nevada counties and various states, and maintains free admission for all. The Fallon Junior Rodeo has been dedicated to the youth of Nevada and surrounding states since 1969.

The Application has been reviewed by the County Manager for completion of required materials and the criteria appropriate to warrant county funding (such as: non-profit status, funding sources, community benefit, etc.). The board has provided support to the FJR for several years. In 2013 and 2015, \$1,000 was provided by the county, and from 2017 - 2021, the county has provided \$2,500. The FJR is seeking \$2,500 this year. If the board chooses to sponsor this event at the requested level, we may opt to sponsor two (2) All Around Saddles (boys and girls) at \$1,000 each, and two (2) Sr. All Around Buckles at \$250 each. A county representative is welcome to attend and present the awards sponsored by the county. Our level of sponsorship would allow a sponsor banner to be displayed in the arena, announcement of our sponsorship during the rodeo, and a full-page ad in the FJR program (attached).

FISCAL IMPACT: \$2,500 +/-

EXPLANATION OF IMPACT: The Miscellaneous Grants line item of the Community Support Budget was funded for FY23 with \$22,000. Currently, there is \$18,750 available.

FUNDING SOURCE: Community Support / Miscellaneous Grants (100-401-70300).

ACTION REQUESTED: Accept

Jennifur Peek, Fallon Junior Rodeo, said this year we have split from the Lions Club. They have become quite small and want to focus on some of their other community events. We have applied to have our own 501(C)(3). The budget and everything else is the same. We had to raise a little bit more money. Fallon Livestock paid for the facility rental and the insurance. We are requesting help with funding to help cover additional costs, such as saddles, buckles, and those things. It is one of our biggest rodeos yet. We have 150 contestants from around the western states. We are very excited for this.

Vice-Chairman Koenig asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve funding for the Fallon Junior Rodeo in the amount of \$2,500. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Presentation on Pre-applications received for the Churchill County Community Development Block Grant.

Per the GOED HUD requirements, Churchill County must release an open process for community agencies to submit a Pre-application to be reviewed by the Board of County Commissioners. The Board of County Commissioners reviews the Pre-applications, opens at minimum a two-week public comment period, and sets a public hearing to rank the projects and approve or deny the Applications for submission to GOED by October 14, 2023.

When projects are approved by GOED, a full Application is to be submitted no later than January 25, 2023. The CDBG committee will meet in March / April to review the applications and provide recommendations for approval or denial of funding to the Governor. If the Governor approves funding, a notice of funding award will be provided in July 2023.

Presentations on applications received will include: Rafter 3C RV Park \$1,661,256; Cottage School Renovation \$98,400; and sponsorship of a multi-county application for the purchase of equipment for the Central Nevada Health District \$375,760. Jurisdictions are eligible to apply for two direct grants and up to one sponsorship. The estimated funding for all non-entitlements (17 counties/cities) is \$3.2 million.

The September 1, 2022 meeting goal is to review the projects received by the deadline of August 24, 2022, at 5:00 pm (attached). Discuss the project's goals, open the public comment period until October 4, 2022, and set a Public Hearing for October 6, 2022. The Public Hearing will be published a minimum of two times prior to the meeting.

FISCAL IMPACT: None at this time.

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Caleb Cage made this presentation as outlined in the Agenda Report.

Jennie Hiskett said I have a couple questions about the RV spaces and the Health District because I didn't see the Health District in the packet that I looked at. When I clicked on the link, it just went to the RV spaces. I am a little under prepared. Commissioner Heath said I think this is just for the equipment and not for the building. Jennie Hiskett said okay. The RV spaces in the current thing that you guys put out, I didn't see any requests for lighting, security, or a fence and I was wondering if you guys plan to look at those issues in this current grant. Caleb Cage said there are multiple sources of funding that the county is going after in order to facilitate the development of these RV spaces. I know that there are various lists of budgeted items that include engineering, electrical systems, potable water, site grading, and general administration of the grant. I know that is what is included in the CDBG and I would have to defer to the building folks here. Vice-Chairman Koenig said he is just securing the grant and not the specifics behind that. Chris Spross, Public Works Director, said right now, Caleb Cage is out trying to find the funding for us to build this. Part of that grant is the design of the building. We have a conceptual idea of what we want for the internal components of this building but we have not even discussed what the building will look like or where it is going to be and anything about water, fencing, or the parking lot. That is part of that one item that Caleb Cage mentioned. We have not begun that phase yet. We are just trying to solicit funds. We are in the same boat with the RV spaces. We have laid out the spaces of where we would like those to be and where we think we would need pedestals, but again, that is just our conceptual idea. Part of the RV solicitation of grant funding included engineering design, inspections, and contract administration, so as we go through that process for that, there will be a public setting, as well, but we will say whether we need to have lighting and those items and we will be able to design that as we get something from staff and the public, as well.

Jennie Hiskett said I have been told by several people in the county that this parking is only going to be for event parking and when I looked at the grant it said that it is going to help with some of the shortage of housing, so I wanted to know how is that going to help with that shortage and just make sure that we are not, my concern is that we are going to end up with 300 people camping back there every day. I have been assured of that, over and over again, which I believed when I was told that, but I want to make sure going into it that the grant doesn't get misconstrued. Vice-Chairman Koenig said, right now, we are just looking at the big picture. After that, we will come up with the details. That is the intent of the parking is specifically for events and I would have no problem putting that in writing when it comes to it. Commissioner Heath said when the plan originally came up, it was because of what happened with the fire. In Douglas County, it is used as an emergency shelter type location. That is probably why that part is in there, not to help the housing shortage. The camping up front is only 2-week camping, which will stay the same. When the Health District comes around, it will have fencing and cameras and lighting, hopefully. For the future, we are going to have that in there. Jennie Hiskett said thank you all for all of the information. I appreciate you addressing things.

Vice-Chairman Koenig asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to open public comment until October 4, 2022, at 5:00 PM and to set a public hearing for October 6, 2022 to rank and approve Applications to be submitted to GOED for preliminary approval. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

E- Consideration and possible action re: A request for a one-year extension of the deadline to record a parcel map on Moody Lane for Chris & Jessica Thomas, which was approved by the Board of County Commissioners on September 2, 2021.

The parcel map was approved by the Board so that the property with two permanent residences could be divided between the owners. Both residences are connected to one well. One of the requirements for the parcel map was drilling another well for the home on the north lot and connecting the home to the well. The well driller was unable to complete the job until the first week of June 2022. They are currently working with NV Energy and McFadden Electric to bring power to the north lot. They will be unable to complete the required conditions by the deadline for recording the parcel map due to unforeseen issues with the companies.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Chris Spross, Public Works Director, made this presentation as outlined in the Agenda Report.

Vice-Chairman Koenig asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the request from Chris & Jessica Thomas to extend the deadline to record the parcel map on Moody Lane for one year, expiring on September 2, 2023. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

F- Consideration and possible action re: Application for continued support funding for the Fallon Youth Club in the amount of \$10,000 and an update on activities

Churchill County has a long-standing history of supporting the Fallon Youth Club (FYC). The FYC is seeking continued support in the amount of \$10,000 for FY23, which is the same level of support the county has been providing for a number of years. Provided for the board's consideration is a funding Application and budget from the FYC. For the past 17 years, the FYC has provided quality, low cost, after-school programming for the children/youth of this community. FYC Executive Director, Shannon Goodrick, will provide an update of activities.

This application has been reviewed for completion of required materials and the criteria appropriate to warrant county funding (such as: non-profit status, funding sources, community benefit, etc.) The application submitted by the Fallon Youth Club indicates a request for \$10,000 in support funding from the county, which is the same funding level the county has provided in the past.

FISCAL IMPACT: FY23: \$10,000

EXPLANATION OF IMPACT: The Fallon Youth Club line item within the Community Support Budget has been funded each year with \$10,000. FYC is not proposing a change in their standard \$10,000 annual request for FY23, so if the board wishes to continue support at the same level, there will not be a change in impact to this part of the budget.

FUNDING SOURCE: Community Support Budget/Fallon Youth Club: (100-401-58558).

ACTION REQUESTED: Accept

Shannon Goodrick, Fallon Youth Club, said I would like to thank you guys for having me here today to talk about our organization. We moved into our new home in February 2021 and we still had quite a few of the COVID things complicating our daily operations. Now that we have been there for a year, things are moving along and open as they were planned in the beginning for the new facility. We have increased our daily attendance by 50%. We are seeing an average of 118 kids a day. Some days we have had as many as 147. Then you get those days, like after the Fourth of July, when nobody comes because they are taking a long weekend or whatever, so it kind of skews the numbers a little bit. We are consistently seeing about 120 since school went back in August, which has been a lot. The growth has required us to restructure our personnel. For years, the full-time staff was myself, our Director of Operations, and our front desk person. With the growth, we have had to split the Director of Operations job, so we now have the Director of Operations and a Program Operator. That person has the responsibility to ensure that the programming staff has quality programs for the kids to take part in on a daily basis and we have had to have a Team Coordinator because we have found that our population of those over 12 has been growing. We have gone from about 11 a day, which included our 6th graders, to more than 20 a day, at this point. We have had to exclude the 6th graders from that teen population because of their behavior. The 11 year-olds really annoyed the 13–15 year-olds and those 13-15 year olds is really where we want to target, giving those kids whose parents have given them a little bit more freedom of the place if they want to come and if we were to have them annoyed by 11 year olds, they would not want to come anymore, so we moved those younger ones out into the general group with the younger kids.

We have been able to improve our staff. We currently have 6 full-time staff; the 2 coordinators and then we have been able to continue to employ full-time some of our after-school staff by having them take care of the janitorial needs of the facility. What that has really allowed us to do is to provide a much more consistent adult base for our after-school kids, so we have staff that come in during the day and they take care of all the janitorial needs during the school year. During the summer, we still outsource that. With that, we now we offer health insurance and paid vacation days off. We have been able to kind of grow up, if you will, as an organization since we have moved into this new building. We continue to do the things that we have always done. We are still partnering with the school district on our 21st century programs. We are in year 5 and the state was not prepared to take applications this year so they just extended everybody for one year. We will be reapplying for this grant in a partnership with the school district next year. I think the grant is generally due in May, so we will be looking at redoing that in May.

We have always done the summer food program within the community. This year, the school district was offering summer food as an element of the summer school program. As opposed to

us heading the grant and partnering with the hospital to provide the meals, the school district wrote the grant and we partnered with them as a distribution partner, so we would still go out to the parks and distribute like we have in the past. We are looking forward to the way we are able to continue to seamlessly support our kids. The district and the youth club support the academics, the food needs, or whatever the things are that kids are needing. Together we are able to really address those needs.

As our current program is running along very nicely and growing at a manageable rate, we found that we were in a position to start looking into addressing other issues that were needed in the community, mainly the childcare issues. We are aware of the fact that, in our community, we are in desperate need of childcare for kids from birth to age 5. Kindergarten is not going now on Fridays and our program just cannot absorb the kindergarteners. We tried to do that and that age group was just not quite ready for the self-directed nature of our program. With that being said, we are currently in the process of licensing, hiring, and we have identified a facility. We hit a glitch with the funding on that. We were hoping to be open and serving by the first of the year. I am not sure, with contract delays and some of the expenses that have come in, that it will be done before the first of the year. We would have liked to have done that sooner to really address the issue but we are hoping that, by going about this in the right direction, the right way, and taking our time and providing a quality facility and quality programming within that childcare group, that we will be able to help get families back to work. We have a huge issue with the insufficient care in our community. It definitely creates a struggle for those getting back in the work force. That is my update if you have any questions.

Vice-Chairman Koenig asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to support the funding for the Fallon Youth Club in the amount of \$10,000. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

Letters Received:

A- Nevada Division of Minerals notification of the 2021 Nevada Abandoned Mine Lands Physical Hazards Report.

The State of Nevada Abandoned Mine Lands (AML) Program was created by the Nevada Legislature in 1987 in response to incidents, both fatal and nonfatal, which occurred at abandoned mines. The 2021 Nevada Abandoned Mine Lands Physical Hazards Report summarizes Nevada's AML Programs and activities statewide, including work completed by state, federal, and private organizations.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Old Business:

A- Consideration and possible action re: Approval of an Agreement for purchase of a Conservation/Restrictive Use Easement with E & C Schank Properties, LLC on Assessor's Parcel Numbers 007-911-19, totaling 40.00 acres with 29.91 acres of water rights.

The subject property is under the ownership of E&C Schank Properties, LLC and is an approved Sending Site. The Sending Site Application includes 40.00 acres of land, with 33.23 irrigated acres, and 29.91 water rights being included in this easement. (The other 3.32 acres were already reflected in another RUE/Conservation Easement in place on other property owned by E&C Schank Properties, LLC, with verification from owner and TCID). Easement on this property and development rights transferred to designated receiving sites will preserve agriculture and facilitate Naval Air Station Fallon's plan to minimize urban growth on lands surrounding the base. This purchase meets Churchill County TDR Program goals.

FISCAL IMPACT: Estimated Total Cost: \$128,000, plus closing costs, to be divided 75% Navy and 25% Churchill County. Churchill County's portion to be paid from the Water Resource Fund. Funds have been budgeted and are available for this purchase.

EXPLANATION OF IMPACT: Approving these expenditures will support the Transfer of Development Rights (TDR) Program for Churchill County, protect productive agricultural lands, and reduce the ability for urban growth to encroach upon NAS Fallon. The reduction of encroachment upon NAS Fallon will protect one of our community's most important economic assets, while also keeping water in our valley. The TDR Program offers community benefit and potentially facilitates the ability of developers to bear some of the fiscal responsibility of urban growth.

FUNDING SOURCE: U.S. Navy and Water Resources Fund (380-380-76631).

ACTION REQUESTED: Accept

Julie Guerrero, Administrative Services Manager, made this presentation as outlined above.

Commissioner Justin Heath made a motion to approve purchase of a Conservation Easement and 46 Transferable Development Rights from the approved Sending Site Assessor's Parcel Number 007-911-19. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

New Business:

A- Consideration and possible action re: Approval of the renewal of a five-year Agreement with NEOGOV for applicant tracking software (Insight) at a total cost of \$43,390.

Since fiscal year (FY) 2015-2016, Churchill County has contracted with NEOGOV to provide Applicant Tracking System (ATS) software for the county. Through the ATS, applicants are able to apply for county jobs online. The county is able to leverage technology to post and advertise jobs, and track the applications through the full recruitment process. The system has worked well to allow applicants access to our application process and helps us communicate more effectively with the candidates.

When the county first entered into the Contract with NEOGOV, the county was given a below-market rate for entities of our size. That rate had no increases for the first three years of the

Contract. As a result, even with increases over the last few years, the county has still been receiving the product at a sizable discount. At this point, the county is paying about 50% of the normal price for an entity of our size. NEOGOV, having made improvements to the product and addressing the impact of inflation, is seeking to bring the county more in line with its other customers. They are presenting the county with a renewal and five-year Contract that will bring Churchill County up to the 75th percentile of the normal cost for the product in the first three years. The final two years would then have 5% increases. To do that, there would be a 20% increase this current fiscal year (\$460 additional this year, which will fit in the currently year's budget), 49% in the second fiscal year (an increase of \$2,600), and a 21% increase in the third year (an increase of \$1,700). While the percentage increases are large, the total fiscal impact in terms of dollars is not huge. The county has benefited (and saved money) over the years because of the low costs incurred when the county initially started using the software.

Staff recommends renewing the Contract with NEOGOV for five years as outlined in the five-year Agreement.

FISCAL IMPACT: \$460 in the current fiscal year (which can be accommodated in the current budget); \$13,800 for the five fiscal years in the Agreement.

EXPLANATION OF IMPACT: Staff had budgeted a \$440 increase (10%) in the current FY - the increase proposed by NEOGOV totals \$900, a difference of \$460. The impact of \$13,800 is based on the cost of the proposed five-year Agreement when compared with a hypothetical "normal" increase of 10% per year.

FUNDING SOURCE: General Fund - no additional funding needed in the current fiscal year.

ACTION REQUESTED: Accept

Geof Stark, Human Resources Director, made this presentation as outlined above.

Vice-Chairman Koenig asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the renewal and five-year Agreement with NEOGOV for the provision of Insight applicant tracking system at a five-year cost of \$43,390.12. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

8:25 AM B- Consideration and possible action re: Modifications to Class Specification for Laboratory Technician

Recently, the county approved a class specification (job description) for the position of Laboratory Technician to work in the satellite lab located in Churchill County. The State of Nevada, under which the lab operates, reviewed the job description and requested that some changes be made to make it clear that this is more of an entry-level position that works under the supervision of another person. The changes have been incorporated into the class specification and are being presented to the board for consideration. There is no change proposed for the pay grade for the position.

FISCAL IMPACT: \$0.

EXPLANATION OF IMPACT: The position would still be hired at the same pay grade, so there is no budgetary impact.

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Geof Stark, Human Resources Director, made this presentation as outlined above.

Vice-Chairman Koenig asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the modifications to the Class Specification (job description) for Laboratory Technician as submitted. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

Consent Items:

A- Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.

A Fund Balance Report is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each fund for Churchill County as required by NRS 251.030 and NRS 354.290.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

B- Consideration and possible action re: Treasurer's Report for July 2022 showing a balance of \$48,777,571.15 in the account.

Clerk/Treasurer Linda Rothery provides the Treasurer's Monthly Report for July 2022, which shows a balance of \$48,777,571.15 in the account. This report is provided for the board's consideration and acceptance.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Commissioner Justin Heath made a motion to approve the Consent Agenda as submitted. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

Consider Future Agenda Items:

There were no future Agenda items suggested.

Commissioner and Management Staff Reports:

Chairman Olsen was not present.

Commissioner Koenig reported on the following topics:

- I had a Library Board meeting last week.
- The Fallon Youth Club dinner is coming up in a few weeks.

Commissioner Heath had nothing to report.

County Manager Barbee was not present.

Sheriff Hickox reported on the following topics:

- We had 3 promotions in the department.
- We had our eBoard for our Taskforce. They received praise as being one of the top producing task force units in the state.
- We did some remodeling in the office. We took out some old tables and put in some partitions to create cubicles with furniture we received from the USDA.

Comptroller Wideman reported on the following topics:

- We re getting ready for the external audit. They are doing an inventory of our assets.

Civil Deputy District Attorney Sanford reported on the following topics:

- I am happy we received at least some applicants for our new attorney position. Hopefully, we will have good news on that, moving forward.

Clerk/Treasurer Rothery was not present.

Claims and Payroll Transmittals:

The Claims and Payroll Transmittals were submitted for the board's consideration and approval.

Public Comment:

Vice-Chairman Koenig asked if there was any public comment but there was none.

Pursuant to N.R.S. 211.020, the Commissioners will conduct the Quarterly Jail Inspection at the Churchill County Jail upon the close of meeting to inquire into the security of the jail and treatment and condition of the prisoners.

The tour of the jail was conducted and a separate report was recorded.

Adjournment:

The meeting was adjourned at 8:54 AM.

Approved:



H. Peter Olsen, Jr., Chairman

Approved:



Greg Koenig, Vice-Chairman

Approved:



Justin Heath, Commissioner

ATTEST:

Linda Rothery, Clerk/Treasurer



Renae Paholke, Deputy Clerk