



**CHURCHILL COUNTY CEMETERY BOARD
CHURCHILL COUNTY, NEVADA**

**325 Sheckler Road
Fallon, Nevada 89406
(775) 423-7733**

**Contact Person: Lana Chenoweth, Administrative Assistant
E-mail: lchenoweth@churchillcountynv.gov**

******NOTICE OF PUBLIC MEETING******

**AGENDA
PLEASE POST**

PLACE OF MEETING: Churchill County Administrative Complex,
155 North Taylor Street Suite 136, Fallon, Nevada
DATE & TIME: September 29, 2022 at 1:00 PM
TYPE OF MEETING: Regularly Scheduled Cemetery Board Meeting

If you wish to make public comment, you may provide them in person at the meeting or via email, no later than 4:30 PM the day before the meeting, to lchenoweth@churchillcountynv.gov.

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Cemetery Board may act upon Agenda items in a different order than is stated in this notice – so as to affect the people’s business in the most efficient manner possible.***
- IV. In the interest of time, the Cemetery Board reserves the right to impose uniform time limits upon matters devoted to public comment.***
- V. Any statement made by a member of the Cemetery Board during the public meeting is absolutely privileged.***
- VI. All persons participating in the meetings are put on notice that an audio and/or video recording is made of these meetings.***

AGENDA:

- 1. Call to Order.**
- 2. Public Comment.**
- 3. Verification of the Posting of the Agenda.**
- 4. Consideration and possible action re: Approval of Agenda as submitted or revised.**
- 5. Consideration and possible action re: Approval of Minutes of the meeting held on:**
 - A. January 20th, 2022 at 1:00pm**

6. Appointments:

- A. Consideration and possible action re: Approval of a fee to move and replace existing headstones that are located on a space that is needed to be opened for a burial.

7. Committee and Departmental Reports:

- A. Director's Report
B. Staff Report

8. Consider Future Agenda Items.

9. Set Cemetery Board meeting date and time: October 27th, 2022 at 1:00 pm.

10. Public Comment.

11. Adjournment.

STATE OF NEVADA)
 : ss.
County of Churchill)

*I, Lana Chenoweth, Administrative Assistant, Facilities, Parks & Recreation., do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **20th day of September, 2022, between the hours of 1:00 pm - 5:00 pm**, at the following locations in Churchill County, Nevada:*

1. *Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;*
2. *The Churchill County Website @ www.churchillcountynv.gov;*
3. *The State of Nevada Website @ <https://notice.nv.gov/>.*



Lana Chenoweth, Administrative Assistant, Facilities, Parks & Recreation.

*Lana Chenoweth, Administrative Assistant, Facilities, Parks & Recreation., who was subscribed and sworn to before me this **20th day of September, 2022.***



Pamela D Moore, Deputy Clerk to the Board

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:*

- 1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;*
- 2. Fax: (202)690-7442; or*
- 3. Email: program.intake@usda.gov.*

Procedures:

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Cemetery Board reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Parks and Recreation Department, 325 Sheckler Road, Fallon, NV 89406, 775-423-7733. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Parks and Recreation Department. You are entitled to one copy of the supporting materials free of charge.*