

MINUTES TO THE
REGIONAL TRANSPORTATION COMMISSION
NARRATIVE

February 17, 2021

Minutes of the monthly meeting of the Regional Transportation Commission held on the above date at 9:30 a.m.

Those present were as follows:

Present: Mayor Ken Tedford, Chairman
Pete Olsen, Vice-Chairman
Lem Mackedon, City Attorney
Gary Fowkes, Churchill County Road Supervisor
Brian Byrd, Public Works Director
Ben Shawcroft, District Attorney's Office
Sherry Wideman, Comptroller
Naomi Steele, Recording Secretary
Jim Barbee, County Manager
Derek Zimney, City Engineer

Absent: None

Call to Order – Chairman Tedford called the meeting to order at 9:30 a.m.

Verification of the posting of the agenda - RTC Secretary Naomi Steele verified she posted the agenda in accordance with NRS 241 on the 10th day of February 2021 between the hours of 10:00 a.m. and 11:00 a.m. at the locations listed on the agenda. Those locations include the Churchill County Road Department, Churchill County Web Site, and the State of Nevada Website.

Public Comments –Chairman Tedford inquired if there were any public comments, but there were no noted comments.

Consideration and possible action re: Review and adoption of agenda – Vice-Chairman Olsen motioned to approve the agenda as posted. Motion seconded by County Manager Barbee, and carried by unanimous vote.

Consideration and possible action re: Review and Adoption of Minutes – County Manager Barbee motioned to approve the minutes of the regular RTC meeting of January 20, 2021, as submitted. Motion seconded by Vice-Chairman Olsen, and carried by unanimous vote.

Consideration and possible action re: February Treasurer's Report – Comptroller Sherry Wideman presented the February Treasurer's report as follows:

Comptroller Wideman said looking at the February Treasurer's report the Regional Transportation Fund 280 has a balance of approximately 2.1 million dollars, of which 1.6 million is the city's and \$432,000 is the county's. The city has approximately \$92,135 encumbered, and the county has encumbered \$125,000. The Public Transit Fund has a balance of approximately 2.1 million dollars, of which \$125,000 is encumbered by the county. The One Cent Fund has a balance of \$147,000.

Comptroller Wideman stated July through October, the 9 cent fund had an unusually high amount of gallonage, but it is now back to normal. We are still showing an increase of 7.8 percent over the prior fiscal year, and 12 percent above average. The quarter cent sales tax is showing an increase of 7.5 percent over the prior fiscal year, and 33 percent above the 18-year average. On the quarter cent fund, the sales tax revenue, we are 12 percent higher than the previous fiscal year, and 33 percent higher than the 18-year average. The One Cent Fund, which mirrors the 9 cent fund is also showing an increase of 7.8 percent.

She noted that if we were receiving the diesel tax, it would amount to approximately \$29,000 in additional revenue.

She asked the board if there were any questions, but there were none.

Vice-Chairman Olsen motioned to approve the February's Treasurer's report. The motion was seconded by County Manager Barbee and carried by unanimous vote.

City Reports and/or Requests-

A. Consideration and possible action re: Approve the public road mileage and motor fuel tax mileage as 56.982 centerline miles that are maintained by the City of Fallon as of December 31, 20220, and authorize submittal of these figures to the Nevada Department of Transportation -- City Engineer Derek Zimney advised the City of Fallon has increased its mileage from 56.888 to 56.982 miles over the previous year. The increase is due to adding 209 feet to Desatoya Lane and 283 to Great Basin Lane. Both of these neighborhoods are located off the Lovelock Highway. He advised 11.5 acres went back into the county for new homes at 100 Airport Road. The City of Fallon's current acreage is 3.72 square miles.

County Commissioner Olsen motioned to approve the public road mileage and motor fuel tax mileage for the City of Fallon as 56.982 centerlines miles that are maintained by the City of Fallon as of December 31, 2020, and authorize submittal of these figures to the Nevada Department of Transportation. Motion seconded by County Manager Barbee, and carried by unanimous vote.

County Reports and/or Requests-

A. Consideration and possible action re: Approve the public road mileage as 557.12 centerline miles, and for the purpose of the Motor Fuel Tax, approve 446.10 centerline miles that are maintained by the county as of December 31, 2020, and authorize submittal of these figures to the Nevada Department of Transportation – Secretary Naomi Steele

advised the Nevada Department of Transportation (NDOT) requires the Churchill County Road Department to submit certification of public road mileage and fuel tax mileage annually, which is due by March 1, 2021. The motor fuel tax is used by NDOT to determine how the gas tax is apportioned between the cities and counties throughout the state. As of December 31, 2020, the county is reporting 557.152 centerline miles of public road mileage, and 446.10 centerline miles of fuel tax mileage. The mileage reported is the same as last year.

County Manager Barbee motioned to approve the public road mileage for Churchill County as 557.152 centerline miles, and for the purpose of the Motor Fuel Tax, approve 446.10 centerline miles that are maintained by the county as of December 31, 2020, and authorize submittal of these figures to the Nevada Department of Transportation. Motion seconded by Vice-Chairman Olsen, and carried by unanimous vote.

B. Consideration and possible action re: Transfer of funds to the Churchill County Road Department in the amount of \$250,000 for FY 2021 Road and Bridge projects for the 2nd quarter – Secretary Steele said the Churchill County Road Department is requesting a transfer of funds in the amount of \$250,000 for first and final payment of FY 2021 Road and Bridge projects for the 2nd quarter. The transfer is to be split 50/50 from Regional Transportation Fund 280 and Public Transit Fund 395. The reimbursement is for blade maintenance on various county roads from November 1, 2020, through January 31, 2021, in the amount of \$149,608.48, crack sealing on various county roads from July 1, 2020 through January 31, 2021, in the amount of \$84,102.13, and snow removal on various county roads from January 1 through January 31, 2021, in the amount of \$19,570.67. The projects total \$253,281.28, however, the road department is only requesting to transfer the encumbered amount of \$250,000, which was approved by the Regional Transportation Commission at the November 18, 2020 meeting.

Vice-Chairman Olsen motioned to transfer funds to the Churchill County Road Department in the amount of \$250,000 for first and final payment on FY 2021 Road and bridge projects for the 2nd quarter. Motion seconded by County Manager Barbee, and carried by unanimous vote.

C. Consideration and possible action re: Motion to approve funding and encumbrance in the amount of \$250,000 for FY 2021 Road and Bridge projects for the 3rd quarter -- Secretary Steele said the Churchill County Road Department is requesting funding approval and encumbrance in the amount of \$250,000 for FY 2021 Road and Bridge projects for the 3rd quarter. The funding is to be encumbered as a 50/50 split, encumbering \$125,000 from Regional Transportation Fund 280, and \$125,000 from Public Transit Fund 395.

County Manager Barbee motioned to approve funding and encumbrance in the amount of \$250,000 for FY 2021 Road and Bridge projects for the 3rd quarter. The funding is to be encumbered as a 50/50split, encumbering \$125,000 from Regional Transportation Fund 280, and \$125,000 from Public Transit Fund 395. Motion seconded by Vice-Chairman Olsen, and carried by unanimous vote.

General Discussion of City and/or County Matters-

City Reports – Public Works Director Brian Byrd advised that the City of Fallon has several transportation related projects nearing completion. The contractor, A & K Earthmovers, has approximately 40 day left on their contract for the Maine Street pedestrian enhancement project. They are expecting to be completed with all the underground work on Wednesday, and are preparing to begin the curb, gutter, and sidewalk enhancements the following week. He said he is incredibly thankful to the Senior Center, and all the residents for their patience during this project. The Front Street reconstruction project is taking a little bit longer due to its complexity. The contractor has approximately 80 days left in their contract. Both projects are on schedule and expected to be completed on time, with paving scheduled for the end of April or beginning of May. On Kaiser Street, they recently finished installation of approximately 900 feet of curb, gutter and sidewalk. Last, Sierra Nevada Construction (SNC) is scheduled to begin their crack sealing project on approximately one million square feet of city streets.

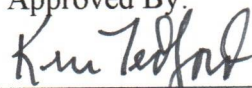
County Reports – County Road Supervisor Gary Fowkes said the county is busy building the vaccination site right now at the fairgrounds. He would like to discuss with the board, the Nevada Department of Transportation plans, which lists the priority projects in Churchill County. A lengthy discussion was held between the city and county board members about the various projects NDOT listed in their report. No action would be taken at this meeting, and it was suggested to bring this item back before the board after a round table meeting could be held with NDOT.

Future Agenda Items – Vice-Chairman Tedford asked for future agenda items, but there were none.

Public Comments – Vice-Chairman Tedford inquired if there were any public comments, but there were none.

Adjournment – With no further business to come before the Board, Chairman Tedford declared the meeting adjourned at 11:00 a.m. The next meeting will be held on March 17, 2021 at the Churchill County Commissioner's Chambers.

Approved By:



Ken Tedford, Chairman