

MINUTES OF THE BOARD OF CHURCHILL COUNTY COMMISSIONERS

155 N. Taylor St., Fallon, NV 89406

November 4, 2021

Call to Order:

The regular meeting of the Board of County Commissioners was called to order at 8:15 AM on November 4, 2021.

PRESENT:

Commissioner H. Peter Olsen, Jr., Chair
Commissioner Gregory Koenig, Vice-Chair
Commissioner Justin Heath
County Manager Jim R. Barbee
Comptroller Sherry Wideman
Chief Deputy DA Benjamin Shawcroft
Clerk/Treasurer Linda Rothery
Deputy Clerk to the Board Pamela D. Moore

ABSENT:

N/A

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Deputy Clerk Moore explained the reasoning behind the decision to not host Zoom meetings any longer, which included the extensive technical difficulties we were experiencing that were interfering in the operation of meetings, coupled with the fact that the meetings are now open to in-person participation due to vaccinations. However, there was a typographical error on the Agenda and a request for a Zoom meeting, so a Zoom meeting is being conducted today. The link for the Zoom meeting is posted to the county's website on the Agendas/Meetings page and there are a few people on Zoom today, so people did notice the link.

Chairman Olsen asked if there was any public comment. Sgt. Jared Jones said I am requesting to have my packet for participation in the Early Retirement Incentive Plan (ERIP) added to the next Churchill County Agenda Report to be heard by the County Commissioners. My ERIP was originally heard on October 20, 2021 and denied using incorrect information which was provided by Human Resources Director Geof Stark. The incorrect information in question was the 3-year savings to the county. During that meeting, I asked Director Stark what the 3-year savings to the county would be and he said \$15,000. When I questioned about the numbers being wrong, Director Stark again said it was \$15,000. Using that information, the Commissioners voted and denied my request. The \$15,000 Director Stark was referring to is the difference of the buyout from the 9.2 months of my base pay of \$63,992, and the buyout of \$47,733, which is a savings of \$16,259 to the county, which does not include overtime, shift differential, leave or projected pay raises. The original paperwork provided to me showed a 3-year savings originally marked at \$132,984, which is marked as Exhibit 1 as provided to the board members. Chairman

Olsen said, sir, you can't do this. You asked to be on the Agenda for an upcoming meeting and we are not going to sit here and judge any of this. I will listen to you; it is a public comment. I don't want to take too much of your time but you can't expect us to sit in judgement of any of this. You were given a regular order to come before us and you were asked to provide your information and you refused, so I told them not to put this on the Agenda. It is the same stuff that we already judged him on. Mr. Jones said it was judged on false information. Chairman Olsen said that is fine but you have to show your information before we start and then I get to make the judgement on whether we should put it on the Agenda. You refused to do that. Mr. Jones said I did not refuse to do that, sir. The email was sent to Geof Stark requesting to be put on. Had I been told that I needed to present this here. Chairman Olsen said here is where we are at. You can go back and ask to be put on the Agenda again, provide your information, and then we will put you back on the Agenda. If you don't want to do that you can keep reading and we can keep not being able to do anything, which is pretty ineffective what is happening here right now. Mr. Jones said I was not afforded this by Director Stark. I have the emails stating that, which will be attached to the paperwork. Chairman Olsen said, you know, just get on the Agenda by providing all the information that you want to make your case, that is all I am asking. Mr. Jones said thank you for your time.

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk to the Board, that the Agenda for this meeting was posted on the 28th day of November, 2021, between the hours of 1:00 and 5:00 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Commissioner Justin Heath made a motion to approve the Agenda as revised, with Item Q having been withdrawn from the Agenda. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- October 7, 2021.

The Minutes of the meeting held on October 7, 2021 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Chairman Olsen said I was absent from this meeting and, therefore, I will abstain from voting.

Commissioner Gregory Koenig made a motion to approve the Minutes of the meeting held on October 7, 2021 as presented. Commissioner Justin Heath seconded the motion, which carried by majority vote, with Chairman Olsen abstaining.

Appointments:

A. - Consideration and possible action re: Agreement between Marshall's Septic Care and Churchill County for sewer sludge disposal services for the Churchill County Waste Water System in the amount of \$300.00 per delivery

The previous sludge disposal Agreement expired in 2016 and the current service provider is asking for an increase in the amount per delivery. The county will provide the trailer that will be used to deliver the sludge to the landfill and the scope of work to be provided by the contractor is included in Exhibit A of the Agreement.

The contract period is from November 4, 2021 through November 4, 2022, with the option to renew for additional one-year terms.

FISCAL IMPACT: \$300.00 per delivery to the contractor, not including dump fees to the City of Fallon.

EXPLANATION OF IMPACT: Contracted costs for removal of the sludge from the waste water treatment facility to the landfill.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Public Works Director Chris Spross made the presentation as outlined above.

Commissioner Koenig said this happens a couple of times a month? Director Spross said yes, it happens twice a month and they go look and, if the trailer is full, they haul it to the landfill. Commissioner Heath said do you know what the dump fee is for the City of Fallon? Director Spross said I want to say it is typically around \$57 per trailer load. That is not part of that \$300; that is a separate cost that was based on quantity. This is merely for their time and equipment to actually take it out. Chairman Olsen said, as you mentioned, it has been a year or so and this is quite a jump, so I am expecting that it will stay at this rate for a good amount of time. Director Spross said it has been since 2015 that it was \$220 and now, 5 years later, it goes up to \$300, so I anticipate that it will be, if there is any increase, it will be negligible. Obviously, we will ask for the extension, which will then remain at \$300 unless something catastrophic happens. Chairman Olsen said is there any particular license that makes Marshall's able to do this versus the county just doing it on their own? Director Spross said not that I am aware of. We have just always used them. They have the equipment and so we have just used them for that.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the Agreement between Marshall's Septic Care and Churchill County for services for the contract period of November 4, 2021 through November 4, 2022, with the option to renew for additional one-year terms and to authorize the County Manager to sign the Agreement on behalf of the county.

Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

B. - Consideration and possible action re: A Parcel Map Application filed by Mark and Mary Kolwyck for property located at 7450 Rockwood Place, Assessor's Parcel Number 007-251-62, consisting of 69.93 acres in the A-10 zoning district, whereby the Applicants propose to split the parcel into two lots

The Applicants are requesting a Parcel Map to split the property into two lots, separating the main farmland area from a non-farmed area that will be a 10-acre homesite. The oddly-shaped 10-acre lot will surround (on two sides) a previously separated parcel in the NE corner of the parent parcel. It will also have access on both Lucas Road and Dundee Lane. The frontage on Lucas avoids the need to do any road construction. The parent parcel has a home and farmstead that will remain on the farming parcel.

The parent parcel has road frontage on three sides. Lucas Road (on the east side) is a county-maintained paved road within its own strip of county-owned right-of-way, which is centered on the section line. The 40' right-of-way was acquired long ago, with 20' being from the subject property and the remainder from the property across the road. The normal modern requirement for road right-of-way is 60', so this right-of-way is being supplemented with this map. Dundee Lane (on the north side) is a privately-maintained gravel road within a 60' road easement lying entirely north of the property line. It is a dead-end road serving 9 large-lot residential parcels. Rockwood Place is a county-maintained gravel road with incomplete easements: a prescriptive (non-official) road easement and a Bureau of Reclamation (BOR)-Churchill County agreement easement for segments within the federal easements. In addition, the road does not meet current road construction standards and needs to be upgraded.

An excerpt from the Planning Commission Minutes regarding their recommendation for approval of the application is provided for review.

Recommended conditions:

- 1) Changes shall be made for compliance with Churchill County Code, including but not limited to:
 - a) The access easement provided by the Churchill County-BOR agreement that serves the property along Rockwood Place shall be clearly indicated.
 - b) Duplicate certificate and note text shall be removed.
 - 2) Any final changes required by the County Surveyor shall be made prior to recording, including but not limited to the following:
 - a) The Lucas Road rights-of-way that is being offered for dedication and accepted by the county shall be shown with solid lines indicating a separate plot of land and the surrounding metes and bounds descriptions adjusted accordingly.
 - b) The legend shall be supplemented to include all symbols used.
 - 3) Water dedication requirements must be met prior to recording the map.
- FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Dean Patterson, Associate Planner, made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve the Parcel Map Application for Mark and Mary Kolwyck to divide Assessor's Parcel Number 007-251-62 into two parcels; to accept the offer to grant easements identified on the map; to accept the offer to dedicate land and improvement for Lucas Road; and to reject all other offers to dedicate lands and improvements at this time, subject to the recommended conditions listed in the Agenda Report. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

C. - Consideration and possible action re: Approval of an Interlocal Agreement between Churchill County and Eureka County for the Provision of Health Related Services

Eureka County and Churchill County have negotiated an Agreement funded through a State grant for Churchill County to assist in the provision of operational support, training, and staff support in the provision of COVID-19 related health services to Eureka County. This Agreement is beneficial for both Counties and helps pave the way for future cooperation in the form of a Health District. Churchill County will be providing a part time equivalent Community Health Nurse and a full time equivalent resource liaison to assist in Eureka County. Churchill County will further be providing some medical equipment and office equipment as part of the grant funded service.

FISCAL IMPACT: This is funded by a state grant, so there is no fiscal impact to the county.

EXPLANATION OF IMPACT: This is funded by a state grant, so there is no fiscal impact to the county.

FUNDING SOURCE: State grant.

ACTION REQUESTED: Accept

Social Services Director Shannon Ernst made this presentation as outlined above.

Commissioner Koenig said everything is grant funded but is there any potential down the road for this grant to go away? Is this always going to keep coming back because once all these things go away and now all of sudden, we are going to have to start paying for this? Director Ernst said absolutely, the grants are covering the time period until October of 2023. It is the goal to have development of the Health District completed by that time so that we do have revenues based off county contracts for servicing provided to cover these services and to maintain staffing. Any staff that is hired under any of these programs understand that they are grant funded and, if the grant goes away, then the positions go away also. Everyone is aware of that. Commissioner Koenig said so if the grant goes away, we can turn it over to Eureka and they can pay for it. Director Ernst said that would be their option to maintain the program or however they want to proceed. What we are looking at doing here is funded until 2023. We do want to re-evaluate the contract just to make sure we do not need to make revisions. We are going to learn a lot that we don't know over the next year, so we want to come back and review that again.

County Manager Barbee said the money that is for this activity is so that we provide these services to the other counties. If we did not provide these services, then Churchill County would not be able to keep that revenue otherwise. It would have to be returned to the state. It is specifically granted to us to provide those services to the other counties. Chairman Olsen said that is part of the beauty of this is that yes, we are sticking our neck out with staff time and investment and making all this happen but, should push come to shove and the state doesn't provide funding anymore, we can step away and there is no harm. It falls back on the counties. The state, in theory, is supposed to be providing those services and they know they can't do the job that we can here on the ground, so that is why there is some drive and desire. Director Ernst said that is correct and, looking into Eureka, we want to make sure we can provide staff that resides in Eureka and the surrounding areas. Originally when we looked at the agreement and the grant, it was our staffing that would go to that area. We would hire additional staff here to respond. As we evaluated this that really does not make sense. By placing staff in the community that knows the community, we build our capacity, so if we decide not to move forward with the Health District, it is something that they could look at maintaining. That would be their option.

Commissioner Koenig said you would have to make it abundantly clear that if the grant goes away, that their position goes away. I have been on the wrong end of this in the school district a few times where we had to let people go who were working there for a while under grants and it is not any fun at all, even though you tell them that it is all dependent on grants. After they have been there for quite a while, they kind of forget that, so just be aware of that. Director Ernst said Director Stark does have that in the Agreements. I was hired in 2003 under a grant and I remember that little clause.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve and direct the Chair to sign the Interlocal Agreement between Churchill County and Eureka County for the Provision of Health-Related Services. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

D. - Consideration and possible action re: Approval to hire a 0.475 FTE Community Health Nurse and 1.0 FTE Resource Liaison for Public Health Services in Eureka County at a cost of approximately \$102,000

Churchill County continues to progress in forming a Public Health District. Social Services Director Shannon Ernst has been working with Eureka County to develop a plan for providing services to Eureka County. An agreement has been reached whereby Churchill County will hire 1.5 FTEs (full-time equivalent employees) to perform public health services in Eureka County. Staff envisions being able to hire employees who reside in Eureka County. These employees would be Churchill County employees, covered under the policies and benefits of Churchill County employees.

One item to note - because the Community Health Nurse will be paid less than \$684 per week

(the minimum amount required for a salaried (FLSA-exempt) position under federal law), the position would be paid on an hourly basis and treated as non-exempt. Because this is a non-exempt (hourly) position and the current job description for Community Health Nurse is for an exempt position, staff has drafted a separate classification for the hourly position and seeks approval of this new classification. The pay range would still be Pay Grade 63.

If the positions are approved, the county would begin immediate recruitment for the positions. Because of challenges staff anticipates may occur in finding employees, staff requests permission to hire at an advanced step, no higher than the third step of the ranges.

FISCAL IMPACT: Approximately \$102,000 annually

EXPLANATION OF IMPACT: The fiscal impact covers wages and benefits for employees hired at the third step of each range. The Community Health Nurse does not include PERS. The full-time Resource Liaison includes PERS and health insurance. If the positions are filled at a lower step, the fiscal impact will be reduced.

FUNDING SOURCE: Grant funding - CDC Workforce Development Grant

ACTION REQUESTED: Accept

Human Resources Director Stark made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none. This is all grant funding so there is no problem going up those Pay Grades to attract somebody. Director Ernst said what we do is we go back and make a budget modification with the state to let them know that we need to move those over. One of the things with this grant is it was supposed to start July 1st and that was delayed, so we do have extra funds allocated that we could move around. They have been amazing to work with to make those changes.

Commissioner Gregory Koenig made a motion to approve the recruitment and hiring of a 0.475 FTE (19 hours per week) Community Health Nurse and a 1.0 FTE Resource Liaison to provide public health services to Eureka County, to approve a new class specification for Community Health Nurse (hourly) and assign it to Pay Grade 63, and to approve hiring at an advanced step for both positions, up to the third step of the range.

Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

E. - Consideration and possible action re: Approval of a new position of Grant and Fiscal Specialist for Social Services and authorization for the recruitment and selection for the position

Social Services is currently having to manage grant funding in the amount of 4.5 to 6 million dollars. This level of grant funding requires extensive grant tracking to ensure grant requirements are being met. Up to this point, the department has had a part-time Bookkeeping Assistant performing the work and the county was fortunate to have someone in the position who had retired from the State of Nevada after a career in state-level accounting who thoroughly enjoyed the grant tracking and was very good at it. This person is resigning from the position after four years and staff realizes there is a need to have a full-time person with a strong accounting background perform this work. While the department has another part-time Bookkeeping Assistant, the position is an entry-level bookkeeping position and the grant-

tracking and monitoring requires a more experienced employee.

After discussion, it was decided to create a position of Grants and Fiscal Specialist, which would replace one of the Bookkeeping Assistants in the department. The Bookkeeping Assistant, who is leaving, continues to be employed until the Grants and Fiscal Specialist comes on board and is able to receive some training from the departing employee. Staff drafted a job description for this new position, which is provided with the Agenda Report. This position has a significant focus on grant tracking and the allocation of funds.

The minimum requirements match the minimum requirements for an Accounting Specialist in the Comptroller's Office. Because of this similarity, staff recommends the position be placed at the same Pay Grade, which would be Grade 48. If this is approved, staff requests permission to immediately begin recruiting for this position.

FISCAL IMPACT: \$53,634 for a full Fiscal Year.

EXPLANATION OF IMPACT: The fiscal impact represents the difference in pay and benefits for the part-time Bookkeeping Assistant and the new full-time position.

FUNDING SOURCE: Social Services Fund (220), although some of the costs may be offset by grant funding.

ACTION REQUESTED: Accept

Human Resources Director Stark made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve adding a Grant and Fiscal Specialist to Social Services, to approve the class specification for the position, to assign it to Pay Grade 48, and to authorize staff to conduct the recruitment and selection for the position. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

F. - Consideration and possible action re: Change to the Pay Grade for Aquatics Coordinator to Pay Grade 35 and make the change retroactive to July 13, 2020, at an estimated cost of \$11,200

During the budget process for Fiscal Year 20-21, the Parks and Recreation Department proposed the reassignment of the Aquatics Coordinator position at the Aquatics Center to Pay Grade 35. (The position is currently assigned to Grade 26.) The rationale for the reassignment of Pay Grades was due to the responsibilities placed on this number two person at the Aquatics Center and the fact they were being paid at the same rate as the Senior Lifeguards they supervised. Staff was seeking to fix what appears to be an inequity.

While the budget process was going forward, the COVID pandemic struck. The county's first response was to "freeze" budgets at the previous year's funding (with a 7% decrease in services and supplies, and capital outlay) and to limit approvals of personnel changes. Some reclassifications were still approved (such as a Legal Secretary Trainee reclassifying to a Legal Secretary), but other personnel changes were not. It was the staff's intent that the reassignment

of the Aquatics Coordinator to Grade 35 still occur but it was overlooked and did not happen.

It was recently realized that this change did not go into effect, when staff was recruiting and promoting for the Aquatics Coordinator position (after the previous person, Amber Revels, promoted to Aquatics Facility Supervisor). Director of Facilities, Parks, and Recreation Jorge Guerrero met with Human Resources Director Geof Stark and County Manager Jim Barbee regarding this issue. After discussion, staff felt this was an administrative oversight which should be corrected. Through no fault of the employee, the position was not paid as intended, beginning July 13, 2020. Staff decided to bring forward the request to reassign the position to Grade 35, asking that the change be made retroactive to July 13, 2020 (the first pay period in that Fiscal Year). If approved retroactively, this would result in retroactive pay and benefits for Amber Revels as well as Laura Klein (who was promoted to the new position on October 12, 2021).

FISCAL IMPACT:

- Retroactive Pay and Benefits = approximately \$11,200.
- Annual Cost = approximately \$9,400.

EXPLANATION OF IMPACT: The retroactive costs cover the wages and benefits for the difference in pay between Grades 26 and 35, from 7/13/20 through 11/15/21. This is the estimated cost of payment to both Amber Revels and Laura Klein. The total wages is \$8,500 and the cost of benefits (primarily PERS) is \$2,700. The annual cost is the amount that was included in the budget for FY 20-21 to cover the impact on wages and benefits annually for making the reassignment.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Human Resources Director Stark made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none. He said what was the time frame where we went from being concerned about being under the COVID guidelines and when did we lift those? Was that roughly July? County Manager Barbee said what happened was we had the hit of COVID in March and we had already approved the draft budget that had to be submitted in May prior to the finalization of the May budget we would have submitted to the state. We were concerned what this would look like, in terms of an economic downturn, so we reverted back to the FY20 budget and, when we did that, that is where it kneecapped this portion that we did not catch that was the intent because it was a fix, not of a new budget proposal thing. Then it was after the first quarter that we recognized that we were not going to be looking at an economic downturn and then reinstated what had been approved in the draft budget that was reverted to FY20, but that was separate, it was just basically effecting the pay tables which started in October. Comptroller Wideman said, also the merit delay was 6 months and in October it was changed to a 3 month delay.

Commissioner Koenig said when was the pool closed and when did it open back up? So, the

pool didn't open up again until October first? Director Stark said I don't know when it opened back up. It was open before then but I don't know when. County Manager Barbee said it was open before then. Commissioner Heath said but they were still working. County Manager Barbee said they were still working at the pool. Commissioner Koenig said were they shut down or what were they doing? Commissioner Heath said cleaning and maintenance. Commissioner Koenig these guys are not cleaning and maintenance workers. County Manager Barbee said but I don't believe the pool was shut down. Commissioner Koenig said that is what I was asking and someone said it was shutdown. County Manager Barbee said if you will remember, we sheltered in March through April and then we started opening slightly back up in May so, in that time period is when we started doing controlled population numbers that were going into the pool. It was not like wide open but we still had to have staff there. Then the staff that was not otherwise sheltered at home, because that was part of the requirement, we still had to pay all the staff in the county that were sheltered at home, and once they came off of shelter, if they were not actively doing their regular duties, then we were utilizing them in other places. I know specifically some of these staff were used for drive-thru testing for the response to COVID, as well. Commissioner Koenig said so the pool was up and running by July 13th? Director Stark said the reason I used July 13th was because that was the first pay period in that new Fiscal Year.

Chairman Olsen said I still ask the question does it make sense to go back to that October first date. If nobody else thinks that way, we will support what you guys support.

Commissioner Gregory Koenig made a motion to approve the reassignment of the Aquatics Coordinator to Pay Grade 35, retroactive to 7/13/2020, and to approve correcting pay and benefits retroactively to that date for Amber Revels and Laura Klein.

Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

G. - First Reading - Consideration and possible action re: Bill No. 2021-F, Ordinance No. 7, an ordinance amending sections 3.36.020, 3.36.050, 3.36.080, 3.40.020, and 3.40.040 of Title 3 of the Churchill County Code for those employees under the direct and indirect jurisdiction of the Board of County Commissioners to the extent of the laws permitted by the State of Nevada: 3.36.020 Overtime, 3.36.050 Holidays, 3.36.080 Education Reimbursement and/or Advance, 3.40.020 Sick Leave, and 3.40.040 Bereavement Leave.

Staff proposes several small changes and one larger change to Title 3 of the Churchill County Code.

The larger change has to do with the ability of employees to convert excess sick leave into retirement credit. The current policy allows employees with more than 400 hours of sick leave on the books to convert the excess sick leave into PERS retirement credit on an hour-for-hour basis. This allows employees to increase their credit with PERS so that they will receive a slightly higher retirement benefit and they will receive credit as time worked, which affects their eligibility to retire. In July of 2015, PERS regulations were changed. People hired after that date could still purchase PERS service credit, but it would only cause an increase in their "multiplier" for their benefit. It would not count toward hours worked in the PERS system, so they would not have the benefit of being able to retire earlier. This somewhat nullifies the benefit of purchasing retirement credits for employees hired after July 1, 2015. To address this, staff is recommending

a change to Title 3 that would allow employees the option to convert the excess leave into their deferred compensation account. The dollar amount that would have been used to purchase PERS credit would be deposited into the employee's deferred compensation account instead. This change would also make the sick leave conversion match the annual leave conversion policy as far as giving the employee the option to receive it as PERS or deferred compensation.

The smaller proposed changes are as follows:

- **Comp Time** - Covered in the Overtime section of Title 3 (3.36.020), comp time allows employees to receive time off in lieu of being time and a half for overtime. Staff requests an increase in the maximum number of comp time hours to 48 hours (the maximum accrual now sits at 40 hours). This works better for computing comp time for an eight-hour day, since an eight-hour day of overtime results in 12 hours of comp time. Having the maximum be a multiple of 12 allows greater flexibility of use of comp time. This change would match a change that was made in the Dispatchers' Collective Bargaining Agreement.
- **Holidays** - The county has some employees whose schedule results in them normally being off on a holiday. Title 3 currently calls for the employee to receive the holiday as eight hours of leave added to their annual leave balance, so they can take the holiday off on another day. Due to NRS restrictions, new employees are not eligible to use annual leave until they have worked at least six months for the county. Because of this, new employees are not able to use their holiday until they have worked six months for the county. Staff proposes the eight hours be added to the employee's comp time balance instead, enabling employees to access those hours. If their comp time balance is at its maximum level, the hours would then be converted to annual leave.
- **Education Reimbursement/Advance** - The county currently allows employees to receive education reimbursements and advances, with a maximum benefit of \$1,000 per calendar year. Staff proposed and was approved in the budget to increase the dollar amount in that fund to cover \$1,200 per calendar year. This change codifies what was approved in the budget process. Staff also proposes an increase in the one-time bonuses paid for obtaining an Associate's Degree or higher. The rates have been the same for many, many years.
- **Bereavement Leave** - Staff proposes some language changes to ensure equity provide clarity in the Bereavement Leave policy. The policy currently says employees shall be granted three days off with pay for each death. Some employees work eight-hour days, some work 10-hour days, and some work other schedules. To provide equity, staff requests the language be changed from three days to 24 hours. Additionally, employees are also able to use 24 hours of sick leave for each death, but the wording also says "three days", which could cause confusion. Staff recommends removing the "three days" from that portion of the policy.

If these changes are approved, staff requests an effective date of November 22, 2021, so it would go into effect in time for the Thanksgiving Holiday.

FISCAL IMPACT: Perhaps \$600 per year.

EXPLANATION OF IMPACT: The fiscal impact is based on employees who may put in for the one-time education bonuses. Staff receives maybe one request every four years or so for an education bonus. The change to sick leave conversion does not necessarily have a fiscal impact because most of the same employees could already participate - this just allows them more flexibility with the funds. The changes to comp time and holidays are fiscally neutral - employees would receive the pay at time and a half rather than comp time. The change to holidays may have a minor impact, due to employees being paid out their comp time if they worked less than six months for the county.

FUNDING SOURCE: General Fund; Compensated Absence Fund for sick leave conversion.

ACTION REQUESTED: Accept

SUMMARY: Bill No. 2021-F, Ordinance No. 7, an ordinance amending sections 3.36.020, 3.36.050, 3.36.080, 3.40.020, and 3.40.040 of Title 3 of the Churchill County Code for those employees under the direct and indirect jurisdiction of the Board of County Commissioners to the extent of the laws permitted by the State of Nevada: 3.36.020 Overtime, 3.36.050 Holidays, 3.36.080 Education Reimbursement and/or Advance, 3.40.020 Sick Leave, and 3.40.040 Bereavement Leave.

TITLE: AMENDMENTS TO PROVISIONS OF TITLE 3

Human Resources Director Stark made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to set a public hearing for Bill 2021-F, Ordinance 7, on November 17, 2021. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

H. - Consideration and possible action re: Ratification of Notice of Sub-Recipient Award between Churchill County Social Services and the Nevada Department of Business and Industry Housing Division for Emergency Solutions Grant in the amount of \$21,095 for FY21

Churchill County Social Services has received funding to support housing for homeless residents for up to two weeks through the rental of two apartments and intensive case management. The goal of short-term housing through sheltering is to allow for homeless individuals and families to access housing, once deemed eligible, and to be placed in rented units while case management is provided and long-term housing is obtained.

The sheltering program is a non-traditional shelter and is not considered as a housing-first model but has been successful in Churchill County since 2003.

Administration	\$1,511
Street Outreach	\$4,596
Shelter Operations	\$10,959

Data Collection \$4,029

Match - In-kind grant administered by the Social Services Director; Cash Match - \$10,959 - Grant to Needy, designated in the FY22 department budget.

FISCAL IMPACT: \$10,959 Grant to Needy.

EXPLANATION OF IMPACT: Cash Match Requirement.

FUNDING SOURCE: Social Services Indigent Budget.

ACTION REQUESTED: Accept

Social Services Director Ernst made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none. He said do you still have the same amount of money, or has it increased? Director Ernst said we have the same amount of leasing, but the problem is the amounts are set by HUD for fair market rent. We get this cap and that is the problem we have with all our housing programs based on that cap and, sometimes, you can request a waiver and you can do a fair market study, which has happened a couple of times with our long-term grant, but this one has not been available to do.

Commissioner Gregory Koenig made a motion to approve the amended award as presented. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

I. - Consideration and possible action re: Ratification of Amended Notice of Sub-Recipient Award between Churchill County Social Services and the Nevada Department of Health and Human Services, Aging and Disabilities Services Division for the provision of Life Center Homemaker Program in the amount of \$159,675 for FY22

Churchill County Social Services has received an amended award from ADSD for the Life Center Homemaker Program. The amendment allows for services to be provided to not only those that are 60 or older but now to allow services for people under 60 years of age and who are disabled. The reimbursement rate increases from \$15 per service unit to \$25 per service unit.

The increase allows for the Life Center to provide services for the new population and maintain a feasible contract with a homemaker provider.

Previous Award	\$ 81,789.12
Amended Award	\$159,675.00
Increase of	\$ 77,885.88

Match requirements: Cash: Up to \$23,951 - \$3 per client until the threshold of rate decrease by the provider is met, 75 clients. In-kind: Grant administration.

FISCAL IMPACT: Up to \$23,675.

EXPLANATION OF IMPACT: The gap between \$25 and \$25 per unit of services until the threshold of 75 clients made up to \$23,675 - Senior Services Fund.

FUNDING SOURCE: State of Nevada ADSD and Senior Services tax revenue.

ACTION REQUESTED: Accept

Social Services Director Ernst made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the amended award as presented. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

J. - Consideration and possible action re: Ratification of the Sub-Recipient Award between Churchill County Social Services and the Nevada Department of Health and Human Services, Aging and Disabilities Services Division, for the provision of a Life Center Congregate Meal Program in the amount of \$74,710 for FY22

Churchill County Social Services has received notice of funding in the amount of \$74,710 for 10/1/2021-9/30/2022 to provide congregate meals to those 60 and older. The rate per meal for reimbursement is \$3.35 per eligible meal served.

The required cash match for the funding totals \$11,207.

FISCAL IMPACT: \$74,710 funding to support personnel for congregate meals; \$11,207 match required to support food costs, facility, and other personnel.

EXPLANATION OF IMPACT: \$74,710 funding to support personnel for congregate meals; \$11,207 match required to support food costs, facility, and other personnel, allocated from the Senior Services tax revenue.

FUNDING SOURCE: ADSD and Senior Services Tax Revenue.

ACTION REQUESTED: Accept

Social Services Director Ernst made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve funding as presented. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

K. - Consideration and possible action re: Ratification of the Sub-Recipient Award between Churchill County Social Services and the Nevada Department of Health and Human Services, Aging and Disabilities Services Division, for the provision of Life Center Meals on Wheels Program in the amount of \$202,987.45 for FY22

Churchill County Social Services has received funding from ADSD to support the Meal on Wheels Program. The meal reimbursement has increased to \$3.80 per eligible meal delivered.

FISCAL IMPACT: \$202,987.45 ADSD for Personnel to support the program; \$30,448.00 Senior Services Tax Revenue Cash Match for food and other administrative costs.

EXPLANATION OF IMPACT: \$202,987.45 ADSD for Personnel to support the program; \$30,448.00 Senior Services Tax Revenue Cash Match for food and other administrative costs.

FUNDING SOURCE: ADSD and Senior Services Tax Revenue.

ACTION REQUESTED: Accept

Social Services Director Ernst made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the Agreement as presented. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

L. - Consideration and possible action re: Ratification of the Sub-Recipient Award between Churchill County Social Services and the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the provision of Public Health COVID Response to testing within schools in the amount of \$509,170 for FY22

Churchill County Social Services has received funding from the Division of Behavioral and Public Health to provide COVID monitoring testing in the schools. The goal is to decrease the spread in classrooms and school-sponsored activities. The fund supports personnel, equipment, and operating costs to carry out testing functions and contact tracing.

Churchill County provides school testing 3 days per week at all Churchill County Schools and prior to school-sponsored sports events for students. The sampling for school-based is random and is not mandatory.

FISCAL IMPACT: DPBH - ELC Grant July 1, 2021-June 30, 2022

\$451,489 Personnel

\$8,298 Operating

\$7,200 Equipment

\$5,000 Other: Printing, media, etc.

\$37,183 In-direct

\$509,170 TOTAL

No match is required

EXPLANATION OF IMPACT: DPBH - ELC Grant

\$451,489 Personnel

\$8,298 Operating

\$7,200 Equipment

\$5,000 Other: Printing, media, etc.

\$37,183 In-direct

\$509,170 TOTAL

No match is required

FUNDING SOURCE: State of Nevada, Department of Health and Human Services, Division of Public and Behavioral Health, Office of Public Health Investigations & Epidemiology - Epidemiology and Laboratory Capacity Funding

ACTION REQUESTED: Accept

Social Services Director Ernst made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve the Agreement as presented. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

M. - Consideration and possible action re: Ratification of the Sub-Recipient Award between Churchill County Social Services and the Nevada Department of Health and Human Services, Grants Management Unit, for Family Resource Center functions in the amount of \$26,442 for FY22

Churchill County Social Services is the designated Family Resource Center for the Fallon/Churchill area. The funding provides for data collection for all services provided under the essential services umbrella of social services, contract for personnel with the Juvenile Detention Center to provide the court and agency-mandated parenting classes, equipment for classes, and media/printing to support special projects, such as Community Day, Pinwheel for Child Abuse Prevention, Wishing Tree, etc.

FISCAL IMPACT: \$26,442 Total Award State of Nevada; \$2,644 match - in-kind.

EXPLANATION OF IMPACT: \$26,442 Total Award from the State of Nevada

\$8,273 Personnel for data entry, bookkeeping, and client intake

\$3,646 Operating for direct expenses incurred for events and classes

\$920 Equipment to support classes at JPO

\$9,000 contractual for personnel of JPO to provide class

\$2,644 Other Media, printing, and outreach items

\$1,959 Indirect

FUNDING SOURCE: The State of Nevada, Health and Human Services, Grants Management Unit, Fund for Healthy Nevada

In-kind - supplies not covered by grant and grant management by Department Director.

ACTION REQUESTED: Accept

Social Services Director Ernst made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the Agreement as presented. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

N. - Consideration and possible action re: Ratification of the Sub-Recipient Award between Churchill County Social Services and Community Chest, Inc. for Opioid use and overdose reduction planning and program implementation in the amount of \$16,403 for FY22

Churchill County Social Services is a partner of the Resilient 8 Opioid use and reduction partnership. The goal of the partnership was to plan community strategies to reduce the improper use of opioids and overdoses. The second phase was to implement strategies identified by the community. Churchill County completed the strategic planning with community partners and developed strategies that included but were not limited to Naloxone training and distribution, RX safe handling and disposal, and syringe/needle disposal. All programs have been implemented successfully. The last year's funding is for \$16,403, which provides for resources

such as needle disposal and handling, naloxone training, and RX lock boxes.

Community Chest, Inc. provides staffing to carry out the program in Churchill County and Churchill County is responsible for monitoring progress and ordering necessary supplies.

FISCAL IMPACT: \$16,403 purchase of supplies from RCOP - Implementation Funding through Community Chest, Inc. No match required.

EXPLANATION OF IMPACT: \$16,403 purchase of supplies from RCOP - Implementation Funding through Community Chest, Inc. No match required.

FUNDING SOURCE: RCOP-Implementation Funding through Community Chest, Inc.

ACTION REQUESTED: Accept

Social Services Director Ernst made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve the Agreement as presented. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

O. - Consideration and possible action re: Approval of Notice of Sub-Award between Churchill County Social Services and the State of Nevada, Department of Health and Human Services, Grant Management Unit, for the provision of Health Disparities in the amount of \$46,737 for FY22

As the designated Family Resource Center of Churchill County, Social Services has received an allocation of \$46,737 to help medically underserved people, including racial and ethnic minorities and people living in rural communities who are at high-risk exposed to, infection, hospitalization, and mortality.

Churchill County Social Services applied for funding to offset costs for after-school programming in the County CARE Program and maintain internet connections for those that are homebound and have been found eligible to participate in the Social Services Technology Program.

FISCAL IMPACT: \$46,737 CDC Health Disparities, State of Nevada Grants Management Unit. No match required.

EXPLANATION OF IMPACT: \$46,737 Total. \$30,000 Contract with CC Parks and Recreation for weekly costs for youth that are eligible.

\$13,275 Contract with CC Communications to maintain internet connections Social Services Technology Programming.

FUNDING SOURCE: CDC Health Disparities, State of Nevada, Grants Management Unit.

ACTION REQUESTED: Accept

Social Services Director Ernst made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the Agreement as presented. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

P. - Consideration and possible action re: Ratification of Notice of Sub-Award between Churchill County Social Services and the State of Nevada, Department of Health and Human Services, Grant Management Unit, for the provision of Community Services Block Grant in the amount of \$104,394 for FY22

Churchill County Social Services is the designated Community Action Agency to serve families that are at or below poverty to develop and implement strategies to increase capacity for individuals, families, and agencies to reduce poverty.

The community has found the Community Health Worker/Resource Liaison programming to be a success to meet this goal. not only in the community but also in providing services to those incarcerated pending release to build strategies to reduce recidivism with the FASTT Program.

FY22 funding has been dedicated to providing the match for the HUD SHP program, FASTT service funding, support for the Resource Liaison program, and the overall administration of grants.

FISCAL IMPACT: \$104,394 - Base funding State of Nevada HHS GMA - CSBG. No match is required.

EXPLANATION OF IMPACT: \$104,394 Total - pending carry-over of approximately \$20,000
\$103,428 Personnel
\$966 Operations

FUNDING SOURCE: State of Nevada HHS GMA - CSBG.

ACTION REQUESTED: Accept

Social Services Director Ernst made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve the Agreement as presented. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Q. - Consideration and possible action re: Approval of an emergency Contract with Hammond Homes and Construction in the amount of \$1,000,000 to construct a new public health building, using grant funds, which will serve as a community response to the ongoing pandemic and other community health needs

Grant funding is being provided to Churchill County from the State of Nevada to construct a new building, which will serve as a public health building to serve the needs of the community in the ongoing fight against COVID-19 and other public health purposes. Staff is recommending a Contract with Hammond Homes and Construction to complete the project. The cost is anticipated to be a little over \$1,000,000. Given the fact that the design is not complete, a more accurate project cost is unavailable at this time. The Contractor will provide cost estimates upon completion of the design. The county is compelled to pay these funds in advance of the work in order to allow the Contractor to secure subcontractors who are difficult to find, to make this

project a high priority, and to order materials that will be required and which are likely delayed under existing distribution constraints. This Contract is being treated as an emergency Contract due to the need to complete the building in an expeditious manner as the community continues to fight against the ongoing COVID-19 pandemic. The County Manager will provide additional details concerning the use of the building.

FISCAL IMPACT: \$1,000,000 grant funds.

EXPLANATION OF IMPACT: There is no direct fiscal impact to the county due to the fact that the project is being funded through grants from the State of Nevada.

FUNDING SOURCE: State of Nevada grants.

ACTION REQUESTED: Accept

This item was withdrawn from the Agenda prior to the meeting.

Commissioner Koenig said I know this item was withdrawn but can I ask why or what the update is there? We are not going to take action on it? Chief Deputy DA Benjamin Shawcroft said it is off the Agenda so let's keep it brief. County Manager Barbee said the money source changed. It is the pocket of money that would be paying for it has changed, so we are waiting for further communication from the state. You will see it in the future.

Letters Received:

A- Nevada Division of Environmental Protection provides notice of its Final Quarterly Report for NAS Fallon NOU Sites 2-4.

The Nevada Division of Environmental Protection provides notice of its Final Quarterly Report for NAS Fallon NOU Sites 2-4. The Quarterly Report describes remedial actions that consisted of biweekly light nonaqueous phase liquids (LNAPL) recovery from existing monitoring wells at NOU Sites 2 and 4. The intent of the recovery action is to reduce the amount of free product in the subsurface to the maximum extent practical. Six LNAPL recovery events were performed from June 24 through August 31, 2021. There were 16 monitoring wells in which measurable amounts of LNAPL were removed in all six recovery events, including the four monitoring wells on the automated system. A total of 287.9 gallons of LNAPL were recovered during the six recovery events, indicating there is still a large amount of free phase LNAPL at the groundwater interface.

The NDEP notes that wells VT-1 and VT-2 were denoted in red on Figure 4, indicating that the measured LNAPL thickness is greater than 0.5 feet; however, the measured thickness was not included in the figure. They are asked to include the measured thickness for these wells in the next Quarterly Report.

The recommendation in the Quarterly Report is that LNAPL recovery events should continue, including the automated recovery system, at least on a biweekly basis. The NDEP concurs with the recommendations presented in the Quarterly Report.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

B- Bureau of Land Management provides notice of its Cow Canyon Grazing Allotment and the Eastgate Grazing Allotment Health Assessments and the scoping comment period ending November 30, 2021.

The Bureau of Land Management (BLM), Stillwater Field Office in Carson City, Nevada, is in the process of preparing a Land Health Assessment (LHA) for the Cow Canyon Grazing Allotment in Churchill County, Nevada, and the Eastgate Grazing Allotment in Churchill and Nye Counties in Nevada. This LHA would help inform the impacts of a new, fully processed grazing permit and its corresponding environmental analysis. This LHA will be used to analyze impacts from alternatives analyzed within that Environmental Assessment in an effort to make progress towards meeting rangeland health standards.

The BLM invites the submission of any relevant data pertaining to rangelands, riparian resources, wild horse use and cattle grazing associated with these allotments.

Two maps showing the allotments are enclosed with this letter.

Scoping comments are due November 30, 2021. To submit comments, contact: Mark Mazza, Range Management Specialist, 5665 Morgan Mill Rd, Carson City, Nevada 89701. Comments can also be emailed to blm_nv_ccdowebmail@blm.gov or faxed to: 775-885-6147 Attn: Mark Mazza.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED:

C- Bureau of Land Management provides notice of its Stone Cabin Ranch, LLC, Temporary Above-Ground Pipeline and Water Troughs Authorization.

The Bureau of Land Management (BLM) consulted, coordinated, and cooperated by means of a Public Consultation Letter with Stone Cabin Ranch, LLC and the interested public on a temporary above-ground pipeline and water troughs in the Willow Creek and Stone Cabin Allotments. This project will convey water approximately 1.5 miles from an existing authorized pipeline to two trough locations. This drought response action was developed cooperatively to help address the exceptional ongoing drought conditions in the use areas. This letter serves as a Proposed Decision to authorize this temporary range improvement.

This Proposed Action is to authorize the Permittee to temporarily divert stocking water from existing permanent infrastructure, via an above-ground pipeline, to two terminal troughs for the purpose of improving distribution of livestock. The proposed water troughs provide accessibility to forage from prior growing seasons not otherwise accessible due to distance from existing water sources. This action is complementary to voluntary actions taken by the Permittee in response to the ongoing drought. The proposed action would be authorized for the duration of the drought, plus one growing season but may be determined sooner by a written notice signed

by the authorized officer.

The Tonopah Field Office received timely comments from Western Watersheds Project, WildLands Defense, Wildhorse Education, and the Nevada Department of Wildlife. Among the comments received, the BLM was asked to consider placing troughs upslope to provide additional water sources for wild horses and wildlife and to supply water for the duration of the drought. A technical issue with this request would be the need to provide a pump to move water to a higher elevation. Additional troughs in areas where wild horses and livestock are already present negate the purpose of this drought response action to distribute livestock use and would likely result in utilization of forage beyond that which is consistent with good range health.

In order to place range improvements on lands managed by the BLM, a cultural inventory is required. The locations of the temporary above-ground pipeline and water troughs have undergone the cultural inventory process and are clear of any cultural resources.

Under the proposed action, a temporary above-ground pipeline would travel approximately 1.55 miles along existing roadway to the trough locations. At the southwest terminus, the above-ground pipeline will join a permanent stock water pipeline range improvement where it is buried underneath an existing road. At the northeast terminus of this pipeline, a water trough would be placed approximately 100 feet from the boundary fence line on the Willow Creek side of the boundary fence and a second trough would be placed approximately 100 feet from the boundary fence line in the opposite direction on the Stone Cabin side of the boundary fence. This configuration will allow the applicant to limit livestock herbivory to one allotment or the other.

Water developments on public lands are designed to meet the needs of livestock, wildlife, and wild horses and burros. This project will be implemented in accordance with 43 CFR 4120.3-4, 4160.1-3, and BLM Handbook 1741-2, which describes the regulatory process to approve temporary range improvements. Drought conditions have been field-verified by BLM staff throughout this growing season, evidenced by a lack of soil moisture, significantly reduced current year's vegetative production, and a failure of most plants to develop reproductive structures, an indicator of drought stress.

In accordance with 43 CFR 4.470, 4160.3(d), and 4160.4, any person whose interest is adversely affected by a final decision of the authorized officer may appeal the decision for the purpose of a hearing before an administrative law judge. The appeal must be filed within 30 days after receipt of the final decision. In accordance with 43 CFR 4.470, the appeal shall state clearly and concisely the reason(s) why the appellant thinks the decision of the authorized officer is wrong. Pursuant to 43 CFR 4.471 and 4160.3(c), an appellant may petition for a stay of the final decision pending appeal by filing a petition for stay along with the appeal within 30 days after receipt of the final decision.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

D- Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting awarded to Churchill County for Fiscal Year Ending June 30, 2020.

The Government Finance Officers Association has awarded the Certificate of Achievement for Excellence in Financial Reporting to Churchill County for Fiscal Year Ending June 30, 2020.

The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting and its attainment represents a significant accomplishment by a government and its management.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Old Business:

A- Consideration and possible action re: Contract Renewal with Cassidy & Associates in the amount of \$15,000 per month effective retroactively from October 1, 2021 through June 30, 2023.

Churchill County executed a one-year Professional Services Agreement with Cassidy & Associates on October 15, 2019, which was later extended to December 31, 2020. The Contract (original contract attached) included, but was not limited to, the following scope:

- Assisting in the preparation and vetting of land acquisition needs;
- Development of draft legislation to accomplish county goals with respect to the proposed Fallon Range Training Complex (FRTC) Modernization;
- Liaising and advocating with the Departments of Interior and Defense and their constituent agencies and the United States Congress in support of the introduction, review and passage of public lands and military withdrawal issues; and,
- Monitoring and reporting on activities relevant to the county's interests as described above.

On December 16, 2020, the board took action to further extend the Contract from January 1, 2021 through September 30, 2021, as work on the FRTC Modernization and the county's lands bill is ongoing. Cassidy & Associates has been instrumental in placing Churchill County at the table with Congressional representatives and leadership at the Department of Defense and Navy. Additionally, they have worked with Congress to draft the county's lands bill and elevate it to a position of consideration, while also helping secure funding earmarks for much needed county infrastructure. The county's Contract with Merchant McIntyre & Associates (a Washington D. C. firm assisting the county with federal funding opportunities and grant applications) expires on December 31, 2021. In addition to the scope outlined above, Cassidy & Associates will continue working with the county on securing federal funding and grants for infrastructure needs.

FISCAL IMPACT: Total contract: \$315,000:

FY22: \$135,000 (October 1, 2021 through June 30, 2022)

FY23: \$180,000 (July 1, 2022 through June 30, 2023)

EXPLANATION OF IMPACT: There are funds budgeted in the Contracted Services line item of the General Government Budget. During budget planning for FY23, the amount needed would be taken into consideration when requesting funds for ongoing contracts.

FUNDING SOURCE: General Government/Contracted Services: 100-190-52400.

ACTION REQUESTED: Accept

County Manager Barbee made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none. He said I like working with these guys but this has gone on a lot longer than we all thought it would but I think we should keep going this direction with these guys.

Commissioner Justin Heath made a motion to approve the Contract renewal with Cassidy & Associates retroactively from October 1, 2021 to June 30, 2023 and to authorize the County Manager to execute the Contract. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

New Business:

A- Consideration and possible action regarding: Approval of a Request for Qualifications (RFQ) that seeks applicants to fulfill the position of Churchill County Health Officer.

Dr. McDonald presently serves as the Churchill County Health Officer and has for a number of years. Dr. McDonald has provided amazing service to the county in this role, chairing the County Board of Health and helping to establish the County Board of Health as an important resource for the community. As the future role of the County Health Officer requires some direct patient oversight, Dr. McDonald has expressed a desire to step back from that role and allow another professional to fill those shoes.

As Churchill County transitions to a Health District, expanding the services provided by county personnel and contractors in response to the COVID-19 pandemic and the health needs of our community, the role of County Health Officer has expanded and is expected to expand further into the future. This Request for Qualifications seeks applicants to take over the role of County Health Officer as it begins directly overseeing the functions of Churchill County Health personnel in providing preventive and active treatment to Churchill County citizens, as well as citizens of other counties requesting assistance within the health realm.

The successful applicant will take over duties as the Chairperson of the County Board of Health and will be the primary medical contact when discussing health issues with the state, health districts, and other county Boards of Health. The applicant will further be responsible for managing public health emergencies throughout the county and will manage the formation of Churchill County and other rural Nevada Counties into a health district.

FISCAL IMPACT: \$24,000 annually.

EXPLANATION OF IMPACT: \$2,000 monthly payments to County Health Officer

FUNDING SOURCE: Social Services Fund

ACTION REQUESTED: Accept

County Manager Barbee made this presentation as outlined above.

Director Ernst said regarding the increases for this Contract, we have received funds through the CDC Workforce Grant, just like Eureka, so that we can provide an additional Contract to it. Under the state, currently, it is \$35 per month minimum they can pay and that is what is being paid. This proposes that it could go up to \$2,000 per month to provide that oversight. It is only for that time period until October of 2023 and the reason is there is the goal that the Health District would be developed or we would go back to our regular functions at the end of that time.

Commissioner Koenig said that Dr. McDonald had a desire to step back. Director Ernst said after this was posted we did meet with him. Previously, he did not want to provide direct patient care and that is when he said he would step back of we went that route. When we started looking at putting this out, the County Manager and I met with Dr. McDonald and he has expressed interest in it.

Chairman Olsen said as we stand up our Health District, it occurred to me would this person be a Health Officer for the Health District or is that particular to Churchill? County Manager Barbee said that structure would exist and that is part of what we are working on, where each one of the counties would have representation on that Health District Board and then they would probably go through a public search for that Health Officer as a full-time position overseeing that Health District. The folks that have participated and worked with us before would be eligible to pursue that but it would be quite a different position because it would be full-time position. Director Ernst said we are looking at the next Board of Health meeting for Marengo Works to provide a presentation and what that would look like and how those requirements change. We are starting to really dive into what everything needs to be done in order to develop that Health District. Commissioner Koenig said when is that meeting. Pam Moore said it is on the 17th, the same day as your next meeting, at 9:00 AM.

Chairman Olsen said do you really envision the Health District needing a full-time physician to man the Health District even if we add these other counties? Director Ernst said that is something that we would evaluate through this process. We believe that there is going to be expansion services in different facilities where it could be beneficial to have a doctor on staff to respond to all 3 counties for different facilities, such as Juvenile Detention, Adult Detention, and things like that. You are going to have a lab, which we would have individuals wanting to come in more and we would have Community Health Nurse offices and Environmental Health. County Manager Barbee said restaurant inspections and so on and so forth. It becomes much larger than what we are doing currently. Chairman Olsen said I can see a gain, particularly for Eureka, where there is no physician that we know of, at all. Director Ernst said they have a contracted clinic that comes in from time to time. Once we do start working out there, I propose that I am going to be out there in 2 weeks to look at that structure and set up some staffing there,

so I will know more then. There is a lack of services in the rural communities, so we will be mapping that out in the next 2 years.

Commissioner Koenig said we will have a licensed physician doing restaurant inspections? Director Ernst said they would not actually do the inspections. You would have Environmental Health under the structure of the Health Officer. You would have an inspector if the board decided to include Environmental Health. This is something that we contract with the state to provide for us.

Chairman Olsen said there have been things that have passed where the state has offered the counties, especially on a regional basis, to take over some of the duties from the state because, you know, Public Defenders are an example, we can do a much better job out here in the local area on our Public Defenders than the state can from Carson City and give better support to the courts locally than the state could do remotely from Carson. We want to take that job here. I can see where we will walk our way through this and pick and choose what makes sense for us and would be better for our community. It may even be cheaper to the county too.

Director Ernst said if you look at Environmental Health, it is the only service that has a revenue source continually. We did see our contract and requirements go up a few years ago. Environmental Health left the state and went to Quad Counties. Then we were not part of that structure for that revenue to help offset those costs. We are looking at this as a whole of where as to revenues and grants to support the current programming to support those departments, how much are we paying, and we will do that for every community through that mapping to bring a really solid picture back to, not only Churchill County, but our partnering counties and say now how do we want proceed with each one of these. Chairman Olsen said, a vision to me would be better service at a lower cost to the community, if we can do that and pick and choose. County Manager Barbee said at some places in the state and also us, currently, the fees that we pay, for example, for the Community Health Nurse, fluctuate if someone is in the position or not, we pay either way and there are several counties that have had to pay either way and did not have any services because no one has been in the position or there are hiring freezes. Director Ernst said our state Community Health Nurse left last Thursday. We have a rotating nurse from another community coming in 2 days a week to meet the statutory obligation for hours per our Contract. That is how it is happening across the state, you are getting minimal hours. All the grant funds that are coming in to assist with family planning and those things are happening minimally.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve and publish a Request for Qualifications to seek applicants for the position of Churchill County Health Officer. Commissioner H. Peter Olsen, Jr. seconded the motion, with Commissioner Justin Heath abstaining.

B- Consideration and possible action re: Approval of comments to be submitted to the EPA on its Proposed Plan for the Carson River Mercury Superfund Site Operable Unit 2.

County staff received notification of the release of the Proposed Plan for the Carson River Mercury Superfund Site Operable Unit 2 released by the EPA (Region 9). The EPA is required to publish the plan and receive public comments. The due date for the comments is November 15, 2021. Comments have been drafted for the board's review and approval. Additional information may also be found at:

<https://cumulis.epa.gov/supercpad/cursites/csitinfo.cfm?id=0903020>.

FISCAL IMPACT: None.

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Chief Civil Deputy District Attorney Shawcroft made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none. Commissioner Heath said what impact would this have for farmers? Chief Deputy DA Benjamin Shawcroft said that is our question because we do not really know. We believe that it means oversight and guidance, meaning, if you are going to be doing a project along the river, that they have some kind of ability to provide guidance to that developer, like if they are going to be removing soils that the EPA can come in and test some of that and, if it comes back contaminated, that they work with the property owner to remove that or replace it or whatever. We don't know what they mean and what impact. Somebody that wants to build something along that area, of course, they already cannot build within the flood plain but we know the flood plain extends far beyond that and this would impact those flood plains, as well. Commissioner Heath said how about if they just want to go in there and clean up brush? Chief Deputy DA Benjamin Shawcroft said no, this would not affect them. They would not need a permit or anything.

Chairman Olsen said what about the cleaning that we have been doing? Chief Deputy DA Benjamin Shawcroft said that was our question, which is why we put in the comment requesting that they address that and that they put language in their plan that does not impede our ability to continue those activities in the river. Chairman Olsen said are they talking about having to get a permit to do that? Chief Deputy DA Benjamin Shawcroft said we could not find any language in the plan indicating that you would be required to submit a plan to them or get a permit. It was very vague.

**Commissioner Justin Heath made a motion to approve the comments as presented.
Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.**

Consent Items:

A- Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.

A fund balance report is provided, indicating the beginning balance, receipts, disbursements, and the ending balance of each fund for Churchill County as required by NRS 251.030 and NRS 354.290.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

B- Consideration and possible action re: Building Permit Activity Report for September 2021.

Provided for the board's review is the report showing 32 building permits issued in the month of September 2021. Included in the 32 permits are 2 industrial permits but no single-family - dwellings or commercial permits. Also issued were 2 manufactured home permits and 4 septic permits.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED:

C- Consideration and possible action re: Building Department's Revenue Report for September 2021 totaling \$17,721.35 in revenue for the month.

The Building Department provides its Revenue Report for September 2021 for the board's consideration and acceptance. A total of \$17,721.35 was received for the month.

FISCAL IMPACT: \$17,721.35.

EXPLANATION OF IMPACT: Fees collected help to offset services provided.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

D- Consideration and possible action re: Transfer of funds to the Churchill County Road Department in the amount of \$250,000 for Fiscal Year 2022 for various road/bridge projects for the 1st quarter.

At the regular Regional Transportation Commission (RTC) meeting held on October 20, 2021, the RTC approved the following transfer, subject to available funding: transfer of funds to the Churchill County Road Department in the amount of \$250,000, with funding to be split 50/50 from Regional Transportation Fund 280 and Public Transit Fund 395.

The reimbursement is for the Workman Road double chip seal project (22-01), in the amount of \$78,229.60, and the Drumm Lane double chip seal project (22-08), in the amount of \$172,903.12. The project's total \$251,132.72. However, the department is only requesting to transfer the encumbered amount of \$250,000, which was approved by the RTC at the July 21, 2021 meeting.

FISCAL IMPACT: \$125,000 from Regional Transportation Fund 280-631-85300 and \$125,000 from Public Transit Fund 395-881-85300.

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: \$125,000 from Regional Transportation Fund 280-631-85300 and \$125,000 from Public Transit Fund 395-881-85300.

ACTION REQUESTED: Accept

E- Consideration and possible action re: Justice Court's Quarterly Reports for the period of October 2020 - March 2021 showing a total revenue in the sum of \$228,859.79 to the county and \$168,401.42 to the state.

Justice Court's Quarterly Report for the period of October 2020 - March 2021 shows a total revenue in the sum of \$228,859.79 to the county and \$168,401.42 to the state. Further details can be found by reviewing the report provided for the board's consideration and acceptance.

FISCAL IMPACT: \$228,859.79.

EXPLANATION OF IMPACT: Fees help to offset the costs of providing the services.

FUNDING SOURCE: General Fund..

ACTION REQUESTED: Accept

F- Consideration and possible action re: Treasurer's Report for September 2021 showing a total of \$56,053,065.94 in the bank.

Clerk/Treasurer Linda Rothery provides the Treasurer's Monthly Report for September 2021 showing a balance of \$56,053,065.94 in the account. The bank reconciliation was completed on October 8, 2021. This report is provided for the board's information and acceptance.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

G- Consideration and possible action re: Churchill County's Quarterly Report to the Department of Taxation regarding Churchill County's Economic Condition for the quarter ending September 30, 2021.

Provided for the board's review and consideration is the Quarterly Report of Churchill County's economic condition for the period ending September 30, 2021, which is prepared in accordance with the Nevada Administrative Code (NAC). This report must be submitted to the Department of Taxation within 45 days of completion of the prior quarter. A signed copy will be forwarded to the department in a timely manner and this is provided for the board's review.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve the Consent Agenda as submitted. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Consider Future Agenda Items:

There were no future Agenda items suggested.

Commissioner and Management Staff Reports:

Chairman Olsen reported on the following topics:

- We had our CEDA meeting with an audit with a clean opinion.
- Went to Kansas City for DFA meeting where there was a lot of consternation of vaccine mandates and the costs associated for companies with testing.
- I met with Kai Anderson related to the Navy's FRTC.
- We had the Executive Committee catch-up meeting with the Navy to discuss the meeting that Jim will sit in on for me.
- On the same morning, we met with Rex Massey, Bruce Breslow and Justin Lichter for folks at Hazen extension that put in a railroad sighting and added 5,000 feet of track. These folks are the real deal, as it costs more than \$1M per mile. I continue to believe that things keep percolating there because of the rail, it has gas close, and some services close, flat ground, and a 4-lane highway access, so we continue to promote that.
- Tim Tucker passed and it should be noted. He was pushing the CHIP Project at Hazen and housing developments north of town.

Commissioner Koenig reported on the following topics:

- We had our LCD and SCD meetings.

Commissioner Heath reported on the following topics:

- We had our Park & Recreation Commission meeting and toured the Civic Center.

County Manager Barbee reported on the following topics:

- We continue to track what is happening in D.C. on the infrastructure bill with \$5M for a roadway and water from Coleman up to Moody, which is currently in the draft text, which could be beneficial.
- We have an EPA earmarked in that funding for preliminary engineering on a new water plant location. Under Senate appropriation, which is different than the infrastructure, we have \$5M for waste water and a roadway from Coleman up to Moody.
- The Civic Center is progressing, where the frame should be completed by tomorrow and then they can begin the sheeting and corrugated steel, which has turned out better than I had hoped.
- We met with NDOT to provide different options for 95 and Sheckler but they came back with the same ones they had already presented. They are now getting permission to have counties and rural areas fund traffic studies to determine warrants for roundabouts or lights. We are hoping that will happen and maybe we can get something at 95 and Sheckler.

Sheriff Hickox reported on the following topics:

- We have had meetings that seems to be continuous.
- We attended the Library Board meeting, which was uneventful.
- We had our meeting with CC Communications to try to move a project along and return the project and their product back to the phone company after Charter pulled data from that.
- We are still working to find a permanent doctor for the jail. I met with Dr. Carlson and his nurse for pricing and hours to bring a proposal before you. It is slow going but we are still working on that.
- We are working to move along the project for an inmate communication system. We hope to implement that on November 16th. The inmates will not have the ability to purchase from the commissary for a couple of days but we will still have hygiene items available for them during that time.
- We are working with Ford to help us out to keep in touch when Ford will accept build orders. That just opened up but they don't have platforms to build on but we have finally been able to order what was approved in the budget.
- I will be gone next week for Nevada Sheriff's training in Las Vegas but will have my phone.
- NDOT is hosting a phone-in meeting where my staff will join to hear what they are proposing.
- We will have a POST graduation next week where one our deputies will graduate. We have a deputy that started November 1st and have a candidate who will fly in from Florida to complete testing.

Comptroller Wideman reported on the following topics:

- I just wanted to touch base on the sales tax that I emailed out last week. We were up 41% from the same period last year.

Chief Civil Deputy DA Shawcroft had nothing to report.

Clerk/Treasurer Rothery reported on the following topics:

- Our office has been busy. We will be starting the process for the delinquent property tax sale. Letters go out in December.
- On the election side, we are continuing our conversation with the Secretary of State due to Legislation passed last Session.
- We are working on redistricting. We are now handling the city's elections, so they will appear on our ballot. We have to change precinct lines to meet the wards. We are using Preston for GIS services.

- Our office is still busy with everyday stuff.

Claims and Payroll Transmittals:

The Claims and Payroll Transmittals were submitted for the board's consideration and approval.

Public Comment:

Chairman Olsen asked if there was any public comment but there was none.

Departmental Tours:

A- The Churchill County Board of Commissioners will conduct Departmental Tours following the close of the meeting as follows:

Department

Fire Department

Sheriff's Office & Jail Tour/Inspection

Library

Museum

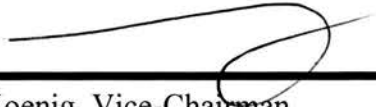
William N. Pennington Life Center, with option to stay for lunch

These Departmental Tours are for information-gathering purposes only and no action will be taken.

Adjournment:

The meeting was adjourned at 9:47 AM.

Approved: 
H. Peter Olsen, Jr., Chairman

Approved: 
Greg Koenig, Vice-Chairman

Approved: 
Justin Heath, Commissioner

ATTEST:
Linda Rothery, Clerk/Treasurer



Renae Paholke, Deputy Clerk