

MINUTES OF THE COALITION FOR SENIOR CITIZENS

**155 N. Taylor Street, Fallon, NV 89406
January 24, 2022**

Call to Order:

The regular meeting of the Coalition for Senior Citizens was called to order at 4:01 PM on January 24, 2022.

Roll Call:

PRESENT: Commissioner Justin Heath, Chair
Member Karla Kent, Vice-Chair
Member Jamie Hyde, Treasurer, via phone
Member Carol Seitzinger
Shannon Ernst, Social Services Director
Jill Manha, Director of the Life Center
Deputy Clerk to the Board Pamela D. Moore

ABSENT: N/A

Public Comments:

Chairman Heath asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk of the Board, that the Agenda for this meeting was posted on the 18th day of January, 2022, between the hours of 12:30 and 4:30 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Member Karla Kent made a motion to approve the Agenda as submitted. Member Carol Seitzinger seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- November 12, 2021 Board Retreat.

The Minutes of the Board Retreat held on November 12, 2021 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Karla Kent made a motion to approve the Minutes of the meeting held on

November 12, 2021 as presented. Member Carol Seitzinger seconded the motion, which carried by unanimous vote.

B- November 22, 2021.

The Minutes of the meeting held on November 22, 2021 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Karla Kent made a motion to approve the Minutes of the meeting held on November 22, 2021 as presented. Member Carol Seitzinger seconded the motion, which carried by unanimous vote.

Appointments:

A- Consideration and possible action re: Authorization for a third signer for the checking and savings accounts for the Coalition for Senior Citizens.

Since the last board meeting, Jill Manha resigned and she had been one of the three signers on the checking and savings accounts. To ensure that we have three people who can sign checks, the board is asked to authorize an additional signer and to remove Jill Manha as a signer on the checking and savings accounts.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Chairman Heath asked if there were any volunteers to be the third signer on the checking and savings accounts. Member Carol Seitzinger said I can volunteer since I am there almost every day. Acting Chairman Heath said it would be the checking and savings accounts at First Independent Bank.

Chairman Heath asked if there was any public comment but there was none.

Member Karla Kent made a motion to add Carol Seitzinger as an additional signer on the checking and savings accounts for the Coalition for Senior Citizens. Member Jamie Hyde seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Election of a Chair and possibly a Vice-Chair for the Coalition for Senior Citizens Board following the resignation of Jill Manha.

With the resignation of Jill Manha, who was elected as Chair, the board needs to elect a new Chair. Justin Heath was elected as the Vice-Chair to serve through June 30, 2023. Should the board wish to move Justin Heath into the Chair position, a replacement Vice-Chair would be required.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Chairman Heath asked if there were any volunteers to be the Chair and Vice-Chair? Right now, Jamie is the secretary and treasurer so I think we should leave her there. Member Karla Kent said I would be okay with the Vice-Chair position.

Chairman Heath asked if there was any public comment but there was none.

Member Carol Seitzinger made a motion to elect Justin Heath as the Chair and Karla Kent as the Vice-Chair to serve until June 30, 2023. Member Jamie Hyde seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Discussion and review of the role of the Coalition for Senior Citizens in lieu of the Restructuring Plan for Churchill County related to the William N. Pennington Life Center.

At the last two board meetings, the board discussed the role of the Coalition for Senior Citizens in lieu of the Restructuring Plan for Churchill County related to the William N. Pennington Life Center. The board requested that this be placed on this Agenda to further discuss the future role of the board.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Other

Chairman Heath said I think this was discussed at the retreat but I was not present for that. Was there anything that changed? Vice-Chair Kent said nothing really. Chairman Heath said I think it was just mainly for the fundraising. Vice-Chair Kent said and also to help with the rental of the facility. Shannon Ernst, Social Services Director said during the retreat you evaluated a few different options and one was helping with fundraisers so the county is not paying for staff to be there and also sponsoring some individuals to utilize the facility. It came about November 22nd and nothing was voted on at that time, it was just a discussion. Chairman Heath said and this is informational only. Director Ernst said we do have a rental agreement and a structure for people that want to use the facility. There was some confusion about non-profits that are not a direct event to the Life Center and so having that sponsorship for maybe one or two and then it turns into a fundraiser for the Coalition. We have come up with a plan. We have a lot of non-profits that want to rent it and do fundraisers there. One of the things we looked at was it costs \$400-500 to rent the facility for the night but, if you provide back to us and donate one or two tables so that our seniors can attend, then we would waive that cost if you were a non-profit. The rental helps us pay for extra items for our seniors and the activities, so they are actually getting activities this way. Member Seitzinger said we will help with the fundraising but will we have to create an event? Chairman Heath said I think that is up to us, but a lot of times people donate,

for instance we got a check from American Charities, so I don't think these can go to the county directly so they have to go through another organization and that is what this is for.

Vice-Chair Kent said also, once we get a bookkeeper, which will be doing grant writing, that will also help, plus she would be able to help us with fundraisers. Director Ernst said we are coming up with ideas and one of the things is we have a landscaper drawing up plans and an estimate for the garden area once it came about that the seniors don't really want to garden that much. The rosebushes need to be saved this year. They were not really put in the dirt correctly and there is not a good watering system, so we are trying to save that and then come up with the 3-phase plan for that back area so it is a usable space. Right now, it is too hot in the summer and too cold in the winter so we want to clean that up. My goal is to work with Jill and work with the center to bring forward some proposals. Maybe we could do a fundraiser for creating part of that space, things like that. As they come about, we can put it on the Agenda and talk about it to give you a goal.

Vice-Chair Kent said where are we at on the audit to decipher what money stays with the Coalition and what money does not? Chairman Heath said I think that is an Agenda item on here.

Chairman Heath asked if there was any public comment but there was none. There was no action taken as this was for discussion purposes only. The item will be placed on the next Agenda for approval.

D- Consideration and possible action re: Approval of a job description and discussion and possible approval to hire a part-time employee (20 hours per week) that would work for the Coalition for Senior Citizens for grant funding and other basic duties as assigned.

At the board retreat held on November 12, 2021, the board discussed the possible approval for a part-time employee that would work for the Coalition for Senior Citizens for grant funding and other basic duties as assigned. Staff will present some ideas for a job description and the board is asked to finalize the job description and authorize the hiring of a part-time employee, not to exceed twenty (20) hours per week. The board will be asked to create a job description for the position utilizing portions of the job descriptions provided herewith as a guide.

FISCAL IMPACT: To be determined.

EXPLANATION OF IMPACT: To be determined.

FUNDING SOURCE: To be determined.

ACTION REQUESTED: Other

Chairman Heath said right now, I think a bookkeeper is really important because I have no idea what to do with half of this stuff. It was also brought up do we hire a bookkeeper because then we have to do workman's compensation thing or do we just contract out like CART has done and hire a part-time person? What I am looking at is contracting out with somebody to do that for us. It seems like a lot of things are in shambles right now and we need to come together because of the audit. Director Ernst said the only concern I have with that is a bookkeeper like we have with CART does just bookkeeping. The Coalition has no staff. CART has a staff and has somebody to work on programs or open mail to process things and communicate with the

community. Chairman Heath said do you have anybody in mind that could do that part-time? Director Ernst said the one you had resigned. She has a full-time position. I can think about it. Vice-Chair Kent said do we have a defined job description so we can put it out for advertising? Is that what the next step would be is to advertise? I do have a couple of potential ones that we would need to interview. Chairman Heath said we can do that and, if we don't find anyone, we may have to contract out. Pam Moore said, if you guys are interested, the county was willing to work with us on doing the board member blast on social media and I can ask them if they would advertise that also. We have been successful doing stuff through social media for the county. Chairman Heath said I think that is a good idea because we need somebody soon and then, once we do that, then we would have to do the workman's compensation. Vice-Chair Kent said when they do that blast, since I am not part of the county, will you to push it out to me so that a couple of people that I think might be interested in I can push it out to them? Pam Moore said she would do that.

Chairman Heath asked if there was any public comment but there was none.

Member Karla Kent made a motion to approve the job description and hiring of a bookkeeping assistant for up to twenty (20) hours per week at \$20 per hour. Member Carol Seitzinger seconded the motion, which carried by unanimous vote.

E- Consideration and possible action re: Designation of the board member who will receive applications from nonprofits to utilize the William N. Pennington Life Center and who will make decisions of whether the Coalition for Senior Citizens will work with them as a fundraising event

At the board meeting held on November 22, 2021, the board appointed Jill Manha as the person who would receive the applications from nonprofits to use the William N. Pennington Life Center and would make decisions of whether the Coalition will host the event as a fundraiser. Thereafter, Jill Manha resigned and new board member needs to be designated to take those applications and make decisions.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Vice-Chair Kent said I am willing to take that position.

Chairman Heath asked if there was any public comment but there was none.

Member Carol Seitzinger made a motion to appoint Karla Kent as the board member who will receive applications from nonprofits for the use of the William N. Pennington Life Center and to make the decisions of whether the Coalition will host the event as a fundraiser. Member Jamie Hyde seconded the motion, which carried by unanimous vote.

F- Consideration and possible action re: Approval for the purchase of glasses for use at the William N. Pennington Life Center.

At the board meeting held on November 22, 2021, there was discussion about the purchase of drinking glasses for use at the William N. Pennington Life Center. The board asked that the matter be placed on the next Agenda for discussion and action.

FISCAL IMPACT: To be determined.

EXPLANATION OF IMPACT: To be determined.

FUNDING SOURCE: Coalition for Senior Citizens' checking account.

ACTION REQUESTED: Accept

Social Services Director Ernst reported that there is no need for the Coalition to purchase drinking glasses for the Life Center and, therefore, there was no action taken.

Reports:

A- Consideration and possible action re: Update on the financial audit of all of the Coalition for Senior Citizens' financial accounts conducted by Churchill County.

It is requested that the board receive an update from Churchill County on the financial audit of the Coalition for Senior Citizens financial accounts.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED:

Shannon Ernst, Social Services Director said County Manager Barbee has been working on the audit and was able to get Anderson Brothers, CPA. As part of the contract, you have to provide them the information so they can evaluate and make sure it fits in their scope. I did send out an email December 13th, not only to our Comptroller, but also to Jamie and to Commissioner Heath, about the information that we would need from this board. We have received everything from the Comptroller but I am still pending the items from this board, which is the last 990 tax form and the last fiscal audit completed on behalf of the Coalition and the current year to date fiscal statements for fiscal files. We are looking for those from the Coalition so we can move forward. Chairman Heath said I have no idea where they are at. Vice-Chair Kent said do we go down to the Life Center and look for the records that Brenda was keeping? Director Ernst said they should be on the computer, I would think. I don't have access to that computer and I didn't know if Jamie Hyde has those items. Member Jamie Hyde said I do not. I thought Jill was going to talk to Brenda before she left to get those items but I don't know. Jill Manha, Director of the Life Center said there is a workstation dedicated solely for the Coalition that houses that information. Director Ernst said I think we should pull this information and ask that a board member be present when the information is pulled. The hard part is that your past bookkeeper and board member are now employees of the Life Center, so I want to be very cautious, especially with the audit process. Chairman Heath said so she could do it after hours? Vice-Chair Kent said Jamie would you be willing to do that? Member Jamie Hyde said yes, I can. It just depends on when we are able to do it. I know the 990 form should be at Lane & Associates. That was the last one we had. We have never had an audit. I believe we have only had an Agreed upon Procedure, so there are a couple of things. Chairman Heath said does that program print

out the W-2s? Member Hyde said QuickBooks does. I don't know if that is what they used to print them out but it does do it. Chairman Heath said, when you are there, can you print out the W-2s? Member Hyde said I will look into it. We are doing W-2s through 6-30-21 because the county took over on July 1st. Chairman Heath said Shannon would we print those out up to 6-30-21? Director Ernst said no, you had some that were here past that point. I think your last employee worked through August 2nd, so there are some that were staggered. We were just talking about if Jamie wants to arrange to do that at 5:00. Member Hyde said that would have to be done this week and I am completely booked this week. I am in Lovelock right now and in Reno tomorrow night, Wednesday and Thursday I have things, so maybe Thursday I could do it. Chairman Heath said Carol could you just be there; you just have to stand there. Director Ernst said I would just urge that a board member be there and make sure we are not doing anything else to any other files and hit the button to print the W-2s and do those things. Member Hyde said if you guys need someone before Thursday you could probably do them electronically, which would be a lot better than printing them off because I am sure there are no W-2 forms down there. We would have to get some and it is a big deal. Chairman Heath said I think you are the only one that knows how to do that. Member Hyde said then I will be there on Thursday at 5:00.

Chairman Heath asked if there was any public comment but there was none. There was no action taken as this was for informational purposes only.

B- Update from Shannon Ernst and/or Jill Manha concerning the activities, programs, and matters associated with the William N. Pennington Life Center.

Churchill County staff will provide an update of activities, programs, and matters associated with the William N. Pennington Life Center.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Shannon Ernst, Social Services Director said I want to introduce Jill Manha, she is not only the Life Center Manager but we have created a division for our aging and disabled services. The goal with this is that we can expand and look at the services we have been trying to put together for several years. The really exciting news is we are fully staffed including a new cook. We have a full-time cook who came from Lyon County and has been a cook for several years. He was a cook and a kitchen coordinator there for many years. It is exciting to have everybody here. Somebody called in sick last week and we were able to cover things easily.

Director Ernst said I want to welcome Jill, she is doing an amazing job. With the Life Center everybody has turned into such an amazing team and it is such an exciting place to go.

Jill Manha, Director of the Life Center said it is really exciting to be on the other side. There is so much to report but I will just make it quick. I pulled numbers from December 1st and, on the congregate meals, we served 2,585 meals in that time period. For the month of December, it was an average of 70 meals a day and, so far to date, in January, we have served 79 meals per day in-

house. I have been keeping track of the numbers and the last couple weeks we have been in the 90s and 100s for congregate meals. It is really nice and there are a lot of new faces. We have new people coming to town and new people coming to the center and being aware of it. It is amazing to watch the innerworkings of things. The team is actually amazing. Everyone works together very well. They are always happy. There is no drama. I had the pleasure to work with Carol, who manages the volunteer program and has done an amazing job. The volunteers are on it every day and are great to work with and they help keep the center running and are a very integral part of the kitchen staff and I really appreciate them.

I wanted to point out that there has been lots of programs that have been going on. The focus of one of our grants centers around nutrition for seniors and also exercise and activities. For the month of December, we saw over 223 people come through our health and fitness program. Just to this point in January, there have been 108 signed into the fitness program. We have a program called bingocize. I participated in it and it about killed me. It is really cool. The way that it works is it goes for a length of 10 weeks and we monitor their progress on how their nutrition and fitness improves. It is something that our activity coordinator works directly with. She is with these same ladies a couple of days a week and monitors their progress. It is almost like a balance program. It helps with mobility and it is really good to see that grow and expand. Then we will move into a fall prevention program, which I think is excellent. It will also be a part of that grant, moving forward. Churchill County has been selected to be a pilot program for some of this stuff. It is kind of nice that they look at us in that way.

I just wanted to say that we are hopping all the time. We constantly have people in and out of the center all day. The county has done a great job of providing support services that are present. COVID has put a little damper on some of the things, like access to healthcare. Our staff has been so inundated with illness. When I take calls throughout the day, there are people inquiring about one service or another and it is really nice that we can help connect people to social services or any other service.

I have received a lot of suggestions from the seniors. They are very open about their suggestions. I had one today who needed help with his toenails because the podiatrist no longer wants to do that in their practice. One mentioned having the sheriff come and talk about scams and what to look for and I thought that sounds interesting. Chairman Heath said I think the sheriff would probably enjoy doing that. Vice-Chair Kent said and possibly we could also get the Chief of Police to talk. Director Manha said I love that the people have ideas and are very open about it. I would say that my experience so far has been amazing and very eye-opening to see how much the center helps people's health and wellbeing, especially the mental health. I see the joy and happiness that the socialization brings. Some of them have never even been to the center or they started coming back after a long hiatus. I am seeing different age groups.

The beauty shop is busy 100% of the time. It is for all ages. I had a conversation that I think it is really time to hire someone else to compliment her. Chairman Heath said do you only have one? Director Manha said yes but we have 2 spaces. Member Seitzinger said I know there was talk of getting a barber in there but, of course, the women do men's hair now too. Director Ernst said the current stylist in there requested that we not hire a man because sometimes it is after hours

that they are in there, so our first choice would be to get a female. My dad comes in there to get his haircut and he loves her. She is so much fun. Member Seitzinger said yes, she is. She is a nice gal.

Director Manha said things are going really well. It is very busy and it is nice to see the energy from both the staff and the participants.

Director Ernst said COVID has been very hard on all of our individuals, especially when you look at our aging population. One week your friend is there and the next they time they are not there; you have lost them to COVID. We never really talk about those things within the center because that is not the time. We really want to make sure that there is that support, so we put a grief and loss support group in. It is a partnership with New Frontier. It is something that we are paying for with different dollars from the Social Services side because it is so important. It is really open and a way to connect people that are struggling. We will evaluate how, in the future we can offer space, because some people don't want to go to New Frontier Treatment Center to obtain counseling. I was very excited about that program, which came up during our Behavioral Health Task Force meeting. I have been watching at the center to determine how could we make this work and it came together and people have been coming.

Vice-Chair Kent said is Brenda Moore the exercise person? Director Manha said yes, she is the activities coordinator. Vice-Chair Kent said are you guys still doing the dance at the end of the month? Director Manha said yes. Vice-Chair Kent said with the cook and just with the program of nutrition, it always seemed like it was a big deal that we were using some outfit out of Reno that provided us a lot of fresh vegetables and things like that, so is that something we still do? Director Manha said there is still a program where fresh produce comes and they can take it home. Director Ernst said the Produce on Wheels is a pickup program, so they can take everything home. We can get some things from the Food Bank of Northern Nevada, but there has not been a lot coming through that program. It is not used in the cooking. We do have Chef Chase still coming and preparing things and it is things that they can also use with what they are getting from that program. We are talking about trying to incorporate some of this nutrition with Chef Larry so that he can prepare some of those things. That is also as part of our grant. Member Seitzinger said Chef Chase is so much fun. That is a great thing. Director Manha said Chef Larry is wonderful, he really is. He brings a little bit of professionalism to the kitchen. We have had great people stepping in daily. Larry has a background knowledge of restaurants and senior centers. He had been just kind of tidying up everything. He also has a great creative mind, so we are going to do a Super Bowl week and he is going to create a display with canned goods and he is creative with food. He said he has some special things for Mardi Gras and for Valentine's Day and other holidays, just to highlight them. We had birthday day this month and had one of the seniors donate ice cream and we bought brownies and cookies and we had so much fun. There were about 115 people there with party hats and they just had a good old time. Vice-Chair Kent said does Chef Larry do the cooking? Director Manha said yes, he does and he does a lot from scratch. It makes a big difference in the taste. I would say that you should come down and try his food. It is beautiful and looks very appealing and smells fantastic. I always go out and ask the seniors how lunch was and everyone has said it is really good. Come and try it. Member Seitzinger said working at the scraping station, you can really see what they do and don't like.

There was some fish and it was excellent and everybody's plates were coming back clean. Sometimes fish was not one of the bigger days. Director Manha said I really like Larry's creativity with the menu too. We are even talking about some soups coming back and then one of the things the seniors really like is the ice cream machine. Chairman Heath said soup is one of the things I hear about. Director Ernst said the ice cream machine is such a big deal. Chairman Heath said give them ice cream and soup and they will be happy. Director Ernst said yes, they like the hot and cold together. They have gotten so upset about the ice cream and I said in March when it starts warming up, we will do the ice cream machine again. I made a deal with one of the seniors if he came dressed as cupid for Valentine's Day then we would start the ice cream machine back up and I think it is going to happen. Director Manha said he has already ordered his costume on Amazon. Director Ernst said please don't shut us down for having Cupid run through! Chairman Heath said as long as he is not in a diaper, I guess we are okay.

Director Manha said all the areas are really utilized. There are always people in the living room. If the board ever wants to provide anything, new puzzles would be great. I saw an option for a tabletop pool table and thought that would be kind of fun. Member Seitzinger said I feel that the whole environment has changed and it is warm and friendly and they all love Jill. It has just changed. Everybody is more comfortable. Everything the county has done is great. Director Ernst said it is really exciting and every time there is a change, you get nervous, because the hardest part is change. There is a couple that are near and dear to my heart just because of their stories and they used to come years ago and then they stopped. They have a house in Reno and a house here. They decided to use their house here during the week because they like to attend the center so much now. They said please make sure it stays like a family and that is a big deal to them and they are very happy. They have gone through the changes we have made and all is fine so, it is really neat to hear. When you look at where we were in June, to where we are now, you are talking about a little over 6 months, people are coming back that have not been here for years. I urge you to come down.

Chairman Heath asked if there was any public comment but there was none.

There was no action taken as this was for informational purposes only.

C- Consideration and possible action re: Report on restrictions placed on donations made to the Coalition for Senior Citizens, including a donation of \$4,304.50 from Southwest Gas Corporation from their Fuel for Life Program.

At the board meeting held on November 22, 2021, the board discussed the possibility of there being restrictions designated for donations made. Treasurer Jamie Hyde was asked to review the records and report back if there are restrictions for donations made and establish that those donations be marked as such and tracked separately to be used only for the purpose so designated.

Recently, the Coalition for Senior Citizens was given a donation of \$4,304.50 from Southwest Gas Corporation from their Fuel for Life Program.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Member Hyde said was there any restriction placed on the check when we got it? Chairman Heath said no there were no restrictions. I think it is just for the Coalition to use as they see fit what is best for the seniors. Member Hyde said it does not sound like there are any restrictions on it if you received it without restrictions. Chairman Heath said I just think we have to give it to you to deposit.

Pam Moore said Jamie, at our last meeting we had asked that you check on donations that we had received to see if there had been any restrictions placed on donations and there were even some specific ones mentioned. Tedford Tire in the amount of \$150 and there was a donation of \$1,000 and you were going to check with Brenda and see if there were any restrictions on those too if you can find that out. Member Hyde said I have not had a chance to do that but I can do it on Thursday. Director Ernst said I believe the donations that come from Tedford Tire were to help offset the expenses for the Meals on Wheels trucks. They send that much every month. When we look at something like this \$4,304.50, what I would really like to do is give us a chance to sit down and look at the proposals for outside and come up with an idea with the money you are getting that is coming directly to the Coalition and then we can bring in a proposal. We want to make sure it is going to good use and can highlight the partnership between the Coalition and the county, if that would be okay.

Vice-Chair Kent said do we have a separate bank account that we started for the Coalition? Director Ernst said no, you guys maintained yours. Vice-Chair Kent said okay we would maintain it since we have not had the audit, so it is still our money. Director Ernst said the only account that was closed was the volunteer mileage reimbursement program, which I am also working up some proposals and, at the next meeting, I will bring that back to see if this board agrees with that. That is money the county puts forward to reimburse senior volunteers' mileage that they get when they donate time at the Life Center, Out of Egypt, and the Banner Auxiliary. This is a program that is being very underutilized. I process these vouchers every quarter. It has not been rewritten or evaluated since the early 2000s. We still pay 40 cents per mile. I would like to go and make revisions to and bounce them off this group to see if you would support the changes and take them to the County Commissioners. I think it is a program we should be highlighting.

Chairman Heath said Jill do you have that one check from the Southwest Gas? Jill Manha said I have not seen the check but it could be at the post office in your mailbox. Brenda thought it might be electronically deposited also. We checked that last week, but it had not been deposited electronically at that time. The mail has not been checked, so it could be there. The key to the post office box is in at the Life Center. Member Hyde said, if she doesn't talk into the microphone, I can't hear her. If I am supposed to deposit that check can somebody tell me where that is at. Chairman Heath said I think it is in the mailbox. I have another check also and I will give it to Jill and she can put it in the box there.

Chairman Heath asked if there was any public comment but there was none.

Staff or Board comments regarding matters affecting the Coalition for Senior Citizens:

Member Seitzinger said all I had to say was about the atmosphere and the warmth and everybody is doing a great job. We are thrilled to have the chef.

Vice-Chair Kent said I wanted to talk about the vending machines and I found the vending machines and they are full size machines for candy and soda and it probably takes about 20 different items but you can duplicate some of them. At the last meeting it got approved for me to purchase these things so I will go ahead. Troy has agreed to help me get them moved from his place to the center but I didn't know if you were ready for them yet. Director Manha said we are ready for them. The Coalition also has a Walmart credit card that is in the safe at the center and could be used for purchasing small vending items. Vice-Chair Kent said the machines are about \$1,000 apiece, so do I write a personal check and then submit that to the Coalition to get reimbursed? Then I can get the Walmart card and go get the initial drinks and candy that the seniors request to fill it up. I can just pay for it all and then submit the invoice if that is okay. Director Manha said I would refer to Jamie where it is possible for her to write you a check for the machines out of the Coalition's account. Vice-Chair Kent said it sounds like it would be better for it to go to Troy. I can get it a dollar amount and then you could make the check out to him. Member Hyde said that would be better.

Consider Future Agenda Items:

There were no future Agenda items suggested.

Establishment of Next Meeting Date on April 25, 2022 at 4:00 PM:

The next meeting will be held on April 25, 2022 at 4:00 PM in the Chambers.

Public Comment:

Chairman Heath asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 4:50 PM.

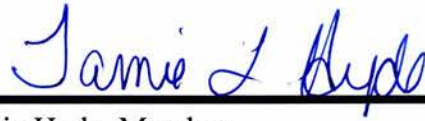
Approved: _____


Justin Heath, Chair

Approved: _____


Karla Kent, Member

Approved:



Jamie Hyde, Member

Approved:



Carol Seitzinger, Member

ATTEST:

Linda Rothery, Clerk/Treasurer



Renae Paholke, Deputy Clerk