

**CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
553 S. MAINE STREET
Fallon, Nevada 89406
(775) 423-7581**

Email: celloyd@churchillcountylibrary.org

******NOTICE OF PUBLIC MEETING******

PLEASE POST

PLACE OF MEETING: Churchill County Administration Building 155 N. Taylor Street, Commission Chambers

DATE AND TIME: December 16, 2021 at 3 p.m.

TYPE OF MEETING: Regularly scheduled meeting of the Library Board of Trustees

Churchill County Library is inviting you to a scheduled Zoom meeting.

Topic: Library Board of Trustees Meeting

Time: Dec 16, 2021 03:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85255785695?pwd=TXZPQWFzTjA0M2IzN1ZyVU1sUEp1QT09>

Meeting ID: 852 5578 5695

Passcode: 472823

One tap mobile

+13462487799,,85255785695# US (Houston)

+16699006833,,85255785695# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 852 5578 5695

Find your local number: <https://us02web.zoom.us/j/kbyLKMECwY>

Notes

These meetings are subject to the provisions of the Nevada Open Meeting Law (NRS Chapter 241. Except as otherwise provided for by law, these meetings are open and public.

- I. Action will be taken on all Agenda items, unless otherwise noted.**
- II. The Agenda is a tentative schedule. The Library Board of Trustees may act upon Agenda items a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.**
- III. In the interest of time, the Library Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.**
- IV. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.**
- V. All persons participating in the meeting, by any means, are put on notice that all meetings are recorded.**

AGENDA

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Roll call of members**
- 5. Verification of the posting of the agenda**
- 6. Consideration and possible action re: Approval of agenda as submitted or revised.**
- 7. Consideration and for possible action re: Approval of Minutes of the meeting held on:**
 - A. November 18, 2021
 - B. December 4, 2021
- 8. Library Board of Trustees' Report**
- 9. Library Director's Report**
 - May 7, 2022, Saturday-Author Mindy Nettifee, Poet, *Open Your Mouth Like a Bell*-CAC-5-7 p.m.
 - Lobby Case-CC High School Art-Jaime Shafer students
 - Statistics
 - Grant-Website update
 - Marketing
 - Tote Bags-Quantity 250/\$7.60 each/\$50 setup fee/\$149 estimated shipping

Set date and time of regular/special Library Board meetings: Next meeting is scheduled for Thursday January 27, 2022 at 3 p.m. at Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

OLD BUSINESS

NEW BUSINESS.

- 1. Consideration and possible action re:** Action to approve the monthly budget report.
- 2. Consideration and possible action re:** Action to approve the Library Gift Fund.
- 3. Consideration and possible action re:** Action to approve the 2022-2026 Strategic Plan

Public Comment

Adjournment.

AFFIDAVIT OF POSTING

State of Nevada)
 : ss
County of Churchill)

Ashlee Brown, an employee of Churchill County Nevada, being duly sworn, says: That on the 9th day of December 2021 AD, she posted a notice, of which the above is a copy, at Churchill County Administration 155 N. Taylor, Fallon, NV; Churchill County Library 553 S. Maine Street Fallon, NV; Churchill County Website www.churchillcounty.org and the Nevada State Website <https://notice.nv.gov/>.

State of Nevada)
 : ss
County of Churchill)

On the 9th day of December, 2021 before a Notary Public, personally appeared Ashlee Brown known to me to be the person described in and who executed the foregoing instrument. In witness whereof, I have hereunto set my hand and affixed by official seal this 9th day of December 2021.

Amy Lawry



Endnotes:

Disclosures:

Churchill County is an equal opportunity provider and employer.

Accommodations:

Churchill County Library will make all reasonable efforts to assist and accommodate physically handicapped person desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Library Director, in writing at 553 S. Maine St., Fallon, Nevada 89406, or by calling (775) 423-7581 or the TDD Nevada relay number 711.

Procedures:

- The public meetings may be conducted according to rules of parliamentary procedure.
- Persons providing public comment will be asked to state their name for the record.
- The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- All supporting materials for this agenda are available by requesting a copy from the Library Director at 775-423-7581 prior to the meeting. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Library Director. You are entitled to one copy of the supporting materials free of charge.
- In accordance with Federal law and U.S. Department of Agriculture policy, Churchill County is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability, (not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Equal Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (
- (800)795-3972 (voice) or (202)720-6382 (TDD).

Verification of the posting of the Churchill County Library Board of Trustee meeting December 16, 2021 at the Churchill County Administration Building 155 N. Taylor Street, Commission Chambers
Posted on: December 9, 2021

Churchill County Administration 155 N. Taylor, Fallon, NV

By: AB

Time: 12:40

Churchill County Library 553 S. Maine Street Fallon, NV

By: AB

Time: 12:55

Churchill County Website

By: CH JS 12/10/21

Time: 400

Nevada State Website

By: CH JS 12/10/21

Time: 400

December 4, 2021

The Churchill County Library Board of Trustees and Churchill Library Association held a special meeting on Saturday December 4, 2021 at the Churchill County Museum located at 1050 South Maine Street, Fallon, NV. The meeting was scheduled to begin at 9:00am.

REGULAR AGENDA ITEMS

1. Call to Order: Zip Upham, President of the Churchill Library Association at 9:01am.

2. Public Comment: None

3. Roll Call of Members:

Present were: Trustees; Bill Williams, Jo Petteruti, Ashlee McGarity, David Brakebill; Churchill Library Association members Zip Upham, Becky Taylor, Terry Mackedon, Jaime Shafer; Commissioner Greg Koenig Task Force members Elizabeth Orozco, Bob Getto, Beth Webb, Rachel Dahl; Consultants Ruth Metz, Jason Genck (virtual), J.R. Clanton (virtual); Library Director Carol Lloyd, Deputy Sam White and members of the public Lee Orozco, Teri Hedgpeth, Jes MacDiarmid, Harry Smith.

4. Verification of the posting of the agenda: Verified by Library Director Carol Lloyd

OLD BUSINESS

Information Only-Ruth Metz (on-site) and Jason Genck (virtually) presented the draft Strategic Plan and discussed additions and changes with the Task Force including adding a more detailed work plan into the document.

Public Comment- None

Adjournment: 11:24

Respectfully submitted,

Carol Lloyd

December 6, 2021

November 18, 2021

The Churchill County Library Board of Trustees held a public meeting on Thursday, November 18, 2021 at the Churchill County Administration Building, Commission Chambers, 155 N. Taylor Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

REGULAR AGENDA ITEMS

1. Call to Order: Vice Chairperson Jo Petteruti @3:00pm

2. Public Comment? None

3. Roll Call of Members:

Present were: Trustees Bill Williams, Jo Petteruti, Ashlee McGarity, and David Brakebill; Library Director Carol Lloyd; Deputy District Attorney Joe Sanford; County Commissioner Greg Koenig

Not in attendance: Trustee Chairperson Kelli Kelly

4. Verification of the posting of the agenda: Verified by Library Director Carol Lloyd

5. Review and Adoption of the agenda: A motion was made to adopt the agenda as presented by David Brakebill, seconded by Ashlee McGarity. All in favor.

6. Review and adoption of October 23, 2021, October 28, 2021, and November 6, 2021 minutes:

Note: October 23rd was the first of 3 strategic planning workshops (all subject to open meeting laws), October 28th was the last regular Board of Trustees meeting, and November 6th was the second of 3 strategic planning workshops.

A motion was made to adopt the minutes for all three meetings listed by David Brakebill, seconded by Bill Williams. All in favor.

7. Board of Trustees Report:

- **David:** David attended the Churchill Arts Council event featuring American Patchwork Quartet. It was his first time to experience the Oats Park theater and he was very impressed. The event was successful.

8. Library Director's Report:

- May 7, 2022 – Planned reading with performance poet Mindy Nettifee, *Open Your Mouth Like a Bell*, in collaboration with CAC – This event has been rescheduled from 2020.
- November 4, 2021 – Artist Reception for Nettie Rickerson, CC Library 5-6:30pm, This event had a large attendance and was well received by the community. Nettie's work is stunning.
- Statistics were presented. Carol noted increases in circulation and foot traffic, and more volunteers are returning. A volunteer appreciation event is in the works, probably will be held in January or February. More details will be shared at the next board meeting.
- Strategic Plan/Website – The first two workshops (held 10/23 and 11/6) involved a lot of meaningful discussion. Ruth and Jason were great at facilitating information. Staff are being included. The final meeting was to be held virtually on December 4th but will be held in person instead. The meeting will take place at the Churchill County Museum at 8:45am.

The library website is being updated and is planned to go live in January or February. The Strategic Plan and new website are being funded by LSTA grants.

- **Marketing** – Carol shared an article from the Smithsonian magazine that featured a library from Tennessee that is very similar to our own library. She shared to show how other libraries have responded to the demands of the pandemic.

Set Date and Time for the regular Library Board Meeting: The next regular meeting of the Library Board of Trustees is set for Thursday, December 16th, 2021 at 3:00pm at the Churchill County Administration Building Commission Chambers at 155 N. Taylor Street, Fallon, NV.

OLD BUSINESS

None

NEW BUSINESS

- 1. Review and Adoption of the Monthly Budget Report for October 2021:** A motion was made to approve the monthly budget report by Ashlee McGarity, seconded by David Brakebill. All in favor.
- 2. Review and Adoption of Library Gift Fund Report:** A motion was made to approve the Library Gift Fund report by David Brakebill, seconded by Bill Williams. All in favor.
- 3. Action to approve up to \$2,200 for Churchill County Library tote bags from the Gift Fund.** A motion was made to approve up to \$2,200 from the Gift Fund for tote bags by Dave Brakebill, seconded by Bill Williams. All in favor.

Public Comment – None

Adjournment: 3:227pm

Respectfully submitted,

Ashlee McGarity
December 9, 2021

STATISTICS
November 2021

	November 2021	November 2020
Circulation	9,345	5,765
Patron Visits	4,780	1,164
Daily Average (Patrons)	217	83
Programs	49	19
Program Attendance	703	514

Programs:

Program count is library YouTube views of storytimes,
database tutorials, informational videos (new book, etc)

Grab and Go	125
Volunteers	13
Volunteer Hours	7
Meeting Room	8
Tests Proctored	1
Books given out in comm	25

Covid-19 Library Closes March 16, 2020

Curb Service 5/11/20

Library by Appointment 6/8/20

Curb Service 11/16/20

Library by Appointment 3/1/21

Open 4/19/21 (9-5)

Open 5/17/21 (9-6)

Open 8/16/21 (Saturday open)

M-9-6

T/W 9-7

T/F 9-6

S 9-5



Churchill County, NV

Detail vs Budget Report

Account Detail

Date Range: 11/01/2021 - 11/30/2021

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-40100							
SALARIES-DEPT HEAD							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	
11/05/2021	PYPKT00927	PYPKT00927 - 10/18/2021...		PYPKT00927 - 10/18/2021-10/31/2021 (11/...		4,012.80	
11/19/2021	PYPKT00944	PYPKT00944 - 11/01/2021...		PYPKT00944 - 11/01/2021-11/14/2021 (11/...		4,012.80	
240-551-40200							
OTHER SAL & WAGES-REG							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	
11/05/2021	PYPKT00927	PYPKT00927 - 10/18/2021...		PYPKT00927 - 10/18/2021-10/31/2021 (11/...		8,232.81	
11/19/2021	PYPKT00944	PYPKT00944 - 11/01/2021...		PYPKT00944 - 11/01/2021-11/14/2021 (11/...		8,232.80	
240-551-40250							
SAL & WAGES - PART-TIME							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	
11/05/2021	PYPKT00927	PYPKT00927 - 10/18/2021...		PYPKT00927 - 10/18/2021-10/31/2021 (11/...		443.94	
11/19/2021	PYPKT00944	PYPKT00944 - 11/01/2021...		PYPKT00944 - 11/01/2021-11/14/2021 (11/...		443.94	
240-551-40270							
PART-TIME PERS SAL & WAGE							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	
11/05/2021	PYPKT00927	PYPKT00927 - 10/18/2021...		PYPKT00927 - 10/18/2021-10/31/2021 (11/...		924.56	
11/19/2021	PYPKT00944	PYPKT00944 - 11/01/2021...		PYPKT00944 - 11/01/2021-11/14/2021 (11/...		875.03	
070 - CULTURE AND RECREATION Totals:							
			365,681.00	103,318.81	27,178.68	235,183.51	64.31 %
551 - PUBLIC LIBRARY Totals:							
			365,681.00	103,318.81	27,178.68	235,183.51	64.31 %
400 - DIRECT SALARY EXPENSE Totals:							
			365,681.00	103,318.81	27,178.68	235,183.51	64.31 %
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-45100							
RETIREMENT							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	
11/05/2021	PYPKT00927	PYPKT00927 - 10/18/2021...		PYPKT00927 - 10/18/2021-10/31/2021 (11/...		3,918.13	
11/19/2021	PYPKT00944	PYPKT00944 - 11/01/2021...		PYPKT00944 - 11/01/2021-11/14/2021 (11/...		3,903.39	

Detail vs Budget Report

Account

Date Range: 11/01/2021 - 11/30/2021

[240-551-45150](#)

Post Date
11/05/2021
11/19/2021

Packet Number
PYPKT00927
PYPKT00944

Name
SOCIAL SECURITY
Source Transaction
PYPKT00927 - 10/18/2021...
PYPKT00944 - 11/01/2021...

Pmt Number

Description
PYPKT00927 - 10/18/2021-10/31/2021 (11/...
PYPKT00944 - 11/01/2021-11/14/2021 (11/...

Fiscal Budget
989.00

Beginning Balance
226.09

Total Activity
55.04

Ending Balance
281.13

Budget Remaining
707.87

% Remaining
71.57 %

[240-551-45200](#)

Post Date
11/05/2021
11/19/2021

Packet Number
PYPKT00927
PYPKT00944

Name
PACT (INDUSTRIAL INS)
Source Transaction
PYPKT00927 - 10/18/2021...
PYPKT00944 - 11/01/2021...

Pmt Number

Description
PYPKT00927 - 10/18/2021-10/31/2021 (11/...
PYPKT00944 - 11/01/2021-11/14/2021 (11/...

Fiscal Budget
11,030.00

Beginning Balance
2,111.06

Total Activity
271.73

Ending Balance
2,382.79

Budget Remaining
8,647.21

% Remaining
78.40 %

[240-551-45400](#)

Post Date
11/19/2021

Packet Number
PYPKT00944

Name
GROUP INSURANCE
Source Transaction
PYPKT00944 - 11/01/2021...

Pmt Number

Description
PYPKT00944 - 11/01/2021-11/14/2021 (11/...

Fiscal Budget
58,200.00

Beginning Balance
16,940.04

Total Activity
4,578.40

Ending Balance
21,518.44

Budget Remaining
36,681.56

% Remaining
63.03 %

[240-551-45444](#)

Post Date
11/05/2021

Packet Number
PYPKT00927

Name
HSA HEALTH SAVINGS
Source Transaction
PYPKT00927 - 10/18/2021...

Pmt Number

Description
PYPKT00927 - 10/18/2021-10/31/2021 (11/...

Fiscal Budget
0.00

Beginning Balance
498.00

Total Activity
166.00

Ending Balance
664.00

Budget Remaining
-664.00

% Remaining
0.00 %

[240-551-45500](#)

Post Date
11/05/2021
11/19/2021

Packet Number
PYPKT00927
PYPKT00944

Name
MEDICARE
Source Transaction
PYPKT00927 - 10/18/2021...
PYPKT00944 - 11/01/2021...

Pmt Number

Description
PYPKT00927 - 10/18/2021-10/31/2021 (11/...
PYPKT00944 - 11/01/2021-11/14/2021 (11/...

Fiscal Budget
5,302.00

Beginning Balance
1,442.26

Total Activity
377.41

Ending Balance
1,819.67

Budget Remaining
3,482.33

% Remaining
65.68 %

[240-551-45700](#)

Source Transaction
COMPENSATED ABSENCES

Fiscal Budget
3,497.00

Beginning Balance
0.00

Total Activity
0.00

Ending Balance
0.00

Budget Remaining
3,497.00

% Remaining
100.00 %

070 - CULTURE AND RECREATION Totals:

551 - PUBLIC LIBRARY Totals:

450 - EMPLOYEE BENEFITS Totals:

Category: 500 - SERVICES & SUPPLIES

Department: 551 - PUBLIC LIBRARY

Function: 070 - CULTURE AND RECREATION

[240-551-50400](#)

Post Date
11/05/2021
11/05/2021
11/05/2021
11/05/2021
11/12/2021
11/12/2021
11/12/2021

Packet Number
APPKT00859
APPKT00859
APPKT00859
APPKT00859
APPKT00866
APPKT00866
APPKT00866

Name
AV/eBOOKS/eAUDIO
Source Transaction
501127570
501127571
501127572
501146567
501161601
501161602
501161603

Pmt Number
128754
128754
128754
128754
128853
128853
128853

Description
(1) DVD SNAKE EYES: G.I. JOE ORIGINS W/S
(1) DVD SNAKE EYES: G.I. JOE ORIGINS W/S
(1) DVD DON'T BREATHE 2 W/S
(1) DVD SUICIDE SQUAD, THE W/S
(2) DVD STILLWATER W/S
(1)DVD STAR TREK ENTERPRISE COMPLETE S...
(1) DVD CROWN SEASON 4 W/S

Fiscal Budget
21,000.00

Beginning Balance
9,460.14

Total Activity
5,212.35

Ending Balance
14,672.49

Budget Remaining
6,327.51

% Remaining
30.13 %

Amount
45.73
23.24
45.73
26.24
77.96
95.23
34.49

Detail vs Budget Report

Account

240-551-50400

Date Range: 11/01/2021 - 11/30/2021							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity
11/12/2021	APPKT00866	501161605	128853	(1) DVD PIG W/S	21,000.00	9,460.14	5,212.35
11/12/2021	APPKT00866	501161606	128853	(1) DVD PAW PATROL: THE MOVIE W/S			
11/12/2021	APPKT00866	501161607	128853	(1) DVD LAND GIRLS COMPLETE COLLECTION...			
11/12/2021	APPKT00866	501161608	128853	(1) DVD STILLWATER W/S			
11/19/2021	APPKT00868	2000019291 (11/01/21)	128970	BALANCE DUE FOR PATRON DOWNLOADS			
11/19/2021	APPKT00868	501197059	128970	(1) DVD EX ON THE BEACH: PEAK OF LOVE W...			
11/19/2021	APPKT00868	501197221	128970	(1) DVD KEVIN CAN F HIMSELF SEASON 1 W/S			
11/19/2021	APPKT00868	501197222	128970	(1) DVD INTO THE NIGHT W/S 1D			
11/19/2021	APPKT00868	501197223	128970	(1) DVD ROADRUNNER: A FILM ABOUT ANT...			
11/19/2021	APPKT00868	501197224	128970	(1) DVD NIGHT HOUSE, THE W/S 1D			
11/19/2021	APPKT00868	501226832	128970	(1) DVD MIDWESTERN NIGHTMARES: BB			
11/19/2021	APPKT00868	501226833	128970	(1) DVD FOREVER PURGE, THE W/S			
11/19/2021	APPKT00868	501226834	128970	(1) DVD REMINISCENCE W/S			
11/19/2021	APPKT00868	501226835	128970	(1) DVD KUNG FU SEASON 1 W/S			
11/19/2021	APPKT00868	501226836	128970	(1) DVD RESPECT W/S 1D			
11/19/2021	APPKT00868	501226837	128970	(1) DVD BREAKING BOBBY BONES W/S 2D			
11/19/2021	APPKT00868	501226839	128970	(1) DESIGNATED SURVIVOR COMPLETE SERI...			
11/19/2021	APPKT00868	501226870	128970	(1) DVD SCIENCE KIDS: ANTS W/S 1D			
11/19/2021	APPKT00868	501226871	128970	(1) DVD EMILY IN PARIS SEASON 1 W/S			
11/19/2021	APPKT00868	501226872	128970	(2) JUNGLE CRUISE W/S 1D			
11/19/2021	APPKT00868	501245592	128970	(1) DVD CANDYMAN W/S 1D			
11/19/2021	APPKT00868	501255586	128970	ADVANCE DIGITAL PAYMENT			
11/19/2021	APPKT00868	6163244 103021	128913	WATER (33148666163244), 10/28/21			
11/19/2021	APPKT00868	L4226684 (10/31/21)	128919	2036240451 - (1) JAILHOUSE LAWYER			
11/19/2021	APPKT00868	L4226684 (10/31/21)	128919	2036263052 - (1) WISH			

BOOKS AND PERIODICALS

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
11/19/2021	APPKT00868	L1061534 (10/31/21)	128919	2036286097 - LAST KING OF AMERICA THE M...	30,000.00	5,833.90	2,257.45	14,672.49	6,327.51	30.13 %
11/19/2021	APPKT00868	L1061534 (10/31/21)	128919	203623735 - 2 SISTERS DETECTIVE AGENCY						
11/19/2021	APPKT00868	L1061534 (10/31/21)	128919	2036237796 - PARIS DRESSMAKER						
11/19/2021	APPKT00868	L1061534 (10/31/21)	128919	2036252102 - LAWNS INTO MEADOWS GR...						
11/19/2021	APPKT00868	L1061534 (10/31/21)	128919	2036287992 - BILL CUNNINGHAMS ON THE ...						
11/19/2021	APPKT00868	L1061534 (10/31/21)	128919	2036257384 - HAREM SHUFFLE						
11/19/2021	APPKT00868	L1061534 (10/31/21)	128919	2036271091 - CONSTITUTION OF KNOWLED...						
11/19/2021	APPKT00868	L4226314 (10/31/21)	128919	2036250923 - (1) DUCHESS HUNT						
11/19/2021	APPKT00868	L4226314 (10/31/21)	128919	2036279955 - (1) 1 CHRISTMAS WISH						
11/30/2021	APPKT00874	ENDING 10/29/21	432	*2240-Book-In the World of James Bond						
11/30/2021	APPKT00874	ENDING 10/29/21	432	*2240-Book-Exercised						
11/30/2021	APPKT00874	ENDING 10/29/21	432	*2240-Book-Promethea						

240-551-50900

Detail vs Budget Report

Date Range: 11/01/2021 - 11/30/2021

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-50900	BOOKS AND PERIODICALS - Continued	30,000.00	5,833.90	2,257.45	8,091.35	21,908.65	73.03 %
Post Date 11/30/2021	Packet Number APPKT00874	Source Transaction ENDING 10/29/21	Pmt Number 432	Description *2240-Book-In Afghanistan	Project Account 14779 - WELLS FARGO COMMERCIAL CARD	Amount 5.55	
240-551-50910	BOOKS/PERIODICALS-CHILD	10,000.00	1,973.96	694.02	2,667.98	7,332.02	73.32 %
Post Date 11/19/2021	Packet Number APPKT00868	Source Transaction L1064504 (10/31/21)	Pmt Number 128919	Description 2036272361 - (1) WE GIVE THANKS	Project Account 1718 - BAKER & TAYLOR	Amount 214.83	
Post Date 11/19/2021	Packet Number APPKT00868	Source Transaction L1064504 (10/31/21)	Pmt Number 128919	Description 2036230646 - (1) CHRISTMAS PIG	Project Account 1718 - BAKER & TAYLOR	Amount 104.05	
Post Date 11/19/2021	Packet Number APPKT00868	Source Transaction L1064504 (10/31/21)	Pmt Number 128919	Description 2036275474 (1) LLAMA DESTROYS THE WOR...	Project Account 1718 - BAKER & TAYLOR	Amount 198.72	
Post Date 11/19/2021	Packet Number APPKT00868	Source Transaction L1064504 (10/31/21)	Pmt Number 128919	Description 2036212759 - (1) HAVE YOU SEEN GORDON	Project Account 1718 - BAKER & TAYLOR	Amount 176.42	
240-551-51630	NEVADA LIBRARY Coop	29,000.00	14,528.42	0.00	14,528.42	14,471.58	49.90 %
240-551-52400	CONTRACTED SERVICES	13,000.00	4,403.20	0.00	4,403.20	8,596.80	66.13 %
240-551-52403	PLAT FORM FEE	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
240-551-52520	CONTRACT SERVICE/PROGRAM	1,000.00	522.87	0.00	522.87	477.13	47.71 %
240-551-55400	MEMBERSHIPS	700.00	199.00	0.00	199.00	501.00	71.57 %
240-551-55720	COPIER MAINTENANCE/USAGE	1,300.00	303.84	100.66	404.50	895.50	68.88 %
Post Date 11/05/2021	Packet Number APPKT00859	Source Transaction AR285019	Pmt Number 128763	Description BASE RATE 10/22/21-11/21/21 - COPIER #72...	Project Account 287 - OFFICE PRODUCTS, INC.	Amount 36.99	
Post Date 11/05/2021	Packet Number APPKT00859	Source Transaction AR285019	Pmt Number 128763	Description OVERAGE 09/22/21-10/21/21 - COPIER #7297	Project Account 287 - OFFICE PRODUCTS, INC.	Amount 63.67	
240-551-55800	OPERATING SUPPLIES	7,000.00	1,237.53	183.06	1,420.59	5,579.41	79.71 %
Post Date 11/05/2021	Packet Number APPKT00859	Source Transaction 8063978707	Pmt Number 128776	Description 3490418783 STAPLS/GEL PN/7MM PNCIL B...	Project Account 12665 - STAPLES	Amount 88.85	
Post Date 11/30/2021	Packet Number APPKT00874	Source Transaction ENDING 10/29/21	Pmt Number 432	Description *2240-Meeting 10/20/21, Refreshments	Project Account 14779 - WELLS FARGO COMMERCIAL CARD	Amount 32.61	
Post Date 11/30/2021	Packet Number APPKT00874	Source Transaction ENDING 10/29/21	Pmt Number 432	Description *2240-Meals 10/23/21, Business Lunch	Project Account 14779 - WELLS FARGO COMMERCIAL CARD	Amount 61.60	
240-551-55840	MARKETING	900.00	50.00	354.00	404.00	496.00	55.11 %
Post Date 11/12/2021	Packet Number APPKT00866	Source Transaction S56751	Pmt Number 128817	Description (12)ISSUES - 12/2021-11/2022	Project Account 6738 - BOOKPAGE	Amount 354.00	

Detail vs Budget Report

Date Range: 11/01/2021 - 11/30/2021

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-58080	LSTA FED GRANT EXP	0.00	34,882.19	7,500.00	42,382.19	-42,382.19	0.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	Amount
11/12/2021	APPKT00866	CHCONV-SP1OF2	128872	CH CO LIBRARY STRATEGIC PLANNING - 50%...	17840 - RUTH METZ ASSOCIATES	7,500.00	
240-551-58400	TELEPHONE	3,720.00	946.89	314.95	1,261.84	2,458.16	66.08 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	Amount
11/19/2021	APPKT00868	750501-001 10/31/21	128929	10/01/21-10/31/21, LIBRARY	4000 - CC COMMUNICATIONS	314.95	
240-551-58600	TRAVEL AND SUBSTANCE	2,000.00	41.77	0.00	41.77	1,958.23	97.91 %
240-551-58700	TRAINING	800.00	50.00	0.00	50.00	750.00	93.75 %
240-551-59200	UTILITIES-ELEC/WTR/SEWER	20,000.00	6,056.72	1,484.06	7,540.78	12,459.22	62.30 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	Amount
11/19/2021	APPKT00868	8.1750.00 11/10/21	128937	553 SOUTH MAINE STREET	540 - CITY OF FALLON	1,338.17	
11/19/2021	APPKT00868	8.1800.12 11/10/21	128937	507-A SOUTH MAINE STREET	540 - CITY OF FALLON	126.36	
11/19/2021	APPKT00868	8.1801.05 11/10/21	128937	507-B SOUTH MAINE STREET	540 - CITY OF FALLON	19.53	
240-551-59400	UTILITIES-GAS	3,255.00	248.76	397.60	646.36	2,608.64	80.14 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	Amount
11/19/2021	APPKT00868	910001265821 11/08/21	129008	553 S MAINE ST	205 - SOUTHWEST GAS CORPORATION	305.89	
11/19/2021	APPKT00868	910001265822 11/08/21	129008	507 S MAINE ST	205 - SOUTHWEST GAS CORPORATION	91.71	
240-551-59750	COMPUTERS & PRINTERS	4,000.00	596.53	0.00	596.53	3,403.47	85.09 %
240-551-59760	COMPUTER SOFTWARE	465.00	0.00	0.00	0.00	465.00	100.00 %

070 - CULTURE AND RECREATION Totals:

	150,140.00	81,335.72	18,498.15	99,833.87	50,306.13	33.51 %
551 - PUBLIC LIBRARY Totals:	150,140.00	81,335.72	18,498.15	99,833.87	50,306.13	33.51 %
500 - SERVICES & SUPPLIES Totals:	150,140.00	81,335.72	18,498.15	99,833.87	50,306.13	33.51 %
240 - PUBLIC LIBRARY Totals:	698,882.00	235,415.59	58,946.93	294,362.52	404,519.48	57.88 %

320 - LIBRARY GIFT FUND

Category: 500 - SERVICES & SUPPLIES

Department: 691 - LIBRARY GIFTS & DONATION

Function: 070 - CULTURE AND RECREATION

[320-691-59915](#)

F. N. MORGAN TRUST EXP.

	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
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Detail vs Budget Report

Account	Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
320-691-59916	11/30/2021	APPKT00874	CHC LIBRARY ASSOCIATION	ENDING 10/29/21	432	*0470-CLA/Craft Supplies-Stickers/Index Car... 14779 - WELLS FARGO COMMERCIAL CARD	10,000.00	985.54	67.39	1,052.93	8,947.07	89.47 %
070 - CULTURE AND RECREATION Totals:												
							35,000.00	985.54	67.39	1,052.93	33,947.07	96.99 %
691 - LIBRARY GIFTS & DONATION Totals:												
							35,000.00	985.54	67.39	1,052.93	33,947.07	96.99 %
500 - SERVICES & SUPPLIES Totals:												
							35,000.00	985.54	67.39	1,052.93	33,947.07	96.99 %
320 - LIBRARY GIFT FUND Totals:												
							35,000.00	985.54	67.39	1,052.93	33,947.07	96.99 %
Report Total:												
							733,882.00	236,401.13	59,014.32	295,415.45	438,466.55	59.75 %

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-40100</u>	SALARIES-DEPT HEAD	106,046.00	30,418.40	8,025.60	38,444.00	67,602.00	63.75 %
<u>240-551-40200</u>	OTHER SAL & WAGES-REG	219,035.00	63,042.09	16,465.61	79,507.70	139,527.30	63.70 %
<u>240-551-40250</u>	SAL & WAGES - PART-TIME	15,959.00	3,646.66	887.88	4,534.54	11,424.46	71.59 %
<u>240-551-40270</u>	PART-TIME PERS SAL & WAGE	24,641.00	6,211.66	1,799.59	8,011.25	16,629.75	67.49 %
070 - CULTURE AND RECREATION Totals:		365,681.00	103,318.81	27,178.68	130,497.49	235,183.51	64.31 %
551 - PUBLIC LIBRARY Totals:							
400 - DIRECT SALARY EXPENSE Totals:		365,681.00	103,318.81	27,178.68	130,497.49	235,183.51	64.31 %
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-45100</u>	RETIREMENT	104,043.00	29,543.61	7,821.52	37,365.13	66,677.87	64.09 %
<u>240-551-45150</u>	SOCIAL SECURITY	989.00	226.09	55.04	281.13	707.87	71.57 %
<u>240-551-45200</u>	PACT (INDUSTRIAL INS)	11,030.00	2,111.06	271.73	2,382.79	8,647.21	78.40 %
<u>240-551-45400</u>	GROUP INSURANCE	58,200.00	16,940.04	4,578.40	21,518.44	36,681.56	63.03 %
<u>240-551-45444</u>	HSA HEALTH SAVINGS	0.00	498.00	166.00	664.00	-664.00	0.00 %
<u>240-551-45500</u>	MEDICARE	5,302.00	1,442.26	377.41	1,819.67	3,482.33	65.68 %
<u>240-551-45700</u>	COMPENSATED ABSENCES	3,497.00	0.00	0.00	0.00	3,497.00	100.00 %
070 - CULTURE AND RECREATION Totals:		183,061.00	50,761.06	13,270.10	64,031.16	119,029.84	65.02 %
551 - PUBLIC LIBRARY Totals:							
450 - EMPLOYEE BENEFITS Totals:		183,061.00	50,761.06	13,270.10	64,031.16	119,029.84	65.02 %
Category: 500 - SERVICES & SUPPLIES							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-50400</u>	AV/eBOOKS/eAUDIO	21,000.00	9,460.14	5,212.35	14,672.49	6,327.51	30.13 %
<u>240-551-50900</u>	BOOKS AND PERIODICALS	30,000.00	5,833.90	2,257.45	8,091.35	21,908.65	73.03 %
<u>240-551-50910</u>	BOOKS/PERIODICALS-CHILD	10,000.00	1,973.96	694.02	2,667.98	7,332.02	73.32 %
<u>240-551-51630</u>	NEVADA LIBRARY CoOp	29,000.00	14,528.42	0.00	14,528.42	14,471.58	49.90 %
<u>240-551-52400</u>	CONTRACTED SERVICES	13,000.00	4,403.20	0.00	4,403.20	8,596.80	66.13 %
<u>240-551-52403</u>	PLAT FORM FEE	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
<u>240-551-52520</u>	CONTRACT SERVICE/PROGRAM	1,000.00	522.87	0.00	522.87	477.13	47.71 %
<u>240-551-55400</u>	MEMBERSHIPS	700.00	199.00	0.00	199.00	501.00	71.57 %
<u>240-551-55720</u>	COPIER MAINTENANCE/USAGE	1,300.00	303.84	100.66	404.50	895.50	68.88 %
<u>240-551-55800</u>	OPERATING SUPPLIES	7,000.00	1,237.53	183.06	1,420.59	5,579.41	79.71 %
<u>240-551-55840</u>	MARKETING	900.00	50.00	354.00	404.00	496.00	55.11 %
<u>240-551-58080</u>	LSTA FED GRANT EXP	0.00	34,882.19	7,500.00	42,382.19	-42,382.19	0.00 %
<u>240-551-58400</u>	TELEPHONE	3,720.00	946.89	314.95	1,261.84	2,458.16	66.08 %

Date Range: 11/01/2021 - 11/30/2021

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-58600	TRAVEL AND SUBSISTANCE	2,000.00	41.77	0.00	41.77	1,958.23	97.91 %
240-551-58700	TRAINING	800.00	50.00	0.00	50.00	750.00	93.75 %
240-551-59200	UTILITIES-ELEC/WTR/SEWER	20,000.00	6,056.72	1,484.06	7,540.78	12,459.22	62.30 %
240-551-59400	UTILITIES-GAS	3,255.00	248.76	397.60	646.36	2,608.64	80.14 %
240-551-59750	COMPUTERS & PRINTERS	4,000.00	596.53	0.00	596.53	3,403.47	85.09 %
240-551-59760	COMPUTER SOFTWARE	465.00	0.00	0.00	0.00	465.00	100.00 %
070 - CULTURE AND RECREATION Totals:		150,140.00	81,335.72	18,498.15	99,833.87	50,306.13	33.51 %
551 - PUBLIC LIBRARY Totals:		150,140.00	81,335.72	18,498.15	99,833.87	50,306.13	33.51 %
500 - SERVICES & SUPPLIES Totals:		150,140.00	81,335.72	18,498.15	99,833.87	50,306.13	33.51 %
240 - PUBLIC LIBRARY Totals:		698,882.00	235,415.59	58,946.93	294,362.52	404,519.48	57.88 %
320 - LIBRARY GIFT FUND							
Category: 500 - SERVICES & SUPPLIES							
Department: 691 - LIBRARY GIFTS & DONATION							
Function: 070 - CULTURE AND RECREATION							
320-691-59915	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
320-691-59916	CHC LIBRARY ASSOCIATION	10,000.00	985.54	67.39	1,052.93	8,947.07	89.47 %
070 - CULTURE AND RECREATION Totals:		35,000.00	985.54	67.39	1,052.93	33,947.07	96.99 %
691 - LIBRARY GIFTS & DONATION Totals:		35,000.00	985.54	67.39	1,052.93	33,947.07	96.99 %
500 - SERVICES & SUPPLIES Totals:		35,000.00	985.54	67.39	1,052.93	33,947.07	96.99 %
320 - LIBRARY GIFT FUND Totals:		35,000.00	985.54	67.39	1,052.93	33,947.07	96.99 %
Report Total:		733,882.00	236,401.13	59,014.32	295,415.45	438,466.55	59.75 %

Date Range: 11/01/2021 - 11/30/2021

Fund

240 - PUBLIC LIBRARY
320 - LIBRARY GIFT FUND

Fund Summary

	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
	698,882.00	235,415.59	58,946.93	294,362.52	404,519.48	57.88 %
	35,000.00	985.54	67.39	1,052.93	33,947.07	96.99 %
Report Total:	733,882.00	236,401.13	59,014.32	295,415.45	438,466.55	59.75 %