

MINUTES TO THE
REGIONAL TRANSPORTATION COMMISSION
NARRATIVE
May 18, 2022

Minutes of the monthly meeting of the Regional Transportation Commission held on the above date at 9:30 a.m.

Present: Pete Olsen, Chairman
Mayor Ken Tedford, Vice-Chairman
Bob Erickson, Chief of Staff
Brian Byrd, Public Works Director
Derek Zimney, City Engineer
Sherry Wideman, Comptroller
Jim Barbee, County Manager
Bobbie King, Clerical Specialist
Naomi Steele, Recording Secretary
Joe Sanford, District Attorney's Office
Gary Fowkes, Churchill County Road Supervisor

Absent:
Trent DeBraga, City Attorney

Call to Order – Chairman Olsen called the meeting to order at 9:30 a.m.

Verification of the posting of the agenda - RTC Secretary Steele verified she posted the agenda per NRS 241 on the 12th day of May 2022 between the hours of 1:30 and 2:30 p.m. at the locations listed on the agenda. Those locations include the Churchill County Administration Building, Churchill County Web Site, and the State of Nevada Website.

Public Comments – Chairman Olsen asked if there were any public comments. There were no noted comments.

Consideration and possible action re: Review and adoption of agenda – Vice-Chairman Tedford motioned to approve the agenda as posted. Motion seconded by the County Manager Barbee and carried by unanimous vote.

Consideration and possible action re: Review and Adoption of Minutes – County Manager Barbee motioned to approve the minutes of the regular RTC meeting of April 20, 2022, as submitted. Motion seconded by the Vice-Chairman Tedford and carried by unanimous vote.

Consideration and possible action re: May Treasurer's Report – Comptroller Sherry Wideman presented the May Treasurer's report as follows:

Comptroller Wideman reported the Regional Transportation Fund 280 has a balance of \$2,184,799 of which the city has a balance of \$1,308,060, and the county has a balance of \$876,738. The county has an encumbrance of \$125,000, leaving an available balance of \$751,738. The City has an encumbrance of \$900,000, leaving an available balance of \$408,060.

The Public Transit Fund 395 has a balance of \$2,273,544. The county has an encumbrance of \$125,000, leaving an available balance of \$976,997. The city has an encumbrance of \$800,000 leaving an available balance of \$371,547.

The county's portion of the One-Cent Fund has an available balance of \$199,842.

The graph for the Regional Transportation Fund 280, which includes the diesel tax, is up 50.5% over the previous Fiscal Year. For the Public Transit Fund 395, the quarter-cent sales tax, the increase over the previous fiscal year is 8.1%. The One-Cent Fund, which shows us a more accurate relationship of the gas taxes, without the diesel, is up 12.8%,

The gallonage report shows there were 836,176 gallons of gas and 726,639 gallons of diesel sold during the month of February.

Vice-Chairman Tedford motioned to approve the May Treasurer's report. The motion was seconded by the County Manager Barbee and carried by a unanimous vote.

City Reports and/or Requests- The City did not have any requests

County Reports and/or Requests-

A. Consideration and possible action re: Transfer of funds to the Churchill County Road Department in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 3rd quarter – RTC Secretary Steele stated the Churchill County Road Department is requesting a transfer in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 3rd quarter. The transfer is to be split 50/50 from Regional Transportation Fund 280 and Public Transit Fund 395.

The reimbursement is for the Blade Maintenance on various county roads from July 1, 2021 through January 31, 2022, in the amount of \$181,015.32. The Bottom Road cut & patch, in the amount of \$49,734.49, and Weed Control from July 1, 2021 through April 30, 2022, in the amount of \$20,488.81.

The projects total \$251,238.63, however, the department is only requesting to transfer the encumbered amount of \$250,000, which was approved by the Regional Transportation Commission at the February 16, 2022 meeting.

Vice-Chairman Tedford motioned to approve the transfer of funds to the Churchill County Road Department in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 3rd quarter. Motion seconded by County Manager Barbee and carried by a unanimous vote.

B. Consideration and possible action re: Motion to approve funding and encumbrance in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 4th quarter – RTC Secretary Steele said the Churchill County Road Department is requesting funding approval and encumbrance in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 4th quarter. The funding is to be split 50/50, encumbering \$125,000 from Regional Transportation Fund 280, and \$125,000 from Public Transit Fund 395.

Vice-Chairman Tedford motioned to approve the funding and encumbrance in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 4th quarter. Motion seconded by County Manager Barbee and carried by a unanimous vote.

General Discussion of City and/or County Matters-

City Reports – Public Works Director Brian Byrd advised the city has several projects that are under design, including “A” Street, South Whitaker/Ranch, Broadway, and Sherman. Most of the projects are at 60% in the design process, with intent to construction in the current year.

City Engineer Zimney reported the Nevada Department of Transportation is continuing road construction on West Williams Avenue heading east. Once they get past the hospital, they will turn around and head back the other way.

County Reports – Road Supervisor Fowkes said that the road crew is preparing for the spring chip seal projects.

Future Agenda Items – There were none.

Public Comments – Chairman Olsen inquired if there were any public comments, but there were no noted comments.

Adjournment – With no further business to come before the Board, Chairman Olsen declared the meeting adjourned at 9:43 a.m. The next meeting will be held on June 15, 2022, at the Churchill County Administrative Complex, 155 N. Taylor Street, Room 102, Fallon, NV 89406.

Approved By:


Pete Olsen, Chairman