

MINUTES TO THE
REGIONAL TRANSPORTATION COMMISSION
NARRATIVE
July 20, 2022

Minutes of the monthly meeting of the Regional Transportation Commission held on the above date at 9:30 a.m.

Present: Brian Byrd, Public Works Director
Bob Erickson, Chief of Staff
Sherry Wideman, Comptroller
Jim Barbee, County Manager
Bobbie King, Clerical Specialist
Naomi Steele, Recording Secretary
Gary Fowkes, Churchill County Road Supervisor
Joe Sanford, District Attorney's Office

Absent: Mayor Ken Tedford, Vice-Chairman
Pete Olsen, Chairman
Trent DeBraga, City Attorney
Derek Zimney, City Engineer

Call to Order – Chief of Staff Erickson called the meeting to order at 9:30 a.m.

Verification of the posting of the agenda - RTC Secretary Steele verified she posted the agenda per NRS 241 on the 13th day of July 2022 between the hours of 1:30 and 2:30 p.m. at the locations listed on the agenda. Those locations include the Churchill County Administration Building, Churchill County Web Site, and the State of Nevada Website.

Public Comments – Chief of Staff Erickson asked if there were any public comments. There were no noted comments.

Consideration and possible action re: Review and adoption of agenda – County Manager Barbee motioned to approve the agenda as posted. Motion seconded by the City of Fallon Public Works Director Byrd and carried by unanimous vote.

Consideration and possible action re: Review and Adoption of Minutes – County Manager Barbee motioned to approve the minutes of the regular RTC meeting of June 15, 2022, as submitted. Motion seconded by the Public Works Director Byrd, and carried by unanimous vote.

Consideration and possible action re: June Treasurer's Report – Comptroller Sherry Wideman presented the July Treasurer's report as follows:

Comptroller Wideman reported the Regional Transportation Fund 280 has a balance of \$2,305,558 of which the city has a balance of \$1,406,910, and the county has a balance of \$898,502. The county has an encumbrance of \$125,000, leaving an available balance of \$773,648. The City has an encumbrance of \$900,000, leaving an available balance of \$506,910.

The Public Transit Fund 395 has a balance of \$2,359,656. The county has an encumbrance of \$125,000, leaving an available balance of \$1,325,466. The city has an encumbrance of \$800,000 leaving an available balance of \$109,186.

The county's portion of the One-Cent Fund has an available balance of \$212,444.

The graph for the Regional Transportation Fund 280, which includes the diesel tax, is up 35.4% over the previous Fiscal Year. For the Public Transit Fund 395, the quarter-cent sales tax, the increase over the previous fiscal year is 8.8%. The One-Cent Fund, which shows us a more accurate relationship of the gas taxes, without the diesel, is up 8.4%,

The gallonage report shows there were 1,003,128 gallons of gas and 652,380 gallons of diesel sold during the month of April.

Public Works Director Byrd motioned to approve the July Treasurer's report. The motion was seconded by County Manager Barbee and carried by a unanimous vote.

City Reports and/or Requests- The City did not have any requests

County Reports and/or Requests-

A. Consideration and possible action re: Transfer of funds to the Churchill County Road Department in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 4th quarter (prior fiscal year) – The Churchill County Road Department is requesting a transfer of funds in the amount of \$250,000 for payment of FY 2022 Road and Bridge projects for the 4th quarter. The transfer is to be split 50/50 from Regional Transportation Fund 280 and Public Transit Fund 395.

The reimbursement is for the Miners Road shouldering project in the amount of \$101,703.10; the Bottom Road asphalt approach (22-04) in the amount of \$72,330.77; the Alpine Road gravel upgrade in the amount of \$68,486.14, and the Souza Place gravel upgrade in the amount of \$18,075.42.

Although the projects total \$260,595.43, the department is only requesting to transfer the encumbered amount of \$250,000, which was approved by the Regional Transportation Commission at the May 18, 2022 meeting.

Public Works Director Byrd motioned to approve the transfer of funds in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 4th quarter. Motion seconded by County Manager Barbee, and carried by unanimous vote.

B. Consideration and possible action re: Funding approval and encumbrance, in the amount of \$300,000 for FY 2023 Road and Bridge projects for the 1st quarter (current fiscal year) - The Churchill County Road Department is requesting funding approval and encumbrance in the amount of \$300,000 for FY 2023 Road and Bridge projects for the 1st quarter. The funding is to be encumbered as a 50/50 split, encumbering \$150,000 from Regional Transportation Fund 280, and \$150,000 from Public Transit Fund 395.

Public Works Director Byrd motioned to approve the funding encumbrance in the amount of \$300,000 for FY 2023 Road and Bridge projects for the 1st quarter, with funding to be split 50/50, encumbering \$150,000 from Regional Transportation Fund 280, and \$150,000 from Public Transit Fund 395. Motion seconded by County Manager Barbee, and carried by unanimous vote.

General Discussion of City and/or County Matters-

City Reports – Public Works Director Brian Byrd reported the City is advertising the N. Broadway/Sherman Street reconstruction project. They have the N. Broadway, Sherman Street, and A Street projects all scheduled for this calendar year.

County Reports – Road Supervisor Fowkes said they are still having problems getting parts for the blade, they tried to order a shaft, and they are approximately 80 days out. Next week, road crews will be chip sealing Wildes Road, Harmon Road, and Tarzyn Lane.

Future Agenda Items – There were none.

Public Comments – Chief of Staff Erickson inquired if there were any public comments, but there were no noted comments.

Adjournment – With no further business to come before the Board, Chief of Staff Erickson declared the meeting adjourned at 9:44 a.m. The next meeting will be held on August 17, 2022, at the Churchill County Administrative Complex, 155 N. Taylor Street, Room 102, Fallon, NV 89406.

Approved By:


Bob Erickson, Chief of Staff, City of Fallon