

**CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
553 S. MAINE STREET
Fallon, Nevada 89406
(775) 423-7581**

B

Email: celloyd@churchillcountylibrary.org

******NOTICE OF PUBLIC MEETING******

PLEASE POST

PLACE OF MEETING: Churchill County Administration Building 155 N. Taylor Street, Commission Chambers

DATE AND TIME: November 18, 2021 at 3 p.m.

TYPE OF MEETING: Regularly scheduled meeting of the Library Board of Trustees

Notes

- I. These meetings are subject to the provisions of the Nevada Open Meeting Law (NRS Chapter 241. Except as otherwise provided for by law, these meetings are open and public.
- II. Action will be taken on all Agenda items, unless otherwise noted.
- III. The Agenda is a tentative schedule. The Library Board of Trustees may act upon Agenda items a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.
- IV. In the interest of time, the Library Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.
- V. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.
- VI. All persons participating in the meeting, by any means, are put on notice that all meetings are recorded.

AGENDA

- 1. Call to order
- 2. Pledge of Allegiance
- 3. Public Comment
- 4. Roll call of members
- 5. Verification of the posting of the agenda
- 6. Consideration and possible action re: Approval of agenda as submitted or revised.
- 7. Consideration and for possible action re: Approval of Minutes of the meeting held on:
 - A. October 23, 2021
 - B. October 28, 2021
 - C. November 6, 2021

8. Library Board of Trustees' Report

9. Library Director's Report

- May 7, 2022, Saturday-Author Mindy Nettifee, Poet, *Open Your Mouth Like a Bell*-CAC-5-7 p.m.
- Update-Artist Reception-Nettie Rickerson-Wednesday November 4, 2021, 5-6:30pm
- Statistics
- Grant-Strategic Plan/Website update
- Marketing

Set date and time of regular/special Library Board meetings: Next meeting is scheduled for Thursday December 16, 2021 at 3 p.m. at Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

OLD BUSINESS

NEW BUSINESS.

1. **Consideration and possible action re:** Action to approve the monthly budget report.
2. **Consideration and possible action re:** Action to approve the Library Gift Fund.
3. **Consideration and possible action re:** Action to approve up to \$2,200 for Churchill County Library tote bags from the Gift Fund.

Public Comment

Adjournment.

AFFIDAVIT OF POSTING

State of Nevada)
 : ss
County of Churchill)

Ashlee Brown, an employee of Churchill County Nevada, being duly sworn, says: That on the 12th day of November 2021 AD, she posted a notice, of which the above is a copy, at Churchill County Administration 155 N. Taylor, Fallon, NV; Fallon City Hall 55 W. Williams Ave. Fallon, NV; Churchill County Library 553 S. Maine Street Fallon, NV; Churchill County Website www.churchillcounty.org and the Nevada State Website <https://notice.nv.gov/>.

State of Nevada)
 : ss
County of Churchill)

On the 12th day of November, 2021 before a Notary Public, personally appeared Ashlee Brown known to me to be the person described in and who executed the foregoing instrument. In witness whereof, I have hereunto set my hand and affixed by official seal this 12th day of November 2021.

Tasha Hessey

Endnotes:

Disclosures:

Churchill County is an equal opportunity provider and employer.

Accommodations:

Churchill County Library will make all reasonable efforts to assist and accommodate physically handicapped person desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Library Director, in writing at 553 S. Maine St., Fallon, Nevada 89406, or by calling (775) 423-7581 or the TDD Nevada relay number 711.

Procedures:

- The public meetings may be conducted according to rules of parliamentary procedure.
- Persons providing public comment will be asked to state their name for the record.
- The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- All supporting materials for this agenda are available by requesting a copy from the Library Director at 775-423-7581 prior to the meeting. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Library Director. You are entitled to one copy of the supporting materials free of charge.
- In accordance with Federal law and U.S. Department of Agriculture policy, Churchill County is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability, (not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Equal Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call ((800)795-3972 (voice) or (202)720-6382 (TDD).



October 23, 2021

The Churchill County Library Board of Trustees and Churchill Library Association held a special meeting on Saturday October 23, 2021 at the Churchill County Museum located at 1050 South Maine Street, Fallon, NV. The meeting was scheduled to begin at 9:00am.

REGULAR AGENDA ITEMS

1. Call to Order: Zip Upham, President of the Churchill Library Association at 9:10am.

2. Public Comment: None

3. Roll Call of Members:

Present were: Trustees Kelli Kelly, Bill Williams, Jo Petteruti, Ashlee McGarity, David Brakebill; Churchill Library Association members Zip Upham, Becky Taylor, Jaime Shafer; Task Force members Sara Beebe, Elizabeth Orozco, Bob Getto, Beth Webb, Rachel Dalh; Consultants Ruth Metz, Jason Genck; Library Director Carol Lloyd, and member of the public Harry Smith.

4. Verification of the posting of the agenda: Verified by Library Director Carol Lloyd

NEW BUSINESS

Information Only-Ruth Metz and Jason Genck presented relevant information about the county, library, survey, and social pin point. They lead a community focused discussion as a starting place to the development of a 5 Year Strategic Plan for the library.

Public Comment- None

Adjournment: 11:47am

Respectfully submitted,

Carol Lloyd

October 26, 2021

October 28, 2021

The Churchill County Library Board of Trustees held a public meeting on Thursday, October 28, 2021 at the Churchill County Administration Building, Commission Chambers, 155 N. Taylor Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

REGULAR AGENDA ITEMS

1. Call to Order: Chairperson Kelli Kelly @3:00pm

2. Public Comment? None

3. Roll Call of Members:

Present were: Trustees Kelli Kelly, Bill Williams, Jo Petteruti, Ashlee McGarity, and David Brakebill; and Library Director Carol Lloyd.

Others present included: Deputy District Attorney Chelsea Sanford, IT Librarian Joe Salsman, and Sheriff Richard Hickox.

Not in attendance: County Commissioner Greg Koenig

4. Verification of the posting of the agenda: Verified by Library Director Carol Lloyd

5. Review and Adoption of the agenda: A motion was made to adopt the agenda as presented by Dave Brakebill, seconded by Jo Petteruti. All in favor.

6. Review and adoption of August 26, 2021 minutes: A motion was made to adopt the minutes by Dave Brakebill, seconded by Bill Williams. All in favor.

7. Board of Trustees Report:

- **Jo:** The David Durham event was fun and he did a great job. The Strategic Plan workshop had great participation.
- **Kelli:** Kelli met with Ruth Metz and Jason Genk, and also attended their Strategic Plan workshop. Kelli attended the David Durham even as well, and really enjoyed it. She is still reading *Cloud Cuckoo Land* by Anthony Doerr.
- **David:** The Strategic Planning workshop was interesting. David is reading *All the Light We Cannot See*, another Anthony Doerr work.

8. Library Director's Report:

- October 23, 2021 @ Churchill Arts Center, 5pm-9pm – Author David Durham, in collaboration with CAC – This was an excellent event with lots of participation. The co-op with CAC works well for both groups, these events are always pretty successful.
- May 7, 2022 – Planned reading with poet Mindy Nettifee, in collaboration with CAC – This event has been rescheduled from 2020.
- November 4, 2021 – Artist Reception for Nettie Rickerson, CC Library 5-6:30pm
- Statistics were presented. The Library is still trying to bounce back from Covid. All kids were invited to wear costumes for today's story time and the costumes were fantastic.
- Staffing - New pages, Tracy Adams and Gayle Scott, bring the library to a full staff, allowing for Saturday opening.
- Grant – Strategic Plan/Website – The first workshop involved a lot of meaningful discussion. Ruth and Jason were great at facilitating information. Staff are being

included. The second workshop will be held November 6th at the Churchill County Museum, and the final meeting will be held virtually on December 4th.

Set Date and Time for the regular Library Board Meeting: The next regular meeting of the Library Board of Trustees is set for Thursday, November 18th, 2021 at 3:00pm at the Churchill County Administration Building Commission Chambers at 155 N. Taylor Street, Fallon, NV.

OLD BUSINESS

1. Library Marketing and Publicity:

- The Churchill County Library Instagram account has been very successful. People are responding well.
- The committee for the Churchill County Community Reunion has sent a “Thank You” to the Library for participating in the annual Reunion event.

NEW BUSINESS

- 1. Review and Adoption of the Monthly Budget Report for August and September:** A motion was made to approve the monthly budget reports by Ashlee McGarity, seconded by Bill Williams. All in favor.
- 2. Review and Adoption of Library Gift Fund Report:** A motion was made to approve the Library Gift Fund report by Dave Brakebill, seconded by Jo Petteruti. All in favor.
- 3. Review and Action to approve changes to Public Comment on agenda:** Carol and Kelli (the Director and Chairperson respectfully) worked with Deputy DA Joe Sanford to research how public comment is applied in other meetings, including in and around Churchill County. The recommendation was made that the Library Board include Public Comment after each action item, before a vote is taken, in order to more closely align with other government open meetings and to allow for less confusion of our constituents. After comments in agreement, a motion was made to approve the placement of a Public Comment section after each action item, before a vote is taken, and to have this new layout go into effect beginning November 18th and continuing indefinitely. The motion was made by Bill Williams, seconded by Jo Petteruti. All in favor.
- 4. Action to approve library closure on November 27th (the Saturday after Thanksgiving), December 25th (holiday is observed on December 24th), and January 1st (holiday is observed December 31st).** A motion was made to approve the proposed closures by Dave Brakebill, seconded by Jo Petteruti. All in favor.

Public Comment – None

Adjournment: 3:26pm

Respectfully submitted,

Ashlee McGarity
November 10, 2021

November 6, 2021

The Churchill County Library Board of Trustees and Churchill Library Association held a special meeting on Saturday October 23, 2021 at the Churchill County Museum located at 1050 South Maine Street, Fallon, NV. The meeting was scheduled to begin at 9:00am.

REGULAR AGENDA ITEMS

- 1. Call to Order:** Zip Upham, President of the Churchill Library Association at 9:07am.
- 2. Public Comment:** None
- 3. Roll Call of Members:**

Present were: Trustees; Bill Williams, Jo Petteruti, Ashlee McGarity, David Brakebill; Churchill Library Association members Zip Upham, Becky Taylor, Linda Miller; Commissioner Greg Koenig Task Force members Sara Beebe, Elizabeth Orozco, Bob Getto, Beth Webb, Robyn Jordan; Consultants Ruth Metz, Jason Genck; Library Director Carol Lloyd, and members of the public Jim Welhelm, Lev Coval, Suzi Valentine-Faith.

- 4. Verification of the posting of the agenda:** Verified by Library Director Carol Lloyd

OLD BUSINESS

Information Only-Ruth Metz (on-site) and Jason Genck (virtually) presented information about the county, library, survey, social pin point, and findings from the previous meeting on October 23, 2021 which lead to further discussions to develop a draft of a 5 Year Strategic Plan 2022-2026 for the library.

Public Comment- None

Adjournment: 11:22am

Respectfully submitted,

Carol Lloyd

November 8, 2021



Churchill County, NV

Detail vs Budget Report

Account Detail

Date Range: 10/01/2021 - 10/31/2021

Account	Name		Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY								
Category: 400 - DIRECT SALARY EXPENSE								
Department: 551 - PUBLIC LIBRARY								
Function: 070 - CULTURE AND RECREATION								
240-551-40100 SALARIES-DEPT HEAD								
Post Date	Packet Number	Source Transaction	Pmt Number	Description				
10/08/2021	PYPKT00904	PYPKT00904 - 09/20/2021...		PYPKT00904 - 09/20/2021-10/03/2021 (10/...	Vendor			
10/22/2021	PYPKT00915	PYPKT00915 - 10/04/2021...		PYPKT00915 - 10/04/2021-10/17/2021 (10/...				
240-551-40200 OTHER SAL & WAGES-REG								
Post Date	Packet Number	Source Transaction	Pmt Number	Description				
10/08/2021	PYPKT00904	PYPKT00904 - 09/20/2021...		PYPKT00904 - 09/20/2021-10/03/2021 (10/...	Vendor			
10/22/2021	PYPKT00915	PYPKT00915 - 10/04/2021...		PYPKT00915 - 10/04/2021-10/17/2021 (10/...				
240-551-40250 SAL & WAGES - PART-TIME								
Post Date	Packet Number	Source Transaction	Pmt Number	Description				
10/08/2021	PYPKT00904	PYPKT00904 - 09/20/2021...		PYPKT00904 - 09/20/2021-10/03/2021 (10/...	Vendor			
10/22/2021	PYPKT00915	PYPKT00915 - 10/04/2021...		PYPKT00915 - 10/04/2021-10/17/2021 (10/...				
240-551-40270 PART-TIME PERS SAL & WAGE								
Post Date	Packet Number	Source Transaction	Pmt Number	Description				
10/08/2021	PYPKT00904	PYPKT00904 - 09/20/2021...		PYPKT00904 - 09/20/2021-10/03/2021 (10/...	Vendor			
10/22/2021	PYPKT00915	PYPKT00915 - 10/04/2021...		PYPKT00915 - 10/04/2021-10/17/2021 (10/...				
070 - CULTURE AND RECREATION Totals:								
			365,681.00	75,992.77	27,326.04	103,318.81	262,362.19	71.75 %
551 - PUBLIC LIBRARY Totals:								
			365,681.00	75,992.77	27,326.04	103,318.81	262,362.19	71.75 %
400 - DIRECT SALARY EXPENSE Totals:								
			365,681.00	75,992.77	27,326.04	103,318.81	262,362.19	71.75 %
Category: 450 - EMPLOYEE BENEFITS								
Department: 551 - PUBLIC LIBRARY								
Function: 070 - CULTURE AND RECREATION								
240-551-45100 RETIREMENT								
Post Date	Packet Number	Source Transaction	Pmt Number	Description				
10/08/2021	PYPKT00904	PYPKT00904 - 09/20/2021...		PYPKT00904 - 09/20/2021-10/03/2021 (10/...	Vendor			
10/22/2021	PYPKT00915	PYPKT00915 - 10/04/2021...		PYPKT00915 - 10/04/2021-10/17/2021 (10/...				
070 - CULTURE AND RECREATION Totals:								
			104,043.00	21,766.29	7,777.32	29,543.61	74,499.39	71.60 %
Amount								
						Project Account		
								Amount
								3,888.66
								3,888.66

Detail vs Budget Report

Account		Name		Fiscal Budget		Beginning Balance		Total Activity		Ending Balance		Budget Remaining		% Remaining	
240-551-45150		SOCIAL SECURITY		989.00		152.69		73.40		226.09		762.91		77.14 %	
Post Date	Packet Number	Source Transaction		Pmt Number		Description		Vendor		Project Account		Amount		Amount	
10/08/2021	PYPKT00904	PYPKT00904 - 09/20/2021...		10/...		PYPKT00904 - 09/20/2021-10/03/2021 (10/...		10/...		10/...		36.70		36.70	
10/22/2021	PYPKT00915	PYPKT00915 - 10/04/2021...		10/...		PYPKT00915 - 10/04/2021-10/17/2021 (10/...		10/...		10/...		36.70		36.70	
240-551-45200		PACT (INDUSTRIAL INS)		11,030.00		1,823.92		287.14		2,111.06		8,918.94		80.86 %	
Post Date	Packet Number	Source Transaction		Pmt Number		Description		Vendor		Project Account		Amount		Amount	
10/08/2021	PYPKT00904	PYPKT00904 - 09/20/2021...		10/...		PYPKT00904 - 09/20/2021-10/03/2021 (10/...		10/...		10/...		148.06		148.06	
10/22/2021	PYPKT00915	PYPKT00915 - 10/04/2021...		10/...		PYPKT00915 - 10/04/2021-10/17/2021 (10/...		10/...		10/...		139.08		139.08	
240-551-45400		GROUP INSURANCE		58,200.00		12,361.64		4,578.40		16,940.04		41,259.96		70.89 %	
Post Date	Packet Number	Source Transaction		Pmt Number		Description		Vendor		Project Account		Amount		Amount	
10/22/2021	PYPKT00915	PYPKT00915 - 10/04/2021...		10/...		PYPKT00915 - 10/04/2021-10/17/2021 (10/...		10/...		10/...		4,578.40		4,578.40	
240-551-45444		HSA HEALTH SAVINGS		0.00		332.00		166.00		498.00		-498.00		0.00 %	
Post Date	Packet Number	Source Transaction		Pmt Number		Description		Vendor		Project Account		Amount		Amount	
10/08/2021	PYPKT00904	PYPKT00904 - 09/20/2021...		10/...		PYPKT00904 - 09/20/2021-10/03/2021 (10/...		10/...		10/...		166.00		166.00	
10/22/2021	PYPKT00915	PYPKT00915 - 10/04/2021...		10/...		PYPKT00915 - 10/04/2021-10/17/2021 (10/...		10/...		10/...		379.54		379.54	
240-551-45500		MEDICARE		5,302.00		1,062.72		379.54		1,442.26		3,859.74		72.80 %	
Post Date	Packet Number	Source Transaction		Pmt Number		Description		Vendor		Project Account		Amount		Amount	
10/08/2021	PYPKT00904	PYPKT00904 - 09/20/2021...		10/...		PYPKT00904 - 09/20/2021-10/03/2021 (10/...		10/...		10/...		189.69		189.69	
10/22/2021	PYPKT00915	PYPKT00915 - 10/04/2021...		10/...		PYPKT00915 - 10/04/2021-10/17/2021 (10/...		10/...		10/...		189.85		189.85	
240-551-45700		COMPENSATED ABSENCES		3,497.00		0.00		0.00		0.00		3,497.00		100.00 %	
070 - CULTURE AND RECREATION Totals:				183,061.00		37,499.26		13,261.80		50,761.06		132,299.94		72.27 %	
551 - PUBLIC LIBRARY Totals:				183,061.00		37,499.26		13,261.80		50,761.06		132,299.94		72.27 %	
450 - EMPLOYEE BENEFITS Totals:				183,061.00		37,499.26		13,261.80		50,761.06		132,299.94		72.27 %	
Category: 500 - SERVICES & SUPPLIES															
Department: 551 - PUBLIC LIBRARY															
Function: 070 - CULTURE AND RECREATION															
240-551-50400		AV/eBOOKS/eAUDIO		21,000.00		7,244.41		2,215.73		9,460.14		11,539.86		54.95 %	
Post Date	Packet Number	Source Transaction		Pmt Number		Description		Vendor		Project Account		Amount		Amount	
10/01/2021	APPKT00833	500995911		128246		(1) DVD BOSS BABY, THE: FAMILY BUSINESS...		18029 - MIDWEST TAPE				22.49		22.49	
10/01/2021	APPKT00833	500995912		128246		(1) DVD F9: THE FAST SAGA W/S		18029 - MIDWEST TAPE				26.24		26.24	
10/01/2021	APPKT00833	500995913		128246		(1) DVD CONFESSION, A W/S(1) DVD MARE...		18029 - MIDWEST TAPE				39.73		39.73	
10/01/2021	APPKT00833	500995914		128246		(1) DVD I CARRY YOU WITH ME W/S		18029 - MIDWEST TAPE				23.24		23.24	
10/01/2021	APPKT00833	500995915		128246		(1) DVD AGATHA RAISIN: HALLOWEEN W/S		18029 - MIDWEST TAPE				18.74		18.74	
10/01/2021	APPKT00833	L4226684 08/31/21		128194		2036133412 - IF YOU THEN ME		1718 - BAKER & TAYLOR				151.13		151.13	
10/01/2021	APPKT00833	L4226684 08/31/21		128194		2036152195 - SLOW FIRE BURNING		1718 - BAKER & TAYLOR				102.95		102.95	

Detail vs Budget Report

Account				Name				Date Range: 10/01/2021 - 10/31/2021			
240-551-50400				AV/eBOOKS/eAUDIO - Continued				Ending Balance	Budget Remaining	% Remaining	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Project Account	Amount		
10/08/2021	APPKT00841	501028225	128344	(1) DVD MIDSOMER MURDERS: HALLOWEEN...	21,000.00	7,244.41	2,215.73	9,460.14	11,539.86	54.95 %	
10/08/2021	APPKT00841	501028226	128344	(1) DVD EQUALIZER, THE SEASON 1 W/S							18.74
10/08/2021	APPKT00841	501028227	128344	(1) DVD ANIMAL LIFE: ALL ABOUT HORSES -...							29.99
10/08/2021	APPKT00841	501047573	128344	(1)DVD ESCAPE ROOM / (1)DVD SPACE JAM:...							32.24
10/08/2021	APPKT00841	501047575	128344	(1) DVD SPACE JAM: A NEW LEGACY W/S							49.48
10/15/2021	APPKT00847	501059584	128443	(1) DVD DEVILS SEASON 1 W/S/ (1)WHEN CA...							26.24
10/15/2021	APPKT00847	501059585	128443	(1) DVD BERLIN STATION SEASON 3 W/S							70.48
10/15/2021	APPKT00847	501059587	128443	(1) DVD CASTLE ROCK COMPLETE SERIES W/S							28.49
10/15/2021	APPKT00847	501059588	128443	(1) DVD GREEN KNIGHT, THE W/S/ (1)DVD IN...							29.99
10/15/2021	APPKT00847	501059589	128443	(1) DVD FREE GUY W/S(1) DVD GREEN KNI...							33.73
10/28/2021	APPKT00855	501093033	128642	BERLIN STATION/NEVERS SEASON 1							44.98
10/28/2021	APPKT00855	501093035	128642	JOE BELL (DVD)							77.97
10/28/2021	APPKT00855	501093036	128642	ESCAPE ROOM/THE PROTEGE							13.49
10/28/2021	APPKT00855	CD0829921418545	128653	DEPOSIT FOR CONTENT PURCHASES							45.73
10/28/2021	APPKT00855	L4226684 (09/30/21)	128605	2036215538 - BLIND TIGER							1,000.00
10/28/2021	APPKT00855	L4226684 (09/30/21)	128605	2036173010 - NIGHT SHE DISAPPEARED							73.70
10/28/2021	APPKT00855	L4226684 (09/30/21)	128605	2036194027 - APPLES NEVER FALL							100.11
10/28/2021	APPKT00855										155.85
BOOKS AND PERIODICALS											
240-551-50900					30,000.00	4,993.48	840.42	5,833.90	24,166.10	80.55 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Project Account	Amount		
10/15/2021	APPKT00847	L1061534 09/30/21	128403	2036197820 - (1) JAILHOUSE LAWYER							383.25
10/15/2021	APPKT00847	L1061534 09/30/21	128403	2036208371 - (1) CLOUD CUCKOO LAND							343.35
10/28/2021	APPKT00855	L4226314 (09/30/21)	128605	2036240493 - CHEERS TO THE DUKE							16.33
10/28/2021	APPKT00855	L4226314 (09/30/21)	128605	2036187730 - SWEET AS PIE							5.44
10/28/2021	APPKT00855	L4226314 (09/30/21)	128605	2036215517 - DEVILS OWN DUKE							21.17
10/31/2021	APPKT00857	ENDING 09/30/21	429	*2240-Death is not enough (Baltimore Series)							29.96
10/31/2021	APPKT00857	ENDING 09/30/21	429	*2240-Technological Elixir							40.92
BOOKS/PERIODICALS-CHILD											
240-551-50910					10,000.00	639.04	1,334.92	1,973.96	8,026.04	80.26 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Project Account	Amount		
10/01/2021	APPKT00833	L1064504 08/31/21	128194	2036138666 - HENRY AT HOME							15.68
10/01/2021	APPKT00833	L1064504 08/31/21	128194	2036120130 - SHY WILLOW							108.31
10/01/2021	APPKT00833	L1064504 08/31/21	128194	2036130497 - WALLS							22.31
10/01/2021	APPKT00833	L1064504 08/31/21	128194	2036136190 - PRODIGY							32.64
10/01/2021	APPKT00833	L1064504 08/31/21	128194	2036131095 - SPACE EXPLORERS 25 EXTRA...							33.09
10/01/2021	APPKT00833	L1064504 08/31/21	128194	2036158553 - PETE THE CATS GROOVY IMAG...							190.87
10/15/2021	APPKT00847	L1061534 09/30/21	128403	2036182913 - (1) WOMEN OF TROY							324.07
10/15/2021	APPKT00847	L1064504 (09/30/21)	128403	2036208898 - (1) HOUSE							169.01
10/15/2021	APPKT00847	L1064504 (09/30/21)	128403	2036180238 - (1) 5 LITTLE MONKEYS LOOKI...							277.88
10/15/2021	APPKT00847	L1064504 (09/30/21)	128403	2036200302 - (1) HOW DO DINOSAURS SAY ...							161.06

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-51630	NEVADA LIBRARY CoOp	29,000.00	14,528.42	0.00	14,528.42	14,471.58	49.90 %
240-551-52400	CONTRACTED SERVICES	13,000.00	2,518.65	1,884.55	4,403.20	8,596.80	66.13 %
10/15/2021	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
10/28/2021	750501-001 09/30/21	128412	09/01/21-09/30/21, LIBRARY	4000 - CC COMMUNICATIONS		1,745.00	
	1ST QTR FY22	DFT0000430	PACT ASSESSMENT - LIBRARY VOLUNTEERS	1777 - PUBLIC AGENCY COMPENSATION TRUST		139.55	
240-551-52403	PLAT FORM FEE	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
240-551-52520	CONTRACT SERVICE/PROGRAM	1,000.00	522.87	0.00	522.87	477.13	47.71 %
240-551-55400	MEMBERSHIPS	700.00	199.00	0.00	199.00	501.00	71.57 %
240-551-55720	COPIER MAINTENANCE/USAGE	1,300.00	110.41	193.43	303.84	996.16	76.63 %
10/08/2021	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
10/08/2021	AR281611	128357	OVERAGE 06/22/21-07/21/21 - COPIER #7297	287 - OFFICE PRODUCTS, INC.		66.58	
10/08/2021	AR281611	128357	BASE RATE 07/22/21-08/21/21 - COPIER #72...	287 - OFFICE PRODUCTS, INC.		36.99	
10/08/2021	AR283845	128357	BASE RATE 09/22/21-10/21/21 - COPIER #72...	287 - OFFICE PRODUCTS, INC.		36.99	
10/08/2021	AR283845	128357	OVERAGE 08/22/21-09/21/21 - COPIER #7297	287 - OFFICE PRODUCTS, INC.		52.87	
240-551-55800	OPERATING SUPPLIES	7,000.00	665.46	572.07	1,237.53	5,762.47	82.32 %
10/05/2021	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
10/15/2021	22013	128401	Uline-LSTA Grant			73.72	
10/22/2021	6163244 100221	128573	WATER (33148666163244), 09/30/21	15396 - ALHAMBRA		40.93	
10/22/2021	3489446500	128573	(1) TONER CART BLK/(1) 8.5X11 COPY PAPER	12665 - STAPLES		115.57	
10/22/2021	3489512355	128573	(1)CT MAILER, BUBBLE 8.5X14.5	12665 - STAPLES		76.39	
10/22/2021	3489762417	128573	(1)PK EASEL PAD POST-IT 34X25/(1)PK FLIP ...	12665 - STAPLES		81.88	
10/31/2021	ENDING 09/30/21	429	*0470-Craft Supplies, Blue Coding Labels	14779 - WELLS FARGO COMMERCIAL CARD		10.64	
10/31/2021	APPKT00857	429	*0470-Stool for HCVR	14779 - WELLS FARGO COMMERCIAL CARD		44.14	
10/31/2021	APPKT00857	429	*0470-Craft Supplies-Sharpies	14779 - WELLS FARGO COMMERCIAL CARD		15.02	
10/31/2021	APPKT00857	429	*0470-Craft Supplies-Halloween Craft Kits	14779 - WELLS FARGO COMMERCIAL CARD		33.52	
10/31/2021	APPKT00857	429	*0470-Craft Supplies-Construction Paper	14779 - WELLS FARGO COMMERCIAL CARD		11.03	
10/31/2021	APPKT00857	429	*0470-Craft Supplies-space slap bracelets	14779 - WELLS FARGO COMMERCIAL CARD		15.04	
10/31/2021	APPKT00857	429	*0470-Craft Supplies, Sandpaper	14779 - WELLS FARGO COMMERCIAL CARD		10.27	
10/31/2021	APPKT00857	429	*0470-Craft Supplies, book marks, pencils	14779 - WELLS FARGO COMMERCIAL CARD		43.92	
240-551-55840	MARKETING	900.00	50.00	0.00	50.00	850.00	94.44 %

Detail vs Budget Report

Account		Name		Fiscal Budget		Beginning Balance		Total Activity		Ending Balance		Budget Remaining		% Remaining		Date Range: 10/01/2021 - 10/31/2021	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Uline-LSTA Grant	Vendor	Project Account	Amount		Project Account	Amount	Project Account	Amount	Project Account	Amount		
240-551-58080		LSTA FED GRANT EXP															
10/05/2021	GLPKT02787	Source Transaction															
		22013															
240-551-58400		TELEPHONE															
10/15/2021	APPKT00847	Source Transaction															
		750501-001 09/30/21															
		LIBRARY															
240-551-58600		TRAVEL AND SUBSISTANCE															
10/08/2021	APPKT00841	Source Transaction															
		09/14/21 TRAVEL															
		128367															
240-551-58700		TRAINING															
240-551-59200		UTILITIES-ELEC/WTR/SEWER															
10/22/2021	APPKT00851	Source Transaction															
		8.1750.00 (10/10/21)															
10/22/2021	APPKT00851	Source Transaction															
		8.1800.12 10/10/21															
10/22/2021	APPKT00851	Source Transaction															
		8.1801.05 10/10/21															
240-551-59400		UTILITIES-GAS															
10/22/2021	APPKT00851	Source Transaction															
		910001265821 10/07/21															
10/22/2021	APPKT00851	Source Transaction															
		910001265822 10/07/21															
240-551-59750		COMPUTERS & PRINTERS															
240-551-59760		COMPUTER SOFTWARE															
070 - CULTURE AND RECREATION Totals:																	
551 - PUBLIC LIBRARY Totals:																	
500 - SERVICES & SUPPLIES Totals:																	
240 - PUBLIC LIBRARY Totals:																	

Detail vs Budget Report

Account	Name	Date Range: 10/01/2021 - 10/31/2021					Ending Balance	Budget Remaining	% Remaining
320 - LIBRARY GIFT FUND									
Category: 500 - SERVICES & SUPPLIES									
Department: 691 - LIBRARY GIFTS & DONATION									
Function: 070 - CULTURE AND RECREATION									
320-691-59915	F. N. MORGAN TRUST EXP.								
320-691-59916	CHC LIBRARY ASSOCIATION								
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity		
10/08/2021	APPKT00841	32027053	128370	(1) PLEASURE READING GR LVL COLL K-1	10,000.00	0.00	0.00	25,000.00	100.00 %
				Vendor					
				1115 - SCHOLASTIC INC.				9,014.46	90.14 %
								Project Account	Amount
				070 - CULTURE AND RECREATION Totals:	35,000.00	661.54	324.00	985.54	324.00
				691 - LIBRARY GIFTS & DONATION Totals:	35,000.00	661.54	324.00	985.54	97.18 %
				500 - SERVICES & SUPPLIES Totals:	35,000.00	661.54	324.00	985.54	97.18 %
				320 - LIBRARY GIFT FUND Totals:	35,000.00	661.54	324.00	985.54	97.18 %
				Report Total:	733,882.00	186,373.10	50,028.03	236,401.13	97.18 %
								497,480.87	67.79 %

Detail vs Budget Report

Date Range: 10/01/2021 - 10/31/2021

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-40100	SALARIES-DEPT HEAD	106,046.00	22,392.80	8,025.60	30,418.40	75,627.60	71.32 %
240-551-40200	OTHER SAL & WAGES-REG	219,035.00	46,576.49	16,465.60	63,042.09	155,992.91	71.22 %
240-551-40250	SAL & WAGES - PART-TIME	15,959.00	2,462.82	1,183.84	3,646.66	12,312.34	77.15 %
240-551-40270	PART-TIME PERS SAL & WAGE	24,641.00	4,560.66	1,651.00	6,211.66	18,429.34	74.79 %
070 - CULTURE AND RECREATION Totals:		365,681.00	75,992.77	27,326.04	103,318.81	262,362.19	71.75 %
551 - PUBLIC LIBRARY Totals:							
400 - DIRECT SALARY EXPENSE Totals:		365,681.00	75,992.77	27,326.04	103,318.81	262,362.19	71.75 %
070 - CULTURE AND RECREATION Totals:		365,681.00	75,992.77	27,326.04	103,318.81	262,362.19	71.75 %
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-45100	RETIREMENT	104,043.00	21,766.29	7,777.32	29,543.61	74,499.39	71.60 %
240-551-45150	SOCIAL SECURITY	989.00	152.69	73.40	226.09	762.91	77.14 %
240-551-45200	PACT (INDUSTRIAL INS)	11,030.00	1,823.92	287.14	2,111.06	8,918.94	80.86 %
240-551-45400	GROUP INSURANCE	58,200.00	12,361.64	4,578.40	16,940.04	41,259.96	70.89 %
240-551-45444	HSA HEALTH SAVINGS	0.00	332.00	166.00	498.00	-498.00	0.00 %
240-551-45500	MEDICARE	5,302.00	1,062.72	379.54	1,442.26	3,859.74	72.80 %
240-551-45700	COMPENSATED ABSENCES	3,497.00	0.00	0.00	0.00	3,497.00	100.00 %
070 - CULTURE AND RECREATION Totals:		183,061.00	37,499.26	13,261.80	50,761.06	132,299.94	72.27 %
551 - PUBLIC LIBRARY Totals:							
450 - EMPLOYEE BENEFITS Totals:		183,061.00	37,499.26	13,261.80	50,761.06	132,299.94	72.27 %
070 - CULTURE AND RECREATION Totals:		183,061.00	37,499.26	13,261.80	50,761.06	132,299.94	72.27 %
Category: 500 - SERVICES & SUPPLIES							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-50400	AV/eBOOKS/eAUDIO	21,000.00	7,244.41	2,215.73	9,460.14	11,539.86	54.95 %
240-551-50900	BOOKS AND PERIODICALS	30,000.00	4,993.48	840.42	5,833.90	24,166.10	80.55 %
240-551-50910	BOOKS/PERIODICALS-CHILD	10,000.00	639.04	1,334.92	1,973.96	8,026.04	80.26 %
240-551-51630	NEVADA LIBRARY CoOp	29,000.00	14,528.42	0.00	14,528.42	14,471.58	49.90 %
240-551-52400	CONTRACTED SERVICES	13,000.00	2,518.65	1,884.55	4,403.20	8,596.80	66.13 %
240-551-52403	PLAT FORM FEE	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
240-551-52520	CONTRACT SERVICE/PROGRAM	1,000.00	522.87	0.00	522.87	477.13	47.71 %
240-551-55400	MEMBERSHIPS	700.00	199.00	0.00	199.00	501.00	71.57 %
240-551-55720	COPIER MAINTENANCE/USAGE	1,300.00	110.41	193.43	303.84	996.16	76.63 %
240-551-55800	OPERATING SUPPLIES	7,000.00	665.46	572.07	1,237.53	5,762.47	82.32 %
240-551-55840	MARKETING	900.00	50.00	0.00	50.00	850.00	94.44 %
240-551-58080	LSTA FED GRANT EXP	0.00	34,955.91	-73.72	34,882.19	-34,882.19	0.00 %
240-551-58400	TELEPHONE	3,720.00	631.26	315.63	946.89	2,773.11	74.55 %

Detail vs Budget Report

Date Range: 10/01/2021 - 10/31/2021

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-58600	TRAVEL AND SUBSISTANCE	2,000.00	17.13	24.64	41.77	1,958.23	97.91 %
240-551-58700	TRAINING	800.00	50.00	0.00	50.00	750.00	93.75 %
240-551-59200	UTILITIES-ELEC/WTR/SEWER	20,000.00	4,341.93	1,714.79	6,056.72	13,943.28	69.72 %
240-551-59400	UTILITIES-GAS	3,255.00	155.03	93.73	248.76	3,006.24	92.36 %
240-551-59750	COMPUTERS & PRINTERS	4,000.00	596.53	0.00	596.53	3,403.47	85.09 %
240-551-59760	COMPUTER SOFTWARE	465.00	0.00	0.00	0.00	465.00	100.00 %
070 - CULTURE AND RECREATION Totals:		150,140.00	72,219.53	9,116.19	81,335.72	68,804.28	45.83 %
551 - PUBLIC LIBRARY Totals:		150,140.00	72,219.53	9,116.19	81,335.72	68,804.28	45.83 %
500 - SERVICES & SUPPLIES Totals:		150,140.00	72,219.53	9,116.19	81,335.72	68,804.28	45.83 %
240 - PUBLIC LIBRARY Totals:		698,882.00	185,711.56	49,704.03	235,415.59	463,466.41	66.32 %
320 - LIBRARY GIFT FUND							
Category: 500 - SERVICES & SUPPLIES							
Department: 691 - LIBRARY GIFTS & DONATION							
Function: 070 - CULTURE AND RECREATION							
320-691-59915	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
320-691-59916	CHC LIBRARY ASSOCIATION	10,000.00	661.54	324.00	985.54	9,014.46	90.14 %
070 - CULTURE AND RECREATION Totals:		35,000.00	661.54	324.00	985.54	34,014.46	97.18 %
691 - LIBRARY GIFTS & DONATION Totals:		35,000.00	661.54	324.00	985.54	34,014.46	97.18 %
500 - SERVICES & SUPPLIES Totals:		35,000.00	661.54	324.00	985.54	34,014.46	97.18 %
320 - LIBRARY GIFT FUND Totals:		35,000.00	661.54	324.00	985.54	34,014.46	97.18 %
Report Total:		733,882.00	186,373.10	50,028.03	236,401.13	497,480.87	67.79 %

Date Range: 10/01/2021 - 10/31/2021

Fund		Fund Summary				
		Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
240 - PUBLIC LIBRARY		698,882.00	185,711.56	49,704.03	235,415.59	463,466.41
320 - LIBRARY GIFT FUND		35,000.00	661.54	324.00	985.54	34,014.46
Report Total:		733,882.00	186,373.10	50,028.03	236,401.13	497,480.87
						67.79 %

LIBRARY GIFT FUND	
Total as of October 31, 2021	
Balance	
Building Fund-Churchill County	\$1,085.77
Gift Fund	\$11,555.40
Churchill Library Association	\$1,297.49
Morgan Trust	\$61,670.14
TOTAL	\$75,608.80