

MINUTES TO THE
REGIONAL TRANSPORTATION COMMISSION
NARRATIVE
October 20, 2021

Minutes of the monthly meeting of the Regional Transportation Commission held on the above date at 9:30 a.m.

Present: Jim Barbee, County Manager

Pete Olsen, Vice-Chairman
Brian Byrd, Public Works Director
Trent DeBraga, City Attorney
Bob Erickson, Chief of Staff
Sherry Wideman, Comptroller
Naomi Steele, Recording Secretary
Ben Shawcroft, District Attorney's Office
Gary Fowkes, Churchill County Road Supervisor

Absent: Mayor Ken Tedford, Chairman
Derek Zimney, City Engineer

Call to Order – Vice-Chairman Olsen called the meeting to order at 9:30 a.m.

Verification of the posting of the agenda - RTC Secretary Steele verified she posted the agenda per NRS 241 on the 12th day of October 2021 between the hours of 2:00 p.m. and 3:00 p.m. at the locations listed on the agenda. Those locations include the Churchill County Administration Building, Churchill County Web Site, and the State of Nevada Website.

Public Comments –Vice-Chairman Olsen inquired if there were any public comments, but there were no noted comments.

Consideration and possible action re: Review and adoption of agenda – County Manager Barbee motioned to approve the agenda as posted. Motion seconded by Vice-Chairman Olsen and carried by unanimous vote.

Consideration and possible action re: Review and Adoption of Minutes – County Manager Barbee motioned to approve the minutes of the regular RTC meeting of September 15, 2021, as submitted. Motion seconded by Vice-Chairman Olsen, and carried by unanimous vote.

Consideration and possible action re: October Treasurer's Report – Comptroller Sherry Wideman presented the October Treasurer's report as follows:

Comptroller Wideman noted that the October report is the first month of the new fiscal year. The Regional Transportation Fund 280 has a balance of \$1,591,360 of which the county has

\$125,000 encumbered. The Public Transit Fund 395 has a balance of \$2,245,712 of which the county has an encumbrance of \$125,000. The One-Cent Fund has a balance of \$159,927.

On the next page is the graph for the Regional Transportation Fund 280. This graph includes the diesel tax, so it looks higher than all the other July balances. However, it is lower than what we received in March, April, May, and June. The Public Transit Fund 395, the quarter-cent sales tax, is 44% higher than last fiscal year. The One-Cent Fund is normal. The next three pages show all the activity in the various funds.

On the gallonage report, in March, April, May, and June, over 1 million gallons of gas were sold in Churchill County, but in July, we were back down to 941,360 gallons sold. The diesel gallonage sold during July is 650,043.

On the supplier's report, Comptroller Wideman stated that they did not receive the Fox Peak distribution. This has happened in the past, and they usually shore up within the next few months.

Vice-Chairman Olsen asked if there was any speculation as to why, during the travel season, the fuel gallons would decrease. Comptroller Wideman said the decrease could be because Fox Peak did not report their gallonage this period.

County Manager Barbee motioned to approve the October Treasurer's report. The motion was seconded by Vice-Chairman Olsen and carried by unanimous vote.

City Reports and/or Requests- The City did not have any requests.

County Reports and/or Requests-

A. Consideration and possible action re: Transfer of funds to the Churchill County Road Department, in the amount of \$350,000 for FY 2022 Road and Bridge projects for the 1st quarter – Secretary Steele stated the Churchill County Road Department is requesting a transfer of funds, in the amount of \$250,000 for first and final payment of FY 2022 Road and Bridge projects for the 1st quarter. The transfer is to be split 50/50 from Regional transportation Fund 280, and Public Transit Fund 395.

The reimbursement is for the Workman Road Double Chip Seal project (22-01), in the amount of \$78,229.60, and the Drumm Lane Double Chip Seal project (22-08), in the amount of \$172,903.12. Both of the projects total \$251,132.72. However, we are only requesting to transfer the encumbered amount of \$250,000, which was approved by this board at the July 21, 2021 meeting.

County Manager Barbee motioned to approve the transfer of funds to the Churchill County Road Department, in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 1st

quarter. The motion was seconded by Vice-Chairman Olsen and carried by unanimous vote.

B. Consideration and possible action re: Motion to approve funding and encumbrance, in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 2nd quarter – Secretary Steele said the second request if the Churchill County Road Department is requesting funding approval and encumbrance in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 2nd quarter. The funding is to be encumbered as a 50/50 split, encumbering \$125,000 from Regional Transportation Fund 280, and \$125,000 from Public Transit Fund 395.

County Manager Barbee motioned to approve the funding and encumbrance, in the amount of \$250,000 for FY 2022 Road and Bridge projects for the 2nd quarter. The motion was seconded by Vice-Chairman Olsen and carried by unanimous vote.

General Discussion of City and/or County Matters-

City Reports – Public Works Director Brian Byrd reported the environmental assessment on Broadway Street and Sherman Avenue is now complete. They are working on the design and anticipating construction to begin in the spring. He advised the construction would consist of curb, gutter, and sidewalk on both streets, and paving the road. They will also widen the “S” turn on Sherman Street.

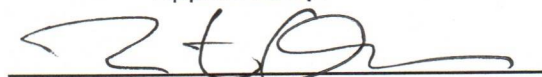
Vice-Chairman Olsen said that there were survey crews out on Sheckler and US 95 this morning. He asked if the Nevada Department of Transportation (NDOT) has been in contact with anyone from the city or county. County Manager Barbee said the county asked NDOT to consider moving the intersection south and installing a stoplight but he has not heard anything else from them.

Future Agenda Items – Vice-Chairman Olsen asked for future agenda items, but there were none.

Public Comments – Vice-Chairman Olsen inquired if there were any public comments, but there were no noted comments.

Adjournment – With no further business to come before the Board, Vice-Chairman Olsen declared the meeting adjourned at 10:11 a.m. The next meeting will be held on November 17, 2021, at the Churchill County Commissioner’s Chamber.

Approved By:

A handwritten signature in black ink, appearing to read 'Pete Olsen', written over a horizontal line.

Pete Olsen, Vice-Chairman