

MINUTES TO THE
REGIONAL TRANSPORTATION COMMISSION
NARRATIVE
June 16, 2021

Minutes of the monthly meeting of the Regional Transportation Commission held on the above date at 9:30 a.m.

Those present were as follows:

Present: Mayor Ken Tedford, Chairman
Jim Barbee, County Manager
Gary Fowkes, Churchill County Road Supervisor
Brian Byrd, Public Works Director
Derek Zimney, City Engineer
Sherry Wideman, Comptroller
Naomi Steele, Recording Secretary
Ben Shawcroft, District Attorney's Office
Trent DeBraga, City Attorney
Sean Richardson, City Clerk/Treasurer

Absent: Pete Olsen, Vice-Chairman

Call to Order – Chairman Tedford called the meeting to order at 9:30 a.m.

Verification of the posting of the agenda - RTC Secretary Naomi Steele verified she posted the agenda in accordance with NRS 241 on the 10th day of June 2021 between the hours of 10:00 a.m. and 11:00 a.m. at the locations listed on the agenda. Those locations include the Churchill County Road Department, Churchill County Web Site, and the State of Nevada Website.

Public Comments –Chairman Tedford inquired if there were any public comments, but there were no noted comments.

Consideration and possible action re: Review and adoption of agenda – County Manager Barbee motioned to approve the agenda as posted. Motion seconded by Chairman Tedford, and carried by unanimous vote.

Consideration and possible action re: Review and Adoption of Minutes – County Manager Barbee motioned to approve the minutes of the regular RTC meeting of May 19, 2021, as submitted. Motion seconded by Chairman Tedford, and carried by unanimous vote.

Consideration and possible action re: May Treasurer's Report – Comptroller Sherry Wideman presented the June Treasurer's report as follows:

Comptroller Wideman said the fund balance in the Regional Transportation Fund is 2.2 million, of which 1.8 is the city balance, and \$448,000 is the county balance. The city has an encumbrance of \$92,000, and \$125,000 for the county. The Public Transportation fund has a balance of \$2.2 million, with the city having a balance of \$1.1 million, and the county has a balance of \$1 million, with an encumbrance of \$125,000. In the One Cent Fund, the county has a balance of \$154,000.

Comptroller Wideman said on the next page, the nine-cent gas tax, which includes the diesel tax, is up 25% from the previous fiscal year. The quarter cent sales tax is up about 15% from the previous year. The One Cent shows what are normal amount would be, but we are still up approximately 12%.

She asked the board if there were any questions, but there were none.

County Manager Barbee motioned to approve the June Treasurer's report. The motion was seconded by Chairman Tedford and carried by unanimous vote.

City Reports and/or Requests-

- A. Consideration and possible action re: Approve funding and encumbrance in the amount of \$1,055,594.30 from Regional Transportation Fund 280 for the Front Street Reconstruction project**
- Chairman Tedford advised the City of Fallon is requesting approval for funding and encumbrance, in the amount of \$1,055,594.30 from Regional Transportation Fund 280 for the Front Street Reconstruction project.

County Manager Barbee motioned to approve the funding and encumbrance, in the amount of \$1,055,594.30 for the Front Street Reconstruction project. Motion seconded by Chairman Tedford, and carried by unanimous vote.

- B. Consideration and possible action re: Approve funding and encumbrance in the amount of \$1,000,000.00 from Public Transit Fund 395 for the Front Street Reconstruction project –**
Chairman Tedford advised the City of Fallon is requesting approval for funding and encumbrance, in the amount of \$1,000,000 from Public Transit Fund 395 for the Front Street Reconstruction project.

County Manager Barbee motioned to approve the funding and encumbrance, in the amount of \$1,000,000 from Public Transit Fund 395 for the Front Street Reconstruction project. Motion seconded by Chairman Tedford, and carried by unanimous vote.

- C. Consideration and possible action re: Transfer of funds to the City of Fallon, in the amount of \$4,000.00 for the Kaiser Street sidewalk improvements and \$88,135.13 for the design work associated with the reconstruction of Front Street** - Chairman Tedford advised the City of Fallon is requesting a transfer of funds to the City of Fallon, in the amount of \$4,000 for the Kaiser Street sidewalk improvements and \$88,135.13 for the design work associated with the reconstruction of Front Street.

County Manager Barbee motioned to approve the transfer of funds to the City of Fallon, in the amount of \$4,000 for the Kaiser Street sidewalk improvements, and \$88,135.13 for the design work associated with the reconstruction of Front Street. Motion seconded by Chairman Tedford, and carried by unanimous vote.

County Reports and/or Requests- The County did not have any requests

General Discussion of City and/or County Matters-

City Reports – Public Works Director Brian Byrd said that since the last meeting, they have obtained substantial completion on the Maine Street project, and it is now fully open. He praised A & K Earthmovers, and all the contractors for the work they did on the project. He advised they are scheduled to pave Esmeralda and Humboldt Street, the side streets of the Front Street reconstruction project, on Tuesday. There is quite a bit of grading, and curb, gutter and sidewalk to be done on Front Street. The contractors are scheduled to pave Front Street in mid-July. Mr. Byrd wanted to give a huge thank you to the Nevada Department of Transportation (NDOT), and Paul Harmon's crew. One of the green lights became inoperable on the stoplight at US50 and Sheckler, and his crew did an excellent job of creating a safe scenario, until the issue could be resolved. Mr. Harmon advised that when the light goes down, to call him and he will dispatch the Nevada Highway Patrol, and NDOT crews to repair the problem.

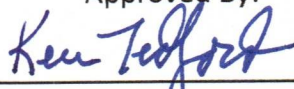
County Reports – County Road Supervisor Fowkes said the Road Department has finished the Casey Road chip seal project. He is scheduled to present the two-year road plan to the Highway Commission at the August meeting

Future Agenda Items – Chairman Tedford asked for future agenda items. Comptroller Wideman said she wanted to make a comment regarding the encumbrances. She said that she did not have a budget for those, which will put us over budget. She clarified it would be fine, and she would make a bigger budget going forward. However, what she would like to see from the city, is when they sign a contract, she would like them to encumber the money immediately. She said that although she can always augment the budget during the fiscal year, this year it is too late.

Public Comments – Chairman Tedford inquired if there were any public comments, but there were no noted comments.

Adjournment – With no further business to come before the Board, Chairman Tedford declared the meeting adjourned at 10:05 a.m. The next meeting will be held on July 21, 2021 at the Churchill County Commissioner's Chambers.

Approved By:



Ken Tedford, Chairman