

**CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
553 S. MAINE STREET
Fallon, Nevada 89406
(775) 423-7581**

Email: cellovd@churhillcountylibrary.org

******NOTICE OF PUBLIC MEETING******

PLEASE POST

PLACE OF MEETING: Churchill County Library Annex, 507 South Maine Street Fallon, Nevada 89406, Rear Entrance.

DATE AND TIME: July 15, 2021 at 3 p.m.

TYPE OF MEETING: Regularly scheduled meeting of the Library Board of Trustees

Notes

- I. These meetings are subject to the provisions of the Nevada Open Meeting Law (NRS Chapter 241. Except as otherwise provided for by law, these meetings are open and public.**
- II. Action will be taken on all agenda items, unless otherwise noted.**
- III. The agenda is a tentative schedule. Agenda items may be acted upon in a different order than is stated in this notice so as to affect the people's business in the most efficient manner possible.**
- IV. The Library Board of Trustees may combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.**
- V. Public Comment: Members of the public who wish to address the Library Board of Trustees may come forward and speak on any topic that is relevant to or within the authority of the Library Board. The Board respects the right of citizens to present differing opinions and views. Comments may be limited to three minutes per person. If you believe your item requires extended discussion or action, you may ask a member of the Board to place it on the Board's agenda for a future meeting. No action may be taken on a matter under this item of the agenda unless the matter is noticed on a Board agenda as an item on which action may be taken. In accordance with the Open Meeting Law, the Chairperson may prohibit comment if the person speaking is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.**
- VI. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.**

Public Comment

AGENDA

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Roll call of members**
- 4. Verification of the posting of the agenda**
- 5. Review and adoption of agenda:** Action to approve the agenda as submitted or revised.
- 6. Review and adoption of minutes:** Action to approve minutes of the Library Board of Trustees meeting on May 27, 2021.
- 7. Library Board of Trustees' Report**

8. Library Director's Report

- October 23, 2021, Saturday-Author David Durham, *The Risen: A Novel of Spartacus*-CAC-5-9pm
- May 7, 2022, Saturday-Author Mindy Nettifee, Poet, *Open Your Mouth Like a Bell*-CAC-5-7 p.m.
- Open House Reception @ the Library-July 15, 2021-Thursday-6-8pm-Hosted by CLA-informal meet and greet
- Statistics
- Library Board of Trustee update
- Staffing

Set date and time of regular/special Library Board meetings: Next meeting scheduled for Thursday July 22, 2021 at 3 p.m. at the Library Annex 507 South Maine Street Fallon, NV 89406 Rear Entrance.

OLD BUSINESS

1. **Review and for possible action re:** Action to approve any ideas related to library marketing and publicity.
2. **Review and for Possible Action:** Review of strategic plan options including consultant.
3. **Review and for possible action re:** Action to approve the Collection Development Policy, Request for Reconsideration of Library Resources, and Appendices.

NEW BUSINESS.

1. **Review and for possible action re:** Action to approve election of officers.
2. **Review and for possible action re:** Action to approve the monthly budget reports for May 2021.
3. **Review and for possible action re:** Action to approve the Library Gift Fund.
4. **Review and for possible action re:** Action to approve the 3D Printing Policy.

Public Comment

Adjournment.

AFFIDAVIT OF POSTING

State of Nevada)
 : ss
County of Churchill)

Ashlee Brown, an employee of Churchill County Nevada, being duly sworn, says: That on the 8th day of July 2021 AD, she posted a notice, of which the above is a copy, at Churchill County Administration 155 N. Taylor, Fallon, NV; Fallon City Hall 55 W. Williams Ave. Fallon, NV; Churchill County Library 553 S. Maine Street Fallon, NV; Churchill County Website www.churchillcounty.org and the Nevada State Website <https://notice.nv.gov/>.

State of Nevada)
 : ss
County of Churchill)

On the 8th day of July, 2021 before a Notary Public, personally appeared Ashlee Brown known to me to be the person described in and who executed the foregoing instrument. In witness whereof, I have hereunto set my hand and affixed by official seal this 8th day of July 2021.

Endnotes:

Disclosures:

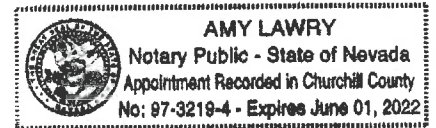
Churchill County is an equal opportunity provider and employer.

Accommodations:

Churchill County Library will make all reasonable efforts to assist and accommodate physically handicapped person desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Library Director, in writing at 553 S. Maine St., Fallon, Nevada 89406, or by calling (775) 423-7581 or the TDD Nevada relay number 711.

Procedures:

- The public meetings may be conducted according to rules of parliamentary procedure.
- Persons providing public comment will be asked to state their name for the record.
- The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- All supporting materials for this agenda are available by requesting a copy from the Library Director at 775-423-7581 prior to the meeting. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Library Director. You are entitled to one copy of the supporting materials free of charge.
- In accordance with Federal law and U.S. Department of Agriculture policy, Churchill County is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability, (not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Equal Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800)795-3972 (voice) or (202)720-6382 (TDD).



May 27, 2021

The Churchill County Library Board of Trustees held a public meeting on Thursday, May 27, 2021 at the Churchill County Library Annex located at 507 South Maine Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

REGULAR AGENDA ITEMS

Call to Order: Chair Marilyn Hedges-Hiller @3:00pm

Public Comment? None

Roll Call of Members:

Present were: Chair Marilyn Hedges-Hiller, Trustees Bill Williams, Jo Petteruti (entered around 3:15pm), Ashlee McGarity; Library Director Carol Lloyd; Commissioner Greg Koenig; Deputy District Attorney Joe Sanford

Absent: Trustee Kelli Kelly

Verification of the posting of the agenda: Verified by Library Director Carol Lloyd

Review and Adoption of the agenda – Revised to reflect the correct date for the next month’s meeting June 24, 2021: A motion was made to adopt the agenda as revised by Bill Williams, seconded by Marilyn Hedges-Hiller. All in favor.

Review and adoption of April 22, 2021 minutes – Revised to reflect correct spelling of Joe Sanford’s name on page 1 under ROLL CALL: A motion was made to adopt the minutes by Marilyn Hedges-Hiller, seconded by Ashlee McGarity. All in favor.

Board of Trustees Report:

- **Kelli Kelly** (submitted for presentation by Ashlee McGarity): “I’ve used Hoopla to enable a Rabbithole reading of a French author Antoine Laurain’s entire collection! 6 delightful downloads in a row.

Library Director’s Report:

- October 23, 2021 – Author David Durham, in collaboration with CAC – This event has been rescheduled from 2020. The author is a lecturer at UNR.
- May 7, 2022 – Planned reading with poet Mindy Nettifee, in collaboration with CAC
- Thursday, July 15, 2021, 6pm-8pm - Open House reception at Churchill County Library, informal meet and greet hosted by CLA
- Statistics were presented. Program attendance is high, especially thanks to the recent co-op video featuring Kelli Kelly from Fallon Food Hub making a recipe from the Good and Cheap cookbook. The video was filmed the City of Fallon’s Douglass House.
- Maria Gill has begun training for the technical services (cataloging) position.
- The library has recently posted an open position for a new library assistant and will begin interviews next week.

- The library has a position opening for a library page that will be posted once the position for library assistant has been filled.
- The posting to fill the Director of the Nevada Library Cooperative position has been open with no applicants as of May 26, 2021. The posting is set to close ~~May 28, 2021~~. The cooperative is seeking an extension in hopes to receive more applicants. *June 15*
- Lander County Library has left the library district it has shared with the counties of Elko and Eureka. This is the same district that was recently vacated by Storey County.
- Election of officers will take place at the June 24, 2021 meeting.

Set Date and Time for the regular Library Board Meeting: The next regular meeting of the Library Board of Trustees is set for Thursday, June 24, 2021 at 3:00pm at the Churchill County Library Annex at 507 South Maine Street, Fallon, NV.

OLD BUSINESS

Library Marketing and Publicity:

- Hot Off the Press Co-op Newsletter
- Summer Reading Program to begin June 7th with lots of volunteer help
- Story Time is back starting June 15th

Review of Churchill County Library 5 year plan 2018-2022: The Churchill County Library Strategic Plan is due review and updating. Considering the impact of Covid and other economic hardships on our community, Carol has recommended we work with Ruth Metz. Ruth is a library consultant who can evaluate our community needs and help us build an effective plan. Estimated cost for Ruth Metz consultation is \$15k-\$28k. More discussion will take place next meeting.

NEW BUSINESS

Review and Adoption of the Monthly Budget Report:

Carol reported that the -41.76% on page 2 of the report reflected digital resource use and was offset by grant funds and funds left unused by not filling unnecessary open positions during the pandemic.

A motion was made to approve the monthly budget report by Bill Williams, seconded by Ashlee McGarity. All in favor.

Review and Adoption of Library Gift Fund Report

A motion was made to approve the Library Gift Fund report by Marilyn Hedges-Hiller, seconded by Bill Williams. All in favor

Review of Collection Development Policy, Request for Reconsideration of Library Resources, and Appendices

Carol reported that this is the document that is used to manage which materials are added and/or removed from the library collection and why.

A motion was made to table any action on the Collection Development Policy, etc. to allow more time for review and discussion by Jo Petteruti, seconded by Marilyn Hedges-Hiller. All in favor.

Public Comment – none

Adjournment: 3:38pm

Respectfully submitted,

A handwritten signature in cursive script, reading "Ashlee McGarity". The signature is written in dark ink and is positioned above the printed name and date.

Ashlee McGarity
June 14, 2021



Date Range: 06/01/2021 - 06/30/2021

7/6/2021 12:42:39 PM

Detail vs Budget Report

Account		Date Range: 06/01/2021 - 06/30/2021									
Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
06/18/2021	PYPKT00792	RETIREMENT - Continued				85,625.00	72,754.53	10,716.04	83,470.57	2,154.43	2.52 %
06/30/2021	PYPKT00807								Project Account		Amount
											3,579.89
											3,674.36
06/04/2021	PYPKT00788	SOCIAL SECURITY				1,006.00	377.60	27.12	404.72	601.28	59.77 %
06/18/2021	PYPKT00792								Project Account		Amount
											17.95
											9.17
06/04/2021	PYPKT00788	PACT (INDUSTRIAL INS)				7,377.00	6,352.47	1,090.64	7,443.11	-66.11	-0.90 %
06/18/2021	PYPKT00792								Project Account		Amount
06/30/2021	PYPKT00807										353.61
											364.78
											372.25
06/18/2021	PYPKT00792	GROUP INSURANCE				53,675.00	39,411.28	4,578.40	43,989.68	9,685.32	18.04 %
									Project Account		Amount
											4,578.40
06/04/2021	PYPKT00788	HSA HEALTH SAVINGS				0.00	0.00	316.00	316.00	-316.00	0.00 %
06/30/2021	PYPKT00807								Project Account		Amount
											150.00
											166.00
06/04/2021	PYPKT00788	MEDICARE				4,975.00	3,596.38	510.65	4,107.03	867.97	17.45 %
06/18/2021	PYPKT00792								Project Account		Amount
06/30/2021	PYPKT00807										166.00
											170.92
											173.73
06/30/2021		COMPENSATED ABSENCES				3,431.00	3,431.00	0.00	3,431.00	0.00	0.00 %
070 - CULTURE AND RECREATION Totals:							125,923.26	17,238.85	143,162.11	12,926.89	8.28 %
551 - PUBLIC LIBRARY Totals:							125,923.26	17,238.85	143,162.11	12,926.89	8.28 %
450 - EMPLOYEE BENEFITS Totals:							125,923.26	17,238.85	143,162.11	12,926.89	8.28 %

Detail vs Budget Report

Account Date Range: 06/01/2021 - 06/30/2021

Category: 500 - SERVICES & SUPPLIES Ending Balance Budget Remaining % Remaining

Department: 551 - PUBLIC LIBRARY

Function: 070 - CULTURE AND RECREATION

240-551-50400 AV/eBOOKS/eAUDIO

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Project Account	Amount
06/04/2021	APPKT00741	500422950	126540	THE NEST	68,460.00	30,095.78	647.60	30,743.38	37,716.62
06/04/2021	APPKT00741	500422951	126540	THE TOM & JERRY MOVIE					14.99
06/04/2021	APPKT00741	500440560	126540	STAR TREK : LOWER DECKS SEASON 1					21.74
06/04/2021	APPKT00741	500440561	126540	CHIAOS WALKING					22.49
06/04/2021	APPKT00741	500440563	126540	ONE LANE BRIDGE					22.49
06/11/2021	APPKT00745	500472047	126632	THE FATHER					29.99
06/11/2021	APPKT00745	500487948	126632	TH SYLVAN SHADOWS/THE LEGEND OF DRI					19.49
06/18/2021	APPKT00747	40028114 (05/31/21)	126703	H55441140-UNDOING-COMPLETE FIRST SEA...					31.96
06/18/2021	APPKT00747	75026208 (05/31/21)	126703	H55378540-SUPERNOVA					22.91
06/18/2021	APPKT00747	L4226684 (05/31/21)	126703	2035942605-SOOLEY					20.21
06/18/2021	APPKT00747	L4226684 (05/31/21)	126703	2035966421-ROBERT B PARKERS PAYBACK					135.09
06/18/2021	APPKT00750	500503339	126730	BOOGIE					23.63
06/18/2021	APPKT00750	500503351	126730	RAYA AND THE LAST DRAGON W/S					26.24
06/18/2021	APPKT00750	500503352	126730	COURIER, THE W/S					22.49
06/18/2021	APPKT00750	500503353	126730	HALIFAX: RETRIBUTION					22.49
06/25/2021	APPKT00756	500533122	126825	(1) LOVEBIRDS, THE W/S					29.99
06/25/2021	APPKT00756	500533123	126825	(1) US WIDESCREEN 2D					13.49
06/25/2021	APPKT00756	500533124	126825	(1) GODZILLA VS. KONG W/S					29.99
06/25/2021	APPKT00756	500569825	126825	(1) CANTICLE					48.73
06/30/2021	APPKT00762	500594248	126921	(1) DVD UMBRELLA ACADEMY SEASON 1					15.98
06/30/2021	APPKT00762	500594580	126921	(1) DVD - UNHOLY, THE W/S					29.99
06/30/2021	APPKT00762	500610440	126921	(1) EBOOK A HANGING AT DAWN					23.24
									19.98
					30,690.00	22,591.84	2,432.55	25,024.39	5,665.61
									18.46 %

240-551-50900

BOOKS AND PERIODICALS

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Project Account	Amount
06/18/2021	APPKT00747	L1061534 (05/31/21)	126703	2038955708-LEGAL GUIDE FOR STARTING A...					431.12
06/18/2021	APPKT00747	L1061534 (05/31/21)	126703	2035961933-TALKING BACK HOW TO OVER...					242.49
06/18/2021	APPKT00747	L1061534 (05/31/21)	126703	2035978864-OF MUTTS AND MEN					473.91
06/18/2021	APPKT00747	L1061534 (05/31/21)	126703	2095989862-BOUNTY					514.69
06/18/2021	APPKT00747	L1061534 (05/31/21)	126703	2035938715-BURY THE HATCHET					387.17
06/18/2021	APPKT00747	L1061534 (05/31/21)	126703	2035854175-MILEPOST 2021 ALSKA TRAVEL ...					224.05
06/18/2021	APPKT00747	L4226314 (05/31/21)	126703	2035987479-WILD LOVE					4.84
06/18/2021	APPKT00747	L4226314 (05/31/21)	126703	2035964189-YOUBE GOT PLAID					10.89
06/29/2021	APPKT00760	ENDING 05/28/21	419	*2240-Art of Emotional...					26.98
06/29/2021	APPKT00760	ENDING 05/28/21	419	*2240-Supernatural...					25.15
06/29/2021	APPKT00760	ENDING 05/28/21	419	*2240-History of the World...					23.98
06/29/2021	APPKT00760	ENDING 05/28/21	419	*2240-Sirens Secret					14.33
06/29/2021	APPKT00760	ENDING 05/28/21	419	*2240-My Kind of Wonderful...					19.97

Detail vs Budget Report

Account		Date Range: 06/01/2021 - 06/30/2021									
Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
06/29/2021	APPKT00760	BOOKS AND PERIODICALS - Continued	ENDING 05/28/21	419	*2240-Blood Trail	30,690.00	22,591.84	2,432.55	25,024.39	5,665.61	18.46 %
						Vendor	14779 - WELLS FARGO COMMERCIAL CARD		Project Account	Amount	32.98
06/18/2021	APPKT00747	BOOKS/PERIODICALS-CHILD	L1064504 (05/31/21)	126703	Description	10,230.00	4,654.90	418.23	5,073.13	5,156.87	50.41 %
06/18/2021	APPKT00747		L1064504 (05/31/21)	126703	20359114531-LEONARD MY LIFE AS A CAT	Vendor	1718 - BAKER & TAYLOR		Project Account	Amount	27.30
06/18/2021	APPKT00747		L1064504 (05/31/21)	126703	2035872543-THRONE OF FIRE	Vendor	1718 - BAKER & TAYLOR			Amount	16.52
06/18/2021	APPKT00747		L1064504 (05/31/21)	126703	2035985700-1 PLASTIC BAG ISATOU CEESAY...	Vendor	1718 - BAKER & TAYLOR			Amount	107.80
06/18/2021	APPKT00747		L1064504 (05/31/21)	126703	2035873194-SLEEP LIKE ME	Vendor	1718 - BAKER & TAYLOR			Amount	54.18
06/18/2021	APPKT00747		L1064504 (05/31/21)	126703	2035959417-PRINCE CASPIAN THE RETURN ...	Vendor	1718 - BAKER & TAYLOR			Amount	38.60
06/18/2021	APPKT00747		L1064504 (05/31/21)	126703	2035958411-POUT-POUT FISH AND THE MA...	Vendor	1718 - BAKER & TAYLOR			Amount	43.66
06/18/2021	APPKT00747		L1064504 (05/31/21)	126703	2035912580-CHICKA CHICKA 1 2 3	Vendor	1718 - BAKER & TAYLOR			Amount	39.02
06/18/2021	APPKT00747		L1064504 (05/31/21)	126703	2035895338-ITS SO QUIET A NOT QUITE GO...	Vendor	1718 - BAKER & TAYLOR			Amount	82.55
06/29/2021	APPKT00760		ENDING 05/28/21	419	*0470-Distance of Home	14779 - WELLS FARGO COMMERCIAL CARD				Amount	8.60
		NEVADA LIBRARY CoOp				20,460.00	14,926.49	0.00	14,926.49	5,533.51	27.05 %
		COLLECTION DEVELOPMENT				4,000.00	3,872.00	0.00	3,872.00	128.00	3.20 %
		CONTRACTED SERVICES				13,020.00	17,984.93	0.00	17,984.93	-4,964.93	-38.13 %
		PLAT FORM FEE				3,720.00	1,495.00	0.00	1,495.00	2,225.00	59.81 %
		CONTRACT SERVICE/PROGRAM				1,162.00	0.00	0.00	0.00	1,162.00	100.00 %
		MEMBERSHIPS				623.00	555.00	0.00	555.00	68.00	10.91 %
		COPIER MAINTENANCE/USAGE				1,395.00	780.48	258.22	1,038.70	356.30	25.54 %
06/04/2021	APPKT00741		AR279447	126547	Description	Vendor	287 - OFFICE PRODUCTS, INC.		Project Account	Amount	83.73
06/04/2021	APPKT00741		AR279447	126547	OVERAGE 042221-052121, COPIER #7297	Vendor	287 - OFFICE PRODUCTS, INC.			Amount	36.99
06/30/2021	APPKT00762		AR280466	126928	BASE RATE 052221-062121, COPIER #7297	Vendor	287 - OFFICE PRODUCTS, INC.			Amount	100.51
06/30/2021	APPKT00762		AR280466	126928	OVERAGE CHARGE 05/22/21-06/21/21 - COP..	Vendor	287 - OFFICE PRODUCTS, INC.			Amount	36.99
		OPERATING SUPPLIES				6,510.00	4,770.66	-1,718.18	3,052.48	3,457.52	53.11 %
06/01/2021	GLPKT02404		21047		Description	Vendor	CLEANBOX TO LSTA ACCOUNT,LIBRARY (JD)		Project Account	Amount	-1,844.00

Detail vs Budget Report

Account		Date Range: 06/01/2021 - 06/30/2021									
Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-55800											
OPERATING SUPPLIES - Continued											
06/04/2021	APPKT00741	Source Transaction	6163244 051521	126514	WATER (33148666163244) 05/13/21	6,510.00	4,770.66	-1,718.18	3,052.48	3,457.52	53.11 %
06/04/2021	APPKT00741	Source Transaction	8062315677	126563	3477549944-(10)POST-ITS(1)BANDAIDS(2)BL...		Vendor		Project Account		Amount
06/25/2021	APPKT00756	Source Transaction	6163244 061221	126771	WATER (33148666163244) 06/10/21		15396 - ALHAMBRA				21.44
06/25/2021	APPKT00756	Source Transaction	928146	126798	(2) Nametags		12665 - STAPLES				52.45
							15396 - ALHAMBRA				31.93
							517 - ETCHED IN STONE				20.00
240-551-55840											
MARKETING											
						930.00	354.00	0.00	354.00	576.00	61.94 %
240-551-58080											
LSTA FED GRANT EXP											
06/01/2021	GLPKT02404	Source Transaction	21047		Description	74,000.00	49,866.18	14,719.18	64,585.36	9,414.64	12.72 %
06/11/2021	APPKT00745	Source Transaction	22021747	126598	CLEANBOX TO LSTA ACCOUNT, LIBRARY (JD)		Vendor		Project Account		Amount
06/25/2021	APPKT00756	Source Transaction	10496446850	126792	(3)CLEANBOX (CX1 CONE A)		18465 - CLEANBOX TECHNOLOGY, INC.				1,844.00
06/29/2021	APPKT00760	Source Transaction	ENDING 05/28/21	419	(3) DELL 20 MONITOR - P2018H		960871 - DELL MARKETING L.P.				5,120.67
06/29/2021	APPKT00760	Source Transaction	ENDING 05/28/21	419	*2240-VR Hidden Cave/HP Gaming Desktop...		14779 - WELLS FARGO COMMERCIAL CARD				526.47
06/29/2021	APPKT00760	Source Transaction	ENDING 05/28/21	419	*2240-VR Hidden Cave- 3 mobile AV cabinets		14779 - WELLS FARGO COMMERCIAL CARD				5,032.42
06/29/2021	APPKT00760	Source Transaction	ENDING 05/28/21	419	*2240-VR Hidden Cave-Kiosk Pipes		14779 - WELLS FARGO COMMERCIAL CARD				1,043.71
							14779 - WELLS FARGO COMMERCIAL CARD				1,151.91
240-551-58400											
TELEPHONE											
06/18/2021	APPKT00750	Source Transaction	750501-001 05/31/21	126708	Description	3,720.00	3,204.84	315.98	3,520.82	199.18	5.35 %
					05/01/21 -05/31/21 LIBRARY		Vendor		Project Account		Amount
							4000 - CC COMMUNICATIONS				315.98
240-551-58600											
TRAVEL AND SUBSISTANCE											
06/25/2021	APPKT00757	Source Transaction	06/10/21 TRAVEL	126817	Description	2,325.00	186.70	58.24	244.94	2,080.06	89.46 %
					(104)MILES-DAYTON LIBRARY TO HELP WITH ..		Vendor		Project Account		Amount
					14475 - LLOYD, CAROL		540 - CITY OF FALLON				58.24
							540 - CITY OF FALLON				
							540 - CITY OF FALLON				
240-551-58700											
TRAINING											
						837.00	25.00	0.00	25.00	812.00	97.01 %
240-551-59200											
UTILITIES-ELEC/WTR/SEWER											
06/18/2021	APPKT00750	Source Transaction	8.1750.00 06/10/21	126716	Description	20,460.00	14,617.65	1,532.56	16,150.21	4,309.79	21.06 %
06/18/2021	APPKT00750	Source Transaction	8.1800.12 06/10/21	126716	553 SOUTH MAINE STREET		Vendor		Project Account		Amount
06/18/2021	APPKT00750	Source Transaction	8.1801.05 06/10/21	126716	507-A SOUTH MAINE STREET		540 - CITY OF FALLON				1,378.61
					507-B SOUTH MAINE STREET		540 - CITY OF FALLON				131.97
											21.98
240-551-59400											
UTILITIES-GAS											
06/04/2021	APPKT00741	Source Transaction	910001265821 05/13/21	126562	Description	3,255.00	3,355.48	285.22	3,640.70	-385.70	-11.85 %
06/04/2021	APPKT00741	Source Transaction	910001265822 05/13/21	126562	553 S MAINE ST		Vendor		Project Account		Amount
06/25/2021	APPKT00756	Source Transaction	910001265821 06/11/21	126846	507 S MAINE ST		205 - SOUTHWEST GAS CORPORATION				126.96
06/25/2021	APPKT00756	Source Transaction	910001265822 06/11/21	126846	553 S MAINE ST		205 - SOUTHWEST GAS CORPORATION				54.04
							205 - SOUTHWEST GAS CORPORATION				66.32
							205 - SOUTHWEST GAS CORPORATION				37.90

Detail vs Budget Report

Account

[240-551-59750](#)

COMPUTERS & PRINTERS

[240-551-59760](#)

COMPUTER SOFTWARE

Date Range: 06/01/2021 - 06/30/2021

Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
COMPUTERS & PRINTERS	2,790.00	2,844.08	0.00	2,844.08	-54.08	-1.94 %
COMPUTER SOFTWARE	465.00	617.26	0.00	617.26	-152.26	-32.74 %

070 - CULTURE AND RECREATION Totals:

551 - PUBLIC LIBRARY Totals:	269,052.00	176,798.27	18,949.60	195,747.87	73,304.13	27.25 %
500 - SERVICES & SUPPLIES Totals:	269,052.00	176,798.27	18,949.60	195,747.87	73,304.13	27.25 %
240 - PUBLIC LIBRARY Totals:	738,293.00	557,545.23	73,261.95	630,807.18	107,485.82	14.56 %

320 - LIBRARY GIFT FUND

Category: 500 - SERVICES & SUPPLIES

Department: 691 - LIBRARY GIFTS & DONATION

Function: 070 - CULTURE AND RECREATION

[320-691-52400](#)

CONTRACTED SERVICES

[320-691-59915](#)

F. N. MORGAN TRUST EXP.

[320-691-59916](#)

CHC LIBRARY ASSOCIATION

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
06/18/2021	APPKT00747	L1064504 (05/31/21)	126703	2035912580-CHICKA CHICKA 1 2 3	1718 - BAKER & TAYLOR		214.85
06/29/2021	APPKT00760	ENDING 05/28/21	419	*0470-Craft Supplies,purple glue,storage ba...	14779 - WELLS FARGO COMMERCIAL CARD		48.97
06/29/2021	APPKT00760	ENDING 05/28/21	419	*0470-Craft supplies,Bristlebot Stem Kit	14779 - WELLS FARGO COMMERCIAL CARD		164.45

070 - CULTURE AND RECREATION Totals:

691 - LIBRARY GIFTS & DONATION Totals:	37,200.00	3,837.26	428.27	4,265.53	32,934.47	88.53 %
500 - SERVICES & SUPPLIES Totals:	37,200.00	3,837.26	428.27	4,265.53	32,934.47	88.53 %
320 - LIBRARY GIFT FUND Totals:	37,200.00	3,837.26	428.27	4,265.53	32,934.47	88.53 %
Report Total:	775,493.00	561,382.49	73,690.22	635,072.71	140,420.29	18.11 %

Detail vs Budget Report

Date Range: 06/01/2021 - 06/30/2021

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-40100</u>	SALARIES-DEPT HEAD	97,531.00	85,665.60	11,486.40	97,152.00	379.00	0.39 %
<u>240-551-40200</u>	OTHER SAL & WAGES-REG	176,728.00	144,399.44	24,019.20	168,418.64	8,309.36	4.70 %
<u>240-551-40250</u>	SAL & WAGES - PART-TIME	16,227.00	6,090.02	437.40	6,527.42	9,699.58	59.77 %
<u>240-551-40270</u>	PART-TIME PERS SAL & WAGE	22,666.00	18,668.64	1,130.50	19,799.14	2,866.86	12.65 %
070 - CULTURE AND RECREATION Totals:		313,152.00	254,823.70	37,073.50	291,897.20	21,254.80	6.79 %
551 - PUBLIC LIBRARY Totals:							
313,152.00			254,823.70	37,073.50	291,897.20	21,254.80	6.79 %
400 - DIRECT SALARY EXPENSE Totals:							
313,152.00			254,823.70	37,073.50	291,897.20	21,254.80	6.79 %
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-45100</u>	RETIREMENT	85,625.00	72,754.53	10,716.04	83,470.57	2,154.43	2.52 %
<u>240-551-45150</u>	SOCIAL SECURITY	1,006.00	377.60	27.12	404.72	601.28	59.77 %
<u>240-551-45200</u>	PACT (INDUSTRIAL INS)	7,377.00	6,352.47	1,090.64	7,443.11	-66.11	-0.90 %
<u>240-551-45400</u>	GROUP INSURANCE	53,675.00	39,411.28	4,578.40	43,989.68	9,685.32	18.04 %
<u>240-551-45444</u>	HSA HEALTH SAVINGS	0.00	0.00	316.00	316.00	-316.00	0.00 %
<u>240-551-45500</u>	MEDICARE	4,975.00	3,596.38	510.65	4,107.03	867.97	17.45 %
<u>240-551-45700</u>	COMPENSATED ABSENCES	3,431.00	3,431.00	0.00	3,431.00	0.00	0.00 %
070 - CULTURE AND RECREATION Totals:		156,089.00	125,923.26	17,238.85	143,162.11	12,926.89	8.28 %
551 - PUBLIC LIBRARY Totals:							
156,089.00			125,923.26	17,238.85	143,162.11	12,926.89	8.28 %
450 - EMPLOYEE BENEFITS Totals:							
156,089.00			125,923.26	17,238.85	143,162.11	12,926.89	8.28 %
Category: 500 - SERVICES & SUPPLIES							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-50400</u>	AV/eBOOKS/eAUDIO	68,460.00	30,095.78	647.60	30,743.38	37,716.62	55.09 %
<u>240-551-50900</u>	BOOKS AND PERIODICALS	30,690.00	22,591.84	2,432.55	25,024.39	5,665.61	18.46 %
<u>240-551-50910</u>	BOOKS/PERIODICALS-CHILD	10,230.00	4,654.90	418.23	5,073.13	5,156.87	50.41 %
<u>240-551-51630</u>	NEVADA LIBRARY CoOp	20,460.00	14,926.49	0.00	14,926.49	5,533.51	27.05 %
<u>240-551-51640</u>	COLLECTION DEVELOPMENT	4,000.00	3,872.00	0.00	3,872.00	128.00	3.20 %
<u>240-551-52400</u>	CONTRACTED SERVICES	13,020.00	17,984.93	0.00	17,984.93	-4,964.93	-38.13 %
<u>240-551-52403</u>	PLAT FORM FEE	3,720.00	1,495.00	0.00	1,495.00	2,225.00	59.81 %
<u>240-551-52520</u>	CONTRACT SERVICE/PROGRAM	1,162.00	0.00	0.00	0.00	1,162.00	100.00 %
<u>240-551-55400</u>	MEMBERSHIPS	623.00	555.00	0.00	555.00	68.00	10.91 %
<u>240-551-55720</u>	COPIER MAINTENANCE/USAGE	1,395.00	780.48	258.22	1,038.70	356.30	25.54 %
<u>240-551-55800</u>	OPERATING SUPPLIES	6,510.00	4,770.66	-1,718.18	3,052.48	3,457.52	53.11 %
<u>240-551-55840</u>	MARKETING	930.00	354.00	0.00	354.00	576.00	61.94 %
<u>240-551-58080</u>	LSTA FED GRANT EXP	74,000.00	49,866.18	14,719.18	64,585.36	9,414.64	12.72 %

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-58400	TELEPHONE	3,720.00	3,204.84	315.98	3,520.82	199.18	5.35 %
240-551-58600	TRAVEL AND SUBSISTANCE	2,325.00	186.70	58.24	244.94	2,080.06	89.46 %
240-551-58700	TRAINING	837.00	25.00	0.00	25.00	812.00	97.01 %
240-551-59200	UTILITIES-ELEC/WTR/SEWER	20,460.00	14,617.65	1,532.56	16,150.21	4,309.79	21.06 %
240-551-59400	UTILITIES-GAS	3,255.00	3,355.48	285.22	3,640.70	-385.70	-11.85 %
240-551-59750	COMPUTERS & PRINTERS	2,790.00	2,844.08	0.00	2,844.08	-54.08	-1.94 %
240-551-59760	COMPUTER SOFTWARE	465.00	617.26	0.00	617.26	-152.26	-32.74 %
070 - CULTURE AND RECREATION Totals:		269,052.00	176,798.27	18,949.60	195,747.87	73,304.13	27.25 %
551 - PUBLIC LIBRARY Totals:		269,052.00	176,798.27	18,949.60	195,747.87	73,304.13	27.25 %
500 - SERVICES & SUPPLIES Totals:		269,052.00	176,798.27	18,949.60	195,747.87	73,304.13	27.25 %
240 - PUBLIC LIBRARY Totals:		738,293.00	557,545.23	73,261.95	630,807.18	107,485.82	14.56 %
320 - LIBRARY GIFT FUND							
Category: 500 - SERVICES & SUPPLIES							
Department: 691 - LIBRARY GIFTS & DONATION							
Function: 070 - CULTURE AND RECREATION							
320-691-52400	CONTRACTED SERVICES	9,300.00	0.00	0.00	0.00	9,300.00	100.00 %
320-691-59915	F. N. MORGAN TRUST EXP.	23,250.00	0.00	0.00	0.00	23,250.00	100.00 %
320-691-59916	CHC LIBRARY ASSOCIATION	4,650.00	3,837.26	428.27	4,265.53	384.47	8.27 %
070 - CULTURE AND RECREATION Totals:		37,200.00	3,837.26	428.27	4,265.53	32,934.47	88.53 %
691 - LIBRARY GIFTS & DONATION Totals:		37,200.00	3,837.26	428.27	4,265.53	32,934.47	88.53 %
500 - SERVICES & SUPPLIES Totals:		37,200.00	3,837.26	428.27	4,265.53	32,934.47	88.53 %
320 - LIBRARY GIFT FUND Totals:		37,200.00	3,837.26	428.27	4,265.53	32,934.47	88.53 %
Report Total:		775,493.00	561,382.49	73,690.22	635,072.71	140,420.29	18.11 %

Fund		Fund Summary				
		Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining % Remaining
240 - PUBLIC LIBRARY		738,293.00	557,545.23	73,261.95	630,807.18	107,485.82 14.56 %
320 - LIBRARY GIFT FUND		37,200.00	3,837.26	428.27	4,265.53	32,934.47 88.53 %
Report Total:		775,493.00	561,382.49	73,690.22	635,072.71	140,420.29 18.11 %

STATISTICS

June 2021

	June 2021	June 2020
Circulation	9,960	6,006
Patron Visits	4,534	2,266
Daily Average (Patrons)	216	103
Programs	18	20
Program Attendance	987	3,806

Programs:

Program count is library YouTube views of storytimes,
database tutorials, informational videos (new book, etc) & a few homebound

Grab and Go STEAM	270
Volunteers	13
Volunteer Hours	84
Meeting Room	0
Tests Proctored	2
Books given out in comr	251

Covid-19 Library Closes March 16, 2020

Curb Service 5/11/20

Library by Appointment 6/8/20

Curb Service 11/16/20

Library by Appointment 3/1/21

Open 4/19/21 (9-5)

Open 5/17/21 (9-6)



Churchill County, NV

Detail vs Budget Report

Account Detail

Date Range: 05/01/2021 - 05/31/2021

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining	
240 - PUBLIC LIBRARY								
Category: 400 - DIRECT SALARY EXPENSE								
Department: 551 - PUBLIC LIBRARY								
Function: 070 - CULTURE AND RECREATION								
SALARIES-DEPT HEAD								
240-551-40100		97,531.00	78,008.00	7,657.60	85,665.60	11,865.40	12.17 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account			Amount
05/07/2021	PYPKT00776	PYPKT00776 - 04/19/2021...		PYPKT00776 - 04/19/2021-05/02/2021 (05/...				3,828.80
05/21/2021	PYPKT00784	PYPKT00784 - 05/03/2021...		PYPKT00784 - 05/03/2021-05/16/2021 (05/...				3,828.80
OTHER SAL & WAGES-REG								
240-551-40200		206,728.00	128,386.63	16,012.81	144,399.44	62,328.56	30.15 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account			Amount
05/07/2021	PYPKT00776	PYPKT00776 - 04/19/2021...		PYPKT00776 - 04/19/2021-05/02/2021 (05/...				8,006.41
05/21/2021	PYPKT00784	PYPKT00784 - 05/03/2021...		PYPKT00784 - 05/03/2021-05/16/2021 (05/...				8,006.40
SAL & WAGES - PART-TIME								
240-551-40250		16,227.00	5,510.98	579.04	6,090.02	10,136.98	62.47 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account			Amount
05/07/2021	PYPKT00776	PYPKT00776 - 04/19/2021...		PYPKT00776 - 04/19/2021-05/02/2021 (05/...				289.52
05/21/2021	PYPKT00784	PYPKT00784 - 05/03/2021...		PYPKT00784 - 05/03/2021-05/16/2021 (05/...				289.52
PART-TIME PERS SAL & WAGE								
240-551-40270		22,666.00	18,668.64	0.00	18,668.64	3,997.36	17.64 %	
070 - CULTURE AND RECREATION Totals:								
		343,152.00	230,574.25	24,249.45	254,823.70	88,328.30	25.74 %	
551 - PUBLIC LIBRARY Totals:								
		343,152.00	230,574.25	24,249.45	254,823.70	88,328.30	25.74 %	
400 - DIRECT SALARY EXPENSE Totals:								
		343,152.00	230,574.25	24,249.45	254,823.70	88,328.30	25.74 %	
Category: 450 - EMPLOYEE BENEFITS								
Department: 551 - PUBLIC LIBRARY								
Function: 070 - CULTURE AND RECREATION								
RETIREMENT								
240-551-45100		95,625.00	65,830.95	6,923.58	72,754.53	22,870.47	23.92 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account			Amount
05/07/2021	PYPKT00776	PYPKT00776 - 04/19/2021...		PYPKT00776 - 04/19/2021-05/02/2021 (05/...				3,461.79
05/21/2021	PYPKT00784	PYPKT00784 - 05/03/2021...		PYPKT00784 - 05/03/2021-05/16/2021 (05/...				3,461.79

Detail vs Budget Report

Account	Name		Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-45150	SOCIAL SECURITY		1,006.00	341.70	35.90	377.60	628.40	62.47 %
Post Date	Packet Number	Pmt Number	Description	Vendor		Project Account		Amount
05/07/2021	PYPKT00776	PYPKT00776 - 04/19/2021-05/02/2021 (05/...	PYPKT00776 - 04/19/2021-05/02/2021 (05/...					17.95
05/21/2021	PYPKT00784	PYPKT00784 - 05/03/2021-05/16/2021 (05/...	PYPKT00784 - 05/03/2021-05/16/2021 (05/...					17.95
240-551-45200	PACT (INDUSTRIAL INS)		7,377.00	5,645.25	707.22	6,352.47	1,024.53	13.89 %
Post Date	Packet Number	Pmt Number	Description	Vendor		Project Account		Amount
05/07/2021	PYPKT00776	PYPKT00776 - 04/19/2021-05/02/2021 (05/...	PYPKT00776 - 04/19/2021-05/02/2021 (05/...					353.61
05/21/2021	PYPKT00784	PYPKT00784 - 05/03/2021-05/16/2021 (05/...	PYPKT00784 - 05/03/2021-05/16/2021 (05/...					353.61
240-551-45400	GROUP INSURANCE		53,675.00	35,071.20	4,340.08	39,411.28	14,263.72	26.57 %
Post Date	Packet Number	Pmt Number	Description	Vendor		Project Account		Amount
05/21/2021	PYPKT00784	PYPKT00784 - 05/03/2021-05/16/2021 (05/...	PYPKT00784 - 05/03/2021-05/16/2021 (05/...					4,340.08
240-551-45500	MEDICARE		4,975.00	3,262.87	333.51	3,596.38	1,378.62	27.71 %
Post Date	Packet Number	Pmt Number	Description	Vendor		Project Account		Amount
05/07/2021	PYPKT00776	PYPKT00776 - 04/19/2021-05/02/2021 (05/...	PYPKT00776 - 04/19/2021-05/02/2021 (05/...					166.68
05/21/2021	PYPKT00784	PYPKT00784 - 05/03/2021-05/16/2021 (05/...	PYPKT00784 - 05/03/2021-05/16/2021 (05/...					166.83
240-551-45700	COMPENSATED ABSENCES		3,431.00	0.00	3,431.00	3,431.00	0.00	0.00 %
Post Date	Packet Number	Pmt Number	Description	Vendor		Project Account		Amount
05/24/2021	GLPKT02391		COMPENSATED ABSENCES					3,431.00
070 - CULTURE AND RECREATION Totals:								
			166,089.00	110,151.97	15,771.29	125,923.26	40,165.74	24.18 %
551 - PUBLIC LIBRARY Totals:								
			166,089.00	110,151.97	15,771.29	125,923.26	40,165.74	24.18 %
450 - EMPLOYEE BENEFITS Totals:								
			166,089.00	110,151.97	15,771.29	125,923.26	40,165.74	24.18 %
Category: 500 - SERVICES & SUPPLIES								
Department: 551 - PUBLIC LIBRARY								
Function: 070 - CULTURE AND RECREATION								
240-551-50400	AV/eBOOKS/eAUDIO		20,460.00	29,004.15	1,091.63	30,095.78	-9,635.78	-47.10 %
Post Date	Packet Number	Pmt Number	Description	Vendor		Project Account		Amount
05/07/2021	APPKT00725	126184	VERA SET 2,4,6,7	18029 - MIDWEST TAPE				179.96
05/07/2021	APPKT00725	500341411	A SUITABLE BOY	18029 - MIDWEST TAPE				29.99
05/07/2021	APPKT00725	500355785	THE LITTLE THINGS	18029 - MIDWEST TAPE				21.74
05/07/2021	APPKT00725	500355787	JUDAS AND THE BLACK MESSIAH	18029 - MIDWEST TAPE				21.74
05/21/2021	APPKT00732	500369347	RED DWARF	18029 - MIDWEST TAPE				20.99
05/21/2021	APPKT00732	500369348	NARCO WARS SEASON 1	18029 - MIDWEST TAPE				28.49
05/21/2021	APPKT00732	500388570	THE MARKSMAN	18029 - MIDWEST TAPE				22.49
05/21/2021	APPKT00732	75026208 (04/30/21)	H55084850-AMMONITE	1718 - BAKER & TAYLOR				18.74
05/21/2021	APPKT00732	75026208 (04/30/21)	H55084640-(2)MARRIAGE STORY	1718 - BAKER & TAYLOR				22.46

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-50400	AV/eBOOKS/eAUDIO - Continued						
		20,460.00	29,004.15	1,091.63	30,095.78	-9,635.78	-47.10 %
	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
	L4226684 (04/30/21)	126336	2035918374-WHEN THE STARS GO DARK	1718 - BAKER & TAYLOR		94.45	
	L4226684 (04/30/21)	126336	2035851994-ETERNAL	1718 - BAKER & TAYLOR		118.09	
	L4226684 (04/30/21)	126336	2035895315-GAMBLING MAN	1718 - BAKER & TAYLOR		150.20	
	L4226684 (04/30/21)	126336	2035871758-SUNFLOWER SISTERS	1718 - BAKER & TAYLOR		129.41	
	500405638	126466	LIFE BELOW ZERO	18029 - MIDWEST TAPE		28.49	
	500405639	126466	MINARI	18029 - MIDWEST TAPE		14.99	
	500405640	126466	LAND	18029 - MIDWEST TAPE		22.49	
	500405641	126466	FAUJA SINGH KEEPS GOING	18029 - MIDWEST TAPE		29.24	
	ENDING 04/30/21	417	*2240-Dvd- Vera series	14779 - WELLS FARGO COMMERCIAL CARD		137.67	
	BOOKS AND PERIODICALS						
	30,690.00	20,189.07	2,402.77	22,591.84	8,098.16	26.39 %	
240-551-50900	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
	L1061534 (04/30/21)	126336	2035899617-DOUBLE JEOPARDY	1718 - BAKER & TAYLOR		349.46	
	L1061534 (04/30/21)	126336	2035884318-OCEAN PREY	1718 - BAKER & TAYLOR		119.46	
	L1061534 (04/30/21)	126336	2035904205-ON THE HOUSE A WASHINGTON...	1718 - BAKER & TAYLOR		51.90	
	L1061534 (04/30/21)	126336	2035873454-NIGHT ALWAYS COMES	1718 - BAKER & TAYLOR		341.28	
	L1061534 (04/30/21)	126336	2035929535-STRONGHEART THE LOST JOU...	1718 - BAKER & TAYLOR		411.79	
	L1061534 (04/30/21)	126336	2035827267-WIN	1718 - BAKER & TAYLOR		73.54	
	L1061534 (04/30/21)	126336	2035881473-MAKE YOUR OWN LIVING TRU...	1718 - BAKER & TAYLOR		303.94	
	L1061534 (04/30/21)	126336	2035918444-ANTITRUST TAKING ON MONO...	1718 - BAKER & TAYLOR		367.23	
	L1061534 (04/30/21)	126336	2035809739-BOOKMARKED FOR MURDER	1718 - BAKER & TAYLOR		190.39	
	L1061534 (04/30/21)	126336	2035888351-NO COMMON GROUND CONF...	1718 - BAKER & TAYLOR		79.06	
	L4226314 (04/30/21)	126336	2035934176-WOLF IN DUKES CLOTHING	1718 - BAKER & TAYLOR		15.73	
	L4226314 (04/30/21)	126336	2035911859-CLEANING THE GOLD A JACK R...	1718 - BAKER & TAYLOR		12.71	
L4226314 (04/30/21)	126336	2035902258-HOW TO CATCH A DUKE	1718 - BAKER & TAYLOR		10.28		
L4226314 (04/30/21)	126336	2035878725-FLIGHT	1718 - BAKER & TAYLOR		4.84		
ENDING 04/30/21	417	*2240-Book-Black Book	14779 - WELLS FARGO COMMERCIAL CARD		18.77		
ENDING 04/30/21	417	*2240-Book-Crown of Gilded...	14779 - WELLS FARGO COMMERCIAL CARD		19.30		
ENDING 04/30/21	417	*2240-Book-Shadow of...	14779 - WELLS FARGO COMMERCIAL CARD		21.12		
ENDING 04/30/21	417	*2240-Book-Deeper Wild	14779 - WELLS FARGO COMMERCIAL CARD		11.97		
BOOKS/PERIODICALS-CHILD							
	10,230.00	4,141.55	513.35	4,654.90	5,575.10	54.50 %	
240-551-50910	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
	L1064504 (04/30/21)	126336	2035832124-CHAMPION OF THE TITAN GA...	1718 - BAKER & TAYLOR		30.31	
	L1064504 (04/30/21)	126336	2035934228-LLAMA LLAMA MEETS THE BAB...	1718 - BAKER & TAYLOR		116.41	
	L1064504 (04/30/21)	126336	2035831243-SOMEONE BUILDS THE DREAM	1718 - BAKER & TAYLOR		101.96	
	L1064504 (04/30/21)	126336	2035871764-DRAGONS DONT DANCE BALLET	1718 - BAKER & TAYLOR		114.94	
	0571763-IN	126499	ANIMAL TAILS/DANIEL FEELS/FOLLOW ME/L...	1579 - THE PENWORTHY COMPANY LLC		133.64	
	ENDING 04/30/21	417	*0470-Book-Elwood Bigfoot	14779 - WELLS FARGO COMMERCIAL CARD		16.09	

Detail vs Budget Report				Date Range: 05/01/2021 - 05/31/2021			
Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-51630	NEVADA LIBRARY CoOp	20,460.00	14,926.49	0.00	14,926.49	5,533.51	27.05 %
240-551-51640	COLLECTION DEVELOPMENT	0.00	3,872.00	0.00	3,872.00	-3,872.00	0.00 %
240-551-52400	CONTRACTED SERVICES	13,020.00	10,984.93	7,000.00	17,984.93	-4,964.93	-38.13 %
Post Date 05/28/2021	Packet Number APPKT00739	Source Transaction 10111194826	Pmt Number 126461	Description LINKEDIN LEARNING LIBRARY - 05/03/21-05... 17296 - LINKEDIN CORPORATION	Project Account	Amount 7,000.00	
240-551-52403	PLAT FORM FEE	3,720.00	1,495.00	0.00	1,495.00	2,225.00	59.81 %
240-551-52520	CONTRACT SERVICE/PROGRAM	1,162.00	0.00	0.00	0.00	1,162.00	100.00 %
240-551-55400	MEMBERSHIPS	623.00	455.00	100.00	555.00	68.00	10.91 %
Post Date 05/21/2021	Packet Number APPKT00732	Source Transaction 2021-40	Pmt Number 126343	Description MAY 2021-2022 CDEA MEMBERSHIP, LIBRA... 15902 - CEDA - CHURCHILL ECONOMIC DEVELOPMENT AUTH...	Project Account	Amount 100.00	
240-551-55720	COPIER MAINTENANCE/USAGE	1,395.00	780.48	0.00	780.48	614.52	44.05 %
240-551-55800	OPERATING SUPPLIES	6,510.00	1,869.45	2,901.21	4,770.66	1,739.34	26.72 %
Post Date 05/07/2021	Packet Number APPKT00725	Source Transaction 6163244 041721	Pmt Number 126149	Description WATER (33148666163244), 04/15/21	Project Account	Amount 31.27	
Post Date 05/14/2021	Packet Number APPKT00729	Source Transaction 22021676	Pmt Number 126253	Description UV SYSTEM FOR VR HEADSET		Amount 1,844.00	
Post Date 05/21/2021	Packet Number APPKT00732	Source Transaction 6936805	Pmt Number 126353	Description (3)BX LABELS		Amount 41.72	
Post Date 05/21/2021	Packet Number APPKT00732	Source Transaction 8062166175	Pmt Number 126401	Description (2)CT COPY PAPER		Amount 54.22	
Post Date 05/28/2021	Packet Number APPKT00739	Source Transaction INV-US-52851	Pmt Number 126436	Description (4000)RFID TAG		Amount 930.00	
240-551-55840	MARKETING	930.00	354.00	0.00	354.00	576.00	61.94 %
240-551-58080	LSTA FED GRANT EXP	0.00	39,388.68	10,477.50	49,866.18	-49,866.18	0.00 %
Post Date 05/07/2021	Packet Number APPKT00725	Source Transaction CI-01-00021323	Pmt Number 126152	Description HIDDEN CAVE VIRTUAL REALITY EXPERIENCE	Project Account	Amount 10,477.50	
Post Date 05/14/2021	Packet Number APPKT00729	Source Transaction 750501-001 04/30/21	Pmt Number 126245	Description 040121-043021, LIBRARY	Project Account	Amount 315.98	
Post Date 05/14/2021	Packet Number APPKT00729	Source Transaction 750501-001 04/30/21	Pmt Number 126245	Description 040121-043021, LIBRARY	Project Account	Amount 315.98	

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-58600	TRAVEL AND SUBSTANCE	2,325.00	186.70	0.00	186.70	2,138.30	91.97 %
240-551-58700	TRAINING	837.00	25.00	0.00	25.00	812.00	97.01 %
240-551-59200	UTILITIES-ELEC/WTR/SEWER	20,460.00	13,321.33	1,296.32	14,617.65	5,842.35	28.55 %
Post Date	Source Transaction	Pmt Number	Description		Project Account	Amount	
05/21/2021	8.1750.00 05/10/21	126346	553 SOUTH MAINE STREET		540 - CITY OF FALLON	1,146.71	
05/21/2021	8.1800.12 05/10/21	126346	507-A SOUTH MAINE STREET		540 - CITY OF FALLON	123.95	
05/21/2021	8.1801.05 05/10/21	126346	507-B SOUTH MAINE STREET		540 - CITY OF FALLON	25.66	
240-551-59400	UTILITIES-GAS	3,255.00	3,355.48	0.00	3,355.48	-100.48	-3.09 %
240-551-59750	COMPUTERS & PRINTERS	2,790.00	2,844.08	0.00	2,844.08	-54.08	-1.94 %
240-551-59760	COMPUTER SOFTWARE	465.00	118.26	499.00	617.26	-152.26	-32.74 %
Post Date	Source Transaction	Pmt Number	Description		Project Account	Amount	
05/31/2021	ENDING 04/30/21	417	*2240-Backup Software	499.00	14779 - WELLS FARGO COMMERCIAL CARD	499.00	
070 - CULTURE AND RECREATION Totals:							
		143,052.00	150,200.51	26,597.76	176,798.27	-33,746.27	-23.59 %
551 - PUBLIC LIBRARY Totals:							
		143,052.00	150,200.51	26,597.76	176,798.27	-33,746.27	-23.59 %
500 - SERVICES & SUPPLIES Totals:							
		143,052.00	150,200.51	26,597.76	176,798.27	-33,746.27	-23.59 %
240 - PUBLIC LIBRARY Totals:							
		652,293.00	490,926.73	66,618.50	557,545.23	94,747.77	14.53 %
320 - LIBRARY GIFT FUND							
Category: 500 - SERVICES & SUPPLIES							
Department: 691 - LIBRARY GIFTS & DONATION							
Function: 070 - CULTURE AND RECREATION							
320-691-52400	CONTRACTED SERVICES	9,300.00	0.00	0.00	0.00	9,300.00	100.00 %
320-691-59915	F. N. MORGAN TRUST EXP.	23,250.00	0.00	0.00	0.00	23,250.00	100.00 %
320-691-59916	CHC LIBRARY ASSOCIATION	4,650.00	3,360.38	476.88	3,837.26	812.74	17.48 %
Post Date	Source Transaction	Pmt Number	Description		Project Account	Amount	
05/28/2021	29615698	126481	FAVORITE BOOKS/BACK TO SCHOOL BOOKS...		1115 - SCHOLASTIC INC.	328.50	
05/31/2021	ENDING 04/30/21	417	*0470-CLA-Craft Supplies, honey bee sticker		14779 - WELLS FARGO COMMERCIAL CARD	7.48	
05/31/2021	ENDING 04/30/21	417	*0470-CLA-Craft Supplies, sunflowers,model...		14779 - WELLS FARGO COMMERCIAL CARD	38.79	
05/31/2021	ENDING 04/30/21	417	*0470-CLA-Craft Supplies, DIY Cutters Art		14779 - WELLS FARGO COMMERCIAL CARD	7.52	
05/31/2021	ENDING 04/30/21	417	*0470-CLA-Craft Supplies, beads, cups, paint		14779 - WELLS FARGO COMMERCIAL CARD	41.68	

Detail vs Budget Report

Account

320-691-59916

Name

CHC LIBRARY ASSOCIATION - Continued

Post Date Packet Number

05/31/2021 APPKT00740
05/31/2021 APPKT00740
05/31/2021 APPKT00740
05/31/2021 APPKT00740

Source Transaction Pmt Number

ENDING 04/30/21 417
ENDING 04/30/21 417
ENDING 04/30/21 417
ENDING 04/30/21 417

Description

*0470-CLA-Craft Supplies, Tissue Paper
*0470-CLA-Craft Supplies, laminating sheets
*0470-Refund on tax
*0470-CLA-Craft Supplies, storage bags

Vendor

14779 - WELLS FARGO COMMERCIAL CARD
14779 - WELLS FARGO COMMERCIAL CARD
14779 - WELLS FARGO COMMERCIAL CARD
14779 - WELLS FARGO COMMERCIAL CARD

Fiscal Budget

4,650.00

Beginning Balance

3,360.38

Total Activity

476.88

Ending Balance

3,837.26

Budget Remaining

812.74

% Remaining

17.48 %

Amount

9.95
18.28
-7.50
32.18

Date Range: 05/01/2021 - 05/31/2021

070 - CULTURE AND RECREATION Totals:

691 - LIBRARY GIFTS & DONATION Totals:

500 - SERVICES & SUPPLIES Totals:

320 - LIBRARY GIFT FUND Totals:

Report Total:

37,200.00	3,360.38	476.88	3,837.26	33,362.74	89.68 %
37,200.00	3,360.38	476.88	3,837.26	33,362.74	89.68 %
37,200.00	3,360.38	476.88	3,837.26	33,362.74	89.68 %
37,200.00	3,360.38	476.88	3,837.26	33,362.74	89.68 %
689,493.00	494,287.11	67,095.38	561,382.49	128,110.51	18.58 %

Detail vs Budget Report

Date Range: 05/01/2021 - 05/31/2021

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-40100	SALARIES-DEPT HEAD	97,531.00	78,008.00	7,657.60	85,665.60	11,865.40	12.17 %
240-551-40200	OTHER SAL & WAGES-REG	206,728.00	128,386.63	16,012.81	144,399.44	62,328.56	30.15 %
240-551-40250	SAL & WAGES - PART-TIME	16,227.00	5,510.98	579.04	6,090.02	10,136.98	62.47 %
240-551-40270	PART-TIME PERS SAL & WAGE	22,666.00	18,668.64	0.00	18,668.64	3,997.36	17.64 %
070 - CULTURE AND RECREATION Totals:		343,152.00	230,574.25	24,249.45	254,823.70	88,328.30	25.74 %
551 - PUBLIC LIBRARY Totals:							
400 - DIRECT SALARY EXPENSE Totals:		343,152.00	230,574.25	24,249.45	254,823.70	88,328.30	25.74 %
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-45100	RETIREMENT	95,625.00	65,830.95	6,923.58	72,754.53	22,870.47	23.92 %
240-551-45150	SOCIAL SECURITY	1,006.00	341.70	35.90	377.60	628.40	62.47 %
240-551-45200	PACT (INDUSTRIAL INS)	7,377.00	5,645.25	707.22	6,352.47	1,024.53	13.89 %
240-551-45400	GROUP INSURANCE	53,675.00	35,071.20	4,340.08	39,411.28	14,263.72	26.57 %
240-551-45500	MEDICARE	4,975.00	3,262.87	333.51	3,596.38	1,378.62	27.71 %
240-551-45700	COMPENSATED ABSENCES	3,431.00	0.00	3,431.00	3,431.00	0.00	0.00 %
070 - CULTURE AND RECREATION Totals:		166,089.00	110,151.97	15,771.29	125,923.26	40,165.74	24.18 %
551 - PUBLIC LIBRARY Totals:							
450 - EMPLOYEE BENEFITS Totals:		166,089.00	110,151.97	15,771.29	125,923.26	40,165.74	24.18 %
Category: 500 - SERVICES & SUPPLIES							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-50400	AV/eBOOKS/eAUDIO	20,460.00	29,004.15	1,091.63	30,095.78	-9,635.78	-47.10 %
240-551-50900	BOOKS AND PERIODICALS	30,690.00	20,189.07	2,402.77	22,591.84	8,098.16	26.39 %
240-551-50910	BOOKS/PERIODICALS-CHILD	10,230.00	4,141.55	513.35	4,654.90	5,575.10	54.50 %
240-551-51630	NEVADA LIBRARY Coop	20,460.00	14,926.49	0.00	14,926.49	5,533.51	27.05 %
240-551-51640	COLLECTION DEVELOPMENT	0.00	3,872.00	0.00	3,872.00	-3,872.00	0.00 %
240-551-52400	CONTRACTED SERVICES	13,020.00	10,984.93	7,000.00	17,984.93	-4,964.93	-38.13 %
240-551-52403	PLAT FORM FEE	3,720.00	1,495.00	0.00	1,495.00	2,225.00	59.81 %
240-551-52520	CONTRACT SERVICE/PROGRAM	1,162.00	0.00	0.00	0.00	1,162.00	100.00 %
240-551-55400	MEMBERSHIPS	623.00	455.00	100.00	555.00	68.00	10.91 %
240-551-55720	COPIER MAINTENANCE/USAGE	1,395.00	780.48	0.00	780.48	614.52	44.05 %
240-551-55800	OPERATING SUPPLIES	6,510.00	1,869.45	2,901.21	4,770.66	1,739.34	26.72 %
240-551-55840	MARKETING	930.00	354.00	0.00	354.00	576.00	61.94 %
240-551-58080	LSTA FED GRANT EXP	0.00	39,388.68	10,477.50	49,866.18	-49,866.18	0.00 %
240-551-58400	TELEPHONE	3,720.00	2,888.86	315.98	3,204.84	515.16	13.85 %

Detail vs Budget Report

Date Range: 05/01/2021 - 05/31/2021

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-58600	TRAVEL AND SUBSISTANCE	2,325.00	186.70	0.00	186.70	2,138.30	91.97 %
240-551-58700	TRAINING	837.00	25.00	0.00	25.00	812.00	97.01 %
240-551-59200	UTILITIES-ELEC/WTR/SEWER	20,460.00	13,321.33	1,296.32	14,617.65	5,842.35	28.55 %
240-551-59400	UTILITIES-GAS	3,255.00	3,355.48	0.00	3,355.48	-100.48	-3.09 %
240-551-59750	COMPUTERS & PRINTERS	2,790.00	2,844.08	0.00	2,844.08	-54.08	-1.94 %
240-551-59760	COMPUTER SOFTWARE	465.00	118.26	499.00	617.26	-152.26	-32.74 %
070 - CULTURE AND RECREATION Totals:		143,052.00	150,200.51	26,597.76	176,798.27	-33,746.27	-23.59 %
551 - PUBLIC LIBRARY Totals:		143,052.00	150,200.51	26,597.76	176,798.27	-33,746.27	-23.59 %
500 - SERVICES & SUPPLIES Totals:		143,052.00	150,200.51	26,597.76	176,798.27	-33,746.27	-23.59 %
240 - PUBLIC LIBRARY Totals:		652,293.00	490,926.73	66,618.50	557,545.23	94,747.77	14.53 %
320 - LIBRARY GIFT FUND							
Category: 500 - SERVICES & SUPPLIES							
Department: 691 - LIBRARY GIFTS & DONATION							
Function: 070 - CULTURE AND RECREATION							
320-691-52400	CONTRACTED SERVICES	9,300.00	0.00	0.00	0.00	9,300.00	100.00 %
320-691-59915	F. N. MORGAN TRUST EXP.	23,250.00	0.00	0.00	0.00	23,250.00	100.00 %
320-691-59916	CHC LIBRARY ASSOCIATION	4,650.00	3,360.38	476.88	3,837.26	812.74	17.48 %
070 - CULTURE AND RECREATION Totals:		37,200.00	3,360.38	476.88	3,837.26	33,362.74	89.68 %
691 - LIBRARY GIFTS & DONATION Totals:		37,200.00	3,360.38	476.88	3,837.26	33,362.74	89.68 %
500 - SERVICES & SUPPLIES Totals:		37,200.00	3,360.38	476.88	3,837.26	33,362.74	89.68 %
320 - LIBRARY GIFT FUND Totals:		37,200.00	3,360.38	476.88	3,837.26	33,362.74	89.68 %
Report Total:		689,493.00	494,287.11	67,095.38	561,382.49	128,110.51	18.58 %

Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY	652,293.00	490,926.73	66,618.50	557,545.23	94,747.77	14.53 %
320 - LIBRARY GIFT FUND	37,200.00	3,360.38	476.88	3,837.26	33,362.74	89.68 %
Report Total:	689,493.00	494,287.11	67,095.38	561,382.49	128,110.51	18.58 %

STATISTICS

May 2021

	May 2021	May 2020
Circulation	6,777	3,453
Patron Visits	2,870	N/A
Daily Average (Patrons)	143	N/A
Programs	11	19
Program Attendance	800	1,854

Programs:

Program count is library YouTube views of storytimes, database tutorials, informational videos (new book, etc) & a few homebound

Grab and Go STEAM	150
Volunteers	6
Volunteer Hours	30
Meeting Room	0
Tests Proctored	0
Books given out in comm	122

Covid-19 Library Closes March 16, 2020

Curb Service 5/11/20

Library by Appointment 6/8/20

Curb Service 11/16/20

Library by Appointment 3/1/21

Open 4/19/21 (9-5)

Open 5/17/21 (9-6)

Churchill County Library 3D Printing Policy

Purpose

The 3D printer is for printing 3D objects including toys, art projects, tech prototypes, and experimental designs.

Policy

The 3D printer may only be used for lawful and library appropriate purposes.

It cannot be used to print materials that are:

- Weapons of any kind
- Objects that are pornographic or appeal to the prurient interest
- In violation of another's intellectual property or copyright
- Prohibited by local, state, or federal law
- Unsafe or inappropriate for a public space

Library staff and volunteers may attempt to assist patrons in the use of the 3D printer, however patrons are responsible for bringing a functioning printable design. Library staff are not able to update or make corrections to 3D printer files.

Supervised independent use of the 3D printer requires completion of a library-selected online basics course and attendance at open printing times. Details are available from the IT Librarian and the library events calendar.

The library reserves the right to:

- Review and approve all print requests
- Set a limit on number of print requests per patron
- Set limits on the length of any print job
- Refuse any 3D print request that does not comply with this policy

Supervision of 3D printing by library staff or volunteers does not constitute knowledge or acknowledgement of the final use of the product printed and the library specifically disclaims any knowledge thereof. Violation of these rules may result in loss of 3D printer privileges.

Approved by the Churchill County Library Board of Trustees September 26, 2019.

Updated and approved by the Churchill County Library Board of Trustees July 15, 2021