

MINUTES OF THE COALITION FOR SENIOR CITIZENS

155 N. Taylor Street, Fallon, NV 89406

May 12, 2022

Call to Order:

The special meeting of the Coalition for Senior Citizens was called to order at 4:00 PM on May 12, 2022.

Roll Call:

PRESENT: Commissioner Justin Heath, Chair via phone
Councilwoman Karla Kent, Vice-Chair
Member Carol Seitzinger
Member Dawn East
Member Rinnie Barrenchea
Social Services Director Shannon Ernst
Life Center Director Jill Manha
Deputy Clerk to the Board Pamela D. Moore

ABSENT: N/A

Public Comments:

Acting Chairwoman Kent asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk to the Board, that the Agenda for this meeting was posted on the 6th day of May, 2022, between the hours of 3:00 and 5:00 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Member Carol Seitzinger made a motion to approve the Agenda as submitted. Member Rinnie Barrenchea seconded the motion, which carried by unanimous vote.

Appointments:

A- Consideration and possible action re: Approval for Churchill County Social Services to submit a Pre-Application to Home Means Nevada Initiative to design and construct an amphitheater and park area on the south end of the William N. Pennington Life Center lot, in the amount of \$400,000

To meet the needs of more residents, the State of Nevada has formed the Home Means Nevada Fund. The funding goal is to provide allocations to developers and non-profits to increase housing, living, and overall living environments for individuals of qualifying categories.

In May 2021, the Coalition for Senior Citizens and Churchill County identified that the William

N. Pennington Life Center had great potential to serve and meet the needs of more residents. After the change of the Life Center operations from a non-profit to Churchill County, it was agreed upon that the Coalition would stay engaged to promote and support further access to the center. One area that has been underutilized is the south lot from the center. The land has not been developed and it provides no service for the seniors or the community, as a whole.

The goal was to develop an open and inviting space that could be used not only by the seniors and disabled to access the center on a daily basis, but also to be inviting for surrounding residents to have access to open areas. Churchill County has mapped quarter miles surrounding the proposed open space. Fifty percent (50%) of the quarter mile radius is part of a qualified census tract, which, by definition, means that 50% or more of the households are income eligible.

The goal of the grant, in the amount of \$400,000, would allow for the construction of an amphitheater, landscaping, and infrastructure to meet the goal of the plan and location.

FISCAL IMPACT: \$400,000 100% grant, with \$397,000 direct project costs and \$3,000 grant administration by the Coalition for Senior Citizens.

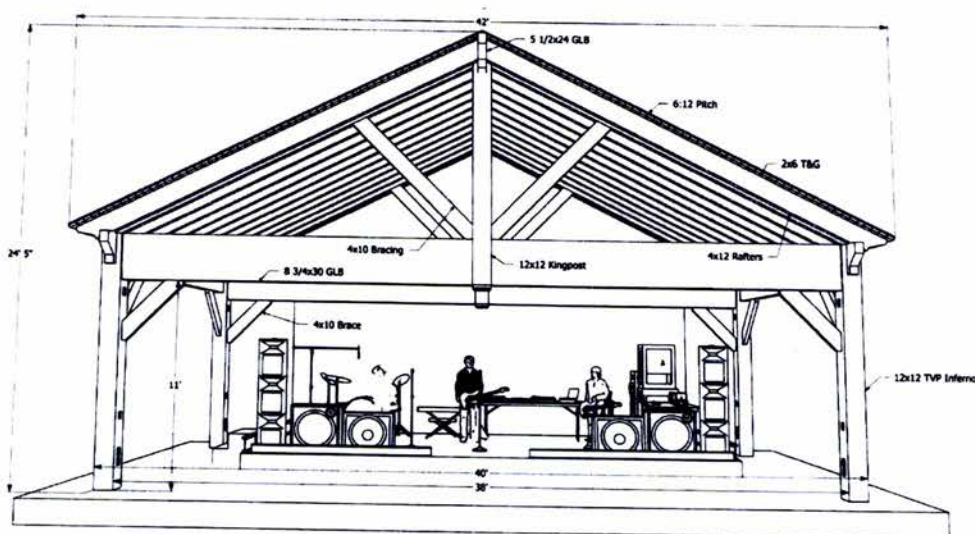
EXPLANATION OF IMPACT: Home Means Nevada Grant Funding will allow the design and construction of an amphitheater and park area at the Life Center.

FUNDING SOURCE: Home Means Nevada Grant.

ACTION REQUESTED: Accept

This item was presented as outlined above by Social Services Director Shannon Ernst.

Member Seitzinger said would the amphitheater have a raised stage? Director Ernst said we are looking at a fully covered one in case you have weather. It would be 24 x 30 feet. It would be raised 2 feet up and there would be a 1-foot step down with a large concrete area in the front in case you wanted to put tables or people wanted to dance or anything like that.



Member Seitzinger said if someone wanted to have a function in that area, would there be a fee for that? Director Ernst said we are looking at that. We are having a hard time at the Life Center. Everyone is wanting to use the center but nobody wants to pay a fee and it is extremely costly. We would probably go off of reservations and, hopefully, not charge a fee. The city does charge for their park amphitheater just for trash cleanup but we would evaluate that and bring it back to you. There is a minimal fee for the center but people don't understand that when we open up the center on the weekends and evenings, we have to pay overtime for staff because, it never fails, somebody always needs access somewhere and they can't get in. They usually do the cleaning if they rent the center but it doesn't meet the standards to reopen on Monday, so we are also working with the city to see how their fee structure is. We will probably have less waived fees in the future because it is costing us so much. The Life Center is booked all the way through the summer. It is being used a lot but it adds a lot of work to the staff there and also the facilities staff.

We just keep learning. We didn't expect this many reservations at the center but it is booked up. Acting Chairwoman Kent said you don't book the rooms anymore; it is just the big center part? Director Ernst said you can choose which room you want. You can choose the multipurpose recreation room with that kitchen or the large dining hall or the small rooms. We have it broken down. Everyone pretty much takes the whole facility. The only thing we do not rent out is the main kitchen. Someone was a little upset about that a few weeks ago but we don't allow it because the mission of the center is to provide meals to our homebound and congregate. If something happened in there, we would lose almost 500 meals that need to go out on the next Monday. We just don't rent that out. They are welcome to use the small kitchen and caterers. We have warming trays that we let people use.

Member Barrenchea said, in the application, you said this is going to help the homeless, my concern is having the homeless that close to the Senior Center and the School District. Do you know how we are going to control that? Do you see a problem with that? Director Ernst said we have problems at the center every day. We have engaged a few of the homeless but they have worked with us for years and they want to give back. They have no desire to be housed, so they come to the center and do crafts or one of them wanted a job, so he was cleaning shelves every day. We do have Resource Liaisons that are present most all day. That is part of our business.

Member Dawn East said we already have an amphitheater at Oats Park, so how will this divert from that? Director Ernst said it is a smaller venue. It is a lot smaller. It will be for more small community things. People have talked about the School District doing theater outside. The seniors said they would like to do a theater class, so things like that. There are no parks within that quarter mile area. Member Seitzinger said will the county maintain the grounds? Director Ernst said yes, we will maintain it and have included it in the future budget.

Acting Chairwoman Kent said, I think with the Museum and the Senior Center both being owned by the county, this is kind of a neat addition for that area. Director Shannon Ernst said it kind of adds a transition between the 2 different facilities. When the Life Center was built, there were conversations about having a walking area from the center over to the Museum, which was never done. There is still a fence up there. The Museum is trying to clean up some of the different

areas. Some of the farm equipment is going to go over the Rafter 3C, so that fence could be removed. We could do a fence that goes more with the look on the back side. We talked about how, on the very back of the pavilion, we could fence that off and put the Meals on Wheels trucks there. The only reason the Meals on Wheels trucks are there is because people cut the lines and try to syphon the gas. They are out front so they are on camera and law enforcement can see them. If we put them out back, we could have a small fenced-in area for more security.

Member East said I have been to a couple of events at the Life Center and the parking is not great. How do you plan to account for parking for the amphitheater? Director Ernst said there is more parking down the street. Parking is an issue at all the parks. We had a county dinner there and had 240 people. We had people up and down the street and it is just like a lot of the other parks. People find parking where they can. A lot of the people, we anticipate, will use this will be walking like for the mobile home parks across the way that don't have transportation. It is hard for a lot of people to go to events in the evening because CART is not running, so we are hoping there are going to be things to engage those senior low-income parks. Acting Chairwoman Kent said is there any parking that will be gained on the Museum side? Director Ernst said no because they have that building there. I don't think there is any way to expand parking there. That would be something we would need to speak to the city about. Acting Chairwoman Kent said I understand there would be a \$1,200 fee from the Coalition if we get this grant? Director Ernst said what I proposed for the bid, was for a little bit of money that we could actually pay the Coalition to have grant administration to help pay your bookkeeper and reporting obligations.

Acting Chairwoman Kent asked if there was any public comment but there was none.

Member Rinnie Barrenchea made a motion to authorize the Director of Churchill County Social Services to submit the Pre-Application on behalf of the Coalition for Senior Citizens. Member Justin Heath seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval to pay up to \$6,000 as a cost share with Churchill County Social Services of the cost to complete a cleanup of the William N. Pennington Life Center gardening area as Phase I of III Phases

Churchill County has developed a three-phase plan for the gardening area of the William N. Pennington Life Center. A quote has been obtained for the first phase for this plan and the county is asking if the Coalition for Senior Citizens would be willing to pay up to \$6,000 as a cost share for this project.

FISCAL IMPACT: \$6,000.00

EXPLANATION OF IMPACT: Coalition for Senior Citizens Fund

FUNDING SOURCE: Coalition Fund

ACTION REQUESTED: Accept

This item was presented as outlined above by Social Services Director Shannon Ernst. Acting Chairwoman Kent said is the \$6,000 just the 50% of the first phase? Director Ernst said yes, just for the first phase. Acting Chairwoman Kent said we will have a financial statement at the next meeting but we do have money in the bank to do this project.

Member Seitzinger said I am glad you are going to try to save the roses. They were donated. Director Ernst said we really just want to clean the area up and save each one of them. The landscaper wanted to replace them and we said, no, we need to save these. Our facilities guys are going over and watering to help keep them alive until we can get this done. We will take a couple of the wooden raised gardens and make a salsa garden because it will work well in the heat. Then, if people want to go out and pick, they can and it will be very low maintenance and the seniors don't have to help maintain it. Member Seitzinger said are you getting rid of those towers? Director Shannon Ernst said, yes, we already gave away some of the plastic raised ones to the Cottage Schools. They are doing a project with the kids over there to do a garden so they came and picked them up. We are reusing some of the stuff in other areas. Member Seitzinger said we participated in that garden thing and we took one side of the tower and it was just a failure. Director Ernst said the heat on that side, when we measured one day, was 130 degrees. You cannot grow anything in that heat if it doesn't have constant water to it with the height of it and it is in a metal container. We are just going to pull that out. We have explained to the funders that provided the original funds for that and they saw that pan scan but nobody wants to go out there and garden. We just want to clear out the area so that it can be used. The patio right off of the dining area has been approved for sails, so it will cool off that area because it is so hot out there. I did not expect it to be that hot. Nobody goes outside there. Acting Chairwoman Kent said this area is not really open to the public but just for the senior citizens to use. Director Ernst said it is for anybody using the Life Center. We have people that just come out there and hang out. We have random people during the day. The place has people around all day long. We urge people to take their lunch and go sit on the chairs. We just try to keep that socialization all the time. We are talking about 140 people coming for lunch most days over there, so the more areas for people to get out and enjoy the better. Acting Chairwoman Kent said I just meant that it would not be used like the amphitheater, for people like the trailer park and things like that. Director Ernst said people come from different areas and use the Life Center but it is for that facility.

Acting Chairwoman Kent asked if there was any public comment but there was none.

Member Carol Seitzinger made a motion to pay up to \$6,000 as a cost share with Churchill County Social Services for the cost to complete a cleanup of the William N. Pennington Life Center gardening area as Phase I of III. Member Dawn East seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Discussion and clarification to the Fiscal Year for the Coalition for Senior Citizens and determination whether a change is warranted to the Fiscal Year to match the Fiscal Year for grantors

Karla Kent will report on her discussion with Joe Lane, with Lane & Associates, concerning the Fiscal Year for the Coalition for Senior Citizens. Member Kent will discuss the fact that she was mistaken when she made her motion at the last board meeting and will ask the board to clarify the correct Fiscal Year to stay from October to September.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Karla Kent said this was brought up last meeting and I had my dates wrong. Currently, Joe Lane is doing the books and, at one time, there was discussion that we should change our year. Our fiscal year is October 1 through September 30. There was discussion that we should move it to July 1 to June 30 to match some of our grants that we had. It has never been fully put through to get this done. We have never completed the paperwork to get this done and Joe Lane recommended that we keep it the same as what it has been and what he has been doing the books on. I guess we are going to need to make a motion that we are going to keep the year the same unless there is someone that wants to have a discussion about why it should be moved.

Acting Chairwoman Kent asked if there was any public comment but there was none.

Member Rinnie Barrenchea made a motion to designate that the Fiscal Year will for the Coalition for Senior Citizens will run from October to September. Member Dawn East seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Election of Chair, Vice-Chair, and Secretary/Treasurer for the Coalition for Senior Citizens Board of Directors for terms through June 30, 2024

With recent changes to the composition of the board, it is recommended that election be held for officers for a period of two years, through June 30, 2024.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE:

ACTION REQUESTED: Accept

Member Seitzinger said, in January, we elected Dr. Heath as Chair and Karla Kent as Vice-Chair to serve until June 30th. Acting Chairwoman Kent said is that what we did? Pam Moore said that is what we did but because of the list of officers at the Secretary of State's Office, Karla was listed as the Secretary/Treasurer correct? Acting Chairwoman Kent said correct. Pam Moore said so I thought it would be better to do elections for all 3 of them and just do it for another 2-year period and get them all done. We know that she is going to be switching if you guys decide to do that. Member Seitzinger said I was hoping we would have the opportunity to let the new board members get oriented. When we talked in January, we were saying it was 2023 when this would take us to the 2 years to 2024. Acting Chairwoman Kent said the Secretary/Treasurer is the one that is vacant since Jamie Hyde left. We are needing to do that so, I was thinking, instead of having the Secretary/Treasurer follow under a different transition time, we would just vote on all of them again so that the transition time would all be the same. If we want to, we can say that we want to make the motion, or I guess, we do it as a motion to put Justin in as Chair for the next 2 years, or how do I say that? Member Seitzinger said how long is his term for Commissioner until it ends? Chairman Heath said he has another 2 years. Acting Chairwoman Kent said we don't have a Secretary/Treasurer, so I was going to do that but I think the Vice-Chair can be open to someone new to fill in when Justin is gone. Member Seitzinger said we only meet quarterly and, once in a while for a special meeting. Member Barrenchea asked Carol if she wanted to serve as

Vice-Chair but she declined. Deputy Clerk Moore was asked if we needed to do these motions separately and she replied that it would be easier, just for my system, if you could do them all 3 together but I can do it separately too, it is just whatever you want to do. Acting Chairwoman Kent said I would like to see if maybe Rinnie or Dawn would be interested in the Vice-Chair position. Rinnie said she would be willing to do it. Acting Chairwoman Kent said okay, so Justin as Chair, Rinnie as Vice-Chair, although we won't vote on this yet, then myself as the Secretary/Treasurer. We would need to have someone make a motion to say that.

Acting Chairwoman Kent asked if there was any public comment but there was none.

Member Carol Seitzinger made a motion to elect Justin Heath as Chair, Rinnie Barrenchea as Vice-Chair, and Karla Kent as Secretary/Treasurer for a period of two years, commencing July 1, 2022 and running through June 30, 2024. Member Dawn East seconded the motion, which carried by unanimous vote.

Public Comment:

Acting Chairwoman Kent asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 4:33 PM.

Approved:

Justin Heath, Chair

Approved:

Karla Kent, Member

Approved:

Carol Seitzinger, Member

Approved:

Dawn East, Member

Approved:

Rinnie Barrenchea, Member

ATTEST:

Linda Rothery, Clerk/Treasurer

A handwritten signature in cursive script, reading "Renae Paholke", written in black ink.

Renae Paholke, Deputy Clerk