



**BOARD OF
COUNTY COMMISSIONERS
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

(775) 423-4092

Fax: (775) 423-7069

Contact Person: Pamela D. Moore,

Deputy Clerk of the Board

E-mail: pammoore@churchillcountynv.gov

Rena Pahlke, Deputy Clerk

E-mail: rpahlke@churchillcountynv.gov

******NOTICE OF PUBLIC MEETING******

AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Building, Commission Chambers,
155 North Taylor Street, Suite 145, Fallon, Nevada

DATE & TIME: June 15, 2022 at 1:15 PM

TYPE OF MEETING: Regularly Scheduled County Commissioners' Meeting

Live Webcasting:

<https://churchillconv.suiteonemedia.com/web/live/>

If you wish to make public comment, you may provide them at the meeting or via email, no later than 4:30 PM the day before the meeting, to: pammoore@churchillcountynv.gov and rpahlke@churchillcountynv.gov.

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Board of County Commissioners may act upon Agenda items in a different order than is stated in this notice – so as to affect the people's business in the most efficient manner possible.***
- IV. In the interest of time, the Board of County Commissioners reserves the right to impose uniform time limits upon matters devoted to public comment.***
- V. Any statement made by a member of the Board of County Commissioners during the public meeting is absolutely privileged.***
- VI. All persons participating in the meetings are put on notice that an audio and video recording is made of these meetings.***

AGENDA:

- 1. Call to Order.**
- 2. Pledge of Allegiance.**
- 3. Public Comment.**
- 4. Verification of the Posting of the Agenda.**
- 5. Consideration and possible action re: Approval of Agenda as submitted or revised.**
- 6. Consideration and possible action re: Approval of Minutes of the meeting held on:**
 - A. May 18, 2022 Closed Session.
 - B. May 20, 2022 Closed Session.
 - C. May 20, 2022 Budget and Tax Rate Hearing.
- 7. Appointments:**
 - A. Consideration and possible action re: Employee Service Awards for the 2nd Quarter of 2022.
 - B. Consideration and possible action re: Update of current activities, plans, or actions related to the Bureau of Land Management's Carson City District.
 - C. Consideration and possible action re: Approval of the updated Churchill County Indigent Defense Plan.
 - D. Consideration and possible action re: Approval of a renewal Contract with Devnet, Inc., for a period of five-years, in the amount of \$455,253, for property tax, CAMA, wEdge, EdgeMaps software, maintenance and support for the Assessor, Clerk/Treasurer, Building and Planning Departments.
 - E. Consideration and possible action re: Approval of Resolution 15-2022 providing for the transfer of Churchill County's 2022 Private Activity Bond Volume Cap to the Nevada Rural Housing Authority.
 - F. Consideration and possible action re: Approval for Shaw Engineering to provide engineering services for the design, bidding, and construction administration for the development of four (4) new dump stations in the vicinity of the county's tennis courts in the amount of \$45,000.
 - G. Consideration and possible action re: Renewal of Contract with Resource Concepts, Inc. (RCI) for an amount not to exceed \$85,000 annually.
 - H. Consideration and possible action re: Update on various water-related projects and renewal of a Professional Services Agreement with Mahannah & Associates, LLC for an amount not to exceed \$160,000 per year.
 - I. Consideration and possible action re: Acceptance of a renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approval for payment from Fiscal Year 2022-2023 funds.

- J. Report by the Truckee-Carson Irrigation District relating to extraordinary maintenance to be performed on the Truckee Canal and the need to make permanent the Emergency Weir on the V-Line Canal for use in future flood operations.
- K. Consideration and possible action re: Acceptance of three offers to dedicate off-site road improvements made by Jess and Vicki Reid for Sand Canyon Road, Cow Canyon Road, and Smokin Bull Drive in support of their development along Lone Tree Road.

8. Letters Received:

- A. Consideration and possible action re: Letter from the Nevada Department of Taxation indicating that Churchill County's Final Budget for Fiscal Year 2022-23 is in compliance with statutes.
- B. Churchill County School District's Tentative Budget and Final Budget for Fiscal Year 2022-23.
- C. Nevada Division of Environmental Protection's notification that it has reviewed the Groundwater Monitoring Report for the First Quarter 2022 for Golden Gate Petroleum and the former Smedley's Chevron, 1755 W. Williams Avenue, Fallon, Nevada.
- D. Nevada Division of Environmental Protection's concurrence with the Response to Comments for the Final 2021 Annual Monitoring and Inspection Report for Installation Restoration Sites 5, 18, 20, 21, and 22 at Naval Air Station Fallon, Nevada.
- E. Nevada Division of Water Resources notification that it has received an amended water rights application and the additional publication fee for Aqua Trac, LLC.

9. Old Business:

- A. Report from the Churchill County Clerk/Treasurer of the results of the 2022 Delinquent Tax Sale and the proceeds derived therefrom.

10. New Business:

- A. Consideration and possible action re: Adoption of Resolution 13-2022, which seeks to augment the Fiscal Year 2021-2022 Budget in accordance with the Nevada Revised Statutes.
- B. Consideration and possible action re: Budget Transfer #1 for Fiscal Year 2021-22.
- C. Consideration and possible action re: Approval of Automatic Augmentation #1 for Grants for Fiscal Year 2021-22.
- D. Consideration and possible action re: Approval of the Fiscal Year End Monetary Transfers for the Fiscal Year Ending June 30, 2022.
- E. Consideration and possible action re: Adoption of Resolution 14-2022, which seeks to dissolve the petty cash funds for the Road Department \$100,

Assessor's Office \$100, Sheriff's Office \$100, District Court Judge \$150, and Cemetery \$25 and to deposit those funds into the General Fund for Churchill County, Nevada.

- F. Consideration and possible action re: Ratification of Amendment to Funding Agreement with the State of Nevada, Aging and Disability Services Division, for the NSIP Program at the William N. Pennington Life Center, in the amount of \$49,106 for Fiscal Year 2022-2023.
- G. Consideration and possible action re: Approval of a funding Agreement between Churchill County Social Services and the Fallon Food Hub to provide fresh produce to community members in the amount of \$1,714.70.
- H. Consideration and possible action re: Notification of Indigent Accident Fund Reimbursement, in the sum of \$216,584.96 for Fiscal Year 2022-2023, pursuant to NRS 428.286 and NRS 422.727.
- I. Consideration and possible action re: Approval of Pay Tables for Fiscal Year 2022-23.
- J. Consideration and possible action re: Approval of personnel changes approved in the Fiscal Year (FY) 22-23 Budget.
- K. Consideration and possible action re: Performance Evaluation of County Manager Jim R. Barbee and to approve a one-step increase (to Step 9 of Grade 92), retroactive to May 21, 2022..

11. Consent Items: (Action Items generally not requiring discussion or explanation)

All matters listed under the Consent Agenda are considered routine and may be acted upon by the Board of County Commissioners with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the Consent Agenda, discussed and acted upon separately during this meeting.

- A. Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.
- B. Consideration and possible action re: Building Permit Activity Report for May 2022.
- C. Consideration and possible action re: Building Department's Revenue Report for May 2022 totaling \$27,521.85.
- D. Consideration and possible action re: Recorder's Monthly Apportionment Report for May 2022 totaling in \$17,993.05 in revenue for the month.
- E. Consideration and possible action re: Public Works, Planning & Zoning Department's Revenue Report for May 2022 showing a total of \$24,190.72 in revenue for the month.
- F. Consideration and possible action re: Treasurer's Report for April 2022 showing a balance of \$47,365,190.84 in the account.

12. Consider Future Agenda Items.

13. **Commissioner and Management Staff Reports.**
14. **Claims and Payroll Transmittals.**
15. **Public Comment.**
16. **Adjournment.**
17. **Appendix.**

Supporting Documentation

18. **Affidavit of Posting:**

STATE OF NEVADA)
 : ss.
County of Churchill)

*I, **Pamela D. Moore, Deputy Clerk to the Board**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **9th day of June, 2022, between the hours of 1:00 and 5:00 PM**, at the following locations in Churchill County, Nevada:*

1. *Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;*
2. *The Churchill County Website @ www.churchillcountynv.gov;*
3. *The State of Nevada Website @ <https://notice.nv.gov/>.*



Pamela D. Moore, Deputy Clerk to the Board

Pamela D. Moore, Deputy Clerk to the Board, who was subscribed and sworn to before me this 9th day of June, 2022.



Renae Paholke, Deputy Clerk

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:*

- 1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;*
- 2. Fax: (202)690-7442; or*
- 3. Email: program.intake@usda.gov.*

Procedures:

**The schedule of regular meetings of the Board of County Commissioners is provided for by Title 2, Chapter 2.04, of the Churchill County Code.*

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Board of County Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*