



**BOARD OF
COUNTY COMMISSIONERS
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

(775) 423-4092

Fax: (775) 423-7069

Contact Person: Pamela D. Moore,

Deputy Clerk of the Board

E-mail: pammoore@churchillcountynv.gov

Renae Paholke, Deputy Clerk

E-mail: rpaholke@churchillcountynv.gov

******NOTICE OF PUBLIC MEETING******

REVISED AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Building, Commission Chambers,
155 North Taylor Street, Suite 145, Fallon, Nevada

DATE & TIME: December 15, 2021 at 1:15 PM

TYPE OF MEETING: Regularly Scheduled County Commissioners' Meeting

Live Webcasting:

<https://churchillconv.suiteonemedia.com/web/live/>

If you attend the meeting at the physical location, it is recommended that you wear a mask if you are not fully vaccinated.

If you wish to make public comment, you may provide them at the meeting or via email, no later than 4:30 PM the day before the meeting, to: pammoore@churchillcountynv.gov and rpaholke@churchillcountynv.gov.

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Board of County Commissioners may act upon Agenda items in a different order than is stated in this notice – so as to affect the people's business in the most efficient manner possible.***
- IV. In the interest of time, the Board of County Commissioners reserves the right to impose uniform time limits upon matters devoted to public comment.***
- V. Any statement made by a member of the Board of County Commissioners during the***

- public meeting is absolutely privileged.*
- VI. All persons participating in the meetings are put on notice that an audio and video recording is made of these meetings.**

REVISED AGENDA:

- 1. Call to Order.**
- 2. Pledge of Allegiance.**
- 3. Public Comment.**
- 4. Verification of the Posting of the Agenda.**
- 5. Consideration and possible action re: Approval of Agenda as submitted or revised.**
- 6. Appointments:**
 - A. Consideration and possible action re: Employee Service Awards, 4th Quarter 2021, *Anne McMillin, Public Information Officer*
 - B. Consideration and possible action re: Update of current activities, plans, or actions related to the Bureau of Land Management's Carson City District, *Jake Vialpando, Field Manager, Stillwater Field Office, Carson City District, Bureau of Land Management*
 - C. Consideration and possible action re: Presentation of the Comprehensive Annual Financial Report for the general Churchill County and CC Communications for the Fiscal Year Ending June 30, 2021, *Chad B. Atkinson, CPA, HintonBurdick CPAs & Advisors*
 - D. Consideration and possible action re: Appointment of Hillery "Page" Hiskett, Julie Gilmore, and Jaime Sammons to the Churchill County Cemetery Board, *Jim R. Barbee, County Manager*
 - E. Consideration and possible action re: Reappointment of Bob Getto, Tom Riggins, and Alan Kalt to serve another term on the Board of Equalization through December 31, 2025, *Jim R. Barbee, County Manager*
 - F. Consideration and possible action re: Approval of needed repairs to Churchill County Fairgrounds, *Jorge Guerrero, Facilities Parks and Recreation Director*
 - G. Consideration and possible action re: Renewal of the Transportation Agreement for use of Churchill County School District buses for the Parks and Recreation Department's 2022 Youth Ski Program, *Jorge Guerrero, Facilities Parks and Recreation Director*
 - H. Consideration and possible action re: Approval of an Agreement with Cashman Power Solutions for service maintenance of the county-owned and operated generators in the amount of \$13,600.00, *Christian Spross, Public Works Director*
- 7. Letters Received:**
 - A. Carson Water Subconservancy District's Financial Statements for Fiscal Year Ending June 30, 2021.

- B. Bureau of Land Management's notification of re-initiating the National Environmental Policy Act (NEPA) process for a proposal to withdraw the sagebrush focal areas (SFAs) to protect Greater sage-grouse and its habitat.
- C. Bureau of Land Management's notification that it has completed the Decision Record, Finding of No Significant Impact (FONSI), and Environmental Assessment (EA) for the Dixie Meadows Geothermal Development Project in Churchill and Pershing Counties, Nevada.
- D. Bureau of Land Management's notification of its Environmental Assessment (EA) to analyze the impacts of constructing a proposed steel jack/pipe rail fences to prevent off-highway vehicles from accessing subpopulations of Tiehm's Buckwheat to prevent crushing of plants, removal of plants, or degrading habitat for the species.
- E. Nevada Department of Taxation's approval of Churchill County's request for an extension of the filing requirements for the annual audit report.

8. New Business:

- A. Consideration and possible action re: Election of Chair and Vice-Chair positions for the Board of County Commissioners, Highway Commission, and CC Communications Management, and designation of board or committee assignments for 2022.
- B. Consideration and possible action re: Resolution 22-2021 Establishing a Special Revenue Fund known as Scholarship Trust Fund for Churchill County.

9. Consent Items: (Action Items generally not requiring discussion or explanation)

All matters listed under the Consent Agenda are considered routine and may be acted upon by the Board of County Commissioners with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the Consent Agenda, discussed and acted upon separately during this meeting.

- A. Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.
- B. Consideration and possible action re: Report to the Nevada Legislative Counsel Bureau of the disability services being provided in Churchill County pursuant to NRS 435.010.
- C. Consideration and possible action re: Building Department's Revenue Report for November 2021 totaling \$53,188.95.
- D. Consideration and possible action re: Building Permit Activity Report for November 2021.
- E. Consideration and possible action re: Public Works, Planning & Zoning Department Revenue Report for November 2021 showing a total of \$83,287.59 in revenue for the month.

- F. Consideration and possible action re: Recorder's Monthly Apportionment Report for November 2021 totaling \$65,896.60 in revenue for the month.

10. Consider Future Agenda Items.

11. Commissioner and Management Staff Reports.

12. Claims and Payroll Transmittals.

13. Public Comment.

14. Adjournment.

15. Departmental Tours:

- A. The Churchill County Board of Commissioners will conduct Departmental Tours following the close of the meeting as follows:

Department

Social Services & Public Health at 485 W. B Street, Fallon, NV

Justice Court at 71 N. Maine Street, Fallon, NV

Court Services at 71 N. Maine Street, Fallon, NV

Emergency Management at 507 S. Maine Street, Fallon, NV

CC Communications at 899 S. Maine Street, Fallon, NV

These Departmental Tours are for information-gathering purposes only and no action will be taken.

16. Appendix.

Supporting Documentation

17. Affidavit of Posting:

STATE OF NEVADA)
 : ss.
County of Churchill)

*I, **Pamela D. Moore, Deputy Clerk to the Board**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **9th day of December, 2021, between the hours of 3:00 and 4:00 PM**, at the following locations in Churchill County, Nevada:*

1. *Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;*
2. *The Churchill County Website @ www.churchillcountynv.gov;*
3. *The State of Nevada Website @ <https://notice.nv.gov/>.*



Pamela D. Moore, Deputy Clerk to the Board

Pamela D. Moore, Deputy Clerk to the Board, who was subscribed and sworn to before me this 9th day of December, 2021.

Renae Paholke

Renae Paholke, Deputy Clerk

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:*

- 1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;*
- 2. Fax: (202)690-7442; or*
- 3. Email: program.intake@usda.gov.*

Procedures:

**The schedule of regular meetings of the Board of County Commissioners is provided for by Title 2, Chapter 2.04, of the Churchill County Code.*

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Board of County Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*