

MINUTES OF THE BOARD OF CHURCHILL COUNTY COMMISSIONERS

155 N. Taylor St., Fallon, NV 89406

June 16, 2021

Call to Order:

The regular meeting of the Board of County Commissioners was called to order at 1:15 PM on June 16, 2021.

PRESENT:

Commissioner H. Peter Olsen, Jr., Chair
Commissioner Gregory Koenig, Vice-Chair
Commissioner Justin Heath
County Manager Jim R. Barbee
Comptroller Sherry Wideman
Chief Deputy DA Benjamin Shawcroft
Clerk/Treasurer Linda Rothery
Sheriff Richard Hickox
Deputy Clerk to the Board Pamela D. Moore
N/A

ABSENT:

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Chairman Olsen asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk to the Board, that the Agenda for this meeting was posted on the 11th day of June, 2021, between the hours of 8:00 and 9:00 AM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Deputy Clerk Moore reported that New Business Item D related to the Manpower Contract has been withdrawn and, therefore, the Agenda needs to be revised accordingly.

Commissioner Gregory Koenig made a motion to approve the Agenda as revised. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- May 19, 2021.

The Minutes of the meeting held on May 19, 2021 are submitted for the board's consideration and approval.

FISCAL IMPACT: N/A



EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Commissioner Justin Heath made a motion to approve the Minutes of the meeting held on May 19, 2021 as presented. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

Appointments:

1:15 PM - Consideration and possible action re: Employee Service Awards for the 2nd Quarter of 2021

Employees receiving service awards during the Second Quarter of 2021 are:

Name	Department	Years of Service
Lisa Nordman	District Attorney	10 Years
LaKrisha Ernst	Facilities, Parks & Recreation	10 Years
Jessica Gulley	Juvenile Probation	10 Years
Benjamin Shawcroft	District Attorney	15 Years
Chad Sweeney	Sheriff	20 Years
Lee Orozco	Sheriff	25 Years
Geoffrey Stark	Human Resources	25 Years

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

This item was done to recognize employees for their years of service to Churchill County only and no action was taken.

1:17 PM - Consideration and possible action re: Update of current activities, plans, or actions related to the Bureau of Land Management's Carson City District

Jake Vialpando, Acting Field Manager, will provide an update of current activities, plans, or actions related to the Bureau of Land Management's Carson City District.

FISCAL IMPACT: N/A

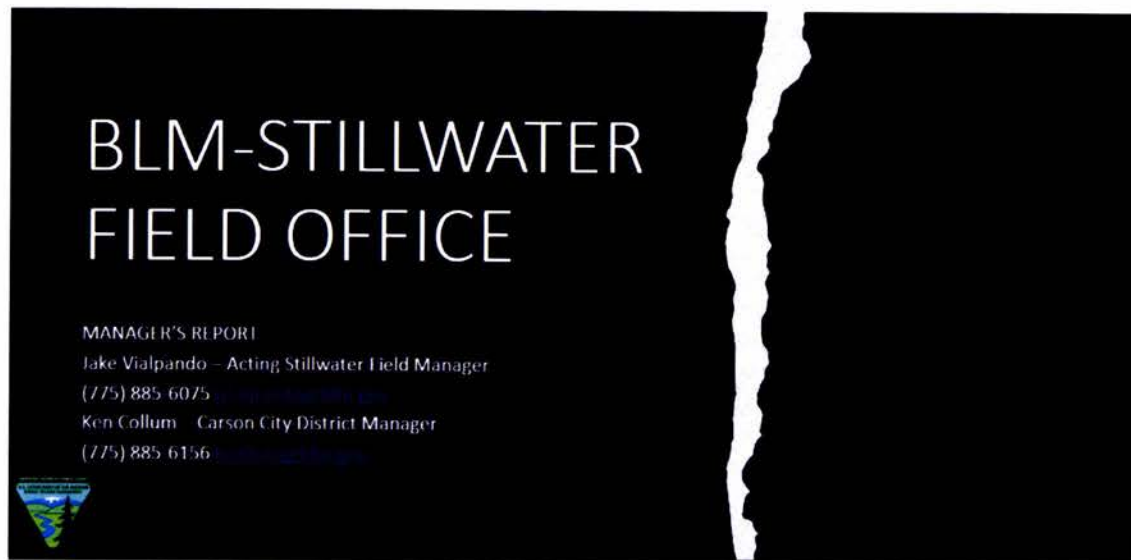
EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Jake Vialpando, Acting Field Manager of the Stillwater Field Office of the Bureau of Land Management

(BLM) had the following PowerPoint presentation:



CHURCHILL COUNTY

• RENEWABLE ENERGY

• *Dixie Meadows GT*

- Completed a 10-day internal BLM of EA, ARMMP, Responses to Comments, FONSI and Decision Record
- Awaiting Solicitor comments
- June 29 – Meeting with Fallon tribe regarding the project and MOA
- Projected Completion:
 - Mid-July



We just completed a 10-day internal review of the NEPA EA for the Dixie Meadows Geothermal Project. With regard to the Aquatic Resource Mitigation and Monitoring Plan we reviewed the responses to comments and worked on the FONSI and Decision Record. We are waiting on the comments from the solicitor review. We still have to work with the Tribe associated with the Memorandum of Agreement (MOA) regarding the effect of NHPA sites out there. We will meet with the Tribe on June 29, 2021 to talk about all things Dixie Meadows and the MOA. Chairman Olsen said what is NHPA? Jake Vialpando said it is the National Historic Preservation Act for associated cultural resources. I know that there is an effect but I don't know exactly what sort of an effect it is or what kind of a feature it is but I do know that the BLM has been working with the Tribe for quite some time regarding the MOA for mitigation on that specific

site. We will see how that goes when we communicate with them.

- **GRAZING & WILD HORSE MANAGEMENT**

- *Edwards Porter Grazing Permit Renewal*

- Reviewing final decision
 - Projected issuance:
 - June 30

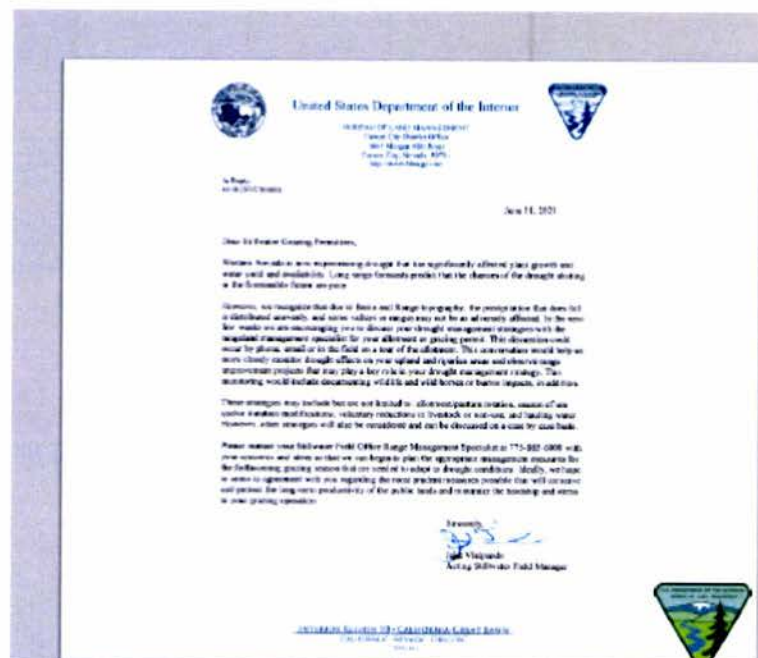


We did receive one protest from the Proposed Decision for the Smith Creek Ranch 10-year permit renewal. That is also an Outcome Based Grazing associated project, so it is a very high priority for BLM nationwide. There are only a handful of those types of projects in place. Just a few in each of the western states. The basic objective of permit renewals is to incorporate more adaptive grazing management and work with the permittee more closely and have more flexibility with the permit. This is going to be one of the first. There is at least one more that I can recall in Elko County, the Winecup Gamble Project, but this will be the first one for Carson City. We are finalizing the Final Decision. I completed a review of it earlier this week. Hopefully, we will get that signed and issued by early next week, which will be a great accomplishment.

CHURCHILL COUNTY

GRAZING & WILD HORSE MANAGEMENT

- *Drought Letters*
 - Issued to SWFO Permittees



With the current conditions and lack of precipitation, we are at the point where we are looking at drought conditions on the rangelands across the state. It is a priority for the State Director to ensure that we stay in front of any challenges associated with drought. We put together this letter last week and issued it to all of the permittees in the Carson District and then each Field Manager sent out our own version of the letter encouraging permittees to help improve our communication regarding resource conditions in our allotments. Permittees are having challenges with lack of forage, especially where there is lack of water. We go out into the field and determine what kind of modifications we want to do for the grazing operations for this season to get through the severe drought conditions. We do have a few permittees that have been in contact with us. I went into the field last week to the Pleasant Valley Allotment for Jack Payne and looked at some of those use areas. We are having discussions about what to do to make modifications to help him and make sure we don't have any serious problems out on the range. Tomorrow, I am going out to Dixie Valley with one of the Range Specialists to look at that allotment.

Chairman Olsen said what about Mormon Crickets? I have seen some out around the state. I saw some up in Elko County last week and there were quite a few. This morning coming from Reese Valley, I saw a few, not a lot, on the highway. Any other reports or any plans on that? Jake Vialpando said I know that our Range Specialist in our office has already coordinated with the AFIS. We have the NEPA that is already in place to be able to move forward and, as reports come in, we will be able to distribute the abatement to help alleviate that problem. I did see quite a few last week in the Dixie Valley area. I am not aware of much coming in the door, at this time, but things are in place to be able to address it as folks report it. We have things in place so we can react appropriately.

- **GRAZING & WILD HORSE MANAGEMENT**

- *Desatoya Wild Horse Gather Final Decision*

- BLM issued Decision April 5, 2021
 - IBLA Appeal & Stay request - Wildlands Defense/Laura Leigh
 - BLM submitted Response to IBLA - May 20, 2021
 - Awaiting IBLA decision



Chairman Olsen asked if there was any public comment but there was none.

Commissioner Heath said I was out at Fairview Peak last week and there were quite a few Mormon Crickets there too. Jake Vialpando said it sounds like it is pretty common in that Dixie Valley area. Commissioner Heath said I have never seen them up there before but there were quite a few.

Chairman Olsen said is there any news on the Navy withdrawal extension or any of that stuff? Ken Collum said no, right now it is in Washington, so it is still moving its way up. If and when it hits the Secretary's desk and they accept the application, then the acceptance starts the 90-day public comment period.

This item was done for informational purposes only and no action was taken.

1:23 PM - Consideration and possible action re: Presentation of The Board of Indigent Defense Services Regulations Requiring Counties to Submit Plans for the Provision of Indigent Defense Services

The Board of Indigent Defense Services recently passed regulations, which are effective as of March 5, 2021. The regulations require counties to submit Plans for the Provision of Indigent Defense Services. The Plan is due September 3, 2021. I would like to discuss what the plan creation would entail and would offer our assistance in the creation of the plan and what needs to be included in such a plan.

Our regulations can be found here: <https://dids.nv.gov/Regs/Standards/>. The information for counties on the creation of plans can be found here: <https://dids.nv.gov/CountyResource/CountyResources/>

In July, we will have more information on Legislative funding and the weighted caseload requirements.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Marcie Ryba, Executive Director, Nevada Department of Indigent Defense Services said we are here today to just to give you an overview of who we are, what we are doing and just a high-level understanding of why we are here. We were established in 2019 but, with the Pandemic, we were not allowed to travel and come and introduce ourselves.

Ms. Ryba, had a PowerPoint presentation as follows:

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Sixth Amendment 2 of the United States Constitution

"In all criminal prosecutions, the accused shall enjoy
... the Assistance of Counsel for his defense."

Our Mission

The Nevada Department of Indigent Defense Services provides support to counties to develop and maintain quality, cost-effective indigent defense systems that meet the needs of local communities and the requirements of the Constitution and state law.

Department of Indigent Defense Services



Jarrod



Marcie



Tom



Cindy



Jason



Stanley

Our department is pretty small, as you see. We have myself, two Deputy Directors and support staff here to

assist in any way. Our department sits underneath the Board of Indigent Defense Services.

The board is made up of 13 members and a lot of them are from the rural counties. NACO has a say in who is on the board. Our Chair is Professor Anne Traum from UNLV and our Vice-Chair is Dave Mendiola and he is from Humboldt.

Board of Indigent Defense Services

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- Anne Traum (Clark)
Chair
- Dave Mendiola (Humboldt)
Vice Chair
- Joni Eastley (Nye)
- Drew Christensen (Clark)
- Laura Fitzsimmons (Carson)
- Chris Giunchigliani (Clark)
- Dennis Bevan Lister (Lincoln)
- Rob Telles (Clark)
- Kate Thomas (Washoe)

- Jeff Wells (Clark)
- Justice A. William Maupin (Retired)
- 2 vacancies



In January 2021, our board adopted temporary regulations regarding Indigent Defense Services. The formula for determining the maximum amount that a county may be required to pay for Indigent Defense Services, as well as the plans for the provision of Indigent Defense Services.

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Adopted Temporary Regulations, January 28, 2021
Anticipated Effective Date: March 5, 2021

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Formula for Determining the Maximum Amount a County may be
Required to Pay for Indigent Defense Services (Sec. 18-21)

Plans for the Provision of Indigent Defense Services (Sec. 22-29)

Attorney Qualifications, Training, and Education (Sec. 30-39)

Audit, Investigation, or Review (Sec. 40)

Contract Terms and Uniform Data Collection (Sec. 41-47)

In 2018, the ACLU represented some individuals that challenged the constitutionality of Nevada's practices regarding indigent defense systems in Nevada's rural counties. Rural county has a very specific definition in this lawsuit and Churchill County is included. At the time, Churchill County did not have an established Public Defender's Office. They used a contract method of providing Public Defenders and it appears that that is how they chose which counties they were going to include in the suit. There are about 10 counties that use the contract method of providing public defense.

Davis v. Nevada

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Plaintiffs challenge the constitutionality of
Nevada's practices regarding indigent defense
systems in Nevada's "Rural Counties."*

15 Oct. 2018

"Stipulated Consent Judgment" filed.

11 Aug. 2020

3 June 2019

Nevada legislature passed Assembly Bill 81
(AB81) establishing Department of Indigent
Defense Services.

*"Rural Counties" means: Churchill, Douglas, Esmeralda, Eureka, Lander, Lincoln, Lyon, Mineral, Nye, and White Pine.

On June 3, 2019, the Nevada Legislature passed Assembly Bill 81 which established our department. On August 11, 2020, a Stipulated Consent Judgement was filed, which obligated our department to assist counties in doing certain things.

With a deadline of February 2021, we are supposed to start collecting data for establishing standardized contracts, approving now county contracts for indigent defense, ensuring immediate access for applications for indigent defense services, ensure screening for indigency within 48 hours of arrest, and ensure counsel at initial appearance. We are supposed to create client surveys and put that in our review of how Public Defenders are doing, execute a weighted caseload study and establish certain minimum standards. Our goal of how to achieve all these things is to assist the counties in creating their plans.

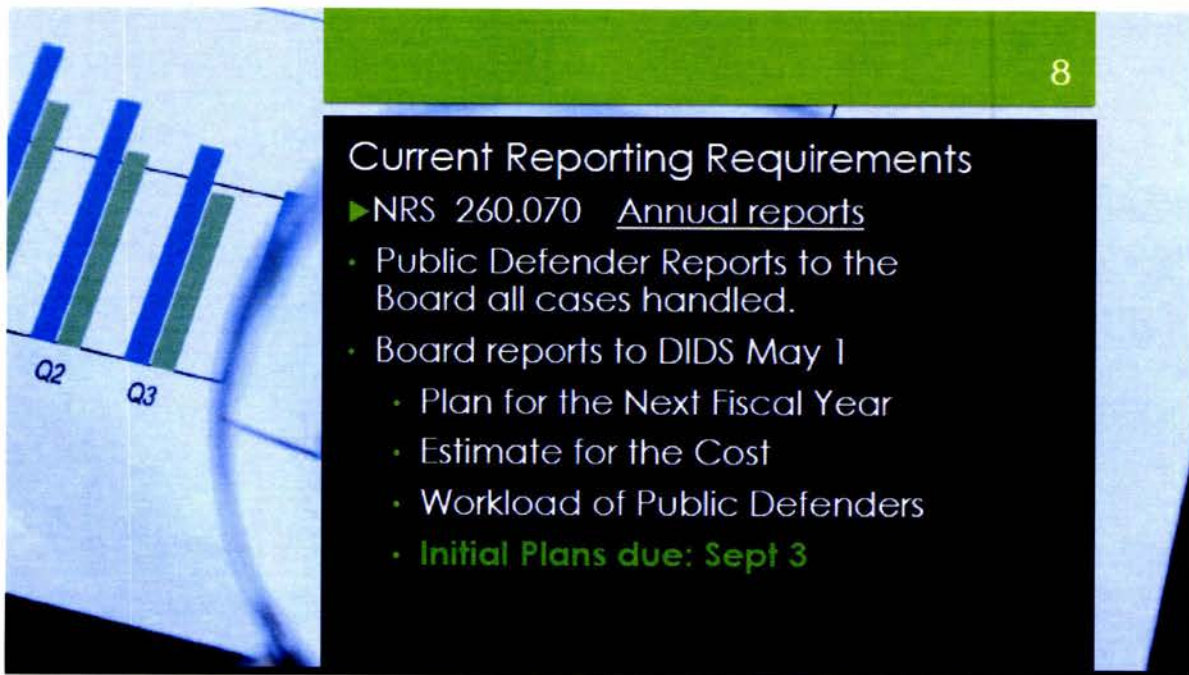


This plan came about directly from statutes. NRS 260.070 puts on each county the requirements that they file reports with us as to how many cases their Public Defender has handled and their plan for the next Fiscal Year and the estimate for those costs. It also wants them to report that workload. The initial plans are due September 3, 2021, so we still have time to put these together to get to the board in time.

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The maximum contribution for Indigent Defense Services is in Section 18 of the Temporary Regulations that have been provided to you. It is the average of what you spent on Indigent Defense Services in Fiscal Year 2018-19, plus inflation for each year. The reporting that we received was that the maximum contribution for Churchill County would be about \$521,000. What was budgeted for the future, because I understand there may have been a death penalty case coming up, was \$956,000. We used those amounts when we went to the Legislature to request funding for the counties. The difference is \$434,780 and the Legislature actually set aside \$1.2M in their contingency account that is earmarked specifically for the rural counties, of which Churchill County is one of. This is for reimbursement of their expenses after they hit the maximum contribution.

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	Max Contribution	FY 21 Budgeted	Difference
Churchill	521,398.57	956,107.00	434,78.43

Maximum Contribution For
Indigent Defense Services
See: Sec. 18

Based upon reporting
received from Churchill
County Annual Report

*Subject to Funding from IFC
*\$1.2 million earmarked for
Davis Counties

What is "indigent defense services?"

"Indigent defense services" means
legal representation to:

- (1) An indigent adult who is charged with a public offense; or
- (2) An indigent child who is:
 - (a) Alleged to be delinquent; or
 - (b) In need of supervision pursuant to title 5 of NRS.

NRS 180.004

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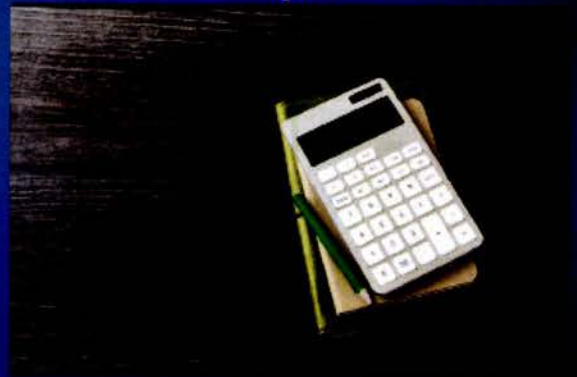
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Indigent Defense Attorneys cover more than “indigent defense services”

- ▶ 432B cases (removal of children from home)
 - ▶ Representation of a parent in a juvenile delinquency case (see NRS 62D.100)
 - ▶ Involuntary commitments (NRS 433A.270)
- See: NRS 180.060 and NRS 260.050**

- ▶ These expenses are not included in the definition of “indigent defense services” and should not be included on the quarterly report.



Worksheet for Indigent Defense Services
Financial Status Report

Name and Address of Individual Completing Report:
Name: _____
Address: _____

Report Period:
From Date: _____ To Date: _____

Expenditure Categories:

Category	Amount
Attorney (Private Salary and Retainer)	
Courtroom Expenses	
Costs of Practice Costs	
Total Attorney Costs (Sum of Salaries and Retainer)	
Investigation	
Administrative Staff	
Interpretation	
Other	
Travel	
Training	
Supplies	
Communication Costs	
Other	
Total	

Remarks:

Page 1

Page 2

Authorizing Signature: _____ Date: _____
Print Name: _____ Phone: _____

How to Request Reimbursement (Sec. 19(3))

Submit Financial Status Report Quarterly

Quarter 1: July 1 – Sept 30

Quarter 2: Oct 1-Dec 31

Quarter 3: Jan. 1-March 30

Quarter 4: April 1-June 30

NOTE: Death Penalty Expenses:
Submit on Specific Form

NOTE: Limited to Indigent
Defense Expenses

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Plans for the Provision of Indigent Defense Services -- Sec. 22-23

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Due Date	September 3, 2021
Purpose	Meet reporting requirement of NRS 260.070(2) "plan for the provision of indigent defense service." To create a deliberative process for structuring indigent defense.
Encourage	Counties to consult with local providers of indigent defense services in creation.
Consider	County options for delivery of indigent defense services.
Goal	Promote integrity between attorney and client. Freedom from political and undue budgetary influence. Subject to judicial supervision to same extent as private attorney/prosecutor.

What you are required to set out is how payment of case related expenses are covered. In talking with your Public Defender, he does have his own budget for covering these expenses but, if he has a conflict and another person has to be appointed, how are his expenses paid if he wants to hire an expert? The process at this point is that a request is made to the judge for approval of those fees. AB 480 was just recently approved by the Legislature, which you have a copy of in your packet, and it allows for that independence from the judiciary. It requires counties to set up a separation from the judiciary and the Public Defender in these expenses. We encourage further talks for ways that Churchill County can set up this process of allowing Public Defenders to hire investigators and experts in the processing of those payments. The goal is that freedom from political and undue budgetary influence. It will also allow counties to keep track of how much they are spending. We have reached out to some counties to see how much they have spent and found that some of them don't even keep track. If they are not tracking that, then we can't ask for reimbursement for it and we don't want to miss out on funds that are available.

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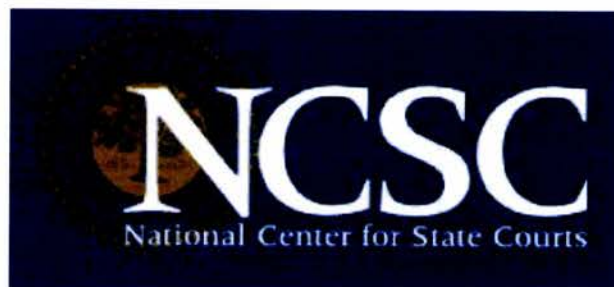
Payment of Case Related Expenses

- ▶ **Ensure** an attorney has resources to independent investigation and hire experts
- ▶ Description of Process for Payment
 - ▶ Expert/Investigator Expenses
 - ▶ Appointed Counsel
- ▶ **Board Recommends:** Budget independent of judiciary
- ▶ Required Under AB480(2021), effective Oct. 1, 2021
- ▶ **Goal:**
 - ▶ Free from political and undue budgetary influence and
 - ▶ subject to judicial supervision in the same manner as retained counsel or a prosecuting attorney

Our department is conducting a weighted caseload study. This is a rural specific study to try and decide how many Public Defenders are needed for each county in the rurals. Because of COVID, the report was originally expected at the end of the month but that was delayed. A lot of cases were cancelled or jury trials were put off, so it wasn't your normal work schedule. We are expecting this to be completed in the next 6-9 months and you will know how many attorneys you actually need for this county.

Weighted Caseload Study

- ▶ Due to COVID Report delayed. Expected to be completed in another 6-9 months
- ▶ Create Rural Specific Weighted Caseload
- ▶ Help Determine How Many Attorneys are Needed



We also provide LegalServer to Public Defenders free of charge to all Public Defenders providing services. This is a data collection case management system. It will assist us in observing how many cases each Public Defender has and how much time is being spent on each case and to be able to track that caseload.

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To Help Track Workloads
LegalServer

- ▶ Data Collection Case Management System
- ▶ Provided Free of Charge to Attorneys Providing Indigent Defense Services
- ▶ Attorneys are required to use for caseload reporting
- ▶ Expected Roll-Out May
- ▶ Will Help Ensure Compliance with Caseload Recommendations



We want to let you know that we are here to help in putting together this plan. Our website is dids.nv.gov and on there you can review other county plans. The only counties that have plans right now are Washoe County and Clark County, but they are available on our website if you would like to see how they do it. We are completely open to working with you and to giving any help that you would need from us. We have been talking with Mr. Sommer in the creation of the plan and we can provide the county with what other counties have as drafts or anything else that is needed.

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Check out our Website:
dids.nv.gov

***We are here to
Help!***

17



Our Website:
County Resources



Review Other County Plans



Template for Plans and Model
Contract



Financial Reporting Form

Chairman Olsen asked if there was any public comment but there was none. He asked if there was going to be any help on murder cases for the county in paying for them? Marcie Ryba said that is part of the maximum contribution formula. If you keep track of what that cost is, and I believe in that, in the maximum contribution, the cost of murder is excluded, so I will have to look at that. Once you hit your maximum contribution and that is reported to us, you would submit on a quarterly basis what you have spent. Anything over the maximum contribution we would take to the Interim Finance Committee and request reimbursement from that funding that is earmarked. There is assistance once you hit that maximum. Anything over and above that, pursuant to that statute, should be covered as a state expense. What we are really encouraging counties to do is keep track of what is being spent. Chairman Olsen said murder trials can be grotesquely expensive, over \$1M we are told and, for smaller counties like ours and smaller, that can really deal a blow to your budget. It has been something we have always been concerned about. Marcie Ryba said I would encourage you to read the maximum contribution formula, which is in that section 18 of the regulations, and it does offer counties, in future plans, the ability to opt into representation by the Nevada State Public Defender for death penalty cases. It almost reduces the risk of having those high bills for those cases. It is kind of like an insurance policy so you are covered in case something happens and you will have coverage. That is something we are hoping to build up in the future if there is interest. This item was presented for informational purposes only and no action was taken.

1:25 PM - Consideration and possible action re: Adoption of Resolution 13-2021, which seeks to augment the Fiscal Year 2020-2021 Budget in accordance with the Nevada Revised Statutes

Provided for the board's review and consideration is Resolution 13-2021, which seeks to augment and amend the 2020-2021 Budget of the County of Churchill. The augmentation is to implement changes in the Budget due to greater than anticipated opening fund balances and revenues. The augmentation is needed to be in compliance with the Local Government Budget Act contained in NRS 354. This is a housekeeping item for the Budget. See the discussion for the details of the individual fund activities below under explanation of impacts. See related statutes regarding Budget Augmentations below:

NRS 354.598005 Procedures and requirements for augmenting or amending budget.

1. If anticipated resources actually available during a budget period exceed those estimated, a local government may augment a budget in the following manner:

(a) If it is desired to augment the appropriations of a fund to which ad valorem taxes are allocated as a source of revenue, the governing body shall, by majority vote of all members of the governing body, adopt a resolution reciting the appropriations to be augmented, and the nature of the unanticipated resources intended to be used for the augmentation. Before the adoption of the resolution, the governing body shall publish notice of its intention to act thereon in a newspaper of general circulation in the county for at least one publication. No vote may be taken upon the resolution until 3 days after the publication of the notice.

(b) If it is desired to augment the budget of any fund other than a fund described in paragraph (a) or an enterprise or internal service fund, the governing body shall adopt, by majority vote of all members of the governing body, a resolution providing therefor at a regular meeting of the body.

2. A budget augmentation becomes effective upon delivery to the Department of Taxation of an executed copy of the resolution providing therefor.

3. Nothing in NRS 354.470 to 354.626, inclusive, precludes the amendment of a budget by increasing the total appropriation for any fiscal year to include a grant-in-aid, gift or bequest to a local unit of government which is required to be used for a specific purpose as a condition of the grant. Acceptance of such a grant and agreement to the terms imposed by the granting agency or person constitutes an appropriation to the purpose specified.

4. A local government need not file an augmented budget for an enterprise or internal service fund with the Department of Taxation but shall include the budget augmentation in the next quarterly report.

FISCAL IMPACT: As outlined.

EXPLANATION OF IMPACT: Local Governments are prohibited from exceeding approved appropriations. Any excess expenditures greater than appropriation would result in an apparent violation of NRS and would be noted in our independent auditor's report. The General Fund augmentation of \$5,900,000 would provide additional resources to support General Government for the Civic Center construction, purchases of used state vehicles, Public Defender transition costs, and to cover various grant expenditures. Also, augmentations to Social Services Fund of \$1,380,000 for COVID related grant expenditures, Library Fund of \$86,000 and District Court Security of \$35,000 fund to support grant expenditures. In addition, augmentations to Parks & Recreation of \$167,000 to cover COVID staffing costs, to Cemetery Beautification of \$250 to dissolve the fund, Technology Fund of \$40,000 to cover software costs and contracted services, and the Building Reserve Fund of \$400,000 to cover the purchase of the Coleman property. See attachment for details.

FUNDING SOURCE: Greater than anticipated beginning fund balances and revenue resources.

ACTION REQUESTED: Adopt

Comptroller Wideman made this presentation as outlined in the Agenda Report and stated above.

Chairman Olsen asked if there was any public comment but there was none.

A RESOLUTION TO AUGMENT AND AMEND THE 2020-2021 BUDGET OF THE COUNTY OF CHURCHILL, NEVADA, AND OTHER MATTERS PROPERLY RELATING THERETO.

Commissioner Gregory Koenig made a motion to adopt Resolution 13-2021, which augments the Fiscal Year 2020-21 Budget in accordance with the provisions of the Local Government Budget Act in NRS Chapter 354. Furthermore, directing the Comptroller's Office to forward the necessary documentation to the Department of Taxation to be in compliance with the applicable Nevada Revised Statutes. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

1:30 PM - Consideration and possible action re: Acceptance of a renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approval for payment from Fiscal Year 2021-2022 funds

The Nevada Public Agency Insurance Pool (POOL) provides the county with its property and liability insurance. The renewal proposal includes a summary of the coverage provided to the county. The renewal represents approximately 4.58% increase, which comes about because of increased claims throughout the POOL and a hardening of the property/liability insurance market. This increase is below what we might expect in the hard marketplace in current conditions. A representative from the POOL will attend the Commission meeting to provide information on the POOL and its services, as well as to answer questions from the board. Our broker, Chris Rogne from E.H. Hursh, will also be in attendance.

There are a variety of benefits provided to POOL members that go beyond just providing insurance coverage. Those benefits include online and in-person training, on-site risk management programs, law enforcement and fire protection training, and cyber-security assessments. Additionally, the county has access to the POOL's Human Resources support, which provides needed training to supervisors and employees, sample policies that have been reviewed by legal counsel, and HR consultation services to assure HR situations are approached in a way that reduces liability exposures.

This year, the county continues to take advantage of the new Learning Management System (LMS) platform called Absorb, which allows the delivery of online training prepared by the POOL. The county is also benefiting from the KnowBe4 information technology security program, which gives targeted training to employees about IT exposures and the steps employees can take to reduce the county's liability. The county also received a loss control grant this year of approximately \$30,000 for building modifications to mitigate risk and liability in the County Administration Building.

Churchill County has been an active member in the POOL over the years, with a voting member on the POOL's Executive Committee, the Loss Control Committee, and the POOL-PACT HR Oversight Committee.

FISCAL IMPACT: \$15,052.11

EXPLANATION OF IMPACT: This is the total amount for the full coverage. Last year's coverage amounted to \$328,593.58, so this year's renewal represents an increase of \$15,052.11 (a 4.58% increase). Sufficient funding has been budgeted in the FY 2021-2022 budget to cover the renewal.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

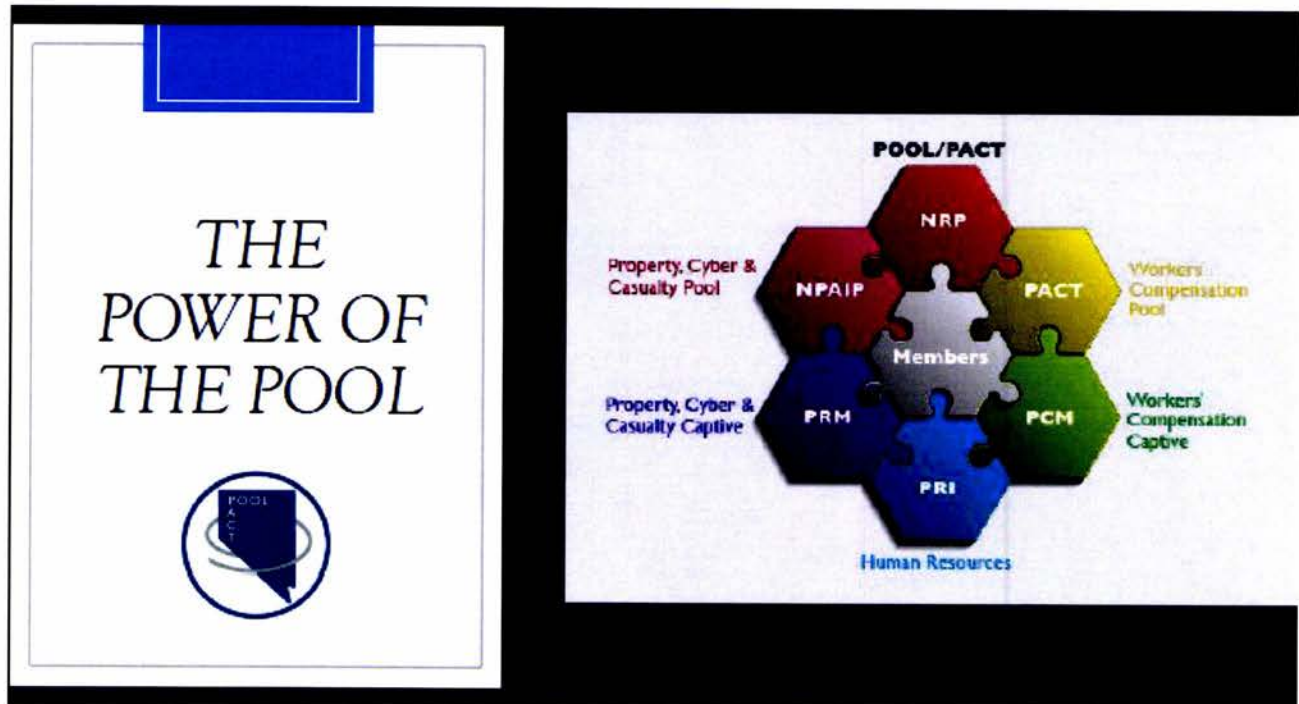
Chris Rogne, E. H. Hursh Insurance, said there was a slight increase on the POOL coverage this year. For the market, it is really a win, as far as I see it as a broker. In the marketplace, we are seeing significant increases. In the auto market, we are seeing significant increases of 15%-30%, so they have a less than 5% increase over the entire package. It is a good win for us on the renewal. There was a little bit of an increase in overall total insured values. When you put all that in there, it is just a really good proposal. I appreciate your time today. Thank you for having me.

Alan Kalt, Chief Financial Officer for POOL/PACT, said it is always good to come home. I have a PowerPoint presentation, but I could forego that and just go straight to questions if you would like, or I can go through the PowerPoint, whatever the pleasure of the board is. I know I gave you a pretty comprehensive update in February and I know you got a look at the Agenda so I would defer to you. Chairman Olsen said what would it be like if you didn't give us a PowerPoint? Alan Kalt said I will go through it really fast. On our website POOL/PACT.com there is a video about the creation of POOL and it talks about the history back to 1987 and we really appreciate Geof Stark taking a leadership role. He serves on the Executive Committee, the Loss Control Committee, and the HR Oversight Committee.



The market is a very difficult market. We are seeing challenges on the property side with reduced coverage limits. With the hardening of the market, a lot of the players are getting out of the market place. Due to the increased activity in that arena, we are seeing significant increases. As a matter of fact, our carrier for our school districts and educators cut their cyber coverage. They would not renew cyber, so we ended up getting it from County Reinsurance Limited (CRL). We have several programs in place to help combat that with some of our services. On the Casualty and Liability side we are seeing the social inflation where the court rulings or the settlements that are reached are getting out of control. The severity of the top 50

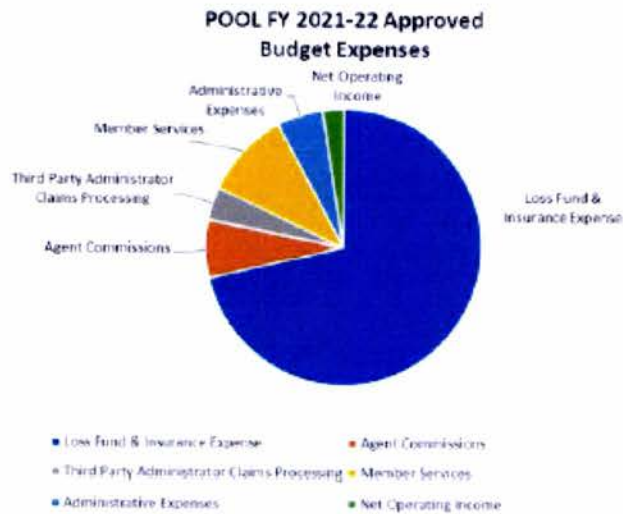
verdicts were up 318% since 2014, so we believe that is a prelude to what is going to happen. Some of the challenges we have related to some of our members is concussions and traumatic brain injuries, sexual assault, molestation and law enforcement excessive use type claims. It is a challenging market, I am happy to say that Churchill County is one of the lowest renewal levels, which is really great.



Program Renewal: State of the Market

- **Property:** Continues as Hard Market
Pull-back in limits & capacity, policy wording, Underwriting losses impacting rates
Low Fixed Income Investment returns
- Catastrophe losses and continued attritional losses: Elevated frequency of named storms
- Carriers are leaving the Property Market
- Increased Total Insured Values/Autos
- **Cyber:** Dramatic increase in Ransomware incidents during Pandemic
KnowBe4, Passive Network Assessment
- **Casualty:**
Increase in Severity for Liability Losses
Impact of "Social Inflation"
Deteriorating loss trends, narrow underwriting appetites, less capacity, higher attachment points
Loss Severity Increasing: Top 50 verdicts up 318% since 2014... benchmark for future litigation
Coverage Issues: Wildfires, Concussion/Traumatic Brain Injury (TBI), Sexual Assault and Molestation (SAM) Law Enforcement/Excess Force

POOL 2021-2022 APPROVED BUDGET AND EXPENSES



Key Programs

Human Resources

Risk Management

Elearning

Health and Wellness

Cyber Security

Law Enforcement School Safety

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Programs Services

- HR Business Partner Support
Legislative Support: Federal / State
- HR ZOOM and On-Site Training
Employee / Supervisor
- HR Leadership Summit (Virtual)
- KEPRO EAP Program
- eLearning Portal: Personal Development
Learning Library : Custom Classes,
Webinars
- KnowBe4 Cyber Training
- Jail Assessments
- Law Enforcement Model Policies
- Loss Control Excellence Program
- Specialty Health Cardiac Wellness: FFR
- Risk Management Programs/Inspections

Summary of HR Services Received

Alerts Sent

New FMLA Forms

Executive Actions Extended Unemployment
Compensation, and Defer Payroll Tax Obligations

IRS Releases Guidance on President's Executive Actions
on Payroll Tax Deferral

Release Time to Vote

New Division of Industrial Relations Forms

Stimulus Bill Does NOT Mandate Continuation of
EPSL and EFMLA

2021 HR-Related Legislation Tracking

FFCCRA Leave Remains Optional under the American
Rescue Plan Act

Updated HR Briefings

- Americans with Disability Act
- Core Management Skills
- Employee or Independent Contractor
- FMLA-Military Caregiver Leave
- FMLA-Qualifying Exigency Leave
- Guidelines for Interns & Summer -Seasonal Hires
- Handling Employee Complaints
- I-9 Process
- Job Descriptions
- Pregnant Workers' Fairness Act
- Reasonable Suspicion Testing
- Responding to Reference Inquiries
- Staff Reductions
- Unemployment Benefits
- Workplace Rights of Domestic Violence Victim

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Summary of HR Services

Sample Policies Updated

Emergency Family and Medical Leave Policy (revised for ARPA)

Emergency Paid Sick Leave (revised for ARPA)

School District Sample Personnel Policies

Other Services

EAP for Employees

EAP for Managers and Supervisors

Annual HR Conference

HR Scholarships

Service Plans

HR Compliance Assessment Programs

Coaching and Problem Solving

Training Courses Provided

- Facilitator-led Training and virtual via ZOOM
- FRISK Training
- Title IX Policy Webinar
- EAP Overview
- Families First Coronavirus Response Act (FFCRA) 101 for Schools
- Coping with Change
- Effective Stress Management
- Ethics in the Workplace
- Customer Service in the Public Sector
- Essential Management Skills (ZOOM)
- Advanced HR Representative (ZOOM)
- HR Representative (ZOOM)
- Advanced Essential Management Skills

e-Learning

POOL provides the e-Learning Platform

POOL provides Tech Support and Management for the Absorb System

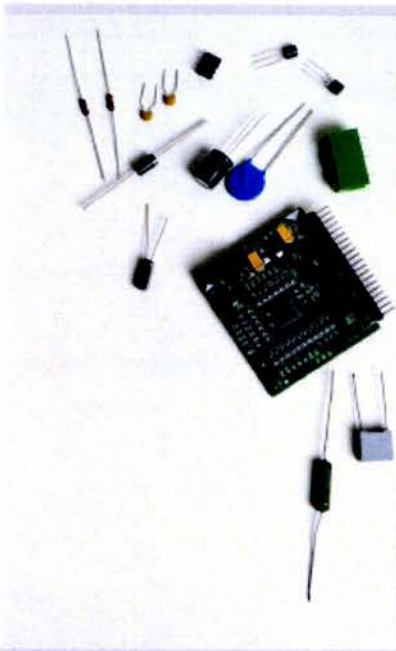
POOL provides Courses and Course Development

Member can add its own courses, HR policies, etc. onto the platform as well

*Churchill County has 294 Active Users
Completed 970 Courses*



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Cyber Security/Email Training Tony Rucci KnowBe4

Churchill County had a Passive Network Assessment performed in 2017 Value Cost \$25,000 Time to do new PNA

Churchill County is an active user of KnowBe4 :
Working with Julie Guerrero on Departmental KnowBe4

Annual Cyber Summit

Quarterly IT / Cyber Working Group Meetings/Webinars
with Tony Rucci

Cyber Incident Response Plan Development

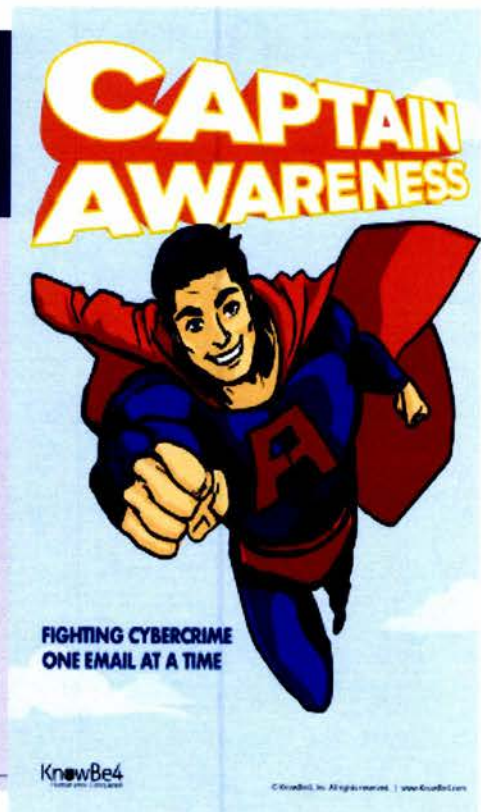
Virtual Risk Officer: Working with Churchill County & Logically

Cyber Security / Identity Guard Support / Unemployment Fraud
Filings



CAPTAIN AWARENESS NEW CYBER SECURITY SERIES

20 new micro-learning courses
on the most essential cyber security topics, with a run-time
of 2 minutes each



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Loss Control Excellence Program



- Rigorous Review of Member's Policies and Procedures geared towards the reduction of loss.

- Areas of Review:

Loss Control Organization: Safety Committee, Accident Investigation, Regulatory Compliance

Employment Practices: Human Resources: Employee Development & Training

Fiscal Controls, Internal Controls, Compliance with Department of Taxation requirements

Information Technology, Cyber Security, Systems Backups, Firewall Protection, Email Security

Transportation/Fleet Program

Law Enforcement Risk Management Fire Services

Parks, Recreation, Facilities

Roads and Streets

Utility Operations

- Financial Incentive for Completion: Churchill County est. \$20,000

Geof Stark said we have been active participants with POOL/PACT over the years and we look forward to that continued partnership. It has been really great to work with them and also to work with the other agencies throughout the state that are part of that member group.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to accept the renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approve payment from Fiscal Year 2021-2022 funds. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

Letters Received:

A- The Bureau of Land Management provides notice of the Proposed Decision for the Fire Creek Mine Greater Sage-Grouse Habitat Improvement Plan.

This proposed Decision for Klondex Gold & Silver Mining Company (Klondex) will implement the Fire Creek Mine Greater Sage-Grouse Habitat Improvement Plan (Habitat Improvement Plan) at the Fire Creek Mine Project (Mine Project). The Habitat Improvement Plan was developed by Klondex, collaboratively with the Bureau of Land Management (BLM), Battle Mountain District (BMD), Mount Lewis Field Office (MLFO) and the grazing permittee within the mine area and its effects are analyzed under Environmental Assessment (EA) DOI BLMNV-B010-2021-0003-EA. The Habitat Improvement Plan involves implementing onsite habitat improvements to offset disturbance within Greater Sage-Grouse (GRSG) Habitat Management Areas from the Mine Project that were not addressed through avoidance and minimization actions.

The BLM and Klondex developed the Habitat Improvement Plan as voluntary measures for impacts from the 2016 Fire Creek Mine Project to GRSG habitat. The Habitat Improvement Plan follows

the Approved Resource Management Plan Amendments for the Great Basin Region, including the Greater Sage-Grouse Sub-Regions of Idaho and southwestern Montana, Nevada, and northeastern California, Oregon, and Utah (ARMP A) guidance for offsetting impacts to GRSB, including the consideration of using the State of Nevada's Credit Conservation System (CCS) and associated habitat analysis tools.

This proposed Decision includes the actions proposed in the Habitat Improvement Plan, which will be implemented in stages with the initial focus on the Fire Creek Spring and Fire Creek drainage headwaters area. This section of the creek is declining in health, with insufficient stabilizing species, numerous headcuts, and livestock-widened stream channels. By implementing the stream restoration and enclosure features in the upper stream segments first, natural revegetation and stream enhancement will occur downstream. Klondex will attempt to complete as many stages in a year as feasible. The stages of stream repair will occur in subsequent years as determined by monitoring for natural stabilization of the system. BLM's purpose and need for the Proposed Action is to ensure that any action on public lands within qualifying GRSB habitat is managed in order to provide a net gain to the species and as stated in the Decision for the 2016 Mine Plan EA "to prevent unnecessary or undue degradation of greater sage-grouse habitat." The need for the action is established by BLM's responsibility under Section 302 (Management of use, occupancy, and development), Section 402 (Grazing Leases and Permits), and Section 701 (Effect on existing rights) of the Federal Land Policy and Management Act (FLPMA) and responsibility under the ARMPA to manage GRSB habitat.

The habitat improvements would primarily take place within the 42-acre enclosure area. Approximately 42 acres of habitat would be preserved, enhanced, or created through these actions. This includes the existing wetland and riparian habitat (four acres) and adjoining sage brush upland habitat (38 acres) within the enclosure area. Fencing would include up to 19,234 linear feet of fencing (with a width of 20 feet of disturbance during construction) and would result in approximately 9 acres of temporary surface disturbance. In total, the fence and other new disturbance from habitat improvements would not exceed one acre of permanent surface disturbance.

Since the timelines for the Mine Plan and Habitat Improvement Plan overlap, the Environmental Protection Measures (EPMs) for 2016 Mine Plan would be applicable to the Habitat Improvement Plan. Additionally, the Habitat Improvement Plan is located within the footprint of the Mine Plan, so all relevant EPMs would apply.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: NA

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

B- Consideration and possible action re: Governor's Office of Energy acknowledgement of Tungsten Project Geothermal Plant's Annual Compliance Report and finding Tungsten Project Geothermal Plant to be in compliance with the terms of the Abatement Agreement.

The Governor's Office of Energy acknowledges Tungsten Project Geothermal Plant's Annual Compliance Report and finding of the Tungsten Project Geothermal Plant to be in compliance with the terms of the Abatement Agreement.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Chairman Olsen asked if there was any public comment but there was none.

Old Business:

A- Consideration and possible action re: Approval of a six-month Contract extension with Merchant McIntyre & Associates in the amount of \$45,000 through December 31, 2021 for pursuing grant opportunities, federal funding, and government relation strategies designed to accomplish Churchill County's federal funding objectives and authorization for the County Manager to extend the Contract for an additional six-months to June 30, 2022 if certain grants are received and continued assistance is needed.

The county renewed its Professional Services Contract with Merchant McIntyre & Associates, a leading government relations firm specializing in service to townships, villages, cities, counties, rural hospitals and medical centers, colleges and universities, social service agencies, international NGO's, and other non-profit organizations last June. This request seeks to extend the existing Contract under the same terms by a period of six months (July 1, 2021 to December 31, 2021).

The memo provided with the Agenda Report outlines a summary of work over the current fiscal year, highlighting several projects and grant applications that have been submitted or are actively being worked on. Staff recommends extending the existing Contract with Merchant McIntyre & Associates as we are actively engaged in the application process for several significant funding opportunities through the Department of Transportation via the RAISE (formerly BUILD) grant, as well as the Economic Development Authority (EDA), and the Defense Community Infrastructure Program (DCIP). If the county is awarded one or more of these grants, this request seeks to allow the County Manager to determine if additional assistance, via another six month Contract extension, will be needed to assist with the federal paperwork and administration of these grants.

FISCAL IMPACT: FY22: \$7,500 per month (\$45,000 for a six month period) or (\$90,000 if contract is extended for a one-year period)

EXPLANATION OF IMPACT: Continuation of this Contract was taken into consideration when funding the Contracted Services line item of the General Government budget and, therefore, funds are available to continue this Contract.

FUNDING SOURCE: General Government/Contracted Services: 100-190-52400.

ACTION REQUESTED: Accept

County Manager Jim Barbee made this presentation as outlined in the Agenda Report and stated above. Chairman Olsen said I am a little disappointed so far and I think you are too. How long have we had these folks under contract? County Manager Barbee said this is completion of our third year. Someone said two years. Chairman Olsen said I know when we hired them, they were fresh off of, I think almost \$1M that they got for Nye County and we felt there was an opportunity for them to have some wins for us right away. If this comes back up again without any success, I would be looking at this very hard, going forward. County Manager Barbee said heard and understood. Commissioner Koenig said I agree with that. If we are not getting any results, it is not worth it.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to extend the existing Professional Services Contract with Merchant McIntyre & Associates under the same terms, effective July 1, 2021 to December 31, 2021, with the provision for the County Manager to determine if an additional six month extension is necessary, and to authorize the County Manager to execute the Contract extension. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval of a one-year Contract renewal for the provision of managed services for IT (information technology) and continuation of security programs: Cylance (AI "artificial intelligence"), Barracuda Spam Filtering, and Cisco OpenDNS with Logically (formerly IQ Technology Solutions) in the amount of \$249,420, effective July 1, 2021 and, furthermore, consideration of replacing Cylance with the SecureCare Security Suite for an additional contract cost of \$44,155.20 per year with a one-time onboarding fee of \$12,098.63.

The county began contracting with Logically (IQ Technology Solutions) in December 2015 as our managed services provider. At the time the contract commenced, a brief summary of the state of the county's IT situation was: multiple unsupported security devices; aging server infrastructure with no warranties/whitebox servers; unmanaged back-ups; no disaster recovery; sites operating individually with little to no inter-connectivity; multiple firewalls supporting individual site connections; departmentalized wireless connectivity; POP e-mail on AS400 system; no centralization or document management; several sites running end-of-life firewalls or none at all; and several sites with no user identity management. In summary, the county was in a very vulnerable position, especially in regard to security, network stability, and disaster preparedness. Through the time of our managed services contract, some of the projects Logically has completed include: creation of a replacement strategy for out of support operating systems and hardware (including a more recent transition of devices running Microsoft Windows 7 and 8 to Windows 10), implemented a true disaster recovery and back-up solution; assisted in transition from the AS400 to various software vendors the county contracted with to replace components of the AS400; implemented site-wide domain for identity, security group, and policy management; helped the county create and implement a password policy based on industry best practice; implemented a new mail solution using an enterprise level platform; established an enterprise wireless environment; installed several firewalls and consolidated multiple routes; consulted on technology/network needs for the construction of the Law Enforcement Center, completed a switch replacement project in the County Administration Building; completed a core (master) switch replacement and redundant back-up switch for the county's central switch at CC Comm. In addition there are several county departments who have required system audits, such as our courts, law enforcement, child support, and election system that require consultation, support and assistance from Logically in order to complete these audits. It is notable that several of these evaluations/audits, including an in-depth IT assessment paid for through POOL/PACT and an audit performed by the Department of Homeland Security's Cybersecurity Infrastructure Security Agency (CISA) showed that Churchill County was doing very well with our security posture and in the POOL/PACT assessment in 2017 we were complimented as a "model county".

Logically has regular contact and status calls with the County Manager's Office and has re-implemented their regular weekly "health checks" by reaching out to all county departments in an effort to ensure needs are being met. Through Logically, the county has a dedicated service team, including on-site resources who

perform work onsite every week in addition to our remote access to 24/7/365 monitoring and support. Recently, through conversations with the County Manager's Office, Logically has increased the number on weekly onsite visits from one day per week to three days per week. Logically was also invited to be a participant in monthly Department Head meetings to provide regular overviews/updates to all county departments and provide additional opportunities to discuss issues or projects. Logically and the County Manager's Office have also established a schedule of bi-weekly meetings with CC Communications to help plan and execute projects that require coordination from both companies and discuss future projects. Logically has worked diligently to improve the county's IT infrastructure, implement best practices and respond to ever evolving cybersecurity threats. Logically is committed to the county's success and is working closely with the county to improve and ensure their high standards for service are met.

In addition to the managed services contract the county has with Logically, on October 16, 2019 the Board of County Commissioners approved Logically to subscribe the county to CylancePROTECT for the county's workstations. This is an additional "reactive" protection based on monitoring files that are being loaded onto computers and then scanning and comparing to frequently updated "definition files". The software is described as artificial intelligence and it monitors and reacts to suspicious network traffic instantly, often before the files are even loaded on the computer. When this action was taken it was in the middle of the current contract, therefore it was billed separately at a discounted cost (through Logically's bulk subscriptions) of \$3 per end point (280 workstations as of 10/16/19 totaling \$840 per month).

The county's current Contract with Logically runs through June 30, 2021 and was a 3-year contract. Logically is NOT proposing an increase to the contract amount of \$19,945 per month. However, instead of the county receiving our regular managed services contract billing of \$19,944 per month plus the CylancePROTECT subscription billing of \$840 per month, they wrapped it into one contract, which is \$20,785 per month for all services. Logically values the relationship built with Churchill County and although the county has added a significant number of end points since (roughly \$100 per end point contract fee was established), they have not increased their fee. Currently, (as of June 2021) the county has a total of 340 end points (304 PC/laptops and 36 servers) that are managed by Logically. Appendix A of the contract details services provided under the contract.

Logically representatives will also be present to provide a brief presentation regarding the services they provide to the county, as well as a summary of completed projects, and they will make a presentation on the SecureCare Security Suite option for the county to consider. If the county determines they would like to upgrade to the Secure Care Security Suite which maximizes prevention, quickly detects breaches, and minimizes the impact of a breach, there is a separate contract to add this at a cost based upon the number of users, which totals: \$44,155.20 annually. This cost takes into account the decrease from extracting the expense of CylancePROTECT out of the main contract and replacing with SecureCare, should the board determine to move forward with this security option.

FISCAL IMPACT: Fiscal Year 2022 Cost Options:

\$249,420.00 for managed services plus security programs (Cylance, Barracuda Spam Filtering, and Cisco OpenDNS)

OR

\$293,575.20 for managed services plus Secure Care Security Suite and a one-time security onboarding labor fee of \$12,098.63 for Logically's Security, Audit and Compliance team to implement the new security suite.

EXPLANATION OF IMPACT: Funds for the continuation of managed services and security services were budgeted for FY22.

FUNDING SOURCE: Data Processing/IT Contracted Services: 100-185-52411.

ACTION REQUESTED: Accept

Brandon Ceroke, Regional Vice President for Logically, made this presentation as outlined in the Agenda Report and stated above.

Who We Are



In 2019 IQ Technology Solutions Merged with Logically

- > Pre-2019 – 35 employees
- > Now – 400+
- > 11 Locations Across the USA

Improved Capabilities and Offerings

- > Security, Audit and Compliance
- > Network Operations Center
- > Security Operations Center
- > Advanced Security Services
- > Redundant Data Centers and Cloud Services
- > Increased depth and technical staffing

2019 INNOVATION OF THE YEAR AWARD WINNER

MSP 501 Digital Innovator of the Year Award

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Logically

CareTeam

01 Lead Engineer 02 Onsite Engineer 03 Customer Success Manager 04 Escalation Technician

05 OpLogic

Logically YOUR TRUSTED IT ALLY

Logically

Our Core Managed Service Capabilities

01 OpLogic Intelligent MSP Platform	02 Remote Monitoring and Alerting	03 Backup and Disaster Recovery
04 Remote Patch Management and Remediation	05 Drive Space Performance Optimization	06 Management Portal and Managed Service Reports
07 Software and Hardware Lifecycle Management	08 Asset Management	09 Managed Security Services - Base
10 Managed Security Services - Advanced	11 Problem Remediation	12 Dedicated Customer Success Manager and Care Team
13 IT Roadmap, Project Management and Implementation	14 Remote Helpdesk	15 Dedicated Onsite Support

Logically YOUR TRUSTED IT ALLY

We had a major incident in March across the country. Some bad actors found a loophole within local exchange servers, which the county leverages for email and exploited that and started deploying Ransomware into those environments. We were notified before just about anyone in the country because

one of our largest partners is the company that identified the threat. The company is called Huntress. We leveraged their product to deploy throughout the environment once that threat was detected in early March. Within a couple of days, we were able to rid the county of any threat and verify through our Security Operation Center forensics teams that there was no data, passwords, or other things that were exploited. Not everybody was so lucky. To this day, our vendor is reporting that there are a number of organizations across the country that are still affected. The exploit was called Mimicat, which can be relatively dangerous from a password perspective, so we saved the county a lot of headache and a lot of potential pitfalls because of that. That is something that our Security Operation Center back in Raleigh was able to respond to. It is a really fantastic team. Julie was on the phone with us for countless hours that evening getting through that.

Continuous Improvement – Churchill County Environment



Logically YOUR TRUSTED IT ALLY

I just want to say that IT is not perfect and the people that support IT also are not perfect. We have had our challenges over the last 6-8 months through the pandemic remote support and also managing the growth of the county and the number of endpoints of the number of people that are coming on board. In recognizing that and taking some critical feedback, we have made the decision to move forward with some improvements on the support side to provide a quicker response and resolution to the county. The first part of that is our contract provides for a single onsite day with one of our technicians every week. There has been a lot of extra need from UPC deployments and higher demand from individuals, so we are tripling that and coming onsite 3 full days a week with 2 different dedicated resources to try to address the number of growing incidents as the county is growing and some of the complexity has increased within the network.

We have also added on to the communication side of what we are doing. We are meeting individually with each Department Head in an effort to understand their department needs and to better address those in a more quick and efficient fashion. One thing that has gotten away from us since the beginning, was while we act as an internal department for the county, we are still an outside third-party vendor. We wanted to try and feel and act more as though we in internal department within the county and provide some transparency and updates on the things that we are doing because we are very heavily involved in the day-to-day here. We are not attending the monthly Department Head meetings, as well as individual Department Head meetings on a monthly basis. Those will be attended by both your dedicated client success manager, our local service manager in Reno, and myself, as time permits. The goal is to solicit feedback to understand where we can improve and provide transparency in the things we are doing. I understand a lot of the stuff that we do is not necessarily seen and felt by everybody in the county, so we really want to open that up and make sure everybody understands the role we are playing out here.

Continuous Improvement – Churchill County Support



Support Improvements

- **Additional Onsite Support Days**
 - Increased growth is contributing to the need for additional onsite resource days to meet demand

Communication Improvements

- **Monthly Department Head Meeting**
 - Acting as an internal department Logically attends DH meetings for updates and county wide transparency
- **Individual Department Meetings**
 - Monthly individual Department Meetings to address needs and issues

Vendor Management and Partnership Improvements

- **Partnership with CC Communications**
 - Partnership will facilitate improved network and connectivity experiences for the county as growth continues
 - Bi-weekly with CC Communications to work on projects and future planning

Logically YOUR TRUSTED IT ALLY

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Future Planning and Areas of Technical Improvement



- **Office 365 – Replace On-premise Exchange Server**
 - Added security, uptime, ease of use and administration
- **Firewall/Network Project (Coordination with CC Comm)**
 - Implementing redundant firewalls
 - Improved uptime related to firewall issues
 - Eliminates various points of failure county wide
 - Lowers recurring expense for the county around security and EOL replacements
- **Replace remaining EOL Servers**
 - Road and District Court Departments have servers that require replacement to remain within IT Best Practices
- **Additional Layers of Security for Improved Threat Detection and Prevention**
 - Endpoint protection isn't enough any longer. Continuous threats for a multitude of vectors necessitate the need for additional layers of security
 - 2 Factor Authentication
 - Advanced Threat Detection
 - Brute Force Detection
 - Vulnerability Assessments
 - Etc..

Logically

YOUR TRUSTED IT ALLY

This slide highlights the increased frequency of cyber security attacks. That image in the top left highlights the difference in volume of attacks over the last 2 years. The blue is the 2020 rate of attack and green is 2021, so you can see month-over-month up to April where it was actually doubled over last year's numbers. You can only assume that those are going to continue to go up as the bad actors are continuing to become more mature, as frightening as it is to say, and acting more like a corporation than a hacker.

The chart below shows the entities which are being attacked with a higher frequency than others and you can see that it is government and education. Those guys are tied for number 2 in the number of attacks implemented against them. It is a scary situation. You guys know some of the ones that have hit close to home. Both the Clark County and Lyon County School Districts have been affected by Ransomware over the last couple of years. Lyon County, in particular, was a very nasty attack, which took months to recover from.

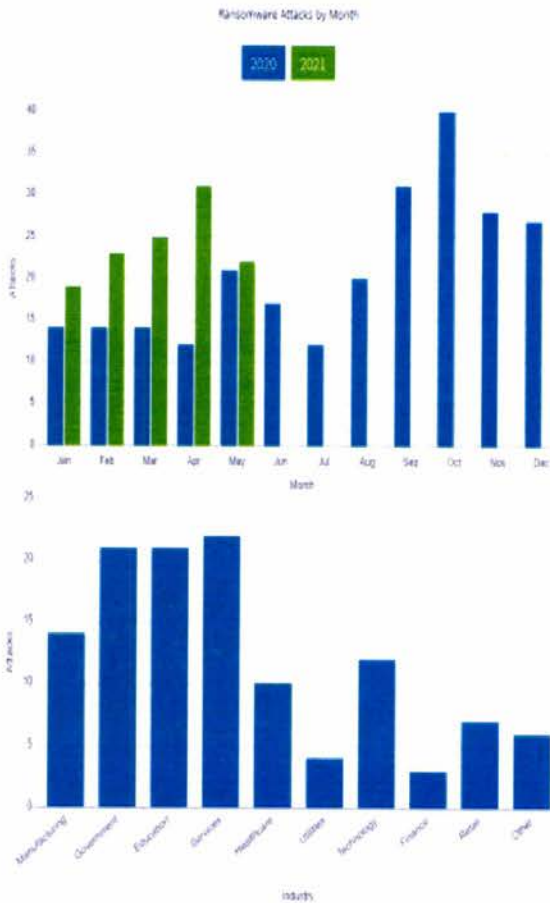
One of the most alarming pieces that is not listed here, is a statistic about how long malicious applications can live on a network before it is discovered. In our finding and with some of our vendor partners, we have found that Ransomware and Malware can live on a network for an average of 200 days before it is discovered by either a security team or an application. What we have done is one of the tools that can identify those risks that embed themselves in the network and get past some of the locks that we already have in place, such as the firewall or advanced security services that we deployed out.

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Threat Landscape and The Impacts on Organizations



Rate Of Ransomware Attacks

- A new organization will fall victim to ransomware every 14 seconds in 2019, and every 11 seconds by 2021. [Source: Cyber Security Ventures]
- 1.5 million new phishing sites are created every month. [Source: webroot.com]
- Ransomware attacks have increased over 97 percent in the past two years. [Source: PhishMe]
- A total of 850.97 million ransomware infections were detected by the institute in 2018.
- 34% of businesses hit with malware took a week or more to regain access to their data. [Source: Kaspersky]
- In 2019 ransomware from phishing emails increased 109 percent over 2017. [Source: PhishMe]

Ransomware Facts (graphus.ai)

- 92% of ransomware is delivered via email
- 48% of infections attachments that contain malware are Office files
- A cyberattack is launched every 39 seconds
- Ransomware cyberinsurance claims grew by 260% in 2020

Ransomware Hits Close to Home

- Lyon County School District (Months long recovery)
- Clark County School District

Logically

YOUR TRUSTED IT ALLY

SecureCare is really the next level in security. Going back to that artificial intelligence machine learning base security service that we deployed back in 2019, it is a start. You guys are doing a number of other things that are a part of this that we have removed from the overall contract because it was something we were already providing for the county. Spam filtering, DNS filtering, email phishing, these things the county is already engaged with along with the artificial intelligence security. This particular package just lays on top of that and adds a number of other layers of support. SecureCare is because we are dealing with an ever-evolving threat in Cyber Security. These guys that are deploying these products and applications are advancing on a weekly basis. I can show you how many new variants of Ransomware that have come out just this year. The need to continue to evolve the applications that we use to fight it and protect our clients are also evolving, which is why we are pushing for it this year.

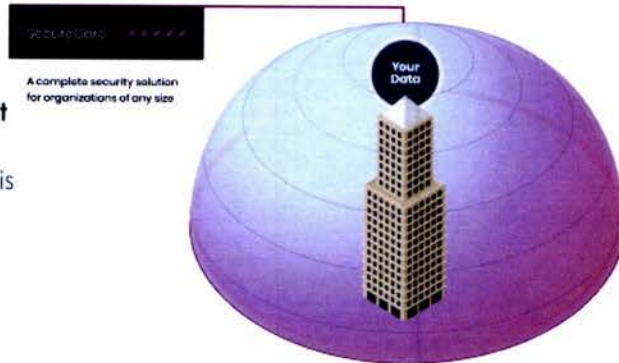
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Why SecureCare?

- **Security is something EVERY organization needs**
- **SecureCare maximizes prevention, quickly detects breaches, and minimizes the impact of a breach**
- **Security is an ongoing journey.** SecureCare is our next generation solution to protect an organization
- A client is **not fulfilling best practices if there are gaps in their security strategy**
- We are helping clients **reduce risk in their environment** by keeping it secure
- **We have tested and vetted these solutions** to ensure an optimal experience for clients



Logically YOUR TRUSTED IT ALLY

This is that next level of security that we would like to bring to the county. Some of these things, again, the county is already engaged in. To continue to improve the stance and the security posture, we are recommending the remaining items within this list. For each detection, our partners, Huntress, they are the ones that I alluded to earlier that had discovered the exchange exploit that existed across exchange servers across the country, that would get deployed on PCs, servers, etc. and be watching for things that get through our firewalls and get past our front line of defense.

With two-factor authentication, as you guys know already, you are running through phishing campaigns and phishing training. Another way to prevent spear phishing and phishing attacks is to continually prevent them from accessing email and copy that stuff. Spear phishing is one of the things that I think is highly prevalent and two-factor authentication with your various financial institutions and banks is just another layer of password protection to gain access into critical systems.

With security awareness training, DNS Security, and email security protection, you are already going with that in your baselevel contract. The other things that we would add as part of this would be Security Information Event Monitoring – Security Operations Center (SIEM-SOC). This is backed by a 24-7 Security Operation Center. What it is watching for is brute force attacks, malicious attempts to gain access to the network, typically through a firewall or domain control that provides identity management. We have a team that constantly monitors those devices looking for unusual and anomalous activity attempting to access it. Those activities then get reported back to our Security Operation Center who will analyze them to see if they are valid attempt or a false flag. There are many of those also so that requires a very high level of individuals to review those and determine what is actionable.

We have Internal Vulnerability Assessment and External Vulnerability Assessment (IVA and EVA) – 1 scan per year, which includes 1 hour of remediation planning. We also have DarkWeb Domain Account

Monitoring to watch and make sure Churchill County's name is not on there and then, in the instance of these items not protecting the county from getting a Ransomware infection, there is also a piece of this, which is essentially an insurance policy specifically dedicated to Ransomware so, if there is an event that we have to deploy a number of high level resources to recover from, that small portion goes to pay for our services to recover to those incidents. That is what our additional layer of security is that we are presenting to the county in addition to our contract.



SecureCare Offering

- Breach Detection
- 2 Factor Authentication (2FA) – **email only**
- Online Security Awareness Training – 2 training rounds per year (follow-up or remedial)
- Email Phishing Campaigns – 2 per year
- DNS Security and Web Filtering
- Email Security and Protection
- Endpoint Detection Response (EDR) – MDR level 1
**enhanced features are available*
- Security Information Event Monitoring – Security Operations Center (SIEM-SOC)
- Internal Vulnerability Assessment and External Vulnerability Assessment (IVA and EVA) – 1 scan per year, includes 1 hour of remediation planning
- DarkWeb Domain Account Monitoring
- \$25,000 of Ransomware Protection

Logically YOUR TRUSTED IT ALLY

Chairman Olsen asked if there was any public comment but there was none. Julie Guerrero said I know that is throwing a lot at you and some of that was also for the benefit of our new Commissioners who have not yet met our Managed Service provider. The Contract itself does represent a no-cost increase over the prior Contract, which had been a 3-year Contract. What we are proposing is a 1-year Contract renewal. As Brandon mentioned, we added in the Cylance protection back in 2019 so we were already under contract so then we signed up for the Cylance. This Contract just merges that together, so there is actually no price increase even though the number of endpoints across the county has increased from the original contract figures. Logically did offer up that no-cost increase for this one. What we are requesting is that, after listening to the presentation, is for you determine whether or not you would like to add in that additional security package that Brandon presented, which is the SecureCare, at an additional cost. That is why in the title and in the action, there is kind of an either/or. We can either push and move forward and that represents a no-cost increase and we stay with the existing services or we add in the SecureCare security at an additional cost.

Chairman Olsen asked if there was any public comment but there was none. County Manager Barbee said

with everything that was presented and with what we have seen in terms of when systems are hit and held hostage through these different situations, we want to be as secure as possible for the benefit of the county and protection of our data and the many citizens that have data within our systems. I recommend to do the expanded security system to do a better job in protecting ourselves.

Chairman Olsen said I kind of feel like I am being upsold. Brandon said it is for your protection sir. Julie Guerrero said it is kind of like insurance where you don't need it until you need it. Brandon said, to be fair, this is the conversation we are having with every single client. It is in the news everyday and it terrifies us as much as it does our clients because we are the folks that have to respond and we are responsible so to say it is our most quickly moving piece of our organization and department is an understatement. Commissioner Heath said so there is no money-back guarantee? Brandon said no there is not.

Commissioner Justin Heath made a motion to renew a Managed Services Contract and addition of SecureCare Security Suite for FY22 with Logically in the amount of \$293,575.20, with a one-time onboarding fee of \$12,098.63. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

New Business:

A- Consideration and possible action re: Approval of a COVID Vaccine Incentive Program.

Churchill County Public Health has developed a Vaccine Incentive Program to encourage county residents to obtain full vaccination from COVID.

Churchill County Social Services has received \$8,000 through a sub-award to provide a maximum of \$25 gift cards to those that receive their vaccination. The cards will be utilized during pop-up pods to engage individuals in conversation about the benefits of vaccination and urge completion.

The Churchill County Public Health team is requesting approval to implement a large media campaign offering a drawing to Churchill County residents that obtain full vaccination by the evening of August 28, 2021, at the 2021 Fallon Cantaloupe Festival. The incentives would be as follows:

- 1 - \$5,000
- 1 - \$3,000
- 2 - \$2,000
- 2 - \$1,500
- 2 - \$1,000
- 3 - \$ 500
- 6 - \$ 250

The total cost of the programs would be \$20,000 with the City of Fallon contributing \$10,000 and the remaining balance of \$10,000 to be paid from Churchill County COVID relief dollars.

Eligibility:

- Must be a Churchill County resident.
- Cannot be an elected or appointed official of Churchill County or the City of Fallon.

- Cannot be an employee of the Churchill County Social Services Department.
- Must upload a copy of your vaccination card and contact information no later than 3:00 PM on August 28, 2021 to www.churchillcovid@churchillcounty.org. All vaccinations will be verified via Nevada WebIZ.
- Must receive full COVID vaccination as defined by: 2 doses of Moderna or Pfizer; or 1 dose of Janssen.

FISCAL IMPACT: \$20,000 Total impact, \$10,000 paid by Churchill County and \$10,000 by the City of Fallon.

EXPLANATION OF IMPACT: Funds to be designated from the COVID relief dollars totaling \$10,000.

FUNDING SOURCE: COVID relief dollars.

ACTION REQUESTED: Accept

Chairman Olsen asked if there was any public comment but there was none. Commissioner Koenig said a lot of municipalities have done this. What were the results of this, were they successful? County Manager Barbee said I would view myself as an example. This is not the sort of thing that I would normally do but I have, within my United Airlines App, if you upload your vaccination card, you would be entered into a 1-year full travel paid, as much as you wanted to travel through United Airlines, and utilizing that as a way to show they are vaccinated, voluntarily, and I went for it, I took a picture and uploaded it and why I did that was because that made sense for me to do that. It did not drive me to get the vaccine, but we are hoping we can try to increase our percentages.

Commissioner Koenig is there any way to track how many people get vaccinated because of this? County Manager Barbee said we have seen, over the last couple of months, a flattening and a decline. Every now and then we get a little bit of activity in the vaccination pod, but it has been on average like 20 people a day. When you think back to when this all rolled out originally, that huge jump that we had was pretty significant and you look at our percentages, which the last time I looked I think we were at 38% of the total population of 12 and older. We would sure like to see that at a high participation level. I think we will be able to measure the participation level without a doubt if it was successful. We will be able to say we started here at this date with this percentage in the community and then see the ending and how that turned out. If it doesn't work, then hindsight will do us no good either way because it is kind of a one-shot final effort to push to get folks vaccinated.

Chairman Olsen said I don't like doing this but I feel like we are just not getting the response that I would like for the community. Vaccines have saved a lot of people. I don't know if money will make them get the vaccination. If we look at how much money we have spent getting vaccines out to people, this is almost a rounding error. That is sad to say because we wasted a lot of money trying to get people vaccinated. I would not say wasted; we have spent a lot. I know we saved lives doing that but I am willing to give it a try and see if we can get a little boost out of it in the next couple months.

Commissioner Gregory Koenig made a motion to approve the Churchill County Vaccine Incentive Program as presented. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval of an Agreement for Professional Services to

Reappoint Dr. Tedd McDonald as the Churchill County Health Officer and Chair of the Churchill County Board of Health for a cost of \$1,000.00 per year for the next 2 years.

Churchill County is required pursuant to NRS 439.280 to have a County Health Officer. The County Health Officer serves as the Chair of the County Board of Health and oversees the sanitary conditions of the county and works with the Board of Health to adopt such regulations as may be necessary to prevent, suppress, and control any contagious or infectious disease.

Dr. McDonald has served as the County Health Officer for a number of years and is willing to continue serving in this role. The Agreement calls for payment in the amount of \$1,000.00 per year, which has typically been redirected to serve as funds for the Board of Health in enhancing awareness. Given the significant increase in responsibilities related to this position post COVID-19 and with the planned creation of a Health District This Agreement may be renegotiated in the future to address those changes.

FISCAL IMPACT: \$1,000 annually.

EXPLANATION OF IMPACT: Cost of services.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Deputy DA Joe Sanford made this presentation as outlined in the Agenda Report and stated above. If the Health District is created, then there will be additional modifications to this Contract to address those changes, but this will be an interim solution while that process works out.

Chairman Olsen asked if there was any public comment but there was none. He said I would like to thank Dr. McDonald for continuing to serve.

Commissioner Justin Heath made a motion to approve the Contract and direct the Chair to sign the Agreement for Professional Services to reappoint Dr. Tedd McDonald as the Churchill County Health Officer. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Approval of Job Descriptions and Pay Grades for positions at the William N. Pennington Life Center. The following are being proposed but this list may be supplemented by the time of the meeting: Food Specialist and assign it to Pay Grade 30, Transportation Specialist and assign it to Pay Grade 30, Senior Food Specialist and assign it to Pay Grade 39.

With the county transferring the operations of the William N. Pennington Life Center to Social Services, the county will be adding employees under the county's employment "umbrella". This will require new job descriptions to be adopted and to have those positions assigned to specific Pay Grades in the county's compensation structure.

Job descriptions were drafted for Food Specialist (formerly Kitchen Assistant), Senior Food Specialist (formerly Nutrition Manager), and Transportation Specialist (formerly Meals on Wheels Driver) using Lyon County Job Descriptions as the primary guide. The recommended Pay Grade for Food Specialist and for Transportation Specialist is Grade 30 (\$14.23 to \$19.14 per hour). The recommended pay grade for Senior Food Specialist is Grade 39 (\$17.77 to \$23.90). These pay grades were developed by reviewing the Pay Grades for the same positions in Lyon County, using their midpoints, and matching them to our Pay Grades that have the closest midpoint.

The county estimates there would be four Transportation Specialists at about 25 hours per week (which would require PERS, but not health insurance), three Food Specialists averaging (one full-time with full benefits, two others averaging 28 hours per week), and one full-time Senior Food Specialist. These staffing levels may change after the county has had an opportunity to review the operations of the Life Center.

Additionally, there may be other positions that may need to be approved after the county has reviewed the operations of the Life Center (such as Homemakers). Those job descriptions may be brought forward at this meeting or a future meeting.

Upon approval, the county would begin recruiting for the position. Staff seeks permission to appoint some of the new employees, if they are highly qualified, to an advanced-step placement upon hire, not to exceed the third step of the Grade. Until the positions are filled, the county proposes temporarily hiring the current employees through Manpower (which will be covered under another Agenda item).

FISCAL IMPACT: Approximately \$87,000.

EXPLANATION OF IMPACT: The fiscal impact is based on hiring for the number of positions as stated above. The dollar amount represents the difference in salary and benefits from what the Life Center has been paying the positions and what the county would be paying the positions (if hired at Step 1).

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

HR Director Stark made the presentation of this item. He reported that he was not able to finalize the job description for the Senior Food Specialist and, therefore, has pulled that portion from the Agenda, which will be presented at a later date.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve the following: (1) Approve the job description for a Food Specialist and assign it to Pay Grade 30; (2) Approve the job description for a Transportation Specialist and assign it to Pay Grade 30; and (5) Permission to recruit and hire for the positions, with permission to appoint highly-qualified individuals at an advanced-step placement not to exceed the third step of the Grade. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Approval to utilize Manpower to temporarily fill positions at the William N. Pennington Life Center until the regular positions can be filled, including approval to enter into a Contract with Manpower to provide temporary employees.

The Life Center will need immediate staffing effective July 1, 2021. The county's recruitment processes take at least two to four weeks, thus the county would not complete the recruitments in time so that Life Center services could continue uninterrupted. To avoid interruption in services, the county proposes the current employees at the Life Center could be hired as temporary employees through Manpower until the county was able to fill the positions through the normal recruitment processes. (The employees will be able to apply and be considered for the county positions.)

Under this agreement, the county would direct the employees to sign up through Manpower. Manpower

would provide the employees, paying them the same rate they were making while working at the Life Center. Normally Manpower charges a fee if an employer hires one of the temporary employees that Manpower referred to that employer. Manpower indicates they would not charge the county a fee for "county-referred" employees (employees the county refers to Manpower to be employed to the county). The language waiving that fee is included in the proposed Contract provided for consideration.

Staff requests permission to enter into this Contract and to have Human Resources Director Geof Stark sign the Contract on the county's behalf.

FISCAL IMPACT: Approximately \$8,900.

EXPLANATION OF IMPACT: The fiscal impact comes from the 25% hourly markup rate that Manpower charges to provide the services. It contemplates that the employees would be hired through Manpower for six weeks.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

This item was withdrawn prior to the meeting.

E- Consideration and possible action re: Approval of a Job Description and Pay Grade for a Registrar position at the Churchill County Museum and to reclassify an employee from Museum Curator to Registrar.

Currently, the county has four employees who are classified as Museum Curators at the Churchill County Museum. These Curators carry out a variety of functions; some Curators specialize in more specific areas. One of the Museum Curators has had significant focus on maintaining the Museum's artifacts and collection. This type of position is commonly called a Registrar. Recently-hired Museum Director Teri Hedgpeth has been evaluating the assignment of work and the duties carried out among the staff. She feels strongly that one of the Curator positions needs to be dedicated primarily to Registrar duties and that these duties need to be spelled out more specifically, rather than the brief description that is conveyed in the more general Museum Curator job description.

As a result, staff has worked to develop a new class specification entitled Museum Registrar. This job description was developed with the input of the Museum Director and staff feel it more accurately conveys the duties of the position and it meets the needs of the Museum. Staff proposes the classification be assigned to the same Pay Grade as the Museum Curator (Grade 43). Once approved, the employee who has been performing those duties would be reclassified to this new classification. Because the positions are at the same pay grade, there would be no fiscal impact as a result of this change.

Per Section 3.28.070 (D) of the Churchill County Code, changes in classification are effective the first day of the pay period following approval of the reclassification. That would result in June 28, 2021 as the effective date for the reclassification.

FISCAL IMPACT: \$0

EXPLANATION OF IMPACT: The position, if approved, would be at the same Pay Grade as Museum Curator, so the approval and reclassification will not cost anything.

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

HR Director Stark made this presentation as outlined in the Agenda Report and stated above.

Chairman Olsen asked if there was any public comment but there was none. He asked how things are going at the Museum? Museum Director Teri Hedgpeth said they are doing very well. The reclassification is necessary in my opinion. We are working on other issues that we are addressing as they come.

Commissioner Justin Heath made a motion to approve the class specification (job description) for Registrar, assign it to pay grade 43, and to authorize the Museum Director to reclassify one Museum Curator to the new position, effective June 28, 2021. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

F- Consideration and possible action re: Approval of personnel changes approved in the Fiscal Year (FY) 21-22 Budget. The public is welcome to review all proposed changes by reviewing the agenda packet at churchillcountynv.gov/37/Agendas-Minutes.

During the process for creating the Budget for FY 21-22, departments submitted various personnel requests. The board considered those requests and several were approved. To ensure clarity and to create a record of those approved personnel changes, staff is requesting specific board action approving those changes. If any approved changes require new job descriptions and an assignment of pay ranges, those will be covered in separate Agenda items. Below is a summary of the changes approved by the board during the budget process:

- Public Works & Planning - Reclassification of Associate Planner to Senior Planner, effective 7/12/21.
- Public Works & Planning - Approval of an increase in hours for the Code Enforcement Official, increasing the position to 29 hours per week, effective 7/12/21. This makes the position eligible for PERS, but not health insurance.
- Sheriff - Approval of a new full-time Dispatcher, effective 7/12/21.
- Sheriff - Approval of converting two part-time Bailiff positions into one full-time Bailiff position, effective 7/12/21. This makes the position eligible for PERS and health insurance.
- Building Department - Reclassify the part-time Office Specialist to a full-time Permit Technician, effective 7/12/21. This makes the position eligible for PERS and health insurance.
- Parks & Recreation - Approval of a new full-time position of Fairgrounds Operations Deputy, effective 7/12/21.
- Parks & Recreation - Approval of an additional Parks Maintenance Worker, effective 7/12/21.
- District Attorney - Reclassification of Deputy DA II to Senior Deputy DA in the Criminal Division, effective the employee's anniversary date of 7/11/21.
- District Court - Reclassification of District Court Clerk Trainee to District Court Clerk, effective the employee's anniversary date of 11/2/21.
- Comptroller - Retain a casual Accounting Specialist for the fiscal year, limited to an average of 15.5 hours per week (806 total hours for the year). As a casual employee, there are no PERS, no leave accruals, and no insurance benefits.
- Court Services - Approval of a part-time, regular (grant-funded) position of Court Services Specialist, limited to an average of 19 hours per week (988 total hours in the fiscal year). There is

no PERS or insurance, but there are prorated leave accruals.

FISCAL IMPACT: None, beyond what was approved in the Budget for FY 21-22.

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

HR Director Stark made this presentation as outlined in the Agenda Report and stated above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve the personnel changes for FY 2021-2022 as indicated in the Agenda Report. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

G- Consideration and possible action re: Approval of a Job Description and Pay Grade for a Senior Planner.

The Budget for FY 21-22 approved the reclassification of an employee from Associate Planner to Senior Planner. The county does not currently have a job description for the position. The job description that is being drafted is based on the county's understanding of the duties of the position and will include input from the Director of Public Works and Planning. The job description was still being drafted when the deadline for submitting Agenda items was reached. Once completed, it will be forwarded to the board.

The Pay Grade of 63 (\$66,866 to \$89,963) was determined by comparing similar positions in other Class 3 counties, as well as Washoe County and the State of Nevada. This will be a salaried (FLSA-exempt) position; it will not be an at-will position. The employee will begin a new probationary period.

FISCAL IMPACT: \$0.

EXPLANATION OF IMPACT: Since the position was already approved in the FY 21-22 Budget, there is no additional impact.

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

HR Director Stark said we have some housekeeping issues to move forward with this with personnel changes. One of these is for a job description for a Senior Planner, as well as a pay grade increase. I have to admit at this point, I have not finished drafting this job description nor have I spoken with the Public Works Director. I would still request that it be assigned to a Pay Grade 63, which is what was included in the budget and then I would bring it forward for approval at the next meeting for approval of a job description. The job description was determined by comparing that to other Class 3 counties, as well as Washoe County and the State of Nevada. This is where it would fall in our Pay Tables. The employee, as was approved in the budget, will receive a 2-step increase, so it is about a 5% increase.

Chairman Olsen asked if there was any public comment but there was none. He asked counsel if we are okay doing things like this in 2-steps without the job description? Chief Deputy DA Shawcroft said so are you going to come back with the final versions of any of these jobs? HR Director Stark said the other 2

drafts have job descriptions. This is the only one that does not have one, so I would come back. I just didn't get it done in time. Chief Deputy DA Shawcroft said we can do the Pay Grades and any other job descriptions that we have, but we will come back to the ones that are not finished.

Commissioner Justin Heath made a motion to not to approve the job description for a Senior Planner but to assign it to Pay Grade 63. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

H- Consideration and possible action re: Approval of a Job Description and Pay Grade for a Permit Technician.

The Budget for FY 21-22 approved the reclassification of an employee from Office Specialist to Permit Technician. The county does not currently have a job description for the position. The job description that was drafted is based on a job description the county previously had for the position, which was updated and revised based on input from the Building Official. The Pay Grade of 47 (\$21.65 to \$29.12) was determined by comparing similar positions in other Class 3 counties, as well as Washoe County and the State of Nevada.

FISCAL IMPACT: \$0

EXPLANATION OF IMPACT: Since the position was already approved in the FY 21-22 Budget, there is no additional impact.

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

HR Director Stark made this presentation as outlined in the Agenda Report and stated above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve the class specification (job description) for a Permit Technician and to assign it to Pay Grade 47. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

I- Consideration and possible action re: Approval of a Job Description and Pay Grade for a Fairgrounds Operations Deputy.

In the Budget for Fiscal Year (FY) 2021-2022, the board approved a new position for Parks and Recreation whose primary responsibility would be the marketing and oversight of the new Civic Center. Staff would like to begin recruitment as soon as possible for the position so the usage of the Civic Center for events will be maximized. To begin that recruitment, a job description needs to be approved by the board and a Pay Grade needs to be assigned.

Based on discussions with Facilities, Parks and Recreation Director Jorge Guerrero and with County Manager Jim Barbee, a job description is being developed to address the duties of the position. Along with the Civic Center and Fairgrounds responsibilities, this position might be considered like a "Chief Deputy" for the Parks and Recreation Department. It would be a salaried (FLSA Exempt) position, and would be at-will. Chief Deputies in elected officials' departments are placed at Pay Grade 63, and they are at-will employees. Because this position will be similarly situated, staff proposes the position be placed at the same level as the other Chief Deputies, at Pay Grade 63 (\$66,800 to \$89,900 annually).

FISCAL IMPACT: \$0.

EXPLANATION OF IMPACT: This position is included in the FY 21-22 Budget so there is no fiscal impact from this action.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

HR Director Stark made this presentation as outlined in the Agenda Report and stated above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the job description for a Fairgrounds Operations Supervisor and to assign it to Pay Grade 63. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

J- Consideration and possible action re: Approval of Pay Tables for FY 21-22.

Pay Tables are approved each Fiscal Year (FY) to provide direction on the correct rates of pay for Churchill County employees. The Pay Tables for FY 2021-2022 represent, for most employees, a net 2.25% increase over the previous FY. This increase takes into account the county's planned 2.5% increase, followed by a 0.25% decrease to account for the employee's "share" of the PERS contribution rate increase. (Pursuant to state law, a PERS contribution rate increase is equally shared between the county and the employee. The PERS contribution rate increases by 0.50% for non-Police/Fire employees, so the employees pay their portion via a wage reduction.) The Dispatchers had agreed to a 2.5% increase in their Collective Bargaining Agreement (CBA), and they, too, had the 0.25% decrease. For employees under Police/Fire PERS (primarily Juvenile Probation Officers), the PERS contribution rate increases by 1.50%, so their reduction is 0.75%, resulting in a net 1.75% increase.

The tables also reflect the new Nevada minimum wage of \$9.75/hour. This affected the Pay Tables for our interns and also resulted in Camp Counselors being moved from Grade 14 to Grade 15. The proposed Pay Tables and Pay Grade assignments assume earlier approval of new positions to new Pay Grade assignments.

FISCAL IMPACT: None.

EXPLANATION OF IMPACT: Tables reflect what was approved with the budget.

FUNDING SOURCE: General and other funds, as appropriate.

ACTION REQUESTED: Accept

HR Director Stark made this presentation as outlined in the Agenda Report and stated above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve the Pay Tables for Fiscal Year (FY) 21-22 as submitted, effective 7/12/2021, reflecting the following:

- 1. A net 1.75% increase (2.5% increase minus 0.75% for the PERS increase) for non-represented Police/Fire PERS employees covered by the Pay Tables.**

2. A net 2.25% increase (2.5% increase minus 0.25% for the PERS increase) for non-represented non-Police/Fire PERS employees covered by the Pay Tables.
3. A net 2.25% increase (2.5% increase minus 0.25% for the PERS increase) for employees belonging to the Dispatchers' union.
4. An increase in the base pay for Interns, using \$9.75/hour as the base rate of pay, to match the new Nevada minimum wage.
5. Moving Camp Counselors from Grade 14 to Grade 15, to match the new Nevada minimum wage.

Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

K- Consideration and possible action re: Performance Evaluation of County Manager Jim R. Barbee.

Title 3 of the Churchill County Code stipulates that employees will be evaluated at least once per year by their supervisors. The County Manager, who serves at the pleasure of the Board of County Commissioners, is evaluated by the Board of County Commissioners. NRS 241.031 requires that any discussion regarding the professional competence of a chief executive or administrative officer be done in an open session. Therefore, the performance evaluation of County Manager Jim Barbee must be conducted in an open session.

Human Resources Director Geof Stark sent an email to the County Commissioners asking them to fill out an evaluation form outlining the County Manager's performance. This information will be synthesized into a summary report to be distributed and, if desired, discussed at the meeting. Should the Commissioners agree that Mr. Barbee's performance is satisfactory or above, he would be eligible to receive a merit increase. Due to the three-month merit-increase delays that were implemented for FY 20-21, the merit increase would go into effect three months after his anniversary date of May 21, which would make it effective on August 21, 2021.

FISCAL IMPACT: None.

EXPLANATION OF IMPACT: Because the merit increase was budgeted for the current Fiscal Year, a merit increase will not impact the Budget that has been approved.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

HR Director Stark said overall, this would normally be a cause for a step increase. I have been in conversation with Chief Deputy DA Shawcroft and we made this error last year and we did it again this year in posting the Agenda where we did not include the step increase as part of the posting, so we are going to have to postpone the step increase to the next meeting to specify, specifically, that we will be talking about that.

Chairman Olsen asked if there was any public comment but there was none. I think we are all pretty happy with Jim's performance, based on the evaluation. Commissioner Koenig said, at this point, can we talk about the actual evaluation mechanism itself or does that have to be specifically Agendized to do that? Chief Deputy DA Shawcroft said let's put it on a future Agenda. Commissioner Koenig said I don't like it. I don't like what we have now and I want to change it, but we will have to Agendize it in a future meeting because I don't like it. I think Jim is doing a good job, I just don't like the mechanism itself to evaluate him

by.

Commissioner Justin Heath made a motion to approve the performance evaluation for the County Manager. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

L- Consideration and possible action re: Budget Transfer #1 for Fiscal Year 2020-21.

In accordance with the Local Government Budget Act, the Comptroller's Office would like to submit to the Board of County Commissioners Budget Transfer #1 for Fiscal Year 2020-21. In accordance with the Act, the reason for the transfers and the transfers must become part of the official Minutes of the meeting. As such, the transfers are to adjust the Budget to more accurately reflect the estimated expenditures within the funds based on the needs determined by the various departments. The transfers do not increase the overall appropriation with the various funds.

FISCAL IMPACT: No increase in the overall Budget are requested in these transfers.

EXPLANATION OF IMPACT: The transfers will adjust the Budget to more accurately reflect the estimated expenditures by the various departments within the various functions at the fund level.

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Comptroller Wideman made this presentation as outlined in the Agenda Report and stated above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve the budget transfers as submitted and make the transfers part of the official Minutes of the Board of County Commissioners as required by the Local Government Budget Act. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

M- Consideration and possible action re: Approval of the Fiscal Year End Monetary Transfers for the Fiscal Year Ending June 30, 2021.

Included in the Final Budget for Fiscal Year 2020-21, approved by the Commissions were current year Monetary Transfers. In addition to these approved Monetary Transfers, the Comptroller's Office is recommending a transfer out the balance of the Fairgrounds Sale Proceeds Fund to partially fund the Civic Center within the General Fund.

FISCAL IMPACT: Transfer \$127,521.04 from the Fairgrounds Sale Proceed Fund which is the remaining balance in the fund. This fund was established to be used to improve real property for public use. The Civic Center meets this requirement. This fund was also used to account for the Motor Sport Safety loan, which was paid in full this fiscal year.

EXPLANATION OF IMPACT: As outlined.

FUNDING SOURCE: As outlined.

ACTION REQUESTED: Accept

Comptroller Wideman made this presentation as outlined in the Agenda Report and stated above

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the Fiscal Year End Monetary Transfers per Comptroller Wideman's recommendation. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

N- Consideration and possible action re: Adoption of Resolution 14-2021, a resolution seeking to dissolve the Fairgrounds Sale Proceeds Fund and to transfer the remaining funds in the fund to the General Fund to partially cover construction costs for the Civic Center.

The Board of County Commissioners approved the establishment of the Fairgrounds Sale Proceeds Fund, setting forth the purpose of such fund and the way expenditures may be made from the fund. The purpose of the fund was to account for the proceeds from the sale of a county-owned 7.94 land parcel within the City of Fallon. The proceeds generated by the sale were specifically reserved to be utilized to improve real property for public use located in Churchill County. The Civic Center will be for public use within Churchill County and the fund has served its purpose.

Staff is requesting that the Fairgrounds Sale Proceeds Fund be dissolved and that the proceeds of the fund be transferred to the General Fund.

FISCAL IMPACT: \$0.

EXPLANATION OF IMPACT: The funds in the Fairgrounds Sale Proceeds Fund will be transferred to the General Fund to be used to partially cover costs of construction for the Civic Center.

FUNDING SOURCE: From the Fairgrounds Sale Proceeds Fund to the General Fund.

ACTION REQUESTED: Adopt

Comptroller Wideman made this presentation as outlined in the Agenda Report and stated above.

A RESOLUTION SEEKING TO DISOLVE THE FAIRGROUNDS SALE PROCEEDS FUND AND TRANSFER THE REMAINING FUNDS IN THE FUND TO THE GENERAL FUND TO PARTIALLY COVER CONSTRUCTION COSTS OF THE CIVIC CENTER.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve Resolution 14-2021 as presented. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

O- Consideration and possible action re: Adoption of Resolution 15-2021, a resolution seeking to dissolve the Cemetery Beautification Fund.

The Board of County Commissioners approved the establishment of the Cemetery Beautification Fund, setting forth the purpose of such fund and the way expenditures may be made from the fund. The purpose of the fund was to account for donations made to the cemetery to improve the appearance of the public cemetery in accordance with Chapter 452. All the donations have been utilized to improve the appearance of the public cemetery. The fund has served its purpose.

Staff is requesting that the Cemetery Beautification Fund be dissolved.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Adopt

Comptroller Wideman made this presentation as outlined in the Agenda Report and stated above

A RESOLUTION SEEKING TO DISSOVLE THE CEMETERY BEAUTIFICATION FUND.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to adopt Resolution 15-2021 as presented. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

P- Consideration and possible action re: Approval of an automatic Augmentation #1 for Grants Fiscal Year 2020-21.

Churchill County has received various grants during Fiscal Year 2020-21. The proposed automatic budget augmentations allows for budget transfers in accordance with NRS 354.598005(3)as follows:

3. Nothing in NRS 354.470 to 354.626, inclusive, precludes the amendment of a budget by increasing the total appropriation for any fiscal year to include a grant-in-aid, gift or bequest to a local unit of government which is required to be used for a specific purpose as a condition of the grant. Acceptance of such a grant and agreement to the terms imposed by the granting agency or person constitutes an appropriation to the purpose specified.

The budget will be augmented as outlined in the attachment to the report.

FISCAL IMPACT: Augmentations to reflect the grants received for Elections and the Sheriff's Office within the General Fund

EXPLANATION OF IMPACT: Grant funding has been received and the budget will be augmented accordingly.

FUNDING SOURCE: State of Nevada funding.

ACTION REQUESTED: Accept

Comptroller Wideman made this presentation as outlined in the Agenda Report and stated above

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve and note in the Minutes the automatic augmentation for grants received by Churchill County for Fiscal Year Ending June 30, 2021. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Q- Consideration and possible action re: Approval of a Lease Agreement with Churchill Area Regional Transportation for the continued use of the property at 310 Court Street.

Churchill Area Regional Transportation, CART, provides low-cost transportation services throughout the Fallon area. CART further provides free transportation to the areas seniors, age 60 and older. For the past few years, CART has been operating out of the old senior center building at 310 Court Street. This Agreement renews that lease for an additional two year period until September 30, 2023 with the option to

renew for one year terms. At present CART is looking for a location suitable for expansion, and hopes to have that in place by the expiration of the initial term of this Lease on September 30, 2023.

This Lease does not include a rental provision so long as CART continues to provide civic non-profit services to area residents. CART does maintain the area and facilities that it uses.

FISCAL IMPACT: None

EXPLANATION OF IMPACT:

FUNDING SOURCE:

ACTION REQUESTED: Accept

Deputy DA Joe Sanford, made this presentation as outlined in the Agenda Report and stated above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve and direct the Chair to sign the Lease Agreement with Churchill Area Regional Transportation for the use of the property at 310 Court Street. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

R- Consideration and possible action re: Approval of a Parcel Map Application filed by Hendrix Ranch for property located at 568 and 640 N. Downs Lane, Assessor's Parcel Number 007-571-32, consisting of 58.94 acres in the A-10 zoning district, whereby approved variances for the minimum lot size allow the creation of 2 lots for the existing homesites that are less than the 10 acres required by code to separate them from the farmland.

The Hendrix Ranch property has been the subject of a series of applications the Planning Commission has reviewed recently. This application is for the property east of North Downs Lane. There are two farm homes located on it, as well as some farm buildings being used by the occupants of one house for business purposes. The applicant proposes a parcel map to split these two home sites off from the farm land. The family is trying to resolve ownership issues within the larger family farming business, and separating the homes allows them to be given to the family members that live in them as part of their portion of the family business. These smaller-than-normal lots were authorized by Variances approved by the Planning Commission.

Each lot will encompass an existing home in which a family member lives, and associated land they manage. One homesite (Parcel 5) would be 1.69 acres and include a small area of grounds around it. It will have frontage on both Downs Lane and Reservoir Road at the intersection. The other homesite (Parcel 4) would be 3.71 acres and includes some corrals and outbuildings. It surrounds Parcel 5, and also has frontage on both Downs Lane and Reservoir Road. Parcel 3-A will be the remaining agricultural land, composed of 53.55 acres.

Because there are many changes that will be needed and described below, staff recommends that the applicant request a continuance to the next Planning Commission meeting so the map can be revised. If a continuance is not requested, staff recommends denial. The Planning Commission decided to recommend approval with the list of recommended conditions that must be met prior to recording the map.

Recommended Conditions:

- 1) Changes shall be made for compliance with Churchill County Code, including but not limited to:
 - a) Making any changes to the Churchill County Commissioner's Certificate needed to be consistent with the final decision on offers to grant easements, dedicate land, and dedicate facilities.
 - b) The location of new lot lines must be adjusted to meet setbacks from buildings, or additional variances obtained.
 - c) The tribal water line must be accurately depicted, and the labeled arrow for it adjusted accordingly.
 - d) The water service lines entering the properties and serving Parcels 4 & 5 shall be depicted accurately and a utility easement extending to Parcel 5 shall be placed along the service line.
 - e) An access easement must be provided across Parcel 5 to serve the Parcel 4 buildings in the SE area of the lot, unless an alternate access path is provide.
 - f) For North Downs Lane easements: Confirm the location of the S9 Lateral easement shown on the previous boundary line adjustment for the property. Remove the "30' private road, irrigation, and water line easement" and replace it with a standard "30' road and utility easement" that is offered for dedication. If a 30' private irrigation easement is still needed within this area, it must be shown separately.
 - g) The existing road and utility easement along Reservoir Road at the east end of the property shall be extended westward to North Downs Lane and offered for dedication.
 - h) Before recording the final version of this map, it shall be provided for review by TCID to confirm the accurate distribution of water rights on the property, including consideration of water that must be dedicated to Churchill County for this parcel map.
 - i) The current version of the NAS Fallon note and Planning Department Certificate shall be provided on the map.
- 2) Any final changes required by the County Surveyor shall be made prior to recording.
- 3) Water dedication requirements must be met prior to recording the map.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Dean Patterson, Associate Planner made this presentation as outlined in the Agenda Report and stated above.

Commissioner Koenig said, if the staff recommended holding off and the Planning Commission approved it anyway, are the things that the staff is wanting done, is there any contingency or is it just please do these things or where are we at? Dean Patterson said when I come before you with other maps there is usually a small number of conditions of approval of things that need to be changed. In this case, it's a little more substantial than those typical things that you see, including moving a line, confirming some easements, adding access easements, dealing with the Tribal water line that runs up Downs Lane, and road easements on Downs and Reservoir Road. Those are a little more substantial. Commissioner Koenig said but all those conditions are being met? Dean Patterson said yes, that is the normal routine is that the conditions of approval get put on the final map and then it can be recorded.

Ray Hendrix said I don't know why all these issues came up, I mean, Reservoir Road has been there forever. Downs Lane has been there forever. I assumed there was an easement, you know. It has been one of those things where everything that can pop up has popped up. We are hoping we are close. Dean

Patterson and they are probably true and, just by way of explanation of what Mr. Hendrix said, there are a number of canal easements, and the county has easements and even though we don't have a road easement for it, we can we try to make it official with a road easement.

Commissioner Heath said and there was no objection from any of the neighbors? Dean Patterson said generally neighbors don't get notice.

Ray Hendrix said, apparently the first time we made the boundary line adjustment, one neighbor did comment but they were in favor of it. I never got the name of the person, so I am not even sure who it was. Dean Patterson said the Parcel Map itself doesn't get notice, but this project involved the steps and some have been variances and those do get notice.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to (A) Approve the Parcel Map Application for Hendrix Ranch to divide APN: 007-571-32 into 3-parcels, subject to the conditions listed in the Agenda Report; furthermore, (B) To accept the offer to grant easements identified on the map; (C) To accept the offer to dedicate lands and road improvements for North Downs Lane, and (D) To reject the offer to dedicate lands and road improvements for Reservoir Road at this time. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Commissioner Koenig said did you have any questions or objections? You looked like you were surprised. Ray Hendrix said not accepting an easement on Reservoir Road, I think I know why, because Reservoir Road is so narrow and people are running into the canal all the time because of the way it is and the county has talked several times about coming in and widening the road. The problem is Sierra Pacific has the poles right in the middle where the road would be. We have offered to, if they needed a little extra strip of land, to make it worth it to do that. That is why I assumed they didn't want the easement on Reservoir Road because it is just another problem created. That is why I was asking why they didn't take it. I mean who cares, it's there. Dean Patterson normally we would ask for the dedication and accept it when it comes to existing county roads, but this one is pretty messy and the road supervisor said not right now. It can be done later by a separate action.

Consent Items:

A- Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.

A fund balance report is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each fund for Churchill County as required by NRS 251.030 and NRS 354.290.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

B- Consideration and possible action re: Building Permit Activity Report for May 2021.

Provided for the board's review is the Building Permit Activity Report showing the amount and type of building permits issued for the month of May 2021.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

C- Consideration and possible action re: Building Department's Revenue Report for May 2021 totaling \$29,860.49 in revenue for the month

The Building Department provides its Revenue Report May 2021 for the board's consideration and acceptance. The total of \$29,860.49 was received for the month

FISCAL IMPACT: \$29,860.49.

EXPLANATION OF IMPACT: Fees collected to help offset services provided.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

D- Consideration and possible action re: Public Works, Planning & Zoning Department's Revenue Report for May 2021 showing a total of \$44,430.23 in revenue for the month.

The Public Works, Planning & Zoning Department submits its Revenue Report for the month of May 2021 showing a total of \$44,430.23 in revenue. This report is provided for the Commissioners' review and acceptance.

FISCAL IMPACT: \$44,430.23 in revenue for the month.

EXPLANATION OF IMPACT: Fees to off-set services provided by the department.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

E- Consideration and possible action re: Recorder's Monthly Apportionment Report for May 2021 totaling \$20,968.35 in revenue for the month.

Churchill County Recorder, Tasha Hessey, provides her Recorder's Monthly Apportionment Report for May 2021, which shows a total of \$20,968.35 in revenue for the month. Further details can be found in the report. This report is provided for the board's consideration and approval.

FISCAL IMPACT: \$20,968.35 in revenue for the month.

EXPLANATION OF IMPACT: Fees to off-set services provided.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

F- Consideration and possible action re: Sheriff's Civil Report for the month of May 2021 showing a total of \$3,762.00 collected in revenue for the month.

Sheriff Richard Hickox provides his monthly Civil Report for May 2021, which shows a total of \$3,762.00 collected in revenue for the month. This report is provided for the board's consideration and acceptance.

FISCAL IMPACT: \$3,762.00.

EXPLANATION OF IMPACT: Fees collected help to offset the costs of providing the services.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

G- Consideration and possible action re: Treasurer's Report for the month of May 2021, showing a balance of \$56,912,190.77 in the account.

Clerk/Treasurer Linda Rothery provides her monthly Treasurer's Report, showing a balance of \$56,912,190.77 in the account. This report is provided for the board's consideration and acceptance.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Commissioner Justin Heath made a motion to approve the Consent Agenda as submitted. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

Consider Future Agenda Items:

The following future Agenda items were suggested by Commissioner Koenig: discussion of mechanism for doing the evaluation of the County Manager and a presentation for the Nevada ACT Work Ready Application.

Commissioner and Management Staff Reports:

Chairman Olsen reported on the following topics:

- Went to a wedding for step-son in Idaho Falls.
- Intergovernmental Executive Committee meeting with the Navy. Where I had them put withdrawal renewal of FRTC on the Agenda.
- Jim and I had a meeting with the Indigent Defense folks, with more to come.

Commissioner Koenig reported on the following topics:

- Had Lahontan and Stillwater Conservation District meetings.
- Had NevadaWorks meeting, which was a marathon. It would be interesting to have them come and present to us about this.

Commissioner Heath reported on the following topics:

- I had a Parks & Recreation Commission meeting regarding soil and chutes for Civic Center.
- I had a CART Board meeting. They will be getting new vehicles and are doing a great service to the community.
- I had a Coalition for Senior Citizens meeting.

Sheriff Hickox reported on the following topics:

- Hosted a training the week of the 4th for Active Assailant.
- Attended my uncle's funeral.
- Had testing for new employees this past weekend, so we hope to fill some slots.

County Manager Barbee reported on the following topics:

- Participated in the Nevada FFA Association sporting clay shoot fundraiser.
- Press release on Rafter C3 Center coming soon. The concrete pour will occur tomorrow night to form the front main foundation where the 2 buildings will be tied together. Once those are done, they can start erecting the building.
- Continue to meet with folks regarding the Health District proposal. I spoke to Eureka, Pershing, and Mineral Counties for participation in that Health District. We will use funds to evaluate that. The state will fund several additional physicians.
- Received approval from GOED for \$635,000 to support the HVAC system for the Rafter C3 building. We have matching funds through the state COVID money to cover the HVAC system at 100%.
- I will reach out to other counties to get their process for evaluating the County Manager.
- Significant event in Elko and Eureka Counties on active shooter. Need to keep them in our minds.

Comptroller Wideman reported on the following topics:

- Working on getting the year end work done.
- I have a new employee, Grace Davenport, so we are fully staffed.

Clerk/Treasurer Rothery was not in the meeting but Pam Moore reported on the following topics:

- Linda and Erin are in a teleconference regarding election legislation.
- We got the new televisions mounted and hope you like them so, special thanks to the Facilities crew for their hard work on those.
- We are still having issues with CivicClerk.

Claims and Payroll Transmittals:

The Claims and Payroll Transmittals were submitted for the board's consideration and approval.

Public Comment:

Chairman Olsen asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 3:45 PM.

Approved: _____

H. Peter Olsen, Jr., Chairman

Approved: _____

Greg Koenig, Vice-Chairman

Approved:


Justin Heath, Commissioner

ATTEST:

Linda Rothery, Clerk/Treasurer


Renae Paholke, Deputy Clerk