

MINUTES TO THE
REGIONAL TRANSPORTATION COMMISSION
NARRATIVE
February 16, 2022

Minutes of the monthly meeting of the Regional Transportation Commission held on the above date at 9:30 a.m.

Present: Pete Olsen, Chairman
Mayor Ken Tedford, Vice-Chairman
Bob Erickson, Chief of Staff
Brian Byrd, Public Works Director
Derek Zimney, City Engineer
Jim Barbee, County Manager
Sherry Wideman, Comptroller
Naomi Steele, Recording Secretary
Ben Shawcroft, District Attorney's Office
Mike Mackedon, City Attorney
Gary Fowkes, Churchill County Road Supervisor

Absent: None

Call to Order – Chairman Olsen called the meeting to order at 9:30 a.m.

Verification of the posting of the agenda - RTC Secretary Steele verified she posted the agenda per NRS 241 on the 9th day of February 2022 between the hours of 1:00 and 2:00 p.m. at the locations listed on the agenda. Those locations include the Churchill County Administration Building, Churchill County Web Site, and the State of Nevada Website.

Public Comments – Chairman Olsen asked if there were any public comments. There were no noted comments.

Consideration and possible action re: Review and adoption of agenda – Vice-Chairman Tedford motioned to approve the agenda as posted. Motion seconded by the County Manager Barbee and carried by unanimous vote.

Consideration and possible action re: Review and Adoption of Minutes – Vice-Chairman Tedford motioned to approve the minutes of the regular RTC meeting of January 19, 2022, as submitted. Motion seconded by the County Manager Barbee and carried by unanimous vote.

Consideration and possible action re: February Treasurer's Report – Comptroller Sherry Wideman presented the February Treasurer's report as follows:

Comptroller Wideman stated the Regional Transportation Fund 280 has a balance of \$1,982,790 of which the city has a balance of \$1,177,107, and the county has a balance of \$805,683. The county has encumbered \$125,000, leaving an available balance of \$680,683. The Public Transit Fund 395 has a balance of \$2,447,860. The county has an encumbrance of \$125,000 leaving the county with the available balance of \$1,211,832. The city has a balance of \$1,111,027. The county's portion of the One-Cent Fund has an available balance of \$185,266.

On the next page is the graph for the Regional Transportation Fund 280. This graph includes the diesel tax, resulting in an increase of almost 58% over the previous fiscal year. The Public Transit Fund 395, the quarter-cent sales tax, shows an increase of 13.2% over the previous fiscal year. The One-Cent Fund, which gives us a true relationship of the gas taxes, is up 15% over the previous fiscal year.

On the gallonage report, 955,315 gallons of gas and 688,574 gallons of diesel were sold during the month.

Vice-Chairman Tedford motioned to approve the February Treasurer's report. The motion was seconded by the County Manager Barbee and carried by unanimous vote.

City Reports and/or Requests-

A. Consideration and possible action re: Approve the public road mileage and motor fuel tax mileage as 56.982 centerline miles that are maintained by the City of Fallon, and authorize submittal of these figures to the Nevada Department of Transportation - City Engineer Derek Zimney said the City of Fallon is requesting the board's review of the Street and Alley Index, which were both updated and are current as of December 31, 2021. Additionally, the city is requesting authorization to submit both the Public Road Mileage and Fuel Tax Mileage certification to the Nevada Department of Transportation. Mr. Zimney advised the City of Fallon's centerline miles of Roads and Streets, remain at 56.982 miles.

Chairman Olsen asked for board or staff comments. However, there were none noted.

County Manager Barbee motioned to approve the public road mileage and motor fuel tax mileage as 56.982 centerline miles that are maintained by the City of Fallon as of December 31, 2021, and authorize submittal of these figures to the Nevada Department of Transportation. Motion seconded by Vice-Chairman Tedford and carried by unanimous vote.

County Reports and/or Requests-

A. Consideration and possible action re: Approve the public road mileage as 557.12 centerline miles, and for the purpose of the Motor Fuel Tax, approve 446.10 centerline miles that are maintained by the county as of December 31, 2021, and authorize submittal of these figures to the Nevada Department of Transportation – Secretary Steele stated the Nevada Department of Transportation (NDOT) requires the Churchill County Road Department to submit certification of public road mileage and fuel tax mileage annually, which is due by March 1, 2022. The motor fuel tax is used by NDOT to

determine how the gas tax is apportioned between the cities and counties throughout the state. As of December 31, 2021, the county is reporting 557.152 centerline miles of public road mileage, and 446.10 centerline miles of fuel tax miles.

Chairman Olsen asked for board or staff comments. However, there were none noted.

Vice-Chairman Tedford motioned to approve the public road mileage for Churchill County as 557.152 centerline miles, and for the purpose of the Motor Fuel Tax, approve 446.10 centerline miles that are maintained by the county as of December 31, 2021, and authorize submittal of these figures to the Nevada Department of Transportation. Motion seconded by Vice-Chairman Tedford and carried by unanimous vote

B. Consideration and possible action re: Transfer of funds to the Churchill County Road Department in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 2nd quarter – Secretary Steele said the Churchill County Road Department is requesting a transfer of funds in the amount of \$250,000 for first and final payment of FY 2022 Road and Bridge projects for the 2nd quarter. The transfer is to be split 50/50 from Regional Transportation Fund 280 and Public Transit Fund 395.

The reimbursement is for shouldering various county roads from October 2021 through December 2021, in the amount of \$58,073.90, Linnie Lane double chip seal, in the amount of \$24,483.69, Cardinal Drive double chip seal, in the amount of \$24,099.99, Alcorn Road double chip seal, in the amount of \$61,094.27, Old River Road double chip seal, in the amount of \$50,386.23, Strasdin Lane Cut & Patch, in the amount of \$15,108.22, and Lucas Road approach, in the amount of \$16,917.29.

Although the projects total \$250,163.59, the department is only requesting to transfer the encumbered amount of \$250,000, which was approved by the Regional Transportation Commission at the October 20, 2021 meeting.

Chairman Olsen asked for board or staff comments. However, there were none.

Vice-Chairman Tedford motioned to approve the transfer of funds to the Churchill County Road Department in the amount of \$250,000 for first and final payment of FY 2022 Road and Bridge projects for the 2nd quarter Motion seconded by County Manager Barbee and carried by unanimous vote.

C. Consideration and possible action re: Motion to approve funding and encumbrance in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 3rd quarter - Secretary Steele said the Churchill County Road Department is requesting funding approval and encumbrance in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 3rd quarter. The funding is to be encumbered as a 50/50 split, encumbering \$125,000 from Regional Transportation Fund 280, and \$125,000 from Public Transit Fund 395.

Chairman Olsen asked for board or staff comments. However, there were none.

Vice-Chairman Tedford motioned to approve funding and encumbrance in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 3rd quarter. Motion seconded by County Manager Barbee and carried by unanimous vote.

General Discussion of City and/or County Matters-

City Reports – Public Works Director Brian Byrd advised he had a couple of note-worthy items since the last time the board met. He advised the stoplight at Williams Avenue and 95 South is now replaced. The signal was taken out by a truck driver around Christmas. Fortunately, Titan Mobile was able to mobile the damaged light the morning after the incident.

He reported the design of Sherman Street and North Broadway is almost completed. They plan on submitting their improvements in the right of way application to the Nevada Department of Transportation sometime this week. The City is still expecting construction on the project to begin mid-summer or early fall.

With temperatures rising, Director Byrd said they are expecting Sierra Nevada Construction (SNC) to finish Phase II of the city's maintenance program. It will consist of approximately one million square feet of slurry seal on city streets. Within that program, they are expecting to patch areas of the road on "A" Street, and place a heavier coat over the top.

County Reports – Road Supervisor Fowkes said the Road Department crews have been filing in the ditch on Miner's Road. The finish grade and placing rock on the shoulders still need to be completed. He said it turned out pretty good, and the safety factors are now slim to none. He was worried to death that we built this big building and a child would fall in the ditch, and there we go.

Future Agenda Items – There were none.

Public Comments – Chairman Olsen inquired if there were any public comments, but there were no noted comments.

Adjournment – With no further business to come before the Board, Chairman Olsen declared the meeting adjourned at 9:46 a.m. The next meeting will be held on March 16, 2022, at the Churchill County Administrative Complex, 155 N. Taylor Street, Room 136, Fallon, NV 89406.

Approved By:

A handwritten signature in black ink, appearing to read 'Pete Olsen', is written over a horizontal line.

Pete Olsen, Chairman