

MINUTES TO THE
REGIONAL TRANSPORTATION COMMISSION
NARRATIVE
July 21, 2021

Minutes of the monthly meeting of the Regional Transportation Commission held on the above date at 9:30 a.m.

Those present were as follows:

Present: Mayor Ken Tedford, Chairman
Jim Barbee, County Manager
Pete Olsen, Vice-Chairman
Brian Byrd, Public Works Director
Derek Zimney, City Engineer
Sherry Wideman, Comptroller
Naomi Steele, Recording Secretary
Ben Shawcroft, District Attorney's Office
Trent DeBraga, City Attorney
Sean Richardson, City Clerk/Treasurer

Absent: Gary Fowkes, Churchill County Road Supervisor

Call to Order – Chairman Tedford called the meeting to order at 9:30 a.m.

Verification of the posting of the agenda - RTC Secretary Naomi Steele verified she posted the agenda per NRS 241 on the 14th day of July 2021 between the hours of 10:30 a.m. and 12:00 p.m. at the locations listed on the agenda. Those locations include the Churchill County Administration Building, Churchill County Web Site, and the State of Nevada Website.

Public Comments –Chairman Tedford inquired if there were any public comments, but there were no noted comments.

Consideration and possible action re: Review and adoption of agenda – Vice-Chairman Olsen motioned to approve the agenda as posted. Motion seconded by County Manager Barbee and carried by unanimous vote.

Consideration and possible action re: Review and Adoption of Minutes – County Manager Barbee motioned to approve the minutes of the regular RTC meeting of June 16, 2021, as submitted. Motion seconded by Vice-Chairman Olsen and carried by unanimous vote.

Consideration and possible action re: July Treasurer's Report – Comptroller Sherry Wideman presented the July Treasurer's report as follows:

Comptroller Wideman said the fund balance in the Regional Transportation Fund is 2.2, almost 2.3 million, of which 1.7 is the city balance, and \$500,000 is the county balance. The Public Transportation fund has a balance of \$2.3 million, with the city having a balance of \$1.1 million, and the county has a balance of \$1.1 million. In the One Cent Fund, the county has a balance of \$140,000.

Comptroller Wideman said on the next page, the nine-cent gas tax, which includes the diesel tax, is up 33% from the previous fiscal year, mainly due to the diesel tax. The quarter-cent sales tax is up about 16% from the previous year. The One-Cent shows what our normal amount would be, but we are still up approximately 18%.

She asked the board if there were any questions, but there were none.

Vice-Chairman Olsen motioned to approve the July Treasurer's report. The motion was seconded by County Manager Barbee and carried by unanimous vote.

City Reports and/or Requests-

- A. Consideration and possible action re: Transfer of funds in the amount of \$939,567.05 from Regional Transportation Fund 280 for the Front Street Reconstruction project (prior fiscal year) -** Chairman Tedford advised the City of Fallon is requesting a transfer of funds, in the amount of \$939,567.05 from Regional Transportation Fund 280 for the Front Street Reconstruction project.

County Manager Barbee motioned to approve the transfer of funds, in the amount of \$939,567.05 from Regional Transportation Fund 280 for the Front Street Reconstruction project. Motion seconded by Vice-Chairman Olsen and carried by unanimous vote.

- B. Consideration and possible action re: Transfer of funds for \$225,000 from Public Transit Fund 395 for the Front Street Reconstruction project (prior fiscal year) –** Chairman Tedford advised the City of Fallon is requesting a transfer of funds, for \$225,000 from Public Transit Fund 395 for the Front Street Reconstruction project.

Vice-Chairman Olsen motioned to approve the transfer of funds, in the amount of \$225,000 from Public Transit Fund 395 for the Front Street Reconstruction project. Motion seconded by County Manager Barbee and carried by unanimous vote.

County Reports and/or Requests-

- A. Consideration and possible action re: Transfer of funds in the amount of \$250,000 for FY2021 Road and Bridge projects for the 4th quarter (prior fiscal year) –** Secretary Steele said the Churchill County Road Department is requesting a transfer of funds, in the amount of \$250,000 for first and final payment of Various FY 2021 Road and Bridge projects for the 4th quarter. The transfer is to be split 50/50 from Regional Transportation Fund 280, and from Public Transit Fund 395.

The reimbursement is for the Casey Road Chip Seal project, in the amount of \$185,915.46, and blade maintenance of various county roads, for the period of May 1 through June 30, 2021, in the amount of \$84,528.04. The projects total \$270,443.50; however, we are only requesting to transfer the encumbered amount of \$250,000, which was approved by the board at the May 19, 2021 meeting.

County Manager Barbee motioned to approve the transfer of funds, in the amount of \$250,000, to be split 50/50 from Public Transit Fund 395 and Regional Transportation Fund 280 for FY 2021 Road and Bridge projects for the 4th quarter. Motion seconded by Vice-Chairman Olsen and carried by unanimous vote.

- B. Consideration and possible action re: Approve funding and encumbrance in the amount of \$250,000 for FY2022 Road and Bridge projects for the 1st quarter (current fiscal year)**
– Secretary Steele advised that the Churchill County Road Department is requesting funding approval and encumbrance in the amount of \$250,000 for Various FY 2022 Road and Bridge projects for the 1st quarter. The funding is to be encumbered as a 50/50 split, encumbering \$125,000 from Regional Transportation Fund 280, and \$125,000 from Public Transit Fund 395.

County Manager Barbee motioned to approve the transfer of funds, in the amount of \$250,000, to be split 50/50 from Public Transit Fund 395 and Regional Transportation Fund 280 for FY 2021 Road and Bridge projects for the 4th quarter. Motion seconded by Vice-Chairman Olsen and carried by unanimous vote.

General Discussion of City and/or County Matters-

City Reports – Public Works Director Brian Byrd said the City is moving into the final stages of both the Front Street and Maine Street projects. Front Street was paved out last week. As you said it was a great project, and the neighborhood was patient. The contractor, A & K did a great job as well, it was a lot more complicated, but everybody rose to the challenge. He said it would not have happened without a group effort. The city has a few more long lead items, and then they will be transitioning their focus to a couple of CBDG projects, which will be Broadway Street and Sherman Street.

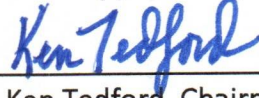
County Reports – Road Department Office Supervisor Steele advised the crew is preparing the roads for the upcoming chip seal projects.

Future Agenda Items – Chairman Tedford asked for future agenda items, but there were none.

Public Comments – Chairman Tedford inquired if there were any public comments, but there were no noted comments.

Adjournment – With no further business to come before the Board, Chairman Tedford declared the meeting adjourned at 10:02 a.m. The next meeting will be held on August 18, 2021 at the Churchill County Commissioner's Chambers.

Approved By:



Ken Tedford, Chairman