



**BOARD OF
COUNTY COMMISSIONERS
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

(775) 423-4092

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Contact Person: Pamela D. Moore,

Deputy Clerk of the Board

E-mail: pammoore@churchillcountynv.gov

Renae Paholke, Deputy Clerk

E-mail: rpaholke@churchillcountynv.gov

******NOTICE OF PUBLIC MEETING******

AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Building, Commission Chambers,
155 North Taylor Street, Suite 145, Fallon, Nevada

DATE & TIME: October 20, 2021 at 1:15 PM

TYPE OF MEETING: Regularly Scheduled County Commissioners' Meeting

Live Webcasting:

<https://churchillconv.suiteonemedia.com/web/live/>

If you attend the meeting at the physical location, you are required to wear a mask if you are not fully vaccinated.

If you wish to make public comment, you may provide them via telephone by joining the Zoom meeting or email comments no later than 4:30 PM the day before the meeting to:

pammoore@churchillcountynv.gov and rpaholke@churchillcountynv.gov.

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Board of County Commissioners may act upon Agenda items in a different order than is stated in this notice – so as to affect the people's business in the most efficient manner possible.***
- IV. In the interest of time, the Board of County Commissioners reserves the right to impose uniform time limits upon matters devoted to public comment.***

- V. *Any statement made by a member of the Board of County Commissioners during the public meeting is absolutely privileged.*

AGENDA:

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Public Comment.**
4. **Verification of the Posting of the Agenda.**
5. **Consideration and possible action re: Approval of Agenda as submitted or revised.**
6. **Consideration and possible action re: Approval of Minutes of the meeting held on:**
 - A. September 30, 2021.
7. **Appointments:**
 - A. Consideration and possible action re: BLM Update,
 - B. **Public Hearing** - Consideration and possible action re: Bill 2021-E, Ordinance 113, an ordinance amending Title 16 of the Churchill County Code adopting new definitions from the Nevada Revised Statutes related to Cannabis establishments and further prohibiting cannabis consumption lounges in all zoning districts, *Benjamin D. Shawcroft, Deputy District Attorney*

Consideration and possible action re: Request from Sergeant Jared Jones to participate in the county's Retirement Incentive Plan and have the county purchase 9.29 months of PERS credits at the cost of approximately \$47,733, *Geof Stark, Human Resources Director*

Consideration and possible action re: Request from Sergeant Chris Thorn to participate in the county's Retirement Incentive Plan and have the county purchase 18 months of PERS credits at the cost of approximately \$72,576, *Geof Stark, Human Resources Director*

Consideration and possible action re: Create a new class specification (job description) for a Transportation and Food Specialist and approve the reclassification of Stacey McNair to the full-time position, *Geof Stark, Human Resources Director*

Consideration and possible action re: authorize the forgiveness of penalties and interest owed by OVIII Hooper (\$7,080) and OVIII Hooper_Mueller (\$2,548.79) for the non-payment of operations and maintenance fees for sewer hookups, *Benjamin Shawcroft*

Consideration and possible action re: Convert a part-time Bookkeeping Assistant in Social Services to a full-time Accounting Specialist, at an estimated cost of approximately \$37,109, *Geof Stark, Human Resources Director and Shannon Ernst, Social Services Director*
8. **Letters Received:**
 - A. **Consideration and possible action re:** Bureau of Land Management's

notification of its final Decision for the Range Improvement Permit to temporarily haul water in the Blue Wing/Seven Troughs Allotment requested by the C Punch Ranch.

- B. Consideration and possible action re: The Nevada Division of Environmental Protection provides notice of its No Further Action Determination for a Diesel Release During a Fuel Transfer at NAS Fallon.
- C. Consideration and possible action re: The Nevada Division of Environmental Protection provides notice that it has reviewed the plans for the Sand Creek Water System Improvement Project.

9. New Business:

- A. Consideration and possible action re: Authorize funding in the amount of \$60,000 for renovations to the Cottage Building #1 of the old Cottage School to house the CARE Program, and move forward with the City of Fallon for a property swap of the old Cottage School in exchange for the old Senior Center property.
- B. Consideration and possible action re: Approval of license agreements with Shindly, LLC and Trula Hiskett that grants permission to the licensees to encroach onto county land.
- C. Consideration and possible action re: Approval of funding for the Domestic Violence Intervention program in the amount of \$3,200.00 to support their program and relocation to a new location.

10. Consent Items: (Action Items generally not requiring discussion or explanation)

All matters listed under the Consent Agenda are considered routine and may be acted upon by the Board of County Commissioners with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the Consent Agenda, discussed and acted upon separately during this meeting.

- A. Consideration and possible action re: Acknowledgement of recordation of a Conservation Easement Deed, Document #490744, for Randall Brent Evans and Kristen Arlene Evans, Co-Trustees of the QUAG Family Trust udo November 3, 2005, for property located at 3600 Austin Highway, Assessor's Parcel Number 007-911-53; authorization for the issuance of 169 Transfer of Development Right (TDR) Certificates to Churchill County; and authorization to record the Notice of Final Action to issue Said certificates.
- B. Consideration and possible action re: Acknowledgement of recordation of a Conservation Easement Deed, Document #490720, for Gary Snow and Billie Jo Frazier Snow, for property located at 500 Depp Road, Assessor's Parcel Number 006-851-86; authorization for the issuance of 285 Transfer of Development Right (TDR) Certificates to Churchill County; and authorization to record the Notice of Final Action to issue said certificates.
- C. Consideration and possible action re: Acknowledgement of recordation of a Conservation Easement Deed, Document #490771, for Denver Scott Nygren for property located at 6575 & 6675 Mission Road, Assessor's Parcel

Number 009-051-05; authorization for the issuance of 184 Transfer of Development Right (TDR) Certificates to Churchill County; and authorization to record the Notice of Final Action to issue said certificates.

- D. Consideration and possible action re: Acknowledgement of recordation of a Conservation Easement Deed, Document #490804, for William D. Washburn, Sole Trustee under The Washburn Family Trust Agreement dated February 18, 2010, for property located at 3303, 3333, 3355, 5025, 5225 & 6255 Harrigan Road and properties off of Harrigan Road and Weaver Road, Assessor's Parcel Number 006-751-11, 006-791-19, 006-831-39, 006-851-15 and 006-851-25; authorization for issuance of 442 Transfer of Development Rights (TDR) Certificates to Churchill County; and authorization to record the Notice of Final Action to issue said certificates.
- E. Consideration and possible action re: Public Works, Planning & Zoning Department's Revenue Report for September 2021 showing a total of \$13,545.79 in revenue for the month.
- F. Consideration and possible action re: Public Administrator's Report for the period of January through September 2021.
- G. Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.
- H. Consideration and possible action re: Recorder's Monthly Apportionment Report for September 2021 showing a total of \$22,066.00 collected as fees for services rendered during the month.
- I. Consideration and possible action re: Recorder's 1st Quarter Report for Mining Claim Filing Fees for the period of July - September 2021.
- J. Consideration and possible action re: Recorder's 1st Quarter Real Property Transfer Tax (RPTT) Report for July - September 2021.
- K. Consideration and possible action re: Sheriff's Civil Report for September 2021 showing a total of \$19,239.00 in revenue for the month.

- 11. **Consider Future Agenda Items.**
- 12. **Commissioner and Management Staff Reports.**
- 13. **Claims and Payroll Transmittals.**
- 14. **Public Comment.**
- 15. **Adjournment.**
- 16. **Appendix.**

Supporting Documentation

- 17. **Affidavit of Posting:**

STATE OF NEVADA)
 : ss.

County of Churchill)

*I, **Pamela D. Moore, Deputy Clerk to the Board**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **14th day of October, 2021, between the hours of 1:00 and 5:00 PM**, at the following locations in Churchill County, Nevada:*

- 1. Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;*
- 2. The Churchill County Website @ www.churchillcountynv.gov;*
- 3. The State of Nevada Website @ <https://notice.nv.gov/>.*



Pamela D. Moore, Deputy Clerk to the Board

Pamela D. Moore, Deputy Clerk to the Board, who was subscribed and sworn to before me this 14th day of October, 2021



Renae Paholke, Deputy Clerk

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact*

USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. Fax: (202)690-7442; or
3. Email: program.intake@usda.gov.

Procedures:

**The schedule of regular meetings of the Board of County Commissioners is provided for by Title 2, Chapter 2.04, of the Churchill County Code.*

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Board of County Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*