



**BOARD OF  
COUNTY COMMISSIONERS  
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

(775) 423-4092

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Contact Person: Pamela D. Moore,

Deputy Clerk of the Board

E-mail: [pammoore@churchillcountynv.gov](mailto:pammoore@churchillcountynv.gov)

Renae Paholke, Deputy Clerk

E-mail: [rpaholke@churchillcountynv.gov](mailto:rpaholke@churchillcountynv.gov)

**\*\*\*\*NOTICE OF PUBLIC MEETING\*\*\*\***

**Revised AGENDA**  
**PLEASE POST**

**PLACE OF MEETING:** Churchill County Administrative Building, Commission Chambers,  
155 North Taylor Street, Suite 145, Fallon, Nevada

**DATE & TIME:** July 1, 2021 at 8:15 AM

**TYPE OF MEETING:** Regularly Scheduled County Commissioners' Meeting

**Join Zoom Meeting**

<https://us02web.zoom.us/j/151527181?pwd=SG1RNGtmZUJFa1BuYmk2UTlRYi8vQT09>

Meeting ID: 151 527 181

Dial: 1-669-900-6833

**Live Webcasting:**

<https://churchillconv.suiteonemedia.com/web/live/>

**YOU WILL BE MUTED UPON JOINING. IF YOU WANT TO SPEAK, PRESS \*6 TO UNMUTE YOURSELF. PLEASE DO NOT PLACE A TELEPHONE CALL ON HOLD. If you are having technological issues, please call the Clerk's Office at: 775-423-6028.**

**If you attend the meeting at the physical location, you are required to wear a mask if you are not fully vaccinated.**

If you wish to make public comment, you may provide them via telephone by joining the Zoom meeting or email comments no later than 4:30 PM the day before the meeting to:

[pammoore@churchillcountynv.gov](mailto:pammoore@churchillcountynv.gov) and [rpaholke@churchillcountynv.gov](mailto:rpaholke@churchillcountynv.gov).

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.**
- II. Action will be taken on all Agenda items, unless otherwise noted.**
- III. The Agenda is a tentative schedule. The Board of County Commissioners may act upon Agenda items in a different order than is stated in this notice – so as to affect the people’s business in the most efficient manner possible.**
- IV. In the interest of time, the Board of County Commissioners reserves the right to impose uniform time limits upon matters devoted to public comment.**
- V. Any statement made by a member of the Board of County Commissioners during the public meeting is absolutely privileged.**

**Revised AGENDA:**

- 1. Call to Order.**
- 2. Pledge of Allegiance.**
- 3. Public Comment.**
- 4. Verification of the Posting of the Agenda.**
- 5. Consideration and possible action re: Approval of Agenda as submitted or revised.**
- 6. Consideration and possible action re: Approval of Minutes of the meeting held on:**
  - A. May 20, 2021;
  - B. June 3, 2021;
  - C. June 10, 2021.
- 7. Appointments:**
  - 8:15 AM** Consideration and possible action re: Request for funding to support the Fallon Lions Club Junior Rodeo in the amount of \$2,500, *Jennifur Peek, Fallon Lions Club Junior Rodeo*
  - 8:20 AM** Consideration and possible action re: Proposal from EKAY Economic Consultants to update the Churchill County Housing Needs Assessment in the amount of \$5,000, *Bruce Breslow, Executive Director, Churchill Fallon Economic Development (CFED)*
  - 8:30 AM** Consideration and possible action re: Approval of an Agreement for Professional Services with Edrie LaVoie to provide Life Center organizational and financial structure development consulting as an independent contractor in the amount of \$1,500.00/week not to exceed 13 weeks, *Shannon Ernst, Social Services Director*
  - 8:45 AM** *Consideration and possible action re: **Recess the Board of County Commissioners' meeting for the purposes of convening the Churchill County Liquor Board, Sheriff Richard Hickox***
- 8. Letters Received:**

- A. Consideration and possible action re: Nevada Division of Environmental Protection (NDEP) notification that it has reviewed the Groundwater Monitoring Report for the First Quarter 2021 for Golden Gate Petroleum and the former Smedley's Chevron, 1755 W. Williams Avenue, Fallon, Nevada.
- B. Consideration and possible action re: The Nevada Department of Environmental Protection's review of the UST Closure Report for Golden Gate Petroleum, 1755 W. Williams Avenue, Fallon, Nevada.
- C. Consideration and possible action re: The Truckee Carson Irrigation District provides notice of a Hazard Mitigation and Irrigation System Modernization.
- D. Consideration and possible action re: The Nevada Division of Environmental Protection (NDEP) provides notice of its Release Response Report and Work Plan for additional ESA activities related to the gasoline release at Kenny Lee's home at 5855 Stillwater Road, Fallon, Nevada.
- E. Consideration and possible action re: Letter from the Nevada Department of Taxation indicating that Churchill County's Final Budget for Fiscal Year 2021-22 is in compliance with statutes.
- F. Consideration and possible action re: the Nevada Division of Environmental Protection provides notice of its Concurrence with the Draft 2020 Annual Groundwater Monitoring Report, Installation Restoration Program Sites 1 and 14, Naval Air Station Fallon, Fallon, Nevada

**9. Old Business:**

- A. Consideration and possible action re: Approval of one-step merit increase for County Manager Jim R. Barbee to Step 8 of Pay Grade 89 (\$5,669.60 bi-weekly).

**Withdrawn** B. Discussion re: Performance Evaluation process for the County Manager.

**10. New Business:**

- A. Consideration and possible action re: Adoption of Resolution 16-2021 assigning an additional portion of the ad valorem tax levy for Cooperative Extension for Fiscal Year 2021-2022.
- B. Consideration and possible action re: A Parcel Map Application filed by Bejona Enterprises LLC for property located at 6335 Reno Highway, Assessor's Parcel Number 008-573-05, consisting of 5.6 acres in the C-2/A-5 zoning districts, whereby an approved variance for the minimum lot size was approved to allow the residential parcel to be less than 5 acres as required by Churchill County Code in order to create a separate commercial lot.
- C. Consideration and possible action re: Transfer of funds to the City of Fallon in the amount of \$92,135.13 for the Kaiser Street sidewalk improvements and the design work associated with the reconstruction of Front Street.
- D. Consideration and possible action re: Approval of Resolution 17-2021 adopting and certifying Churchill County's Tax Rate for Fiscal Year 2021-2022

- E. Consideration and possible action re: Approval of positions for the Social Services Department and the William N. Pennington Life Center, which includes two full-time Office Specialists and one full-time Office Assistant for the Pennington Life Center and one part-time (19 hours per week) Bookkeeping Assistant to work at Social Services.
- F. Consideration and possible action re: Approval of class specification for Senior Food Specialist and assigning it to pay grade 39.
- G. Consideration and possible action re: Notification of and approval of the apportionment of the FY 2021 Federal Payment in Lieu of Taxes (PILT) in the amount of \$2,492,770

**11. Consent Items:** (Action Items generally not requiring discussion or explanation)

**All matters listed under the Consent Agenda are considered routine and may be acted upon by the Board of County Commissioners with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the Consent Agenda, discussed and acted upon separately during this meeting.**

- A. Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.
- B. Consideration and possible action re: Acceptance of the Menu and Activity Calendar for the William N. Pennington Life Center for the month of July 2021.

**12. Consider Future Agenda Items.**

**13. Commissioner and Management Staff Reports.**

**14. Claims and Payroll Transmittals.**

**15. Public Comment.**

**16. Adjournment.**

**17. Appendix.**

Supporting Documentation

**18. Affidavit of Posting:**

STATE OF NEVADA            )  
                                              : ss.  
County of Churchill         )

*I, **Pamela D. Moore, Deputy Clerk to the Board**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **25th day of June, 2021, between the hours of 1:00 and 4:30 PM**, at the following locations in Churchill County, Nevada:*

- 1. *Churchill County Administrative Complex, 155 N. Taylor St., Fallon, NV;*
- 2. *Fallon City Hall, 55 W. Williams Ave., Fallon, NV;*

3. Churchill County Public Library, 553 S. Maine St., Fallon, NV;
4. District Court Building, 73 N. Maine St., Fallon, NV;
5. The Churchill County Website @ [www.churchillcountynv.gov](http://www.churchillcountynv.gov);
6. The State of Nevada Website @ <https://notice.nv.gov/>.



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**Pamela D. Moore, Deputy Clerk to the Board**

**Pamela D. Moore, Deputy Clerk to the Board**, who was subscribed and sworn to before me this 25th day of June, 2021.



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**Renae Paholke, Deputy Clerk**

Endnotes:

**Disclosures:**

\*Churchill County is an equal opportunity provider and employer.

**Accommodations/Nondiscrimination:**

\*In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To

request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
2. Fax: (202)690-7442; or
3. Email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

**Procedures:**

*\*The schedule of regular meetings of the Board of County Commissioners is provided for by Title 2, Chapter 2.04, of the Churchill County Code.*

*\*The public meetings may be conducted according to rules of parliamentary procedure.*

*\*Persons providing public comment will be asked to state their name for the record.*

*\*The Board of County Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

*\*All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*