

MINUTES OF THE BOARD OF CHURCHILL COUNTY COMMISSIONERS

155 N. Taylor St., Fallon, NV 89406

June 22, 2022

Call to Order:

The special meeting of the Board of County Commissioners was called to order at 4:30 PM on June 22, 2022.

PRESENT:

Commissioner H. Peter Olsen, Jr.
Commissioner Gregory Koenig
Commissioner Justin Heath
County Manager Jim R. Barbee
Comptroller Sherry Wideman
Deputy District Attorney Joseph Sanford
Clerk/Treasurer Linda Rothery
Assessor Denise Mondhink-Felton
Deputy Clerk to the Board Pamela D. Moore

ABSENT:

N/A

Public Comment:

Chairman Olsen asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk to the Board, that the Agenda for this meeting was posted on the 17th day of June, 2022, between the hours of 8:00 and 9:00 AM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Commissioner Gregory Koenig made a motion to approve the Agenda as submitted. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Appointments:

A- Consideration and possible action re: Canvass of the 2022 Churchill County Official Primary Election held on June 14, 2022.

As required by N.R.S. 293.387(1), a Canvass of the Votes of the Official Churchill County Primary Election held on June 14, 2022 must be completed by the Churchill County Board of Commissioners within 10 days following the election. In making the Canvass, the board shall:

- A. Note separately any clerical errors discovered; and
- B. Take account of the changes resulting from the discovery so that the results declared represents the true vote cast.

The County Clerk shall, as soon as the result is declared, enter upon the records of the board an

Abstract of the result, which must contain the number of votes cast for each candidate. The board, after making the Abstract, shall cause the County Clerk to certify the Abstract and, by an order made and entered into the Minutes of the proceedings, to make:

- A. A copy of the certified Abstract; and
- B. A mechanized report of the Abstract in compliance with regulations adopted by the Secretary of State and transmit them to the Secretary of State not more than 10 working days after the election.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Clerk/Treasurer Linda Rothery made this presentation as outlined above. She stated that Churchill County's 2022 Primary election went off with no issues and all of our activities were clear and transparent. The security of our election equipment was held in the highest standard as required by NRS 293. Ballot processing began June 1, 2022 and concluded June 21, 2022. We implemented a new streaming mechanism for the public to view our activities. Our new YouTube livestreaming station allows the public to stream anywhere on any device. This kept the public out of our hallways in the Administration Building or interrupting the businesses of other county offices. There is a quick link on our website called Watch Ballot Processing. It was live the day we did the counting and then it stays on the system and you can go back and watch it after it the live feed is complete. We streamed for 5 days and each day had constant streaming with no interruptions. It was well received and very successful. Chairman Olsen said it looks like riveting TV. You can't take your eyes off of it. Clerk/Treasurer Rothery said I know. It is too. I was so amazed with the clarity. We don't do sound but if this process was used for a board meeting, the clarity for the vision and the sound, is going to be at a higher level. We have more than one county that did something similar to us for transparency and integrity. It has definitely been one of the most talked about things. You can go back and watch if you missed it live. There are 5 videos there. We had a many as 12 views on one day and up to 16 on another day. It just depends on which one it is but it was very popular.

Churchill County has 15,489 voters and 5,461 voters turned out to vote. The turnout percentage was 35.26%. Mail-in ballots had a top turnout of 14.65%. Our lowest turnout was early voting, which was 8.35%, which is out of character for us. We are gearing up for the General Election. I am asking for the board's approval for my 2022 Primary Canvass of the Votes.

Chairman Olsen asked if there was any public comment but there was none. He stated he was surprised at the percentage of mail-in ballots. Did that cannibalize the early voting or election day voting – where is it pulling people from or both? Clerk/Treasurer Rothery said our guess is that it is pulling from both. I say guess because we do not know without polling all of the voters. The early voting was very low and, in our history, it is a pretty average turnout for a Primary, although it seems like early voting was getting more popular where, on election day, when there was more early voting, it just kind of flipped in about 2010. Up until this Primary, early voting

had more of a turnout. It was thrown off with this Primary. In the 2020 Primary, it was all mail ballots and we had a good turnout, even better than the turnout for this election. Chairman Olsen said is there any distinction between the mail ballots that are hand delivered versus those that were mailed in? Clerk/Treasurer Rothery said we don't have any metrics on that. Chairman Olsen said I was just curious if that made any difference. There is just so much misinformation out there with everything that has been said about mail ballots and I have said a few things about them in that people have used them as heavily as they did and have. Clerk/Treasurer Rothery said what we received in our office is what we tallied. Our election turnout tally always goes well. Chairman Olsen said it did again this year; you guys did a great job. We are proud that you guys are so quick about it and do such a great job. Thank you to you and your staff.

Commissioner Koenig said there is nothing like having to wait until 2:30 in the morning for Lyon County to get theirs in. Chairman Olsen said there is a difference.

Commissioner Justin Heath made a motion to accept the Canvass of the Votes of the Official Churchill County Primary Election held on June 14, 2022 and directing the Clerk to enter an Abstract of the result containing the number of votes cast for each candidate and directing her to certify the same, make a copy thereof, and to complete a mechanized report of the Abstract in compliance with regulations adopted by the Secretary of State and to transmit such as required by statutes. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval of a renewal Contract with Devnet, Inc., in the amount of \$455,253 total for a five -year period, for property tax, CAMA, wEdge, EdgeMaps software, maintenance and support for the Assessor and Clerk/Treasurer.

Provided is a proposed Contract with DEVNET, Inc., an Illinois Corporation, to provide Churchill County with software for Property Tax, CAMA, wEdge, and EdgeMaps for the Assessor and Clerk/Treasurer. The renewal of this Contract was included in the approved 2022-2023 county budget. The cost increase over the duration of the five-year Contract totals \$9,026.60 (see Appendix C). NAC 361.128 requires the Assessor to use the Marshall & Swift Valuation Service. A portion of the increase includes an increase in the licensing cost for this service. Appendix E lists the additional modules to be completed under this agreement.

2017 Contract	Payment
Year 1	\$ 173,974.50
Year 2	\$ 93,949.00
Year 3	\$ 94,132.90
Year 4	\$ 85,566.80
Year 5	\$ 85,750.70
	<u>\$533,373.90</u>

2022 Renewal	Payment	Increase
Year 1	\$ 85,750.70	\$ -
Year 2	\$ 89,976.45	\$4,225.75
Year 3	\$ 90,160.35	\$ 183.90
Year 4	\$ 94,588.20	\$4,427.85
Year 5	\$ 94,777.30	\$ 189.10
	<u>\$455,253.00</u>	<u>\$9,026.60</u>

FISCAL IMPACT: \$455,253.

EXPLANATION OF IMPACT: The fiscal impact will be \$455,253 over a five-year period.

FUNDING SOURCE: Data Processing Fund.

ACTION REQUESTED: Accept

County Manager Barbee said we went back and took a look at the Contract and there were some inconsistencies on the cover page that stated it was a 40% increase over 5 years but it was actually only a 10% increase over 5 years, which, relative to inflation, did not seem unreasonable. I did go back to the original Contract and, based on some of the comments in the last meeting from the Planning and Building staff, we suggested that we go ahead and remove the Planning and Building portions of that Contract and, working with counsel, we were able to remove those and then we only found one other piece that gave us a little pause and we did not want it to be construed and that was under Appendix E, Land Appraisals. We just made an adjustment to that language. Once that is negotiated and meets the needs of the appraisers, that would come back because it is outside of a different pot of money and not part of this internal Contract and would come back for approval to the board. I think everybody seems to be comfortable with the Contract.

Denise Felton, Assessor, said I want to disclose the fact that my sister Roxanne Mondhink, works as field support for Devnet. My sister has no financial interest in the company other than salary and benefits. Any communications regarding the renewal Contract have been with Devnet's attorney and with the owners of the company.

The original Devnet Contract was approved June 2, 2017. The acquisition and software were funded by the Technology Account. The Assessor and Clerk/Treasurer's Office put the work in and went live on the software in 2019. Our offices have never failed to meet a statutory deadline. Each year the details for 13,824 parcels, 2,500 unsecured accounts, and 2,580 personal exemption accounts are copied to a new year and then are updated for any changes. The number of accounts increase each year. Our work is completed with a staff of 8, including myself. Without the efficiencies of this software, our office would have required additional staff to keep up with the increase in new construction we have seen over recent years. Since going live with Devnet, our office has added over \$1.5M worth of tax revenue. Our office is finalizing the 2022-23 tax roll and will close the roll on July 1.

Clerk/Treasurer Linda Rothery said once the Assessor's Office closes their tax roll, it becomes the Clerk/Treasurer's responsibility. My office is statutorily obligated to extend the tax roll and calculate taxes no later than July 10 of every year. My office bills for 16 taxing entities for approximately \$24M and also bills for several state and local agencies as special assessments for approximately \$3.1M each year. Collection of taxes are daily and distribution is monthly. Devnet software continues to provide the necessary tools to extend the tax roll, calculate taxes and collect and distribute millions of dollars. According to the 2021 Annual Compensation Financial Report, Ad Valorem taxes are the largest revenue source accounting for over 25% of the county revenue, which is just under \$10M.

Chairman Olsen asked if there was any public comment but there was none.

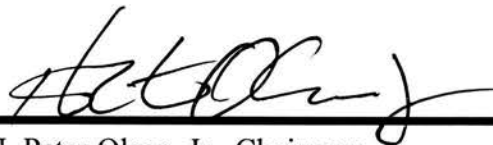
Commissioner Gregory Koenig made a motion to renew the five-year software Contract with Devnet, Inc. and to authorize the Chairman to sign the Contract. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Public Comment:

Chairman Olsen asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 4:45 PM.

Approved: 
H. Peter Olsen, Jr., Chairman

Approved: 
Greg Koenig, Vice-Chairman

Approved: 
Justin Heath, Commissioner

ATTEST:
Linda Rothery, Clerk/Treasurer


Renae Pahalke, Deputy Clerk