MINUTES OF THE COALITION FOR SENIOR CITIZENS

155 N. Taylor Street, Fallon, NV 89406
July 22, 2021

Call to Order:

The regular meeting of the Coalition for Senior Citizens was called to order at 3:30 PM on July 22, 2021.

Roll Call:

PRESENT: Member Jill Manha, Chair
Member Robbie Lind, Vice-Chair
Member Jamie Hyde, Treasurer
Commissioner Justin Heath
Councilwoman Karla Kent
Member Julie Richards
Member Carol Seitzinger
Deputy Clerk to the Board Pamela D. Moore
Brenda Moore

ABSENT: N/A

Public Comments:

Chairwoman Manha asked if there was any public comment. Myrna Conner said things have been going so nice at the Senior Center. The food has been really great and they have lots of ideas that they are doing and I think Shannon Ernst has been doing so well. She has been just trying so hard and working lots of hours as have everyone, so I am very happy with the change. It has been very good.

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk to the Board, that the Agenda for this meeting was posted on the 16th day of July, 2021, between the hours of 2:00 and 4:30 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted:

Member Carol Seitzinger made a motion to approve the Agenda as submitted. Member Jamie Hyde seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- April 22, 2021;
The Minutes of the meeting held on April 22, 2021 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED:

Member Karla Kent made a motion to approve the Minutes of the meeting held on April 22, 2021 as presented. Member Jamie Hyde seconded the motion, which carried by unanimous vote.

Vice-Chair Lind said, regarding the new truck that has been ordered with a grant that Lisa applied for, is that the same one or is that a new one that we are asking for later on? Chairwoman Manha said I think that is the same one that is going to be transferred to the county. Brenda Moore said there are 2 trucks on order. One of them was paid for by a grant and the other one was paid through a fundraiser for that hotshot truck. What Chairwoman Manha was talking about earlier was transferring the funds to the county so the county can make that purchase so it will go with the assets. Vice-Chair Lind said I knew there were 2 trucks that were ordered and I wanted to see if they were ordering a third truck because that other one was already approved.

B- June 11, 2021;
The Minutes of the meeting held on June 11, 2021 are presented for the board's consideration and approval.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED:

- June 17, 2021.
The Minutes of the meeting held on June 17, 2021 are presented for the board's consideration and approval.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED:

Member Carol Seitzinger made a motion to approve the Minutes of the meeting held on June 11, 2021 and June 17, 2021 as presented. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Appointments:

A- Consideration and possible action re: Interim Manager's report of William N. Pennington Life Center activities and programs.

Interim Manager Scharmann is no longer serving at the Life Center and, thus, there was no report.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: None; Informational Only

Chairwoman Manha reported there is no Interim Manager. Vice-Chair Lind said, Bus is not going to give a report for his time there? Chairwoman Manha said no. Chairwoman Manha asked if there was any public comment but there was none. No action was taken as this item was presented for informational purposes only.

B- Consideration and possible action re: Update of the transition of operations to Churchill County.

Staff will provide an update on the transition of operations of the William N. Pennington Life Center to Churchill County.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: None; Informational Only
Chairwoman Manha reported that Shannon could not be here today but provided a written report, which she read into the record:

Life Center Transition Update – 7/22/2021

1. Staffing
    a. As of 7/19/2021 – All previous employees
        i. 4 Part time Meals on Wheels Staff onboarded
        ii. 1 Full time Project coordinator
        iii. 3 Kitchen Staff / Cook, 1 F/T assist and 1 p/t time assist
        iv. 1 Homemaker transferring to Full time clerical assistant (front counter)
    b. Pending as of 7/22/2021
        i. Full time Manager: Offered position 7/20/2021, pending acceptance
        ii. Full time Clerical Specialist: Open for applications
        iii. Part-time Kitchen Assistant: pending application review
        iv. Full time Recreation: Approved by BOCC 7/21/2021 to post
        v. 2 Casual Meals on Wheels drivers: Approved by BOCC 7/21/2021 to post

In total as of 7/22/2021 1 individual previously employed by coalition is pending a position. All staff that desired to transition to Churchill County have been accepted, majority onboarded as of today

2. Homemaker Program
    a. Three providers have been interviewed with one being approved for contracting. Contract has been developed and the provider has accepted. On Monday 7/26/2021 program implementation outline will be reviewed to be started immediately.

3. Program Specs
    a. Program specifications in are in draft. Starting 7/26/2021, after review all staff involved in the programs will be trained on policy and guidelines
    b. Goal is to have all meals on wheel and homemaker participants to be evaluated by Resource Liaison and one approved Life Center staff would complete program placement. If not approved Resource Liaisons would identify alternatives for the client

4. Grants
    a. Grants agreements are pending execution but have been working to ensure no funding is lost

5. Participation
    a. Increased participation is taking place starting as early as 7am each day. Working to develop activities for afternoons to increase utilization of the center.
    b. Meals have been increasing, example 7/21 there were 98 meals served
    c. Team is working to implement additional tracking mechanisms to allow for proper reporting to the Boards, existing and future funders, public reporting and updates

Vice-Chair Lind asked if out of the 19 employees that were available to apply, only 9 did so and were hired? Chairwoman Manha said that is correct.

Chairwoman Manha asked if there was any public comment but there was none. No action was taken as this item was presented for informational purposes only.

C- Consideration and possible action re: Election of officers for Fiscal Year 2021-2022.
The board will be asked to nominate and elect officers for the Fiscal Year 2021-2022.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Chairwoman Manha said, in our Bylaws, we elect new officers every two years, so I would like the board to have a discussion about that. Do we want to go ahead and make motions for new officers at this time? Pam Moore said if it is for 2 years you might want to make sure that the motion that is stated reflects that because I believe the recommended action is for one year. Chairwoman Manha said would anybody like to nominate anyone?

(1) Councilwoman Karla Kent made a motion to elect Jill Manha as Chair for Fiscal Year 2021-2023. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

(2) Chairwoman Jill Manha made a motion to elect Robbie Lind as Vice-Chair for Fiscal Year 2021-2023. Councilwoman Karla Kent seconded the motion, which carried by unanimous vote.

(3) Councilwoman Karla Kent made a motion to elect Jamie Hyde as Secretary/Treasurer for Fiscal Year 2021-2023. Member Robbie Lind seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Update to Bylaws for the Coalition for Senior Citizens.

In light of the recent changes to the William N. Pennington Life Center, consideration is warranted for changes to the Bylaws for the Coalition for Senior Citizens.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Pam Moore said I did put in front of you the comments that Phyllys Dowd had made previously. I did not get those emailed out to you and I recreated the Packet so many times, I just brought them today. Chairwoman Manha said did everybody get a chance to read Phyllys's suggestions? Member Seitzinger said I thought a couple of these points were well taken. Chairwoman Manha said do you want to specify? Member Seitzinger said let's start with the first one. Chairwoman Manha read it. How is the Coalition to provide services if the Life Center is run by the county? What services are expected to be provided in the future? Chairwoman Manha said thank you for bringing that up because the one thing that we have never really had in the board, which is long overdue, especially now with the transition and everything that is going to change this board and the operating and responsibility of the board is that we have not had a strategic planning session or some kind of a retreat to talk about what the boards' future looks like and what we want to do as projects. I think that it is really important for us to come together and pick a date so we can get together and make those choices of how we want to operate as a board. I think we can't really do that until the county's transition is complete. There are still so many uncertainties that, if we jump the gun, it may not be valid. We should just wait until the transition is complete and then set a date for a retreat. Member Seitzinger said I would really like to do that. Member Heath said I agree. Member Seitzinger said we can amend this later. Chairwoman Manha said once we meet and have a planning session, if there is anything we want to change, we will ask Pam to put it on the Agenda for future meeting and then we can vote on it. That includes the Bylaws as we can change those too. Vice-Chair Lind said does the county have a set of Bylaws to run by? I don't want us to be referred back and get into any kind of discrepancy because we are no longer running the center. Chairwoman Manha said that is a great point. I believe they do have a set of Bylaws that we could use as a tool in our retreat. Member Heath said they have those through Chief Civil DA Shawcroft.

Chairwoman Manha said Member Seitzinger do you have anything else to address from the letter? Member Seitzinger said the Board of Directors may recommend rules of operation for the Center to be adopted by Churchill County. They may adopt, amend, or appeal rules for the management or internal affairs of the corporation. The board recognizes the final authority of Churchill County on matters regarding the Center and is authorized to make recommendations. I just am not clear on all this yet. Member Heath said we can probably just change the heading and leave the rest of the information in there. Where it says to recommend the rules of operation, we can take out the operation part and come up with different wording.

Chairwoman Manha asked if there was any public comment but there was none. There was no action taken.

E- Consideration and possible action re: Dissolving of the Finance Sub-Committee.

Now that Churchill County has taken over the financial aspects for the William N. Pennington Life Center, there is no longer a need for a Finance Sub-Committee. The Chair will ask the board to consider dissolving the Finance Sub-Committee. All matters relating to the Life Center can be heard by the full board.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED:

Member Kent said I think since our finances are going to be minimal, like grants and fundraisers and with Jamie as our Treasurer, I think we will be able to do that all within the Coalition and not have the need for a Finance Sub-committee. Those were mainly to address the large accounts we had before, so I think it should be dissolved and handled with only one meeting.

Chairwoman Manha asked if there was any public comment but there was none.

Member Karla Kent made a motion to dissolve the Finance Sub-Committee now that Churchill County will be handling the financial aspect for the William N. Pennington Life Center. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

F- Consideration and possible action re: Approval of the purchase of a new truck for the Meals on Wheels Program with an ADSD Equipment Grant in the sum of $49,000.00.

Approval is required to authorize the purchase of a new truck for the Meals on Wheels Program with an ADSD Equipment Grant. The total cost for the purchase would be $49,000. The cost of

the vehicle would be $47,161.53 plus $1,838.47 to purchase all/some of the items for the Home-delivered Meal vehicles.
FISCAL IMPACT:
EXPLANATION OF IMPACT:
FUNDING SOURCE:
ACTION REQUESTED: Accept

Member Hyde said I thought these trucks were already purchased, so we don't need to do anything with this. Brenda Moore said we signed off on that check last week. Pam Moore said, I believe the board needs to approve it and that is why Shannon put it on here is because, with the Board of County Commissioners, all grant applications go before the board for approval. Chairwoman Manha said, okay, that makes sense. It is just an approval. Vice-Chair Lind said we approved that already though. Brenda Moore said that was about 6 months ago. Chairwoman Manha said do we still need to approve it? Pam Moore said I think she wants it because the county is taking over now.

Chairwoman Manha asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the purchase of a new truck for the Meals on Wheels Program with an ADSD Equipment Grant in the sum of $49,000.00. Member Julie Richards seconded the motion, which carried by unanimous vote.

G- Consideration and possible action re: Approval of the purchase of a vending machine for the sum of up to $5,000 and stocked with items that have been identified by Life Center participants.

Approval is required to authorize the purchase of a vending machine. The total cost for the purchase would be up to the sum of $5,000. The vending machine will be purchased from _________ and stocked with items that have been identified by Life Center participants.
FISCAL IMPACT: up to the sum of $5,000
EXPLANATION OF IMPACT:
FUNDING SOURCE:
ACTION REQUESTED: Accept

Chairwoman Manha said when the change happened on July 1, 2021, the vending machine vendor came in and promptly took away the vending machines and I don't think there was any discussion about that, they were just removed. I know that there have been several participants of the Life Center that have been frustrated by this and have voiced their concerns with wanting to have those items available. This could be a great fundraiser for the Coalition to have. We could stock the machines and the profits would go to us 100% for anything that we would like to do for the future. Vice-Chair Lind said my concern is where are we going to get the $5,000 because we already gave everything to the county. Member Hyde said that is my concern, as well. Chairwoman Manha said there is some money that will be staying in our funds and I want to say, this is a rough estimate, but it is one hundred and something thousand dollars. Once the audit is complete, we will know how much there is. Member Seitzinger said do we know what it costs? I suppose this was under contract, the vending machine? Chairwoman Manha said there was no contract that we know of. Brenda Moore said there was no contract. Member Seitzinger said did it cost us anything or did we make anything? Brenda Moore said part of the proceeds came back to us from the vending machine vendor. It was not a lot but it came back to us via a check, which I think it was quarterly and was between $5 and $50 maybe. Chairwoman Manha said he took most of the profit, I imagine. Member Kent said are we able to approve this prior to the audit and us knowing which are our funds and which is their funds? Are we able to do this now? Chairwoman Manha said that is a great point and, honestly, I would say no. We probably need to wait and see how much money we have at the end of the day. We will just table this for the next meeting. Member Kent said is there anything we need to do in the interim for those seniors who like to have alternative drinks and things like that? Chairwoman Manha said I know we have a lot of diabetics in the center and diet sodas were one of the things they really enjoyed so I don't know if we can speak with Shannon or Jim about that and maybe they can get an ice chest full of diet sodas for them. I am not opposed to that. Member Hyde said I am not so much on candy or whatever else was in there, just mainly sodas. Member Heath said it was mainly soda and chips. They love their Funyons. Chairwoman Manha said I will speak with Shannon about that. I think she found a vendor and it is on the Agenda for under $5,000 because she found something, although I am not sure. She has done the legwork for us but I don't have anything to show you today. Member Hyde said I know we are not doing this today but we, as a Coalition, or one of the employees down there would be required to fill this, correct? Chairwoman Manha said that sounds correct. I would imagine we could set the price so we don't gouge anybody either, which would be nice.

Chairwoman Manha asked if there was any public comment but there was none. This item was tabled.

H- Consideration and possible action re: Transfer of all assets, vehicles and equipment purchased for the William N. Pennington Life Center to Churchill County for the purposes of providing services to seniors.

The board may consider the transfer of all assets, vehicles and equipment purchased for the William N. Pennington Live Center to Churchill County for the purposes of providing services to seniors.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Vice-Chair Lind said I have a question on the inventory. I saw a lot of things on there but, and this could be something we don't have to vote on, but for the kitchen inventory, I didn't see any pots or pans or plates and utensils or food items. I saw some of the cooking things they use. The ovens and things like that but none of the lower items. Chairwoman Manha said I think it has to do with the dollar value that some are not considered. I don't know what it is. Member Hyde said it just depending on how much those things are. Some people have their dollar set at $500 or sometimes it is $2,000. It just depends on what the company does. I would say that anything small like that is not going to be on the list. Vice-Chair Lind said thank you.

Vice-Chair Lind said, on the beauty shop, do they own all their own equipment in there? Member Hyde said the chairs? Brenda Moore said Sandra owns her things that she uses in the shop. The other station, when she passed away, she donated that stuff to the beauty salon for the next person to use. Vice-Chair Lind said thank you, I just didn't see anything for the salon. Chairwoman Manha said I am sure the county will just rent out that station fully equipped.

Member Kent said when we make the motion on this, it says all assets, are we referring to the list that was provided, so it is not going to include the financial assets, just what is on that list? Chairwoman Manha said that is correct. Member Hyde said should we make the motion to include whatever is found, if anything, on the assets audit that we just voted on in the Sub-committee? Chairwoman Manha said I think so. Pam is that acceptable? Pam Moore said yes. Vice-Chair Lind said the transfer of all assets, and I go back to Karla's point about the money, maybe that should be more distinguished in the motion. Chairwoman Manha said we had this discussion earlier in the Finance Sub-Committee, we talked about because of the way it is written it is talking about assets, not finances, so that is just what it will entail is the assets.

Chairwoman Manha asked if there was any public comment but there was none.

Member Jamie Hyde made a motion to authorize the transfer of all fixed assets, vehicles and equipment as presented and others identified that have been purchased by grants owned by the Coalition for Senior Citizens to Churchill County for the purpose of providing services to seniors and to include, if any, items found in the asset audit that was approved in the Finance Sub-Committee. Member Robbie Lind seconded the motion, which carried by unanimous vote.

I- Consideration and possible action re: Discussion of the future role of the Coalition for Senior Citizens Board of Directors (i.e. grant funding, part-time grant writer, fundraisers, participation etc.).

A discussion needs to be had for the future role of the Coalition for Senior Citizens Board of Directors (i.e. grant funding, part-time grant writer, fundraisers, participation etc.).

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Other

Chairwoman Manha said this is part of the strategic planning session that we are going to have after the county transitions to a more solid operation. I do want to point out a little bit about what I know what the board is going to have to do. We are going to be writing and searching for grants that the county is not eligible for, so that will be one of our duties. It is probably in our best interest to think about hiring a part-time grant writer or someone who can work on behalf of the Coalition to manage those grants for us and be in charge of some of the fundraising that we might do, as well as, things like opening our mail and those things. That is one of the future roles we might need and I did hear that the county might help us out with the funding of that. Member Seitzinger said, when I saw this part-time grant writer, it put fear in my heart.

Brenda Moore said the Coalition has several subscriptions to grant fundings that maybe you might want to utilize. Chairwoman Manha said is it just for Senior Centers or just general grant writing? Brenda Moore said I am not sure what happened to it in the transition with the Director leaving and things like that but I know there is a subscription that we get and we pay for it. so we might want to look into that and see if we can still use it. I can email it out to you and show you what it is so you can make a decision from there. Chairwoman Manha said that is a great idea. Then the part time person can manage the subscription for us. Member Kent said are we going to have to come up with a physical address or a P.O. Box? Brenda Moore said we are keeping our P.O. Box. It is not very big; we can't get things like a refrigerator and a TV in it, so it has to be small orders.

Chairwoman Manha asked if there was any public comment but there was none. There was no action taken as this was for discussion only.

J- Consideration and possible action re: Update from Chair on matters related to the William N. Pennington Life Center

Update from Chair on matters related to the William N. Pennington Life Center
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Other

Chairwoman Manha said I have been going down to the Life Center and working with the county with some of the transitions. Brenda Moore is remaining on as our employee for another month or so but has her eyes on a position with the county that we are pretty excited about, so it looks like she will transition if all goes well at the end of August. She is our only employee that we are paying, at this time. Everyone has been paid their vacation and sick leave. There is one person that decided to roll over 20 hours in sick leave and 20 hours vacation. We are going to be paying health insurance for Brenda Moore through August. Melissa from Hiibel Insurance has made sure there was not a gap for the employees that transitioned.

Chairwoman Manha said we have heard today how lively the Life Center has been. It is very exciting and I do want to publicly thank Carol for being the Director of Volunteers over there. It is very important to us that you are there. They have activities and they have already had a road trip to Carson City. There has just been a lot of things going on. They have muffins and coffee every morning at 7:00 AM. Brenda Moore has a whole list of games on her board that she is planning for. Another thing that they did was to lift the milk restrictions. If they want to, they can have two. It is a very big deal for the Life Center. They have an ice cream machine that has been going every day, so if you see Shannon and Jim, I know Shannon has gotten her hands dirty in the kitchen several times. She has gone down there and cooked, cleaned, washed dishes or whatever she can. She has fixed coffee in the morning. She said by the time she gets there at about 6:50 AM there are usually a couple of people waiting to come in, so she lets them in. Again, there are no restrictions at the Life Center. It is a very open center to all people.

I have been involved; I was involved in two interviews for the Manager's position. They had one good candidate that was offered the position. We will see if she takes it. It is a privilege to be part of a very professional interview from both candidates. They were very well qualified so that was very positive to me. The candidate they offered it to has many years of senior center experience, so they know about grant writing, dining rooms, operations, and that sort of thing.

Member Kent asked who was hired for the Project Coordinator? Chairwoman Manha said that was Julie at the front desk that sat across from Buster. I was really big on retaining the kitchen staff. I think they are much happier. They actually are very glad to be there and I think it shows and reflects in the menus and the quality of the food. They have a little more freedom to have a say in the ordering. I think those are really good, positive changes.

All the MOW drivers were retained from what I understand. That is also excellent for us.

When the county did some investigating for the Homemaker Program, they felt like it needed to be a little more structured because they are going into people's homes and we wanted to make sure that there is not a liability, so they are looking to contract that out, so they will be better insured and trained. That makes me feel really good.

Bus Scharmann did leave as Interim Director. I know that was not the plan we originally anticipated but, under some circumstances, his position was not needed any longer, so he was excused from his position. It sounds like Shannon has been doing a good job. She is not considered the Interim Director. She is just there to help in the transition.

Member Seitzinger said are the applicants for the new Director local or from someplace else? Chairwoman Manha said the two candidates are local. One is working out of town but lives in Fallon but has been working in Carson City.

Chairwoman Manha asked if there was any public comment but there was none. This item was presented for informational purposes only and no action was taken.

Reports:

A- Consideration and possible action re: Approval of the Service-Level Reports for the period March through June, 2021.

Brenda Moore, Business Manager, will present the Service-Level Report for the period of March through June, 2021 for the board's consideration and acceptance.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Brenda Moore said all the reports are sitting in front of you. This first one is the report that Phyllys made for me and our total served meals to, June 30, 2021 is 86,470 meals. The number of participants is 5,203. Total served per participant is 41.8 meals. We have been open 246 days.

The average meals per open day is 351. For the Homemakers, we did 4,017 units or hours, with the number of 707 participants in the year. Chairwoman Manha said that is fantastic, especially during a pandemic, that we served that many. Brenda Moore said front door, back door, sideways, up, down, everything, it is phenomenal. When you have your breakdown of our delivered meals, our congregate, and frozen meals that were taken out on a Friday or a weekend or holidays, that is down there at the bottom. It is a nice little report she created that we don't know if we are going to use again. It is great; I like it. All my reports flow into this report so it is nice. It is in Excel and they are spreadsheets I created. She created this one and I created the bigger ones. Chairwoman Manha said that is probably something the Manager will have to take over because I think the board would still be interested in learning those numbers, so hang onto that. Brenda Moore said they are on my computer.

Member Seitzinger said how many MOW meals are served a day? Brenda Moore said maybe 250 go out the back door. Chairwoman Manha said it is important how many meals are served a day. Brenda Moore said, at the Life Center, we have 'My Senior Center' that everyone logs into and they are making that to where we can also log ineligible meals. The MOW are going to go in there also. They will have those numbers at their fingertips.

Chairwoman Manha asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the Service-Level Reports as presented. Member Robbie Lind seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval of the Financial Reports for the period of March through June, 2021.

Staff will present the Financial Reports for the period March through June, 2021 for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Kent said, in the Finance Sub-Committee, prior to this, we discussed the financial statements and I feel they are accurate for March through June.

Chairwoman Manha asked if there was any public comment but there was none.

Member Karla Kent made a motion to approve the Financial Reports as presented. Member Julie Richards seconded the motion, which carried by unanimous vote.

Staff or Board comments regarding matters affecting the Coalition for Senior Citizens:

Vice-Chair Lind said I was a little concerned on the MOW. When we talked about it before, you said they are going to have someone going out and interviewing the people and looking at their situation. Is that going to delay starting MOW or are they going to start right away?

Chairwoman Manha said there will not be any gaps; they will start right away. If they determine that they are eligible for a different program, they will not let them go without food. They will continue that until other services can be rendered.

Vice-Chair Lind said, in our April meeting, there was an Out West Building that we approved. Has that been installed? Chairwoman Manha said the Fire Marshal came out and said that there was no way they could do that as it was a fire hazard. An alternative to that was a possible addition to the brick but, since the county has taken over, they have a Conex that they would like to provide for extra storage.

Member Hyde said, when we voted in all the special meetings, I was a bit concerned about the transition. I want to say that I am so very grateful to the staff that stayed on and made it a seamless transition. I don't see any problems with anything, even with them not being told. I just want to say I am very grateful for them making it a seamless transition for the seniors. Member Kent said I agree with what Jamie said. The other thing I want to say is that I was a little nervous about it too, with the county taking over, and I want to mention that Shannon and Jim have done an awesome job with seeing that it is seamless and making those activities, such as the dance and different things happening. Sometimes in public entities like that, things can fall through the cracks and they have both stepped up to put their money where their mouth is. Brenda Moore said they are doing what the employees of the Coalition could not do because we did not have the manpower to do it. Chairwoman Manha said the presence of the Health Nurse has been pretty prevalent and consistent, as well as access to health care and some other liaisons, such as Stephanie from the Medicaid office that does SNAP, she is also coming out there, so Banner provided them with a table. Raylene Stiehl is out there overseeing the nursing and she is able to give lots of vaccinations, including COVID, and some blood pressure checks and it has been really good and positive.

There were no other comments made by board or staff.

Consider Future Agenda Items:

The following future Agenda items were suggested: financial audit for a special meeting on July 29, 2021; as well as a strategic planning retreat, vending machine, and closing out of grants at the next meeting.

Establishment of Next Meeting Date:

A special meeting will be held on July 29, 2021 to approve a financial audit to be conducted. The board agreed to change the meetings to the 4th Monday of each month, starting September 27, 2021, at 4:00 PM. Deputy Clerk to the Board Moore will check the schedule for conference rooms and, should there be a conflict with the Chambers being used, send out an email to the board.

Public Comment:

Chairwoman Manha asked if there was any public comment. Darlene Short said, from the audience without the use of a microphone, that she really appreciates the milk being offered again unrestricted.

Adjournment:

The meeting was adjourned at 4:31 PM.

Approved: Jill Manha

Jill Manha, Chair

Approved: Karla Kent

Karla Kent, Member

Approved: Jamie L. Hyde

Jamie Hyde, Member

Approved: Julie Richards

Julie Richards, Member

Approved: Roberta Lind

Roberta Lind, Member

Approved: Carol Seitzinger

Carol Seitzinger, Member

ATTEST:
Linda Rothery, Clerk/Treasurer

Renae Pahoike

Renae Pahoike, Deputy Clerk