

**CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
553 S. MAINE STREET
Fallon, Nevada 89406
(775) 423-7581**

Email: celloyd@churchillcountylibrary.org

******NOTICE OF PUBLIC MEETING******

PLEASE POST

PLACE OF MEETING: Churchill County Administration Building 155 N. Taylor Street, Commission Chambers

DATE AND TIME: February 24, 2022 at 3 p.m.

TYPE OF MEETING: Regularly scheduled meeting of the Library Board of Trustees

Notes

These meetings are subject to the provisions of the Nevada Open Meeting Law (NRS Chapter 241. Except as otherwise provided for by law, these meetings are open and public.

- I. Action will be taken on all Agenda items, unless otherwise noted.**
- II. The Agenda is a tentative schedule. The Library Board of Trustees may act upon Agenda items a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.**
- III. In the interest of time, the Library Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.**
- IV. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.**
- V. All persons participating in the meeting, by any means, are put on notice that all meetings are recorded.**

AGENDA

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Roll call of members**
- 5. Verification of the posting of the agenda**
- 6. Consideration and possible action re: Approval of agenda as submitted or revised.**
- 7. Consideration and for possible action re: Approval of Minutes of the meeting held on:**
 - A. January 27, 202**
- 8. Library Board of Trustees' Report**
- 9. Library Director's Report**
 - April 3, 2022 Sunday -Empty Bowls 12-3pm-Library-CLA Fundraiser/Benefits CLA and Karma Box**

- April 30, 2022, Saturday-Author Mindy Nettifee, Poet, *Open Your Mouth Like a Bell*-CAC-5-7 p.m.
- June 4, 2022 SRP Carnival Kick-off-10am-3pm-Dunk Tank Volunteers
- August 5, 2022-Books, Bites, and Beverages: A Literary Adventure-6:30pm
- Featured Artist Marie Nygren-through March
- March 1, 2022 - Training BerryDunn- 8am-5pm-Resource Allocation Review and Marketing/Outreach Review-Library Closed
- Statistics
- Library marketing and publicity
- Grant-Website update
- RECAP-Volunteer Appreciation Reception-February 10, 2022, 6pm

Set date and time of regular/special Library Board meetings: Next meeting is scheduled for Thursday March 17, 2022 at 3 p.m. at Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

OLD BUSINESS

1. **For information only re:** Discussion of funds held with Churchill County and investment options.

NEW BUSINESS.

1. **Consideration and possible action re:** Action to approve the monthly budget report.
2. **Consideration and possible action re:** Action to approve the Library Gift Fund.
3. **Consideration and possible action re:** Discussion and possible action to the Collection Development Policy and other items related to that document.

Public Comment

Adjournment.

AFFIDAVIT OF POSTING

State of Nevada)
 : ss
County of Churchill)

Ashlee Brown, an employee of Churchill County Nevada, being duly sworn, says: That on the 11th day of February 2022 AD, she posted a notice, of which the above is a copy, at Churchill County Administration 155 N. Taylor, Fallon, NV; Churchill County Library 553 S. Maine Street Fallon, NV; Churchill County Website www.churchillcounty.org and the Nevada State Website <https://notice.nv.gov/>.

State of Nevada)
 : ss
County of Churchill)

On the 11th day of February 2022 before a Notary Public, personally appeared Ashlee Brown known to me to be the person described in and who executed the foregoing instrument. In witness whereof, I have hereunto set my hand and affixed by official seal this 11th day of February 2022.

Endnotes:

Disclosures:

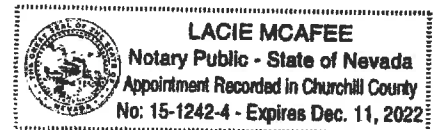
Churchill County is an equal opportunity provider and employer.

Accommodations:

Churchill County Library will make all reasonable efforts to assist and accommodate physically handicapped person desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Library Director, in writing at 553 S. Maine St., Fallon, Nevada 89406, or by calling (775) 423-7581 or the TDD Nevada relay number 711.

Procedures:

- The public meetings may be conducted according to rules of parliamentary procedure.
- Persons providing public comment will be asked to state their name for the record.
- The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- All supporting materials for this agenda are available by requesting a copy from the Library Director at 775-423-7581 prior to the meeting. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Library Director. You are entitled to one copy of the supporting materials free of charge.
- In accordance with Federal law and U.S. Department of Agriculture policy, Churchill County is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability, (not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Equal Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (
- (800)795-3972 (voice) or (202)720-6382 (TDD).



January 27, 2022

The Churchill County Library Board of Trustees held a public meeting on Friday, January 27, 2022, at the Churchill County Administration Building, Commission Chambers, 155 N. Taylor Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

REGULAR AGENDA ITEMS

1. Call to Order: Chairperson Kelli Kelly @3:01pm

2. Pledge

3. Public Comment? None

4. Roll Call of Members:

Present were: Trustees Kelli Kelly, Bill Williams, Jo Petteruti, David Brakebill, and Ashlee McGarity; Library Director Carol Lloyd; Deputy District Attorney Joe Sanford; County Commissioner Greg Koenig

5. Verification of the posting of the agenda: Verified by Library Director Carol Lloyd

6. Consideration and possible action – Approval of agenda: A motion was made to adopt the agenda as presented by David Brakebill, seconded by Bill Williams. All in favor.

7. Consideration and possible action – Approval of minutes

- a. **December 16, 2021** – A motion was made to approve the minutes from the December 16, 2021 meeting by David Brakebill, seconded by Jo Petteruti. All in favor.
- b. **January 7, 2022 (special meeting to approve Strategic Plan)** – A motion was made to approve the minutes from the January 7, 2022 special meeting by David Brakebill, seconded by Bill Williams. All in favor.

8. Board of Trustees Report

- David expressed concerns over the library parking lot accessibility during CCMS release time. Many parents arrange to pick up their middle school students at the library to avoid the poor traffic at the specified CCMS pick-up location. He will be in touch with the city council over the frustration.
- Kelli (along with Carol Lloyd, Zip Upham, Ruth Metz, and Jason Genk) was a part of the Strategic Plan presentation to the County Commissioners. The Commissioners were receptive and supportive. Commissioner Greg Koenig expressed accolades during Kelli's Trustee Report.
- Jo was also in attendance for the presentation to the Commissioners to show Trustees' support of the Plan. She said there were several others in attendance as well for the sake of advocacy.

9. Library Directors Report

- February 10, 2022 – Volunteer Appreciation Reception, 6pm
- March 27, 2022 Sunday – Empty Bowls, 12pm-3pm – Churchill Library Association fundraiser, will probably be moved to April 3, 2022.
- April 30, 2022 Saturday (**Date changed from May 7, 2022**) – Author Mindy Nettifee, Poet, *Open Your Mouth Like a Bell* 5pm-7pm – CAC

- June 4, 2022 – Summer Reading Program Carnival Kickoff – Library outdoor space – w/CLA, Becky Taylor is heading the project.
- August 5, 2022 – Books Bites, and Beverages: A Literary Adventure – CLA Fundraiser
- Library Display Featured Artist Jan/Feb – Marie Nygren
- Statistics
- Grant – Website Update – Trustees have been asked for a short biographical statement, both to be included in the Trustees section of the website.
- Marketing –
 - TikTok has been more popular than other social medias.
 - IT Librarian Joe was recognized in the Fallon Post for his work with seniors at Pennington Life Center.
 - The Strategic Plan was covered in both the Fallon Post and Lahontan Valley News.
- Library Budget – Carol will be adding the cost of a van, and van staffing and operation to the budget. She will also be requesting \$250k for a building fund over 3 years. Both requests are in line with the recently adopted Strategic Plan. Carol will be seeking grant funding for these as well.

The next board meeting will be held February 24, 2022 at 3pm in the Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

OLD BUSINESS

None

NEW BUSINESS

1. Consideration and possible action – Action to approve monthly budget report for December 2021.

A motion was made to approve the monthly budget report for December 2021 as presented by Jo Petteruti, seconded by Ashlee McGarity. All in favor.

2. Consideration and possible action – Action to approve the Library Gift Fund.

A motion was made to approve the Library Gift Fund as presented by Bill Williams, seconded by David Brakebill. All in favor.

3. Information Only – Discussion of funds held with Churchill County and investment options. (Included at Jo Petteruti's request. Jo serves on both the Library BoT and the CLA board, and serves as a liaison between the two boards)

Currently the Churchill Library Association (CLA) manages endowment funds for the library that are held with Edward Jones. They also hold a corporate account with Edward Jones that covers administration expenses. Jo presented the idea of moving the Morgan Trust money to an Edward Jones account for the purpose of ensuring the Trust stays around and even improving the rate of return on those funds.

Joe Sanford made clear that the decision regarding the fate of Trust funds is ultimately up to the Library Board. However, the Board would lose that authority upon removal from county control, the authority would go to the CLA.

After discussion, the Board has encouraged CLA to work with Edward Jones to get an investment proposal/objectives for more detailed discussion.

Public Comment – None

Adjournment: 3:52pm

Respectfully submitted,

Ashlee McGarity

February 7, 2022

STATISTICS
January 2022

	January 2022	January 2021
Circulation	10,079	4,234
Patron Visits	5,540	1,172
Daily Average (Patrons)	231	62
Programs	59	13
Program Attendance	579	2,579

Programs:

Program count is library YouTube views of storytimes,
database tutorials, informational videos (new book, etc)

Grab and Go	0
Volunteers	13
Volunteer Hours	65
Meeting Room	9
Tests Proctored	1
Books given out in comr	12



Churchill County, NV

Detail vs Budget Report

Account Detail

Date Range: 01/01/2022 - 01/31/2022

Account	Name		Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY								
Category: 400 - DIRECT SALARY EXPENSE								
Department: 551 - PUBLIC LIBRARY								
Function: 070 - CULTURE AND RECREATION								
SALARIES-DEPT HEAD								
Post Date	Packet Number	Source Transaction	Pmt Number	Description				
01/14/2022	PYPKT00998	PYPKT00998 - 12/27/2021...		PYPKT00998 - 12/27/2021-01/09/2022 (01/...	106,046.00	50,482.40	8,025.60	44.83 %
01/28/2022	PYPKT01017	PYPKT01017 - 01/10/2022...		PYPKT01017 - 01/10/2022-01/23/2022 (01/...				
OTHER SAL & WAGES-REG								
Post Date	Packet Number	Source Transaction	Pmt Number	Description				
01/14/2022	PYPKT00998	PYPKT00998 - 12/27/2021...		PYPKT00998 - 12/27/2021-01/09/2022 (01/...	219,035.00	105,919.70	18,266.80	43.30 %
01/28/2022	PYPKT01017	PYPKT01017 - 01/10/2022...		PYPKT01017 - 01/10/2022-01/23/2022 (01/...				
SAL & WAGES - PART-TIME								
Post Date	Packet Number	Source Transaction	Pmt Number	Description				
01/14/2022	PYPKT00998	PYPKT00998 - 12/27/2021...		PYPKT00998 - 12/27/2021-01/09/2022 (01/...	15,959.00	5,876.93	1,096.64	56.30 %
01/28/2022	PYPKT01017	PYPKT01017 - 01/10/2022...		PYPKT01017 - 01/10/2022-01/23/2022 (01/...				
PART-TIME PERS SAL & WAGE								
Post Date	Packet Number	Source Transaction	Pmt Number	Description				
01/14/2022	PYPKT00998	PYPKT00998 - 12/27/2021...		PYPKT00998 - 12/27/2021-01/09/2022 (01/...	24,641.00	10,570.75	1,734.00	50.06 %
01/28/2022	PYPKT01017	PYPKT01017 - 01/10/2022...		PYPKT01017 - 01/10/2022-01/23/2022 (01/...				
070 - CULTURE AND RECREATION Totals:								
					365,681.00	172,849.78	29,123.04	44.77 %
551 - PUBLIC LIBRARY Totals:								
					365,681.00	172,849.78	29,123.04	44.77 %
400 - DIRECT SALARY EXPENSE Totals:								
					365,681.00	172,849.78	29,123.04	44.77 %
Category: 450 - EMPLOYEE BENEFITS								
Department: 551 - PUBLIC LIBRARY								
Function: 070 - CULTURE AND RECREATION								
RETIREMENT								
Post Date	Packet Number	Source Transaction	Pmt Number	Description				
01/14/2022	PYPKT00998	PYPKT00998 - 12/27/2021...		PYPKT00998 - 12/27/2021-01/09/2022 (01/...	104,043.00	49,565.59	8,337.85	44.35 %
01/28/2022	PYPKT01017	PYPKT01017 - 01/10/2022...		PYPKT01017 - 01/10/2022-01/23/2022 (01/...				
Project Account								
					57,903.44	163,708.18	4,164.58	4.173.27

Detail vs Budget Report

Date Range: 01/01/2022 - 01/31/2022

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-50400	AV/eBOOKS/eAUDIO - Continued	21,000.00	15,920.56	691.00	16,611.56	4,388.44	20.90 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
01/21/2022	APPKT00913	501482694	129759	(1)DVD FINDING ALICE SERIES 1 W/S	18029 - MIDWEST TAPE		29.99
01/21/2022	APPKT00913	501482695	129759	(1)DVD FRENCH DISPATCH, THE W/S	18029 - MIDWEST TAPE		30.73
01/21/2022	APPKT00913	501482697	129759	(1)DVD CARD COUNTER, THE W/S	18029 - MIDWEST TAPE		17.24
01/21/2022	APPKT00913	501534680	129759	(1)EBOOK CRIMES AND COVERS	18029 - MIDWEST TAPE		12.99
01/28/2022	APPKT00915	501517722	129846	(2) DUNE W/S	18029 - MIDWEST TAPE		52.48
01/28/2022	APPKT00915	501517723	129846	(1)DVD DRAWING WITH MARK: A DAY WITH...	18029 - MIDWEST TAPE		18.74
01/28/2022	APPKT00915	501517725	129846	(1) DVD HALLOWEEN KILLS W/S	18029 - MIDWEST TAPE		22.49
01/28/2022	APPKT00915	501545441	129846	(1) DVD ADDAMS FAMILY 2, THE W/S	18029 - MIDWEST TAPE		22.49
01/28/2022	APPKT00915	501545443	129846	(1)DVD LAST NIGHT IN SOHO W/S	18029 - MIDWEST TAPE		22.49
01/28/2022	APPKT00915	L4226684 12/31/21	129802	2036400109 (1) WISH YOU WERE HERE	1718 - BAKER & TAYLOR		108.64
01/28/2022	APPKT00915	L4226684 12/31/21	129802	2036375887 (1) SILVERVIEW	1718 - BAKER & TAYLOR		67.08
01/31/2022	APPKT00928	Ending 12/31/2021	438	*2240-Sarah Connor	14779 - WELLS FARGO COMMERCIAL CARD		38.99
BOOKS AND PERIODICALS							
240-551-50900						13,291.24	16,708.76
01/14/2022	APPKT00908	CHURCH81-2021	129643	(1) PRACTICAL HOMESCHOOLING #149-152 ...	18900 - HOME LIFE, INC.		25.00
01/28/2022	APPKT00915	0451762	129822	LA-F-16000-01 - SUBSCRIPTION RENEWALS	14698 - EBSCO		430.31
01/28/2022	APPKT00915	L1061534 12/31/21	129802	2036371389 (1) STILL LIFE	1718 - BAKER & TAYLOR		333.22
01/28/2022	APPKT00915	L1061534 12/31/21	129802	2036394571 (1) ARTIC SEA	1718 - BAKER & TAYLOR		508.02
01/28/2022	APPKT00915	L1061534 12/31/21	129802	2036417290 (1) INVISIBLE	1718 - BAKER & TAYLOR		117.99
01/28/2022	APPKT00915	L1061534 12/31/21	129802	2036396365 (1) FIX IT WITH FOOD	1718 - BAKER & TAYLOR		62.89
01/28/2022	APPKT00915	L1061534 12/31/21	129802	2036428970 (1) NO LAND TO LIGHT ON	1718 - BAKER & TAYLOR		408.99
01/28/2022	APPKT00915	L1061534 12/31/21	129802	2036413737 (1) MY DARLING HUSBAND	1718 - BAKER & TAYLOR		356.35
01/28/2022	APPKT00915	L1061534 12/31/21	129802	2036380464 (1) DO I KNOW YOU	1718 - BAKER & TAYLOR		165.18
01/28/2022	APPKT00915	L4226314 12/31/21	129802	2036406933 (1) AFTER DARK WITH THE DUKE	1718 - BAKER & TAYLOR		12.10
01/28/2022	APPKT00915	L4226314 12/31/21	129802	2036430863 (1) REBEL AND THE RAKE	1718 - BAKER & TAYLOR		21.78
01/31/2022	APPKT00928	Ending 12/31/2021	438	*2240-Book-Weaponization of Weather	14779 - WELLS FARGO COMMERCIAL CARD		15.38
01/31/2022	APPKT00928	Ending 12/31/2021	438	*2240-Book-Septher Razal	14779 - WELLS FARGO COMMERCIAL CARD		20.47
01/31/2022	APPKT00928	Ending 12/31/2021	438	*2240-Book-My Left Foot	14779 - WELLS FARGO COMMERCIAL CARD		13.98
01/31/2022	APPKT00928	Ending 12/31/2021	438	*2240-Book-Daily Soup...	14779 - WELLS FARGO COMMERCIAL CARD		50.97
01/31/2022	APPKT00928	Ending 12/31/2021	438	*2240-Book-Sins of Scripture	14779 - WELLS FARGO COMMERCIAL CARD		15.99
01/31/2022	APPKT00928	Ending 12/31/2021	438	*2240-Book-Black and Decker...	14779 - WELLS FARGO COMMERCIAL CARD		24.38
01/31/2022	APPKT00928	Ending 12/31/2021	438	*2240-Book-Last Englishman	14779 - WELLS FARGO COMMERCIAL CARD		18.94
BOOKS/PERIODICALS-CHILD							
240-551-50910						4,178.73	5,821.27
01/28/2022	APPKT00915	L1064504 12/31/21	129802	2036422174 (1) YEAR WE LEARNED TO FLY	1718 - BAKER & TAYLOR		263.92
01/28/2022	APPKT00915	L1064504 12/31/21	129802	2036427754 (1) BONE SPINDLE	1718 - BAKER & TAYLOR		152.80
01/28/2022	APPKT00915	L1064504 12/31/21	129802	2036370390 (1) AWAKE	1718 - BAKER & TAYLOR		26.83
01/28/2022	APPKT00915	L1064504 12/31/21	129802	2036370414 (1) CROWN HEIST	1718 - BAKER & TAYLOR		32.08
01/28/2022	APPKT00915	L1064504 12/31/21	129802	2036397329 (1) LEGEND OF THE MAZE	1718 - BAKER & TAYLOR		115.27
							58.21 %

Detail vs Budget Report

Date Range: 01/01/2022 - 01/31/2022

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-50910	BOOKS/PERIODICALS-CHILD - Continued	10,000.00	3,421.26	757.47	4,178.73	5,821.27	58.21 %
Post Date	Packet Number	Pmt Number	Description	Vendor	Project Account	Amount	Amount
01/28/2022	APPKT00915	129802	2036322873 (1) WILDFIRE	1718 - BAKER & TAYLOR		166.57	
240-551-51630	NEVADA LIBRARY CoOp	29,000.00	14,528.42	0.00	14,528.42	14,471.58	49.90 %
240-551-51640	COLLECTION DEVELOPMENT	0.00	0.00	4,954.00	4,954.00	-4,954.00	0.00 %
Post Date	Packet Number	Pmt Number	Description	Vendor	Project Account	Amount	Amount
01/28/2022	APPKT00915	129858	DEPOSIT FOR CONTENT PURCHASES	15285 - OVERDRIVE, INC.		4,954.00	
240-551-52400	CONTRACTED SERVICES	13,000.00	4,403.20	6,924.91	11,328.11	1,671.89	12.86 %
Post Date	Packet Number	Pmt Number	Description	Vendor	Project Account	Amount	Amount
01/07/2022	APPKT00902	129543	02/01/22-01/31/23, ENVISIONWARE MAINT...	15736 - ENVISIONWARE, INC.		6,773.40	
01/31/2022	APPKT00924	437	PACT ASSESSMENT - LIBRARY VOLUNTEERS	1777 - PUBLIC AGENCY COMPENSATION TRUST		151.51	
240-551-52403	PLAT FORM FEE	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
240-551-52520	CONTRACT SERVICE/PROGRAM	1,000.00	522.87	200.00	722.87	277.13	27.71 %
Post Date	Packet Number	Pmt Number	Description	Vendor	Project Account	Amount	Amount
01/21/2022	APPKT00913	129770	RENO TAIKO TSURUNOKAI, 01/29/22	9820 - PIONEER CENTER		200.00	
240-551-55400	MEMBERSHIPS	700.00	199.00	0.00	199.00	501.00	71.57 %
240-551-55720	COPIER MAINTENANCE/USAGE	1,300.00	648.19	0.00	648.19	651.81	50.14 %
240-551-55800	OPERATING SUPPLIES	7,000.00	1,816.69	547.89	2,364.58	4,635.42	66.22 %
Post Date	Packet Number	Pmt Number	Description	Vendor	Project Account	Amount	Amount
01/07/2022	APPKT00902	129593	(1) POLY-SHIELD LABEL PROTECTORS - 2IN.H...	223 - THE LIBRARY STORE, INC.		195.78	
01/07/2022	APPKT00902	129523	WATER (33148666163244), 11/30/21, 12/23...	15396 - ALHAMBRA		55.86	
01/28/2022	APPKT00915	129833	(1) LOCK REKEYED - LIBRARY	16077 - HIGH SIERRA LOCKSMITHS		148.95	
01/31/2022	APPKT00928	438	*0470-Craft supplies, Stickers	14779 - WELLS FARGO COMMERCIAL CARD		18.28	
01/31/2022	APPKT00928	438	*2240-12/03/21 Water/Snacks meeting	14779 - WELLS FARGO COMMERCIAL CARD		22.08	
01/31/2022	APPKT00928	438	*2240-Mrs. Meyer's Clean Day Soap/Sand p...	14779 - WELLS FARGO COMMERCIAL CARD		30.92	
01/31/2022	APPKT00928	438	*0470-Craft supplies, Glitter pony beads	14779 - WELLS FARGO COMMERCIAL CARD		20.11	
01/31/2022	APPKT00928	438	*0470-Craft supplies, Glue Sticks	14779 - WELLS FARGO COMMERCIAL CARD		16.13	
01/31/2022	APPKT00928	438	*0470-STEAM Craft, Key rings	14779 - WELLS FARGO COMMERCIAL CARD		13.98	
01/31/2022	APPKT00928	438	*2240-CD/DVD Cases	14779 - WELLS FARGO COMMERCIAL CARD		25.80	

Detail vs Budget Report Date Range: 01/01/2022 - 01/31/2022

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-55840	MARKETING	900.00	404.00	0.00	404.00	496.00	55.11 %
240-551-58080	LSTA FED GRANT EXP	0.00	42,382.19	2,500.00	44,882.19	-44,882.19	0.00 %
Post Date 01/21/2022	Packet Number APPKT00913	Source Transaction CHCONV-SP2OF2	Pmt Number 129777	Description CH CO LIBRARY 2022-26 STRATEGIC PLANNI... 17840 - RUTH METZ ASSOCIATES	Project Account	Amount 2,500.00	
240-551-58400	TELEPHONE	3,720.00	1,576.79	319.38	1,896.17	1,823.83	49.03 %
Post Date 01/21/2022	Packet Number APPKT00913	Source Transaction 750501-001 12/31/21	Pmt Number 129727	Description 12/01/21-12/31/21, LIBRARY	Project Account	Amount 319.38	
240-551-58600	TRAVEL AND SUBSISTANCE	2,000.00	122.17	0.00	122.17	1,877.83	93.89 %
240-551-58700	TRAINING	800.00	50.00	0.00	50.00	750.00	93.75 %
240-551-59200	UTILITIES-ELEC/WTR/SEWER	20,000.00	8,947.80	1,340.32	10,288.12	9,711.88	48.56 %
Post Date 01/28/2022	Packet Number APPKT00915	Source Transaction 8.1750.00 01/10/22	Pmt Number 129814	Description 553 SOUTH MAINE STREET	Project Account	Amount 1,191.04	
Post Date 01/28/2022	Packet Number APPKT00915	Source Transaction 8.1800.12 01/10/22	Pmt Number 129814	Description 507-A SOUTH MAINE STREET	Project Account	Amount 130.84	
Post Date 01/28/2022	Packet Number APPKT00915	Source Transaction 8.1801.05 01/10/22	Pmt Number 129814	Description 507-B SOUTH MAINE STREET	Project Account	Amount 18.44	
240-551-59400	UTILITIES-GAS	3,255.00	1,257.14	955.74	2,212.88	1,042.12	32.02 %
Post Date 01/28/2022	Packet Number APPKT00915	Source Transaction 910001265821 01/12/22	Pmt Number 129873	Description 553 S MAINE ST	Project Account	Amount 771.89	
Post Date 01/28/2022	Packet Number APPKT00915	Source Transaction 910001265822 01/12/22	Pmt Number 129873	Description 507 S MAINE ST	Project Account	Amount 183.85	
240-551-59750	COMPUTERS & PRINTERS	4,000.00	596.53	0.00	596.53	3,403.47	85.09 %
240-551-59760	COMPUTER SOFTWARE	465.00	0.00	-49.43	-49.43	514.43	110.63 %
Post Date 01/31/2022	Packet Number APPKT00928	Source Transaction Ending 12/31/2021	Pmt Number 438	Description *2240-No receipt	Project Account	Amount -49.43	
070 - CULTURE AND RECREATION Totals:							
						20,910.67	13.93 %
551 - PUBLIC LIBRARY Totals:							
						20,910.67	13.93 %
500 - SERVICES & SUPPLIES Totals:							
						20,910.67	13.93 %
240 - PUBLIC LIBRARY Totals:							
						270,951.12	38.77 %

Detail vs Budget Report

Date Range: 01/01/2022 - 01/31/2022

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
320 - LIBRARY GIFT FUND							
Category: 500 - SERVICES & SUPPLIES							
Department: 691 - LIBRARY GIFTS & DONATION							
Function: 070 - CULTURE AND RECREATION							
320-691-57400							
CONTRACTED SERVICES							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
01/21/2022	APPKT00913	CHCONV-SP2OF2	129777	CH CO LIBRARY 2022-26 STRATEGIC PLANNI...	17840 - RUTH METZ ASSOCIATES	2,500.00	2,500.00
320-691-59915							
F. N. MORGAN TRUST EXP.							
				25,000.00	0.00	25,000.00	100.00 %
320-691-59916							
CHC LIBRARY ASSOCIATION							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
01/21/2022	APPKT00913	02102022	129789	CATERING - (70)PEOPLE, VOLUNTEER APPRE...	17578 - THREE C'S CATERING	4,583.66	840.00
01/21/2022	APPKT00913	CHCONV-SP2OF2	129777	CH CO LIBRARY 2022-26 STRATEGIC PLANNI...	17840 - RUTH METZ ASSOCIATES	5,416.34	2,500.00
070 - CULTURE AND RECREATION Totals:							
				35,000.00	1,243.66	7,083.66	79.76 %
691 - LIBRARY GIFTS & DONATION Totals:							
				35,000.00	1,243.66	7,083.66	79.76 %
500 - SERVICES & SUPPLIES Totals:							
				35,000.00	1,243.66	7,083.66	79.76 %
320 - LIBRARY GIFT FUND Totals:							
				35,000.00	1,243.66	7,083.66	79.76 %
Report Total:							
				733,882.00	363,494.39	435,014.54	40.72 %

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-40100</u>	SALARIES-DEPT HEAD	106,046.00	50,482.40	8,025.60	58,508.00	47,538.00	44.83 %
<u>240-551-40200</u>	OTHER SAL & WAGES-REG	219,035.00	105,919.70	18,266.80	124,186.50	94,848.50	43.30 %
<u>240-551-40250</u>	SAL & WAGES - PART-TIME	15,959.00	5,876.93	1,096.64	6,973.57	8,985.43	56.30 %
<u>240-551-40270</u>	PART-TIME PERS SAL & WAGE	24,641.00	10,570.75	1,734.00	12,304.75	12,336.25	50.06 %
070 - CULTURE AND RECREATION Totals:		365,681.00	172,849.78	29,123.04	201,972.82	163,708.18	44.77 %
551 - PUBLIC LIBRARY Totals:							
400 - DIRECT SALARY EXPENSE Totals:		365,681.00	172,849.78	29,123.04	201,972.82	163,708.18	44.77 %
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-45100</u>	RETIREMENT	104,043.00	49,565.59	8,337.85	57,903.44	46,139.56	44.35 %
<u>240-551-45150</u>	SOCIAL SECURITY	989.00	364.36	67.99	432.35	556.65	56.28 %
<u>240-551-45200</u>	PACT (INDUSTRIAL INS)	11,030.00	2,659.18	1,268.62	3,927.80	7,102.20	64.39 %
<u>240-551-45400</u>	GROUP INSURANCE	58,200.00	26,096.84	4,578.40	30,675.24	27,524.76	47.29 %
<u>240-551-45444</u>	HSA HEALTH SAVINGS	0.00	830.00	166.00	996.00	-996.00	0.00 %
<u>240-551-45500</u>	MEDICARE	5,302.00	2,398.87	395.03	2,793.90	2,508.10	47.30 %
<u>240-551-45700</u>	COMPENSATED ABSENCES	3,497.00	0.00	0.00	0.00	3,497.00	100.00 %
070 - CULTURE AND RECREATION Totals:		183,061.00	81,914.84	14,813.89	96,728.73	86,332.27	47.16 %
551 - PUBLIC LIBRARY Totals:							
450 - EMPLOYEE BENEFITS Totals:		183,061.00	81,914.84	14,813.89	96,728.73	86,332.27	47.16 %
Category: 500 - SERVICES & SUPPLIES							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-50400</u>	AV/eBOOKS/eAUDIO	21,000.00	15,920.56	691.00	16,611.56	4,388.44	20.90 %
<u>240-551-50900</u>	BOOKS AND PERIODICALS	30,000.00	10,689.30	2,601.94	13,291.24	16,708.76	55.70 %
<u>240-551-50910</u>	BOOKS/PERIODICALS-CHILD	10,000.00	3,421.26	757.47	4,178.73	5,821.27	58.21 %
<u>240-551-51630</u>	NEVADA LIBRARY CoOp	29,000.00	14,528.42	0.00	14,528.42	14,471.58	49.90 %
<u>240-551-51640</u>	COLLECTION DEVELOPMENT	0.00	0.00	4,954.00	4,954.00	-4,954.00	0.00 %
<u>240-551-52400</u>	CONTRACTED SERVICES	13,000.00	4,403.20	6,924.91	11,328.11	1,671.89	12.86 %
<u>240-551-52403</u>	PLAT FORM FEE	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
<u>240-551-52520</u>	CONTRACT SERVICE/PROGRAM	1,000.00	522.87	200.00	722.87	277.13	27.71 %
<u>240-551-55400</u>	MEMBERSHIPS	700.00	199.00	0.00	199.00	501.00	71.57 %
<u>240-551-55720</u>	COPIER MAINTENANCE/USAGE	1,300.00	648.19	0.00	648.19	651.81	50.14 %
<u>240-551-55800</u>	OPERATING SUPPLIES	7,000.00	1,816.69	547.89	2,364.58	4,635.42	66.22 %
<u>240-551-55840</u>	MARKETING	900.00	404.00	0.00	404.00	496.00	55.11 %
<u>240-551-58080</u>	LSTA FED GRANT EXP	0.00	42,382.19	2,500.00	44,882.19	-44,882.19	0.00 %

Detail vs Budget Report

Date Range: 01/01/2022 - 01/31/2022

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-58400	TELEPHONE	3,720.00	1,576.79	319.38	1,896.17	1,823.83	49.03 %
240-551-58600	TRAVEL AND SUBSISTANCE	2,000.00	122.17	0.00	122.17	1,877.83	93.89 %
240-551-58700	TRAINING	800.00	50.00	0.00	50.00	750.00	93.75 %
240-551-59200	UTILITIES-ELEC/WTR/SEWER	20,000.00	8,947.80	1,340.32	10,288.12	9,711.88	48.56 %
240-551-59400	UTILITIES-GAS	3,255.00	1,257.14	955.74	2,212.88	1,042.12	32.02 %
240-551-59750	COMPUTERS & PRINTERS	4,000.00	596.53	0.00	596.53	3,403.47	85.09 %
240-551-59760	COMPUTER SOFTWARE	465.00	0.00	-49.43	-49.43	514.43	110.63 %
070 - CULTURE AND RECREATION Totals:		150,140.00	107,486.11	21,743.22	129,229.33	20,910.67	13.93 %
551 - PUBLIC LIBRARY Totals:		150,140.00	107,486.11	21,743.22	129,229.33	20,910.67	13.93 %
500 - SERVICES & SUPPLIES Totals:		150,140.00	107,486.11	21,743.22	129,229.33	20,910.67	13.93 %
240 - PUBLIC LIBRARY Totals:		698,882.00	362,250.73	65,680.15	427,930.88	270,951.12	38.77 %
320 - LIBRARY GIFT FUND							
Category: 500 - SERVICES & SUPPLIES							
Department: 691 - LIBRARY GIFTS & DONATION							
Function: 070 - CULTURE AND RECREATION							
320-691-52400	CONTRACTED SERVICES	0.00	0.00	2,500.00	2,500.00	-2,500.00	0.00 %
320-691-59915	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
320-691-59916	CHC LIBRARY ASSOCIATION	10,000.00	1,243.66	3,340.00	4,583.66	5,416.34	54.16 %
070 - CULTURE AND RECREATION Totals:		35,000.00	1,243.66	5,840.00	7,083.66	27,916.34	79.76 %
691 - LIBRARY GIFTS & DONATION Totals:		35,000.00	1,243.66	5,840.00	7,083.66	27,916.34	79.76 %
500 - SERVICES & SUPPLIES Totals:		35,000.00	1,243.66	5,840.00	7,083.66	27,916.34	79.76 %
320 - LIBRARY GIFT FUND Totals:		35,000.00	1,243.66	5,840.00	7,083.66	27,916.34	79.76 %
Report Total:		733,882.00	363,494.39	71,520.15	435,014.54	298,867.46	40.72 %

Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY	698,882.00	362,250.73	65,680.15	427,930.88	270,951.12	38.77 %
320 - LIBRARY GIFT FUND	35,000.00	1,243.66	5,840.00	7,083.66	27,916.34	79.76 %
Report Total:	733,882.00	363,494.39	71,520.15	435,014.54	298,867.46	40.72 %

<u>LIBRARY GIFT FUND</u>	
Total as of January 31, 2022	
<u>Balance</u>	
Building Fund-Churchill County	\$1,085.76
Gift Fund	\$15,143.93
Churchill Library Association	\$830.61
Morgan Trust	\$61,687.34
TOTAL	\$78,747.64

Collection Development Policy

MISSION

Educating, entertaining and enriching our community.

VISION

The community's knowledge base powered by the magic of traditional resources and pioneering technologies with a passion for learning.

PURPOSE

It is the intent of this document to provide public understanding of the purpose and nature of the Churchill County Library's collection and to give guidance and direction to library staff for collection development and maintenance. It is expected to be a "living" piece, periodically reviewed and revised as the design of library service in Churchill County evolves.

The Churchill County Library is governed according to provisions of NRS Chapter 379. The Library is obligated by the State to provide free access to information to all people in the County. It also endeavors to provide equal access to information, without regard to residence or economic status.

Collection development is ultimately the responsibility of the Library Director, within the context of policies adopted by the Library Board of Trustees. The actual day-to-day work of evaluation, selection, and de-selection is delegated to staff.

SERVICE ROLES: FOUR COMPONENTS OF SERVICE

The Churchill County Library has identified four service roles appropriate to the library and community. Some roles overlap, and some library activities apply to more than one role. The roles are a guide for determining which service can reasonably be delivered.

1. Reference and Community Information Library

The library provides timely, accurate, and useful information for community residents to aid in their pursuit of personal and professional interests. The library promotes on-site, telephone, and email reference and information services to assist users in locating information on a wide range of subjects. It also supports people pursuing independent programs of learning.

2. Popular Materials Library

The library features current, high-interest materials, both fiction and non-fiction, in a variety of formats for people of all ages. The library actively encourages the use of its collection. The staff is knowledgeable about current popular interests and anticipates publishing trends.

3. Youth Services Library

The library offers literacy programs to children of all ages; including story time and an annual

Summer Reading Program. Homeschool support for all ages is offered to County residents. Although public libraries cannot duplicate the services for which school media centers are designed, the library does provide supplemental support to students at the elementary and secondary levels. The library offers tours for classes, instructs students on using library tools and assists students in locating information for assignments. The library's goal in providing these services is to enrich the educational resources available to young people and to promote lifelong use of public libraries.

4. Lifelong Learning Library

Cooperation with the entire educational community is a basic aspect of public library service. Responsibility for the provision of curriculum-related materials belongs properly to the schools, but the library will provide materials which supplement and enrich the reference, research, and recreational needs of student borrowers of all ages and provide resources for lifelong learning.

RELATIONSHIP TO OTHER LIBRARIES

While its immediate objectives are to fulfill the service roles outlined above, the Churchill County Library also seeks to foster cooperative relationships with other libraries.

The library participates in the Nevada Library Cooperative (CoOp) which encourages and supports collection development among its members. The library participates in interlibrary loan via CoOp both as a lender and to acquire, on behalf of our patrons, items which our library does not own.

The library seeks to refer and collaborate with other libraries, particularly Western Nevada College, Churchill County Law Library, the Family History Center at The Church of Jesus Christ of Latter Day Saints, and Churchill County School District libraries as appropriate.

SELECTION OF LIBRARY MATERIALS

Selection refers to the decision to retain as well as to add library material to the collection. It is based upon awareness of the diverse needs and interests of the individuals in this community, balanced against evaluation of material and knowledge of the collection's strengths and weaknesses. The selection process is also shaped by budget, space considerations, and the accessibility of alternative information sources, such as CoOP. Under the authority of the Churchill County Library Board of Trustees, the Library Director has overall responsibility for the selection of library materials. Direct responsibility for selection and weeding are delegated to library staff.

1. Staff select materials from general and specialized review media, trade publications, publishers' and booksellers' catalogs and flyers, in response to library users' requests.
2. Materials are selected and retained on the basis of their content, not their authors' origins, background or views. The Churchill County Library tries to represent all points of view. The Library's selection principles follow the American Library Association's "Library Bill of Rights."

3. Materials are measured by objective guidelines. The entire work, rather than individual parts, is evaluated. It is the overall contribution of the work that is critical for acceptance or rejection. No single criterion can be applied to all materials. All acquisitions, whether purchased or donated, are considered in terms of one or more of the following criteria:

Contemporary significance, permanent value or popular interest

Accuracy and reliability

Importance of item to provide diversity in the collection

Price and availability

Format, durability and ease of use

Scarcity of information in subject areas

Reputation of author, publisher or issuing body

Physical quality of material

4. Every effort will be made to purchase Nevada materials, budget permitting and the availability across the state, to expand the special Nevada Collection.
5. Materials received as gifts will be evaluated by the same criteria as materials purchased; nothing will be added simply because it is free. Donations are final and become the property of the Churchill County Library. The Library reserves the right to dispose of unneeded materials, particularly worn, and out of date materials. Material the library is unable to use is either disposed of or sent to Better World Books for possible sale. No dollar amount will be assigned to gifts by library staff.

Cash gifts and memorials may be deposited in the Library's Gift Fund to be expended at the discretion of the Library Director and Library Board of Trustees, unless designated by the donor.

SCOPE OF THE COLLECTION

Churchill County Library considers all types of formats when selecting material for the collection. The Library strives for balance, accuracy, useful information, age appropriate children's material, and popular topics. The library is able to supplement the collection through resource sharing with other CoOp libraries and interlibrary loan.

COLLECTION MAINTENANCE

Responsibility for collection development in a given subject includes responsibility for maintenance of those same subject areas. Collection maintenance entails making decisions with

regard to particular items to replace, add, or discard.

With the passage of time, subjects that were in high demand cease to be in high demand, and it is necessary to make room for new topics and trends. Also, as time passes, some information is superseded by new knowledge, and it is important to keep current on the latest information. Some books simply wear out and must be discarded.

Replacements are made based on the following criteria:

- A title which is still in demand

- A classic work of fiction or nonfiction

- The best available work on the subject

- Subject needed

Copies of titles already in the collection are added:

- To respond to patron needs or requests

- In the case of local or state history, to allow, when appropriate, for circulating and reference copies.

Materials may be discarded from any collection for one or more of the following reasons. Materials are not discarded simply because they contain unpopular or controversial opinions.

- Duplicates bought to satisfy initial heavy demand.

- Wholly superseded editions.

- Worn out or damaged books that are no longer usable. The items can be replaced with other copies or reprints or when the information content is adequately provided by other titles in the collection.

- Dated or incorrect information when it is likely to mislead the user. Historical materials with viewpoints currently considered inaccurate or offensive but representative of their time and place are not discarded on that basis alone.

- An item which has not circulated in a given period of time. The period of time is determined by the size of the collection in which it resides and the subject matter of the item.

Disposal of materials:

If the material to be discarded is of potential use to another institution, staff may try to locate a library, school, or local group interested.

Material which is worn or out of date may be disposed of.

Generally, discarded materials are sent to Better World Books for sale with the income to benefit the library.

RECONSIDERATION OF LIBRARY MATERIAL

It is the right of anyone to register an objection to any material or the inclusion of any material in the library's collection. The person must make their statement in writing on the "Request for Reconsideration of Library Resource" form to the Library Director. The Library Director and staff will research and review the item. The Library Director will respond to the patron in writing at the earliest possible date. If the request for reconsideration is not resolved to the satisfaction of all parties an appeal can be made to the Library Board of Trustees. The Library Director will keep the Churchill County Library Board of Trustees informed of all request for reconsiderations. The Churchill County Library subscribes to the "Library Bill of Rights," "Freedom to Read," and "Freedom to View" policies adopted by the American Library Association. See appendices for copies of the documents.

Adopted October 22, 1999

Revised and adopted by the Churchill County Library Board of Trustees September 27, 2018.

Churchill County Library

Request for Reconsideration of Library Resource

Name: _____

Do you represent self? _____ Organization? _____

Address: _____

City, State, Zip Code _____

Phone: _____

Date: _____

Title _____

Author _____

Publisher or Producer _____

Check one item: _____ Book _____ Magazine _____ Film

_____ Audio _____ Electronic Resource _____ Other

1. What brought this resource to your attention?

2. Have you read or examined the entire resource?

3. Specifically, to what do you object?

(cite pages instances, etc.)

4. What action would you like to see the Library take in this matter?

Signature

Adopted March 23, 1982

Reviewed and adopted by the Churchill County Board of Trustees September 29, 2016

THE LIBRARY BILL OF RIGHTS

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

1. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
2. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
3. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
4. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
5. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
6. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; inclusion of "age" reaffirmed January 23, 1996.

Reviewed and adopted by the Churchill County Library Board of Trustees September 29, 2016

The Freedom to Read Statement

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label "controversial" views, to distribute lists of "objectionable" books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be "protected" against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings.

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

- 1. It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.**

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

- 2. Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.**

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

- 3. It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.**

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

- 4. There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.**

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of

experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

5. **It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.**

The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

6. **It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.**

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

7. **It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.**

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953, by the ALA Council and the AAP Freedom to Read Committee; amended January 28, 1972; January 16, 1991; July 12, 2000; June 30, 2004.

Adopted by Churchill County Library Board of Trustees February 25, 1997. Reviewed and adopted latest amended version September 29, 2016.

A Joint Statement by:

American Library Association
Association of American Publishers

Subsequently endorsed by:

American Booksellers Foundation for Free Expression
The Association of American University Presses, Inc.
The Children's Book Council
Freedom to Read Foundation
National Association of College Stores
National Coalition Against Censorship
National Council of Teachers of English
The Thomas Jefferson Center for the Protection of Free Expression

Freedom to View

The Freedom to View, along with the freedom to speak, to hear, and to read, is protected by the First Amendment to the Constitution of the United States. In a free society, there is no place for censorship of any medium of expression. Therefore these principles are affirmed:

- 1. To provide the broadest possible access to film, video, and other audiovisual materials because they are a means for the communication of ideas. Liberty of circulation is essential to insure the constitutional guarantee of freedom of expression.**
- 2. To protect the confidentiality of all individuals and institutions using film, video, and other audiovisual materials.**
- 3. To provide film, video, and other audiovisual materials which represent a diversity of views and expression. Selection of a work does not constitute or imply agreement with or approval of the content.**
- 4. To provide a diversity of viewpoints without the constraint of labeling or prejudging film, video, and other audiovisual materials on the basis of the moral, religious, or political beliefs of the producer or filmmaker or on the basis of controversial content.**
- 5. To contest vigorously, by all lawful means, every encroachment upon the public's freedom to view.**

This statement was originally drafted by the Freedom to View Committee of the American Film and Video Association (formerly the Educational Film Library Association) and was adopted by the AFVA Board of Directors in February 1979. This statement was updated and approved by the AFVA Board of Directors in 1989.

Endorsed by the ALA Council January 10, 1990

Adopted by Churchill County Library Board February 25, 1997, reviewed September 29, 2016