



**BOARD OF
COUNTY COMMISSIONERS
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

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Contact Person: Pamela D. Moore,

Deputy Clerk of the Board

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Rena Pahlke, Deputy Clerk

E-mail: rpahlke@churchillcountynv.gov

******NOTICE OF PUBLIC MEETING******

AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Building, Commission Chambers,
155 North Taylor Street, Suite 145, Fallon, Nevada

DATE & TIME: July 21, 2021 at 1:15 PM

TYPE OF MEETING: Regularly Scheduled County Commissioners' Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/151527181?pwd=SG1RNGtmZUJFa1BuYmk2UTIRYi8vQT09>

Meeting ID: 151 527 181

Dial: 1-669-900-6833

Live Webcasting:

<https://churchillconv.suiteonemedia.com/web/live/>

YOU WILL BE MUTED UPON JOINING. IF YOU WANT TO SPEAK, PRESS *6 TO UNMUTE YOURSELF. PLEASE DO NOT PLACE A TELEPHONE CALL ON HOLD. If you are having technological issues, please call the Clerk's Office at: 775-423-6028.

If you attend the meeting at the physical location, you are required to wear a mask if you are not fully vaccinated.

If you wish to make public comment, you may provide them via telephone by joining the Zoom meeting or email comments no later than 4:30 PM the day before the meeting to:

pammoore@churchillcountynv.gov and rpahlke@churchillcountynv.gov.

Notes:

- I. *These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. *Action will be taken on all Agenda items, unless otherwise noted.***
- III. *The Agenda is a tentative schedule. The Board of County Commissioners may act upon Agenda items in a different order than is stated in this notice – so as to affect the people’s business in the most efficient manner possible.***
- IV. *In the interest of time, the Board of County Commissioners reserves the right to impose uniform time limits upon matters devoted to public comment.***
- V. *Any statement made by a member of the Board of County Commissioners during the public meeting is absolutely privileged.***

AGENDA:

- 1. Call to Order.**
- 2. Pledge of Allegiance.**
- 3. Public Comment.**
- 4. Verification of the Posting of the Agenda.**
- 5. Consideration and possible action re: Approval of Agenda as submitted or revised.**
- 6. Consideration and possible action re: Approval of Minutes of the meeting held on:**
 - A. June 16, 2021.**
- 7. Appointments:**
 - 1:15 PM** Consideration and possible action re: Update of current activities, plans, or actions related to the Bureau of Land Management's Carson City District, *Jake Vialpando, Acting Field Manager, Stillwater Field Office, Carson City District, Bureau of Land Management*
 - 1:20 PM** Consideration and possible action re: Funding request from the Fallon Ranch Hand Rodeo in the amount of \$2,000, *Richard Allegre, Event Organizer, Fallon Ranch Hand Rodeo*
 - 1:25 PM** Consideration and possible action re: Presentation from the Carson Water Subconservancy District (CWSD) on the Carson River Water Marketing Study, *Edwin James, General Manager, Carson Water Subconservancy District*
 - 1:35 PM** Consideration and possible action re: Presentation from the Carson Water Subconservancy District (CWSD) on the Water Connects Us All Campaign, *Brenda Hunt, Program Manager, Carson Water Subconservancy District*
 - 1:40 PM** *Recess to convene with counsel regarding potential and existing litigation pursuant to NRS 241.015(3)(b)(2),*
 - 1:45 PM** Consideration and possible action re: Approval of the Nevada Agreement on Allocation of Opioid Recoveries, an agreement among the State of Nevada and multiple cities and counties which provides for the distribution of proceeds received

from the opioid litigation, *Benjamin Shawcroft, District Attorney's Office*

1:50 PM Consideration and possible action re: Award of bid to Bruce Purves Construction, Inc. in the amount of \$696,015.00 for the Churchill County Civic Center Buildout Project, *Christian Spross, Public Works Director, Public Works, Planning & Zoning Department*

1:55 PM Consideration and possible action re: Approval of the Churchill County Debt Management Policy for Fiscal Year 2021-2022, *Sherry Wideman, Comptroller*

8. Letters Received:

- A. Consideration and possible action re: Bureau of Land Management notification that it has completed the Edwards Creek, Carson, and Porter Canyon Grazing Permit Renewal EA and has issued a Proposed Decision and Finding of No Significant Impact (FONSI) I for the Grazing Permit Renewal.
- B. Consideration and possible action re: Bureau of Land Management's notification of a District Wide Emergency Drought Water Hauling Authorization for the Battle Mountain District to provide water sources for wild horses, burros, and livestock.
- C. Consideration and possible action re: Churchill County School District's Augmented Budget for Fiscal Year Ending June 30, 2021.

9. Old Business:

- A. Consideration and possible action re: Amendment Fifteen to the Encroachment Protection Agreement N6247310RP00135 between the Department of the Navy and Churchill County for the acquisition of Conservation Easements through July 28, 2026.
- B. Consideration and possible action re: Ratification of an Agreement with Oasis Air Conditioning & Heating in the amount of \$835,027 to do HVAC design and construction at the Churchill County Civic Center.
- C. Consideration and possible action re: Performance Evaluation process for the County Manager

10. New Business:

- A. Consideration and possible action re: Approval of a proposal from Lumos & Associates to complete a boundary line adjustment for the county-owned parcels on Coleman Road (Assessor's Parcel Numbers 008-311-11 & 12) in the amount of \$7,905.
- B. Consideration and possible action re: Addition of a part-time Custodian position for Facilities and Grounds.
- C. Consideration and possible action re: Approval of a full-time Recreation Coordinator position for the Social Services Department at the William N. Pennington Life Center.
- D. Consideration and possible action re: Approval of Class Specification (Job Description) for Senior Planner

- E. Consideration and possible action re: Approval of class specifications (job descriptions) for the following positions due to receipt of grant funding: One (1) Community Health Nurse Supervisor; One (1) Community Health Program Specialist; Two (2) Medical Assistants; One (1) part-time (19 hours per week) Human Resources Specialist;
- F. Consideration and possible action re: Approval to hire casual Transportation Specialists for the William N. Pennington Life Center

11. Consent Items: (Action Items generally not requiring discussion or explanation)

All matters listed under the Consent Agenda are considered routine and may be acted upon by the Board of County Commissioners with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the Consent Agenda, discussed and acted upon separately during this meeting.

- A. Consideration and possible action re: Acknowledgement of recordation of a Conservation Easement Deed, Document #487933, for Christopher and Cynthia Olivo, for property located at 6400 Mission Road, Assessor's Parcel Number 009-091-13; authorization for the issuance of 34 Transfer of Development Right (TDR) Certificates to Churchill County; and authorization to record the Notice of Final Action to issue said certificates.
- B. Consideration and possible action re: Acknowledgement of recordation of a Conservation Easement Deed, Document #487934, for Ronald Lawrence, for property located at 8700 Stillwater Road, Assessor's Parcel Number 009-111-02; authorization for issuance of 104 Transfer of Development Right (TDR) Certificates to Churchill County; and authorization to record the Notice of Final Action to issue said certificates.
- C. Consideration and possible action re: Acknowledgement of recordation of a Conservation Easement Deed, Document #489096, for Justin M. Downs, Successor Trustee of The Robert D. and Kathie S. Minner Family Trust, dated November 21, 1996, for property located at 2501 Lone Tree Road, 6150 Allen Road and Curry Road, Assessor's Parcel Numbers 006-541-47, 006-541-33 and 006-541-34; authorization for issuance of 270 Transfer of Development Rights (TDR) Certificates to Churchill County; and authorization to record the Notice of Final Action to issue said certificates.
- D. Consideration and possible action re: Public Works, Planning & Zoning Department's Revenue Report for June 2021 showing a total of \$22,136.88 in revenue for the month.
- E. Consideration and possible action re: Building Permit Activity Report for June 2021 showing a total of 30 permits being issued for the month.
- F. Consideration and possible action re: Recorder's Monthly Apportionment Report for June 2021 totaling \$21,075.10 in revenue for the month.
- G. Consideration and possible action re: Recorder's 4th Quarter Report for Mining Claim Filing Fees for the period April - June 2021 showing at total of \$990 collected for the quarter.

- H. Consideration and possible action re: Recorder's 4th Quarter Real Property Transfer Tax (RPTT) Report for April - June 2021 showing a total of \$213,558.75 collect, with \$212,204.53 going to the State of Nevada.
- I. Consideration and possible action re: Sheriff's Civil Report for June 2021 showing a total of \$21,025 in revenue for the month.
- J. Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.

- 12. **Consider Future Agenda Items.**
- 13. **Commissioner and Management Staff Reports.**
- 14. **Claims and Payroll Transmittals.**
- 15. **Public Comment.**
- 16. **Adjournment.**
- 17. **Appendix.**

Supporting Documentation

- 18. **Affidavit of Posting:**

STATE OF NEVADA)
 : ss.
County of Churchill)

*I, **Renae Paholke, Deputy Clerk**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **15th day of July, 2021, between the hours of 2:00 and 4:30 PM**, at the following locations in Churchill County, Nevada:*

- 1. *Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;*
- 2. *The Churchill County Website @ www.churchillcountynv.gov;*
- 3. *The State of Nevada Website @ <https://notice.nv.gov/>.*

Renae Paholke

Renae Paholke, Deputy Clerk

Renae Paholke, Deputy Clerk, who was subscribed and sworn to before me this 15th day of July, 2021

Julie Gilmore, Deputy Clerk

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:*

- 1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;*
- 2. Fax: (202)690-7442; or*
- 3. Email: program.intake@usda.gov.*

Procedures:

**The schedule of regular meetings of the Board of County Commissioners is provided for by Title 2, Chapter 2.04, of the Churchill County Code.*

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Board of County Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one*

copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.