



**BOARD OF
COUNTY COMMISSIONERS
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

(775) 423-4092

Fax: (775) 423-7069

Contact Person: Pamela D. Moore,

Deputy Clerk of the Board

E-mail: pammoore@churchillcountynv.gov

Renae Paholke, Deputy Clerk

E-mail: rpaholke@churchillcountynv.gov

******NOTICE OF PUBLIC MEETING******

AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Building, Commission Chambers,
155 North Taylor Street, Suite 145, Fallon, Nevada

DATE & TIME: January 19, 2022 at 1:15 PM

TYPE OF MEETING: Regularly Scheduled County Commissioners' Meeting

Live Webcasting:

<https://churchillconv.suiteonemedia.com/web/live/>

If you attend the meeting at the physical location, it is recommended that you wear a mask if you are not fully vaccinated.

If you wish to make public comment, you may provide them at the meeting or via email, no later than 4:30 PM the day before the meeting, to: pammoore@churchillcountynv.gov and rpaholke@churchillcountynv.gov.

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Board of County Commissioners may act upon Agenda items in a different order than is stated in this notice – so as to affect the people's business in the most efficient manner possible.***
- IV. In the interest of time, the Board of County Commissioners reserves the right to impose uniform time limits upon matters devoted to public comment.***
- V. Any statement made by a member of the Board of County Commissioners during the***

- public meeting is absolutely privileged.*
- VI. All persons participating in the meetings are put on notice that an audio and video recording is made of these meetings.**

AGENDA:

- 1. Call to Order.**
- 2. Pledge of Allegiance.**
- 3. Public Comment.**
- 4. Verification of the Posting of the Agenda.**
- 5. Consideration and possible action re: Approval of Agenda as submitted or revised.**
- 6. Appointments:**
 - A. Consideration and possible action re: Update of current activities, plans, or actions related to the Bureau of Land Management's Carson City District, *Jake Vialpando, Field Manager, Stillwater Field Office, Carson City District, Bureau of Land Management*
 - B. Presentation of the Churchill County Library's 5-Year Strategic Plan, *Carol Lloyd, Library Director; Kelly Kelly, Library Board of Trustees; Zip Upham, Churchill Library Association; Ruth Metz, Ruth Metz Associates; and Jason Genek, BerryDunn*
 - C. Consideration and possible action re: Redemption/repurchase and cancellation of will-serve commitments owned by Haneva, LLC per the terms of the Memorandum of Agreement Regarding Provision of Will-Serve Commitments, which, if approved, the will-serve commitments will be repurchased at the rate of \$5,500 per commitment and Haneva, LLC owns 481 commitments, *Benjamin Shawcroft, Chief Civil Deputy District Attorney, and Jim Barbee, County Manager*
 - D. Consideration and possible action re: Appointment of Brian Byrd to fill the vacancy of Lem Mackedon on the Fallon Golf Course Board, *Alan Kalt, Chairman, Fallon Golf Course, Inc.*
 - E. Consideration and possible action re: Approval of early retirement incentive for Chris Thorn at a cost of approximately \$62,400, *Geof Stark, Human Resources Director*
 - F. Consideration and possible action re: Approval of funding from the Nevada System of Higher Education, University of Nevada Reno, to Churchill County Social Services to support wellness and healthy activities at the William N. Pennington Life Center totaling \$71,489 for the period of October 1, 2021- September 30, 2022, *Shannon Ernst, Social Services Director*
 - G. Consideration and possible action re: Approval of a Software Services Agreement between Churchill County Social Services and Custom Data Processing, Inc. totaling approximately \$48,000 for initial set-up and \$2,372.37 per month to support health data collection and reporting, as funded by partners, *Shannon Ernst, Social Services Director*

- H. Consideration and possible action re: Conversion of two part-time Community Health Nurses to one full-time Community Health Nurse, at an estimated cost of approximately \$29,800, *Geof Stark, Human Resources Director and Shannon Ernst, Social Services Director*

7. Letters Received:

- A. Churchill County School District's Augmented Budget for Fiscal Year Ending June 30, 2022.
- B. Carson Truckee Water Conservancy District's Financial Statements for Fiscal Year Ending June 30, 2021.
- C. Bureau of Land Management's notification of staffing changes within the Humboldt River Field Office Range Program.
- D. Consideration and possible action re: Letter of findings from the State of Nevada, Department of Health and Human Services, Division of Public and Behavioral Health Immunization Program 4150 to Churchill County Social Services with no recommendations on performance.

8. New Business:

- A. Consideration and possible action re: Establishment of a time for the budget and tax rate hearing scheduled for May 20, 2022.
- B. Consideration and possible action re: Adoption of Resolution 2-2022 authorizing the Clerk/Treasurer to sell property held in trust because of unpaid taxes, directing publication of the Notice of the Tax Sale as provided in statutes, and other matters properly relating thereto.

9. Consent Items: (Action Items generally not requiring discussion or explanation)

All matters listed under the Consent Agenda are considered routine and may be acted upon by the Board of County Commissioners with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the Consent Agenda, discussed and acted upon separately during this meeting.

- A. Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.
- B. Consideration and possible action re: Churchill County Sheriff's 4th Quarter 2021 Report regarding the number of deaths of prisoners in the county jail, which was zero for the period of October through December 2021.
- C. Consideration and possible action re: Recorder's Monthly Apportionment Report for December 2021 totaling \$19,540.80 in revenue for the month.
- D. Consideration and possible action re: Recorder's 2nd Quarter Report for Mining Claim Filing Fees for the period of October - December 2021.
- E. Consideration and possible action re: Recorder's 2nd Quarter Real Property Transfer Tax (RPTT) Report for the period of October - December 2021.
- F. Consideration and possible action re: Building Department's Revenue Report

for December 2021 totaling \$34,279.50.

- G. Consideration and possible action re: Building Permit Activity Report for December 2021.
- H. Consideration and possible action re: Court Services' Second Quarter Revenue Report for the period of October 2021 - December 2021, reflecting \$5,460 in revenue for the quarter.
- I. Consideration and possible action re: Treasurer's Report for the month of December 2021, showing a balance of \$48,323,199.67 in the account.
- J. Consideration and possible action re: Public Works, Planning & Zoning Department's Revenue Report for December 2021, showing a total of \$18,554.87 in revenue for the month.

10. Consider Future Agenda Items.

11. Commissioner and Management Staff Reports.

12. Claims and Payroll Transmittals.

13. Public Comment.

14. Adjournment.

15. Departmental Tours:

- A. The Churchill County Board of Commissioners will conduct Departmental Tours following the close of the meeting as follows:

Department

Public Defender's Office, 85 N. Taylor St., Fallon, NV

District Court, 73 N. Maine St., Fallon, NV

These Departmental Tours are for information-gathering purposes only and no action will be taken.

16. Appendix.

Supporting Documentation

17. Affidavit of Posting:

STATE OF NEVADA)
 : ss.
County of Churchill)

*I, **Pamela D. Moore, Deputy Clerk to the Board**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **12th day of January, 2022, between the hours of 1:30 and 3:30 PM**, at the following locations in Churchill County, Nevada:*

- 1. Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;*

2. The Churchill County Website @ www.churchillcountynv.gov;
3. The State of Nevada Website @ <https://notice.nv.gov/>.



Pamela D. Moore, Deputy Clerk to the Board

Pamela D. Moore, Deputy Clerk to the Board, who was subscribed and sworn to before me this 12th day of January, 2022.



Renae Paholke, Deputy Clerk

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:*

1. Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

2. Fax: (202)690-7442; or
3. Email: program.intake@usda.gov.

Procedures:

**The schedule of regular meetings of the Board of County Commissioners is provided for by Title 2, Chapter 2.04, of the Churchill County Code.*

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Board of County Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*