

MINUTES OF THE BOARD OF CHURCHILL COUNTY COMMISSIONERS

155 N. Taylor St., Fallon, NV 89406

January 19, 2022

Call to Order:

The regular meeting of the Board of County Commissioners was called to order at 1:15 PM on January 19, 2022.

PRESENT:	Commissioner H. Peter Olsen, Jr. Commissioner Gregory Koenig Commissioner Justin Heath County Manager Jim R. Barbee Comptroller Sherry Wideman Chief Deputy DA Benjamin Shawcroft Deputy Clerk Renae Paholke
ABSENT:	Clerk/Treasurer Linda Rothery Deputy Clerk to the Board Pamela D. Moore

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Chairman Olsen asked if there was any public comment.

Sadegh Abolghassem said I am the founder of what is now called the Universal Realm of the Lord Almighty based on the principle that believing in God is optional. Believing in humanity is not, thus embracing the whole of our species. I am here today as the result of a letter I received from the Director of the public library, Barbara Mathews, on the 3rd of September 2009. I have lived in Fallon since 2007. What makes this present is the fact that I am talking about my faith and also the police department. The essence of this letter is, and I quote, 'Effective immediately, your privileges relating to the use of the public library, its equipment, facilities, and collection materials, have been revoked.' The last paragraph says it had to do with my being prosecuted and if I am in violation of the revocation and ends with the sentence, "We will not hesitate to summon police authorities if necessary." Strangely enough, a police officer was present during the entire time she was reading the letter to me as I was sitting at the table reading a *National Geographic* magazine. Prior to this incident, I was in charge of the library's bookstore as books were being donated by the public and resold without keeping a record of the money received, about which I insisted. Two months earlier, in July, I received an email from her informing me that when the bookstores daily receipts are continuously \$250 each day for a month, then we will keep track of the monetary transactions. I left Fallon in November and later realized that the police department had been the reason behind Barbara Mathews' irritation. I would have never left before if I had known that the police department had been the true culprit in regard to Mathew's revocation. That is why I am back. By the way, for 3 months, I could not find who actually I had offended except by the letters A and B. Vice-Chairman Koenig asked if he was

close to being done because his 3 minutes was up. Mr. Abolghassem said I am done.

Verification of the Posting of the Agenda:

It was verified by Renae Paholke, Deputy Clerk, that the Agenda for this meeting was posted on the 12th day of January, 2022, between the hours of 1:30 and 3:30 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as revised:

Commissioner Gregory Koenig made a motion to approve the Agenda as revised with Item C having been withdrawn from the Agenda. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Appointments:

A. - Consideration and possible action re: Update of current activities, plans, or actions related to the Bureau of Land Management's Carson City District

Jake Vialpando, Acting Field Manager of the Stillwater Field Office, will provide an update of current activities, plans, or actions related to the Bureau of Land Management's Carson City District.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Jake Vialpando, Acting Field Manager, had a PowerPoint presentation as follows:

Dixie Meadows GT Project

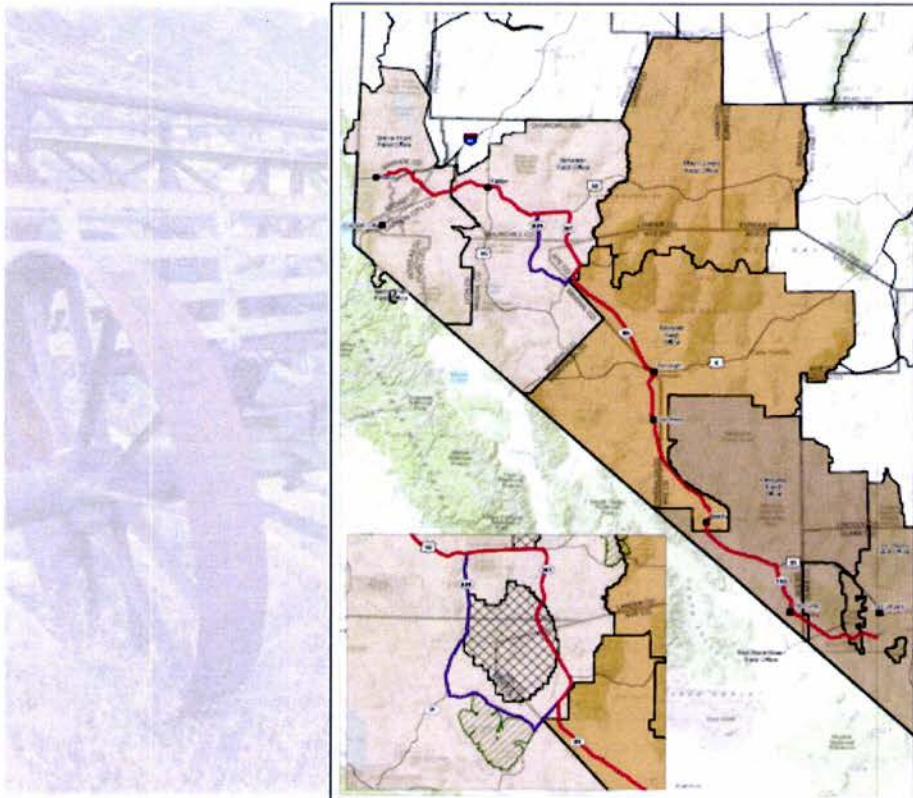
- District Court Judge Jones granted a 90-day preliminary injunction
- BLM currently putting together the administrative record for hearing.

Comstock GT Project

- ORMAT proposal for exploration wells.
- Internally BLM is currently reviewing the Preliminary EA. Due date is 1/31.

Vero Fiber Optic Project

- NVSO managing the project, each district to provide IDT to cover their own districts
- The initial team meetings between BLM/Vero have begun, still early in the process



Legacy Racing Association: 2 race applications for 2022

Baja 600 & Gold Rush

- Stillwater Field Office to be the lead
- Currently working with Legacy to move forward with one race only
- At this time, Baja 600 preferred by Legacy which is currently identified for May 2022

2022 Vegas to Reno SRP

- BLM Tonopah Field Office to take the lead.
- Course map, includes the Pahrump, Tonopah, Stillwater, and Sierra Front field offices.
- The proposed start is located just south of Amargosa Valley (Nye County) and the junction of U.S. Route 95 and SR 373 with the proposed finish in Dayton. Event planned for August 2022.

Desatoya Wild Horse Gather

- Scheduled to begin January 15, 2022.
- Approved to gather 223 horses; remove 150 horses; and treat GonaCon to approximately 42 mares which will be released back into HMA.
- Desatoya AML is 127-180; current estimated population is 231 horses.

Chairman Olsen asked if there was any public comment but there was none. This item was presented for informational purposes only and no action was taken.

B. - Presentation of the Churchill County Library's 5-Year Strategic Plan

A presentation of the 5-Year Strategic Plan for the Churchill County Library will be presented to the board.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

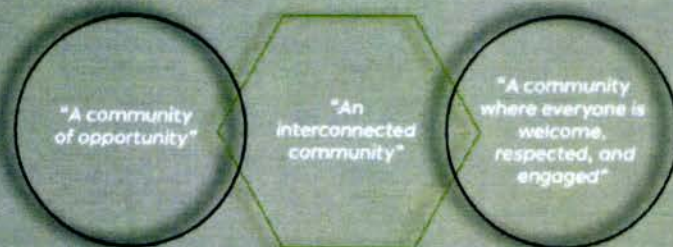
FUNDING SOURCE: None; informational only.

ACTION REQUESTED: None; Informational Only

Library Director Carol Lloyd said we came up with our Strategic Plan with a lot of input from the public. This plan was funded by grants from gift funds, which the Library Board of Trustees, along with the Library Association, approved.

Ruth Metz with Ruth Metz Associates, said our methodology for helping develop this plan is very much seeded in the notion that while public libraries across the country have a lot in common, they are all unique for this reason; they are serving an individual public entity, a local government, a county, or a city. Our methodology began with looking by doing a community scan and looking for people's visions to determine what the wants and needs of the community are. Then we asked how you feel the library could cooperate. How can the library help make your vision a reality? It was with that structure in mind that we undertook that planning process. We conducted surveys, idea boards and interviews. It was from those that we were able to develop a scan of the community and we processed that information through a very important arm of this planning process. We then arrived at this particular community vision, which is a 3-part vision.

OUR COMMUNITY VISION



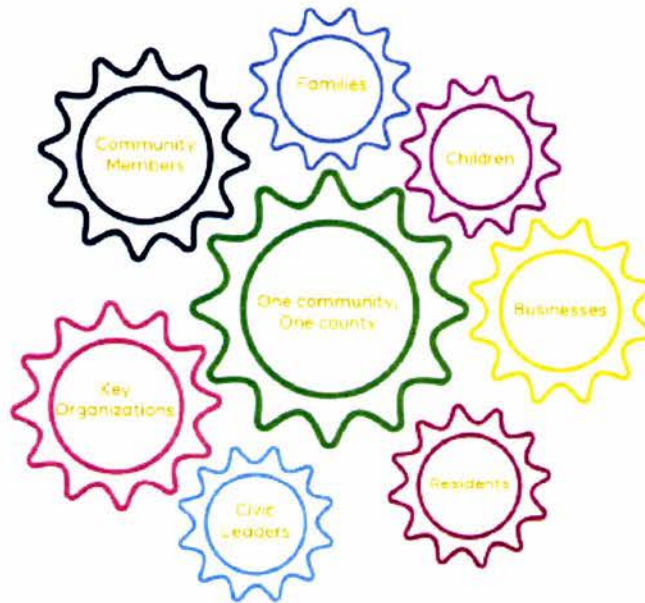
- Churchill County Library Strategic Planning Task Force



Jason Genek with Berry Dunn said I just wanted to give a few highlights.

COMMUNITY-WIDE INPUT

"We are one county, one community, with many facets." - Valerie Jorpo



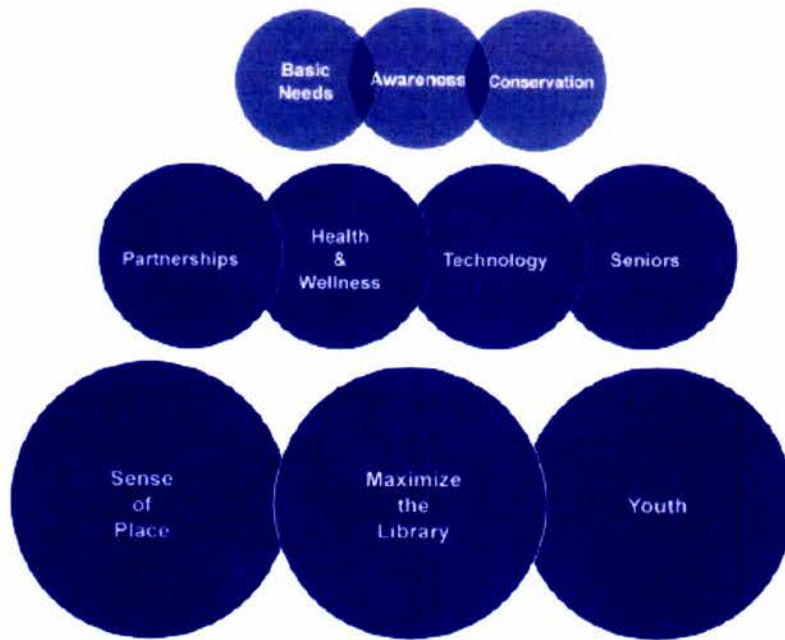
WHAT WE HEARD

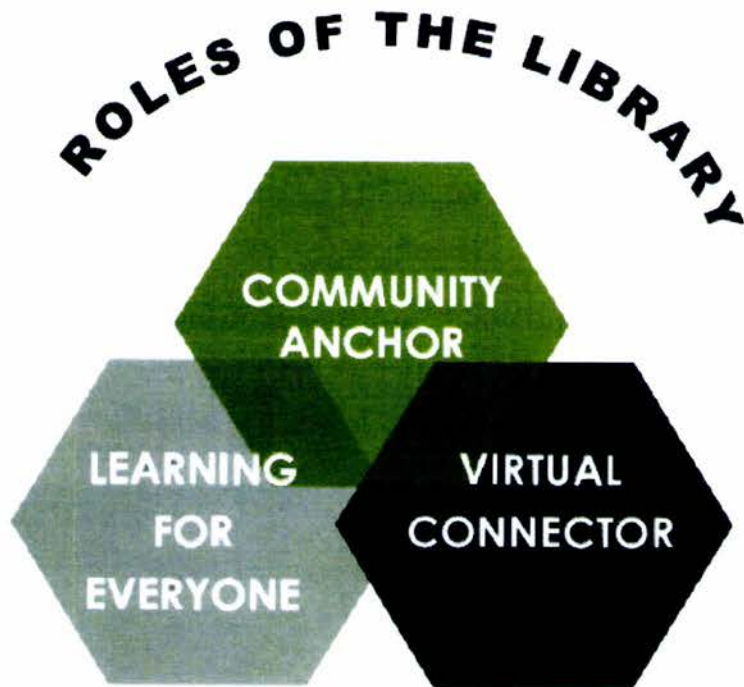
Input about community needs was garnered in fall 2021 from over 200 Churchill County residents. The input was obtained through a community-wide survey, focus groups, interviews, and conversations with community members. This graphic represents the most often repeated words about the needs of the community.



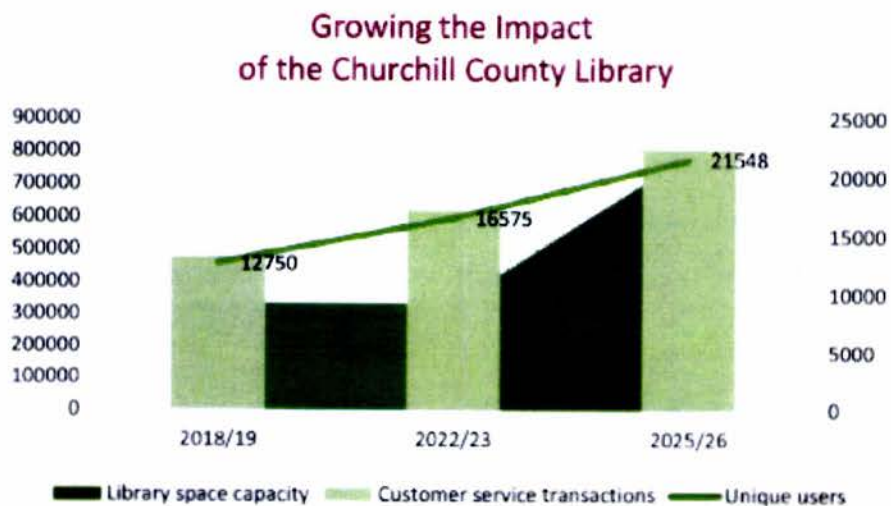
COMMUNITY NEEDS

This Community Needs graphic is the result of analyzing the environmental scan and community input with the Library Strategic Planning Task Force.





LIBRARY STRATEGIC DIRECTION
EXPANSION, OUTREACH, ACCESS



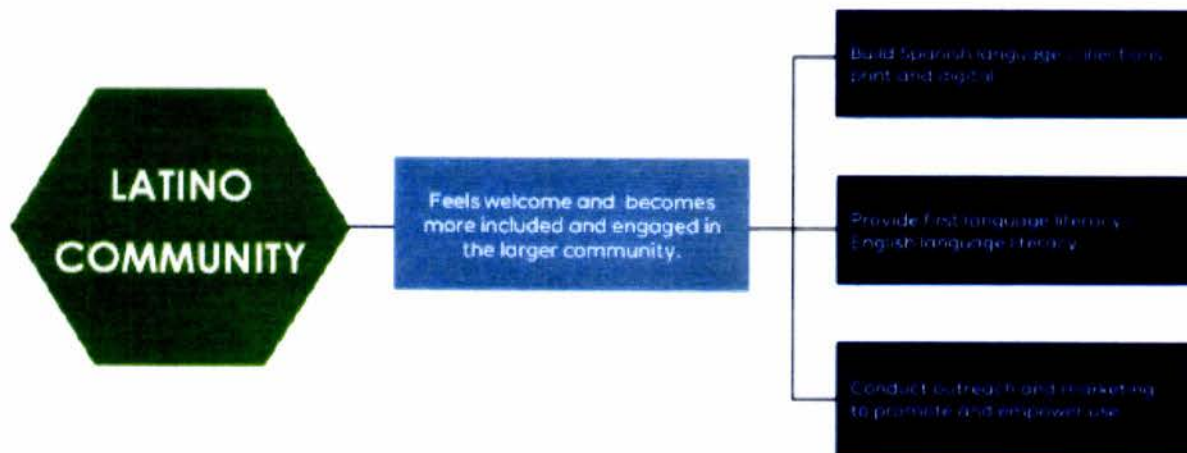
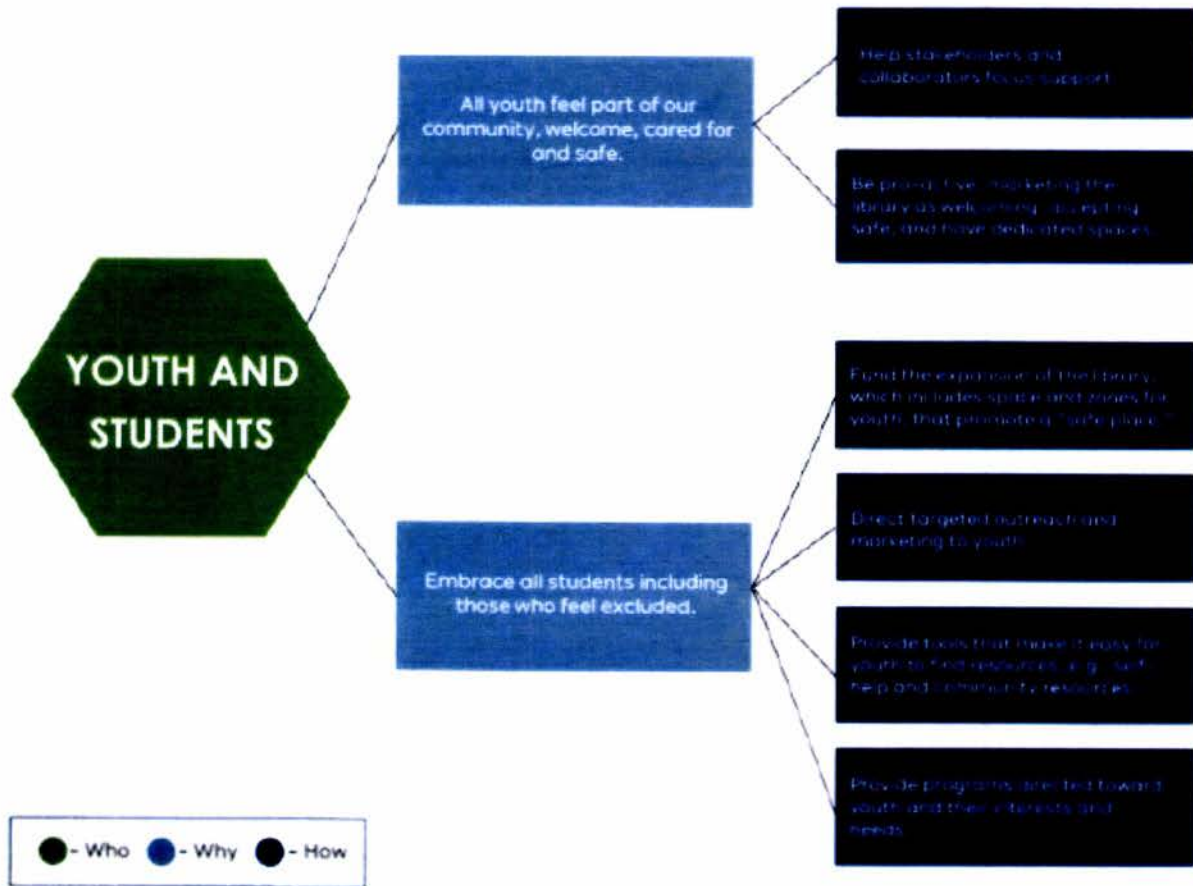
This plan will enable more Churchill County residents to benefit from the library. It shows the estimated number of unique library users now and the use of the library (customer service transactions) against the backdrop of the available space and the desired expansion of the library facility.

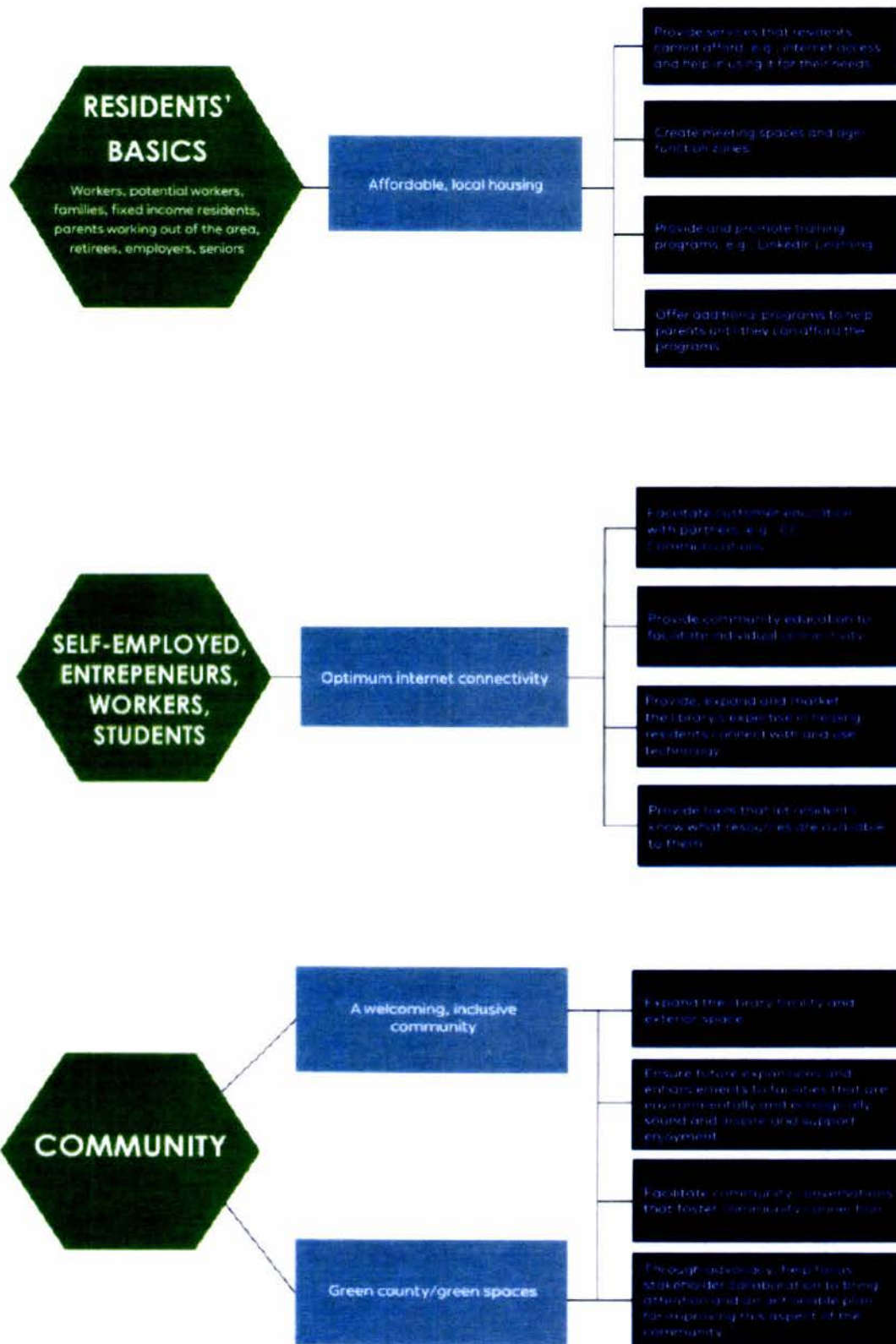
Kelli Kelly, Chair of the Library Board of Trustees, said this has been a really fulfilling process to be involved in. I was a member of the Strategic Planning Task Force and after Berry-Dunn and

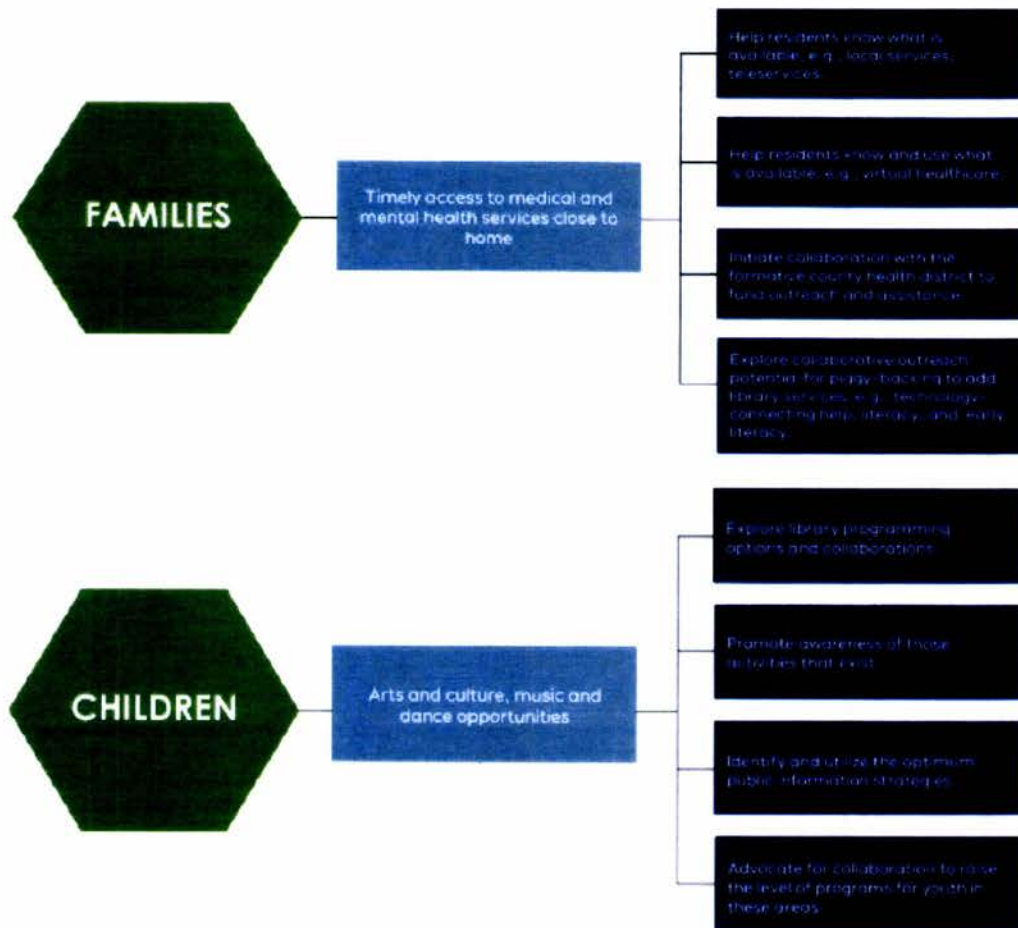
Ruth Metz aggregated all of this information, they came to the Task Force and presented us with the data. It was the job of the Task Force to take that information and hone it into a way of identifying a specific role of the library and answering needs that have been identified.



Kelli Kelly said the light blue boxes represent the needs of the community. What role the library has to help those demographic groups. The dark blue boxes are specific actions and roles that the library can play. They are really what we are focusing on. The steps and the gaps that the library can fill.







Director Lloyd said, this slide shows some of the core components of implementing the plan.

IMPLEMENTING THE PLAN

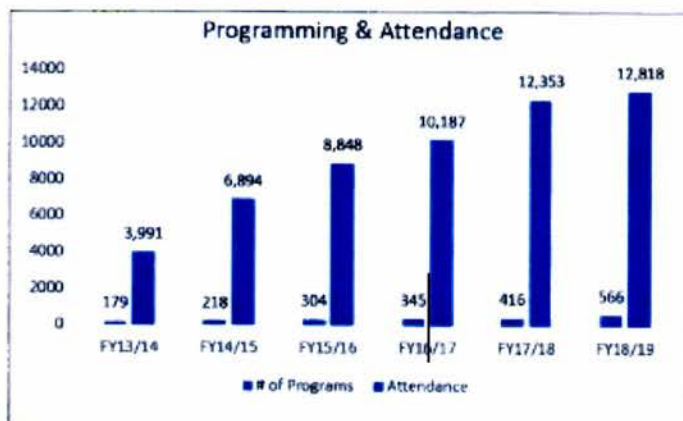
- LIBRARY BUILDING EXPANSION
- TECHNOLOGY MOBILE LAB
- OUTREACH AND MARKETING



"WE CAN MANAGE OUR GROWTH WITH THE SAME SMALL TOWN FEEL THAT MAKES [US] A COHESIVE TOWN AND COUNTY."

- Churchill County Library Strategic Planning Task Force

LIBRARY EXPANSION NEED



"THE LIBRARY IS AN ACTIVE, VIBRANT COMMUNITY ASSET BUT THE NEED TO EXPAND THE CHURCHILL COUNTY LIBRARY IS CERTAIN. IT IS UNDERSIZED FOR ITS POPULATION AND THE EXPONENTIAL GROWTH IN PROGRAM ATTENDANCE HAS MORE THAN MAXED-OUT THE CAPACITY OF THE LIBRARY TO SERVE ITS ENTIRE AND GROWING COMMUNITY. NOW IS THE TIME TO FOCUS ON THE DESPERATE, TIMELY, NEEDED EXPANSION OF THE LIBRARY."

- Churchill County (NV) Library Expansion: Needs Assessment, Ruth Metz Associates and Hennebery Eddy Architects, Inc., November 2019

At 9,265 square feet (SF), the library is small for its current service area population (25,000), affording only about 1.3 SF per capita (164).

Library industry best practices, the volume of use, and the central role the library plays as collaborative agent and venue for community engagement justify an expansion.

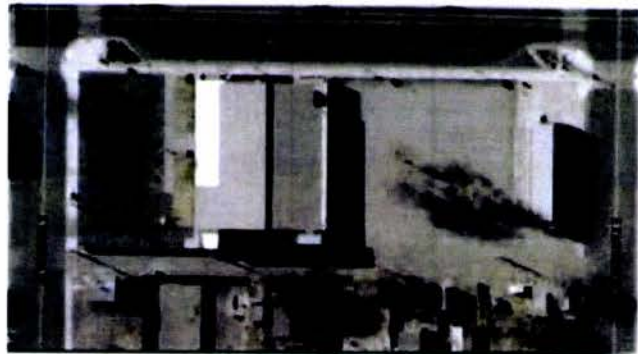
Industry guidelines call for 5 – 8 seats per thousand residents (and the floor space for the seats), or 160 – 256 seats, with additional seating for adult, children, and teen programs. The library has a total of 48 seats, or 1.7 seats per thousand residents.

The number of computer work stations in the library is also far below industry guidelines. The 1.1 SF per capita is simply too small for the seating, computers, programming and people space that is needed.

Because of the library's limited space, multi-purpose meeting rooms that are standard in public libraries serving similar populations are virtually non-existent at the Churchill County Library.

LIBRARY EXPANSION

- 1 Develop capital funding plan
- 2 Prepare building program
- 3 Complete architectural and construction documents
- 4 Complete the expansion



"IT IS A COMMUNITY THAT PROVIDES THE INFRASTRUCTURE AND SERVICES TO MEET THE NEEDS OF A DEVELOPED COMMUNITY THAT IS GROWING IN POPULATION."

TECHNOLOGY MOBILE LAB

- 1 Prepare specifications
- 2 Purchase and outfit vehicle
- 3 Hire outreach staff
- 4 Schedule and deploy



"WE HAVE THE POSSIBILITY WITH CORRECT FORESIGHT... TO CONTINUE TO GROW ...BECAUSE WE HAVE THE BEST OF EVERYTHING, AS FAR AS GOVERNMENTAL SUPPORT, OPEN-MINDEDNESS, AS FAR AS POLICIES. WE ARE NOT PERFECT, BUT WE ARE NOT HAVING TO STRUGGLE WITH THE CHALLENGES THAT MANY OTHER COMMUNITIES OF 30,000 ARE."

FUNDING THE PLAN

Cost Estimates

Library Expansion

\$6 - 11.5 million
(2019 estimate)

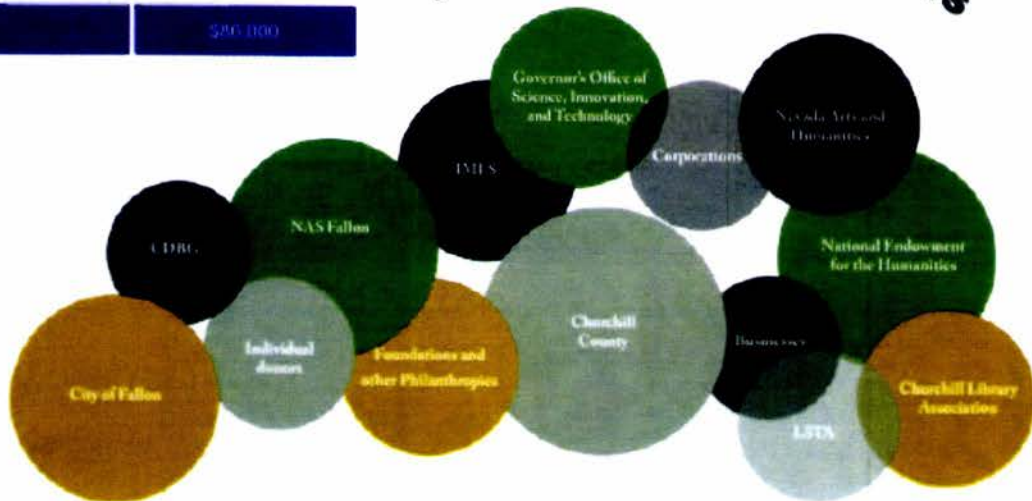
Technology Mobile Lab

\$500,000

Staff

\$200,000

POTENTIAL PARTNERS



Director Lloyd said the next slide shows all the people that came together to help with this plan.

ACKNOWLEDGEMENTS

Library Strategic Planning Task Force

Jo Petteruti-Library Board of Trustees and Churchill Library Association
Kelli Kelly-Library Board of Trustees
Ashlee McGarity-Library Board of Trustees
Sara Beebe-Churchill Entrepreneur Development Association
Zip Upham-Churchill Library Association
Becky Taylor-Churchill Library Association
Elizabeth Orozco-Churchill County Communications
Bob Getto-Ferguson & Getto, Inc. Realtors
Beth Webb-Churchill County Parks and Recreation
Rachel Dahl-Publisher, The Fallon Post
Robyn Jordan-Churchill County Parks and Recreation
Jaime Shafer-Churchill Library Association

Library Board of Trustees

Kelli Kelly
Bill Williams
Jo Petteruti
Ashlee McGarity
David Brakebill

Churchill County Commission

Greg Koenig, District 3 Commissioner, Liaison to the Library

Churchill Library Association

Zip Upham
Deborah Stewart
Jaime Shafer
Linda Miller
Jo Petteruti
Becky Taylor
Terry Mackedon

Thanks to library staff and everyone who participated in focus groups, surveys, social pinpoint, and interviews.

Ruth Metz- Ruth Metz Associates

Jason Genck-BerryDunn

LSTA

Funds for this project have been provided by the Institute of Museum and Library Services through the Library Services and Technology Act, administered by the Nevada State Library, Archives and Public Records

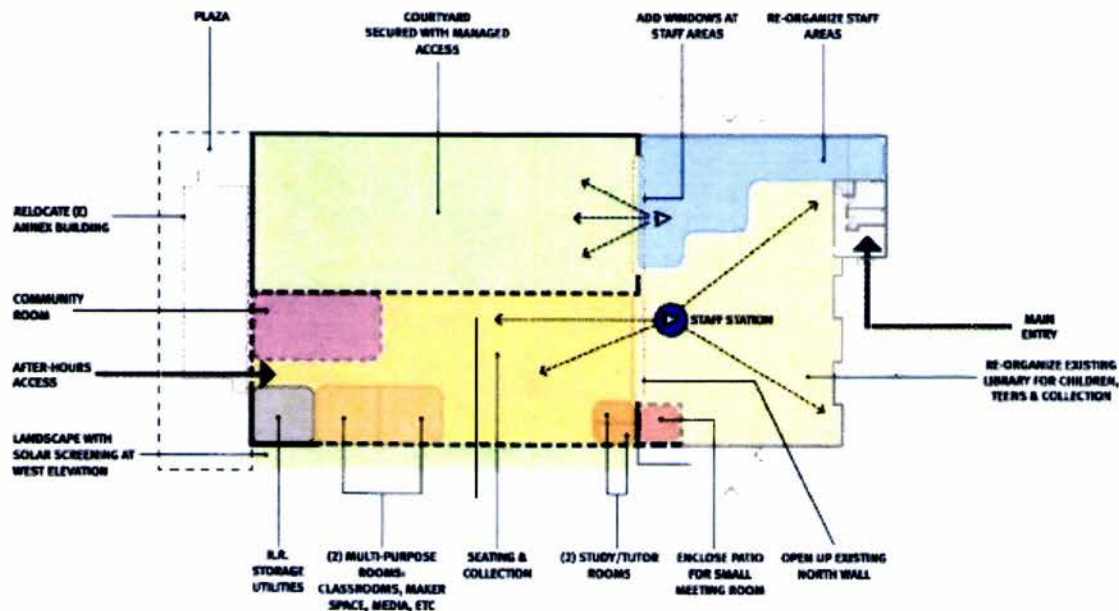


References

- Churchill County (NV) Library Expansion: Needs Assessment, November 2019, Ruth Metz Associates and Hennebery Eddy Architects, Inc
- Churchill County Library Strategic Planning Task Force, Work Session 1, October 23, 2021

ADOPTED BY THE CHURCHILL COUNTY
LIBRARY BOARD OF TRUSTEES ON
JANUARY 1, 2022

This last slide shows a schematic of what the library might look like in order to meet some of the needs we talked about. I am happy with this plan. I feel like this is something we can use to better serve the community through the library.



Zip Upham, Library Association Board, said we are looking forward to doing a capital campaign and to take a look at how we can get our Strategic Plan to fruition. A capital campaign is a fairly heavy lift and one of the things that grants and other funding sources tend to look for is the community buy-in and the support from our local government that will allow us to show that the community as a whole is moving forward and is trying to get to a goal and not just trying to raise this from outside funding sources. We are very much looking forward to the opportunity to do this but I think it is going to take everybody here to play.

Kelli Kelly said we don't have a significant pointed ask for you to weigh in on and vote on today. The subtext ask is that you just keep in mind the needs of the community, specifically, as expressed through the needs of the library, as we move forward to the budget cycle and, potentially, there are some other opportunities for funding for Churchill County through all of the COVID and magic money that seems to be happening right now. We would just like to be kind of at the forefront of your thoughts as we move forward identifying potential funding sources for capital campaigns or expansion of facilities and services within the community. Thank you for your time. This has been a joyful process for me to watch the live net that was cast and how many people in our community weighed in and that take advantage of the services offered at the library. It is a very special place for me but it makes it even better to see how much engagement there is with the facility that we all care so much about.

Sadeh Abolghassem said I have been living here for the second time since November. One of the things I note is you get this slip from the library and there was an amount of \$182 or something, so I asked what that was and was told that is how much you have cost the library. I said what and was told that is because of the number of books you have checked out. If that is the case then we have to do that for every person and every occasion, and anybody and members of the library itself how much are you costing the public everyday and so on. I really think that

people are feeling guilty for using the library.

Commissioner Koenig said I want to thank everyone that participated in this process. We see the outcome, but I was involved in coming up with that. It went well. We kept on track and it was positive and did not take more than 3 or 4 hours at a time. It was good to see the process and I think the outcome was commendable.

Chairman Olsen said I know there is a lot of leadership in this room and all the people have worked really hard on this and Carol has been instrumental with both of your boards and it is just really amazing to see what the library has done. It has really flourished and I know we had this conversation in the beginning. It is the digital age and libraries are kind of a thing of the past and this is the dodo bird. I was truly worried that could be the case and you and your staff and your board have shown it is not. There is a need here and we are fulfilling those needs. It needs to be bigger and is going to grow and you need some assets there to work with. We are aware of that and I really appreciate the presentation. I know studies like this take a lot of time and effort and I really appreciate it.

Chairman Olsen asked if there was any public comment but there was none. This item was presented for informational purposes only and no action was taken.

C. - Consideration and possible action re: Redemption/repurchase and cancellation of will-serve commitments owned by Haneva, LLC per the terms of the Memorandum of Agreement Regarding Provision of Will-Serve Commitments, which, if approved, the will-serve commitments will be repurchased at the rate of \$5,500 per commitment and Haneva, LLC owns 481 commitments

In 2005, the county entered into an Agreement captioned "Memorandum of Agreement Regarding Provision of Will-Serve Commitments" with Haneva, LLC, which provided the terms whereby Haneva purchased 481 will-serve commitments or EDUs from the county. The EDUs were to be placed in use with the Sky Ranch PUD. Under the terms of that Agreement, good cause exists to cancel the EDUs and repurchase them at the rate of \$5,500 upon the death of the owner. Unfortunately, the owner recently passed away, which occurred prior to any of the EDUs being used. Thus, staff is presenting to the board the opportunity to discuss and take action on whether to repurchase those EDUs. Haneva purchased 481 EDUs under that Agreement. The repurchase cost for all of the EDUs would be \$2,645,500. The Comptroller will present options for funding the purchase if that is the decision of the board.

FISCAL IMPACT: Up to \$2,645,500.00.

EXPLANATION OF IMPACT: As outlined.

FUNDING SOURCE: Water Utility Enterprise Fund 760.

ACTION REQUESTED: Accept

This item was withdrawn prior to the meeting.

D. - Consideration and possible action re: Appointment of Brian Byrd to fill the vacancy of Lem Mackedon on the Fallon Golf Course Board

Lem Mackedon served on the Fallon Golf Course Board of Directors since its inception. Due to

the untimely death of Mr. Mackedon, a vacancy has occurred on the board. In accordance with the Bylaws of the Fallon Golf Course, Inc., the Board of County Commissioners appoint the replacement caused by a vacancy. Mayor Tedford and the City of Fallon respectfully request the appointment of Brian Byrd to serve on this board. Mr. Byrd is the Public Works Director for the City of Fallon and would be a great asset to serve on this non-profit board.

Please contact Alan Kalt, at 427-5272, or Marty Davis, PGA Pro and General Manager at Fallon Golf Course, at 423-4616, for more information and any questions you may have.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

County Manager Barbee made the presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to appoint Brian Byrd to fill the vacancy created by the untimely death of Lem Mackedon. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

E. - Consideration and possible action re: Approval of early retirement incentive for Chris Thorn at a cost of approximately \$62,400

Sergeant Chris Thorn from the Churchill County Sheriff's Office is requesting approval of an early retirement incentive. Sgt. Thorn originally proposed this matter in October 2021, which was denied because the board indicated the county would not be receiving any financial benefit for approving the request, which he respectfully understood.

Since that decision was made, Sgt. Thorn has been working diligently with the Human Resources Department to find a resolution that would allow him to utilize the early retirement incentive and be more financially beneficial for the county. The first request was for the county to purchase 18 months of PERS service credit. The new request is for the county to purchase 16.25 months, which would change Sgt. Thorn's retirement date from April 23, 2022 to July 11, 2022. In the original proposal to the county, the purchase cost estimate presented to the board was based on an internally-calculated estimate. Since then, staff has been able to consult with PERS to obtain a more accurate estimate, which is a lower amount than was contained in the original proposal. Considering the changes mentioned above, this has reduced the initial purchase cost for the county from \$72,576.00 to \$62,345.52. Furthermore, the original calculation overlooked that Sgt. Thorn would have received a step increase at the time of his retirement, so the salary savings was underestimated in that calculation.

There are key components of the policy set forth by the county that all law enforcement employees must meet to be considered for the early retirement incentive. One is that the employee must have a 50/50 match (the employee must have purchased at least as much as the

employee is requesting the county to purchase). Sgt. Thorn has purchased 26 months and is requesting the county to purchase 16.25 months, so he meets that standard.

Another requirement is that the law enforcement employee must have been a county employee for 20 years. This is where Sgt. Thorn is asking the county to waive portions of the policy. The policy states that, if extenuating circumstances exist whereby a specific requirement for eligibility cannot be met, the employee shall submit, with their application, a detailed explanation of the extenuating circumstances which make it difficult to meet the requirements of the policy, thereby resulting in consideration of a waiver by the Board of County Commissioners. Sgt. Thorn has submitted a letter with his explanation. The explanation is the same as what he stated in his original request. He cannot meet the 20-year requirement because the county policy has a limit of 25 years of total PERS service to participate in the program. If he waited until he had 20 years of service with the county, he would exceed the 25-year maximum and would be ineligible to participate.

An estimate of the three-year savings is included with the Agenda Report. The estimate also includes the PERS savings that will be realized by the county. The PERS savings were not included in the original request but they are a part of the financial savings and staff believe they should be taken into consideration when reviewing these applications. Staff will include the PERS savings in future applications. The total overall savings to the county (counting salary and PERS savings) is estimated at approximately \$27,500.

FISCAL IMPACT: \$62,345.52.

EXPLANATION OF IMPACT: The impact is based on the PERS estimate for the purchase of one year of service credit, extrapolated to 16.25 months.

FUNDING SOURCE: Compensated Absence Fund.

ACTION REQUESTED: Accept

Geof Stark, Human Resources Director, made the presentation as outlined above.

Chris Thorn said thank you for time and consideration in this matter.

Chairman Olsen asked if there was any public comment but there was none. County Manager Barbee said, after looking at the updated numbers and reviewing how close we are to the 20 years, it is my opinion that this meets the spirit and original intent of the program and you have my recommendation and support for the approval of this. Commissioner Koenig said do you have any personal heartburn about waiving the 20-year requirement? Anytime you start making exceptions you open the pandora box a little bit, so what is your feeling on this Pete? Chairman Olsen said I think because of the noted problem that he has with the years he has put in with corrections, it has pushed him into a box there where it doesn't work. The fact that he bought 26 months already and we are only going to buy 16.25, I think it meets the spirit. I agree, I don't like to bend the rules too much because everybody comes at you. This one does meet the spirit.

Commissioner Gregory Koenig made a motion to approve an early retirement incentive for Chris Thorn as outlined including the exception the 20-year requirement. Commissioner

Justin Heath seconded the motion, which carried by unanimous vote.

F. - Consideration and possible action re: Approval of funding from the Nevada System of Higher Education, University of Nevada Reno, to Churchill County Social Services to support wellness and healthy activities at the William N. Pennington Life Center totaling \$73,489 for the period of October 1, 2021- September 30, 2022

Churchill County Social Services has been awarded \$73,489 on behalf of the William N. Pennington Life Center to support wellness activities. Such activities include, but are not limited to, healthy living through cooking and exercise.

FISCAL IMPACT: \$73,489

EXPLANATION OF IMPACT: Staffing and supplies to support activities and data collection.

FUNDING SOURCE: State of Nevada, DWSS, to UNR and then to Churchill County.

ACTION REQUESTED: Accept

County Manager Barbee made the presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to accept funding and to authorize the Chair to execute the necessary award documents. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

G. - Consideration and possible action re: Approval of a Software Services Agreement between Churchill County Social Services and Custom Data Processing, Inc. totaling approximately \$48,000 for initial set-up and \$2,372.37 per month to support health data collection and reporting, as funded by partners

Churchill County Social Services and partners have identified the need to implement health management software to allow for data sharing, storage, and reporting. Through an evaluation by the Health District Committee, Custom Data Processing, Inc. has been found to meet the needs and be able to expand as needed as the implementation of the Health District is completed.

The software is HIPPA compliant to house the data, provides patient reporting of results and is compatible with State of Nevada and CDC data sites for data upload, such as WEBIZ. The software should reduce duplication of data entry, 1 spot housing for all medical care provided, and increase the accuracy of reporting.

FISCAL IMPACT: Implementation \$48,000 - 1/3 due at milestone action completion and monthly ongoing \$2,372.37 - based on number of users.

EXPLANATION OF IMPACT: Implementation: data set-up, training, software launch, data integration, etc. Monthly ongoing: User access, scheduler, data migration.

FUNDING SOURCE: Funding allocations: Vaccine Grant \$80,000; CDC Workforce Grant \$200,000.

ACTION REQUESTED: Accept

County Manager Barbee made the presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve the Agreement as presented, to authorize the Director of Social Services to execute the Agreement, and to provide payments as presented that are approved by grant funds. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

H. - Consideration and possible action re: Conversion of two part-time Community Health Nurses to one full-time Community Health Nurse, at an estimated cost of approximately \$29,800

Social Services currently has two part-time (19-hour per week) Community Health Nurse positions. These positions were approved to help staff the public health division in outlying communities (Eureka and Mineral Counties). The county has had difficulty finding interested applicants for the part-time positions. Staff would like to convert the two part-time positions into one full-time position, which would include PERS and health insurance. To help meet the needs of these other communities, the full staff of Community Health Nurses (this position would bring the staff total to three full-time nurses) would take turns traveling out to the other communities.

The part-time positions are currently funded through grants, with the budget for the positions at approximately \$37,00 for a full fiscal year. To move the position to full-time, the total cost to the county for a full-time Community Health Nurse at the first step of the range is approximately \$103,400. Ms. Ernst indicates grants would provide the additional \$27,800 needed to fund the requested change. Understanding the challenges the county may continue to encounter in recruiting and hiring an appropriately qualified candidate, staff requests permission to hire at an advanced step of the range, no higher than the third step.

FISCAL IMPACT: Approximately \$29,800.

EXPLANATION OF IMPACT: The fiscal impact calculates the difference in salary and benefits from the two part-time positions compared to one full-time position and includes the cost of PERS and health insurance. The numbers are calculated based on the first step of the range.

FUNDING SOURCE: Grant funding.

ACTION REQUESTED: Accept

County Manager Barbee made the presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the conversion of two part-time Community Health Nurses into one full-time Community Health Nurse, to authorize to begin recruitment for the position immediately, and to authorize hiring at an advanced step if necessary at no higher than the third step of the range. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

Letters Received:

A- Churchill County School District's Augmented Budget for Fiscal Year Ending June 30,

2022.

The Churchill County School District provides its Augmented Budget for Fiscal Year Ending June 30, 2022. The budget is provided for review and information of the board and public. Further details can be found in the budget.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

B- Carson Truckee Water Conservancy District's Financial Statements for Fiscal Year Ending June 30, 2021.

The Carson Truckee Water Conservancy District provides its Financial Statements for the Fiscal Year Ending June 30, 2021 for information of the board and the public.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

C- Bureau of Land Management's notification of staffing changes within the Humboldt River Field Office Range Program.

The purpose of this letter is to update you on staffing within the Humboldt River Field Office (HRFO) Range Program.

The HRFO recently lost Rangeland Management Specialist (RMS) Danielle Clenet in December. With Danielle's departure, there are currently two RMSs on staff within HRFO; Wes Barry and Kruze Kinder. Please see the enclosed list to determine which RMS is now your point of contact for your allotment/permit. On the enclosed list you will see Wes or Kruze's name with a TBD after it. This indicates that when we are successful at filling our vacant positions, the selected individuals will assume the role of RMS for said allotment/permit where the TBD is stated.

Due to other vacancies office wide, it may be a while before the RMS positions are advertised. We are looking into the possibilities of hiring interns or seasonal Range Technicians this summer to fill these voids we have within Range. These summer positions will be vital in helping us collect important monitoring data on your allotment(s).

The Assistant Field Manager (AFM) for Range is still vacant and no one is "Acting" or "Detailed" in this position at the present time. Wes Barry is still fulfilling some of the duties of the AFM-Range position until a permanent person is hired.

I want to thank you for your past, present and future patience, understanding and willingness to work with the local BLM while we are faced with staffing challenges.

Please remember that with a reduced staff it may take additional time to meet your needs as there are only three RMSs available when there should be seven to do the work.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

D- Consideration and possible action re: Letter of findings from the State of Nevada, Department of Health and Human Services, Division of Public and Behavioral Health Immunization Program 4150 to Churchill County Social Services with no recommendations on performance.

Churchill County Social Services received a program review on November 18, 2021 in regards to the partnership for funding and implementation for communications related to COVID. On December 1, 2021, Churchill County Social Services received notification that there are no recommendations for performance and improvement in regards to the grant and program.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: State of Nevada - DPBH Immunization 4150 Program

ACTION REQUESTED: None; Informational Only

New Business:

A- Consideration and possible action re: Establishment of a time for the budget and tax rate hearing scheduled for May 20, 2022.

Each year, the budget and tax rate hearing must be held not sooner than the third Monday in May and not later than the last day in May. The date that has been established is May 20, 2022. The board is asked to establish the time for the meeting to fit their schedules on that date.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to establish a time of 4:30 P.M. for the Budget and Tax Rate Hearing scheduled for May 20, 2022. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Adoption of Resolution 2-2022 authorizing the Clerk/Treasurer to sell property held in trust because of unpaid taxes, directing publication of the Notice of the Tax Sale as provided in statutes, and other matters properly relating thereto.

NRS 361.595 provides for the sale of any property held in trust by the Churchill County Clerk/Treasurer for unpaid taxes. A list of properties currently held in trust for unpaid taxes is provide with this Resolution and marked as Exhibit "A". This resolution directs Linda Rothery, Churchill County Clerk/Treasurer, or her duly authorized Deputy, to sell said trust properties to the highest bidder for cash of a total amount not less than the amount of taxes, costs, penalties,

interest, and recording fees legally chargeable against the property.

The Clerk/Treasurer has contracted with a company to conduct the tax sale virtually again this year. The tax sale is scheduled for April 28 and 29, 2022. Deadlines have been established pursuant to statutes whereby the tax payer can pay the amount due and keep the property from being sold. Therefore, the list of properties actually sold may be different. In the event that all properties are redeemed, no tax sale will take place.

FISCAL IMPACT: Not known until the tax sale is conducted or taxes are redeemed.

EXPLANATION OF IMPACT: Either the unpaid taxes will be paid and deposited or the tax sale will take place but it is unknown at this time if any parcels will be sold.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Adopt

TITLE: A RESOLUTION AUTHORIZING LINDA ROTHERY, CHURCHILL COUNTY CLERK/TREASURER, OR HER DULY AUTHORIZED DEPUTY CLERK, TO SELL PROPERTY HELD IN TRUST BECAUSE OF UNPAID TAXES, DIRECTING PUBLICATION OF THE NOTICE OF THE TAX SALE AS PROVIDED IN STATUTES, AND OTHER MATTERS PROPERLY RELATING THERETO.

Civil Deputy DA Shawcroft made the presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to adopt Resolution 2-2022 authorizing the sale of property held in trust by the Churchill County Clerk/Treasurer for unpaid taxes and directing publication of the Notice of Tax Sale as provided by NRS 361.595(3)(a).

Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

Consent Items:

A- Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.

A Fund Balance Report is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each fund for Churchill County as required by NRS 251.030 and NRS 354.290.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

B- Consideration and possible action re: Churchill County Sheriff's 4th Quarter 2021 Report regarding the number of deaths of prisoners in the county jail, which was zero for the period of October through December 2021.

Nevada Revised Statutes require a report from the Churchill County Sheriff regarding the number of deaths of prisoners in the county jail and any known circumstances surrounding any such deaths. There were no such deaths at the jail for the period of October through December 2021.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

C- Consideration and possible action re: Recorder's Monthly Apportionment Report for December 2021 totaling \$19,540.80 in revenue for the month.

Churchill County Recorder, Tasha Hessey, provides her Recorder's Monthly Apportionment Report for December 2021 totaling \$19,540.80 in revenue for the month. Further details can be found in the report. This report is provided for the board's consideration & approval.

FISCAL IMPACT: \$19,540.80 in revenue.

EXPLANATION OF IMPACT: Fees collected help to off-set services provided.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

D- Consideration and possible action re: Recorder's 2nd Quarter Report for Mining Claim Filing Fees for the period of October - December 2021.

Recorder Tasha Hessey provides her 2nd Quarter Mining Claim Filing Fees Report for the period of October - December 2021 required by NRS 517.185. Details can be obtained from reviewing the report.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

E- Consideration and possible action re: Recorder's 2nd Quarter Real Property Transfer Tax (RPTT) Report for the period of October - December 2021.

Recorder Tasha Hessey provides her 2nd Quarter Real Property Transfer Tax (RPTT) Report for the period of October - December 2021. Further details can be found by reviewing the report.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

F- Consideration and possible action re: Building Department's Revenue Report for December 2021 totaling \$34,279.50.

The Building Department provides its Revenue Report for December 2021 for the board's consideration and acceptance. A total of \$34,279.50 was received for the month.

FISCAL IMPACT: \$34,279.50

EXPLANATION OF IMPACT: Fees collected to help offset services provided.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

G- Consideration and possible action re: Building Permit Activity Report for December 2021.

Provided for the board's review is the report showing 22 building permits issued in the month of December 2021. Included in the 22 permits are 2 single-family-dwelling, 0 commercial permits, 2 industrial permits, and 18 miscellaneous residential building permits. Beyond the above building permits, there were 20 manufactured home permits and 4 septic permits also issued in the month of December 2021.

The calendar year end totals for 2021 show an increase of 14% for all building permits issued over the year 2020. Single-family-dwelling permits were down by 43%, commercial permits decreased by 40%, and industrial permits were up by 14%. Manufactured home permits increased by 285% and septic permits increased by 30%. Permits issued as residential additions, garages, and upgrades increased by 35%.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

H- Consideration and possible action re: Court Services' Second Quarter Revenue Report for the period of October 2021 - December 2021, reflecting \$5,460 in revenue for the quarter.

Court Services submits its Second Quarter Revenue Report for the period of October 2021 through December 2021 reflecting the amount of \$5,460 in revenue for the quarter. This report is submitted for the board's consideration and approval.

FISCAL IMPACT: \$5,460.00.

EXPLANATION OF IMPACT: Fees collected help to off-set the costs of providing the services.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

I- Consideration and possible action re: Treasurer's Report for the month of December 2021, showing a balance of \$48,323,199.67 in the account.

Clerk/Treasurer Linda Rothery provides her monthly Treasurer's Report, showing a balance of \$48,323,199.67 in the account. This report is provided for the board's consideration and acceptance.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

J- Consideration and possible action re: Public Works, Planning & Zoning Department's Revenue Report for December 2021, showing a total of \$18,554.87 in revenue for the month.

The Public Works, Planning & Zoning Department submits its Revenue Report for the month of December 2021 showing a total of \$18,554.87 in revenue. This report is provided for the Commissioners' review and acceptance.

FISCAL IMPACT: \$18,554.87 in revenue for the month.

EXPLANATION OF IMPACT: Fees to off-set services provided by the department.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve the Consent Agenda as submitted. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Consider Future Agenda Items:

There were no future Agenda items suggested.

Commissioner and Management Staff Reports:

Chairman Olsen reported on the following topics:

- I went to an Intergovernmental Executive Committee meeting with the Navy. They really gave us a lot of detail, for the first time. The presentation went on for over an hour.
- I had a CTWD meeting and talked about snowpack. It is looking good right now.
- NDOT was here to listen to our various concerns. They have a new process but I don't know if it will help us.
- I went to the Republican Central Committee meeting. It was interesting.

Commissioner Koenig reported on the following topics:

- I went to the Museum Board meeting.

Commissioner Heath reported on the following topics:

- I attended my first Lahontan Conservation District meeting where we talked about snowpack.

County Manager Barbee reported on the following topics:

- I met with Vertex-Phelps, the group looking at the development on Coleman Road. They provided us with an initial rendering of what that would look like relating to about 420 units in that apartment complex.
- I met with some other developers trying to move forward regarding our capacities with water.
- Met with Shaw Engineering on building a new water plant on Rice Road.

- Met with Mayor and City Manager of Fernley and talked about aspects of their water plant.
- Met with Carol Lloyd about the Strategic Plan for the library.
- We had a Department Head Meeting.
- I had multiple meetings on the Rafter 3C, which is moving rapidly.

Comptroller Wideman had nothing to report

Chief Civil Deputy DA Shawcroft had nothing to report.

Clerk/Treasurer Rothery was not present.

Sheriff Hickox reported on the following topics:

- We have been trying to catch up on some of the annual trainings we have.
- We will be hosting another active shooter training class.
- Task Force has been training on some new classes.
- We are sending a dog to Douglas County to get certified.
- We have 2 guys retiring. We are sad to see them leave and wish them well.

Claims and Payroll Transmittals:

The Claims and Payroll Transmittals were submitted for the board's consideration and approval.

Public Comment:

Chairman Olsen asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 2:18 P.M.

Departmental Tours:

A- The Churchill County Board of Commissioners will conduct Departmental Tours following the close of the meeting as follows:

Department

Public Defender's Office, 85 N. Taylor St., Fallon, NV

District Court, 73 N. Maine St., Fallon, NV

The board will conduct departmental tours and jail inspection at the close of the regular meeting. No action will be taken as this tour is conducted for information-gathering purposes only and for the purpose of conducting the quarterly jail inspection pursuant to statutes.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Other

These Departmental Tours were held for information-gathering purposes only and no action was taken.

Approved:


H. Peter Olsen, Jr., Chairman

Approved:


Greg Koenig, Vice-Chairman

Approved:


Justin Heath, Commissioner

ATTEST:

Linda Rothery, Clerk/Treasurer



Renae Paholke, Deputy Clerk