



**BOARD OF
COUNTY COMMISSIONERS
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

(775) 423-4092

Fax: (775) 423-7069

Contact Person: Pamela D. Moore,

Deputy Clerk of the Board

E-mail: pammoore@churchillcountynv.gov

Rena Pahlke, Deputy Clerk

E-mail: rpahlke@churchillcountynv.gov

******NOTICE OF PUBLIC MEETING******

REVISED AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Building, Commission Chambers,
155 North Taylor Street, Suite 145, Fallon, Nevada

DATE & TIME: April 21, 2021 at 1:15 PM

TYPE OF MEETING: Regularly Scheduled County Commissioners' Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/151527181?pwd=SG1RNGtmZUJFa1BuYmk2UTIRYi8vQT09>

Meeting ID: 151 527 181

Dial: 1-669-900-6833

Live Webcasting:

<https://churchillconv.suiteonemedia.com/web/live/>

YOU WILL BE MUTED UPON JOINING. IF YOU WANT TO SPEAK, PRESS *6 TO UNMUTE YOURSELF. PLEASE DO NOT PLACE A TELEPHONE CALL ON HOLD. If you are having technological issues, please call the Clerk's Office at: 775-423-6028.

If you attend the meeting at the physical location, you are required to wear a mask and practice social distancing.

If you wish to make public comment, you may provide them via telephone by joining the Zoom meeting or email comments no later than 4:30 PM the day before the meeting to:

pammoore@churchillcountynv.gov and rpahlke@churchillcountynv.gov.

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Board of County Commissioners may act upon Agenda items in a different order than is stated in this notice – so as to affect the people’s business in the most efficient manner possible.***
- IV. In the interest of time, the Board of County Commissioners reserves the right to impose uniform time limits upon matters devoted to public comment.***
- V. Any statement made by a member of the Board of County Commissioners during the public meeting is absolutely privileged.***

REVISED AGENDA:

- 1. Call to Order.**
- 2. Pledge of Allegiance.**
- 3. Public Comment.**
- 4. Verification of the Posting of the Agenda.**
- 5. Consideration and possible action re: Approval of Agenda as submitted or revised.**
- 6. Consideration and possible action re: Approval of Minutes of the meeting held on:**
 - A. March 4, 2021;
 - B. March 10, 2021 - Special Meeting;
 - C. March 17, 2021.
- 7. Appointments:**
 - 1:15 PM** Consideration and possible action re: Update of current activities, plans or actions related to the Bureau of Land Management’s Carson City District, *Ken Collum, District Manager, and Jake Vialpondo, Field Manager, Stillwater Field Office, Carson City District, Bureau of Land Management*
 - 1:25 PM** Consideration and possible action re: Renewal of annual membership with Western Nevada Development District (WNDD) in the amount of \$6,250 and update on FY21 activities, *Sheryl Gonzales, Executive Director, Western Nevada Development District*
 - 1:35 PM** Consideration and possible action re: Notice of Award of the bid for construction of the Sandcreek Redundant Well Project to Parson Drilling, Inc. in the amount of \$341,500, *Marie A. Henson, Building Official*
 - 1:40 PM** **Public Hearing** - Consideration and possible action re: Approval of project Applications for the State of Nevada, Governor’s Office on Economic Development, Community Development Block Grant Program, *Shannon Ernst, Social Services Director and Public Guardian*

Withdrawn

- 1:50 PM **Public Hearing** - Consideration and possible action re: Presentation, discussion, and adoption of the 2020 Master Plan, *Christian Spross, Public Works Director, and Dean Patterson, Associate Planner, Public Works, Planning & Zoning Department*
- 2:10 PM Consideration and possible action re: Request for waiver of requirement for a Parcel Map relating to the transfer of lands from federal ownership to ownership of the Truckee-Carson Irrigation District (TCID), *Christian Spross, Public Works Director, Public Works, Planning & Zoning Department*
- 2:20 PM Consideration and possible action re: Approval of a Contract with Hammond Homes & Construction for the construction of a Pavilion at the Churchill County Civic Center in the amount of \$568,369.05, *Christian Spross, Public Works Director, Public Works, Planning & Zoning Department*
- 2:25 PM **First Reading** - Consideration and possible action re: Bill 2021-B, Ordinance 7, an ordinance amending Title 3 of the Churchill County Code, repealing COVID Leave Policies and repealing the chapter referring to the Employee Management Committee, *Geof Stark, Human Resources Director, and Jim R. Barbee, County Manager*
- 2:30 PM Consideration and possible action re: Approval of a new job description for a Facilities Coordinator, placing the position at Pay Grade 41, and reclassifying LaKrisha Ernst to Facilities Coordinator, *Geof Stark, Human Resources Director, and Jorge Guerrero, Facilities, Parks and Recreation Director*
- 2:35 PM **Public Hearing** – Consideration and possible action re: Bill 2021-D, Ordinance 119, an ordinance authorizing the issuance of the Churchill County, Nevada, revenue bond (CC Communications), Series 2021B, to finance a portion of the cost of a new building for CC Communications; providing the forms, terms, conditions, and security for the bond and the sale thereof; providing for adoption as if an emergency exists; and providing for other matters relating thereto, *Joseph Sanford, Deputy District Attorney*
- 2:40 PM Consideration and possible action re: Adoption of Resolution 8-2021 terminating the Declaration of Emergency passed on March 17, 2020 related to the COVID-19 Pandemic, *Benjamin D. Shawcroft, Chief Civil Deputy District Attorney, and Jim R. Barbee, County Manager*
- 2:45 PM Consideration and possible action re: Presentation of Churchill County’s COVID-19 Reopening Plan, *Jim R. Barbee, County Manager*
- 2:50 PM Consideration and possible action re: Presentation of the Reopening Plan for the William N. Pennington Life Center, *Lisa K. Erquiaga, Executive Director, William N. Pennington Life Center*
8. **Consideration and possible action re: Discussion of Churchill County's response to COVID-19:**
9. **Letters Received:**
- A. Consideration and possible action re: Nevada Division of Environmental Protection’s notification of its review of the Draft Work Plan for long-term monitoring, installation restoration at Program Sites 5, 18, 20, 21, and 22 at Naval Air Station, Fallon, Nevada.

- B. Consideration and possible action re: Nevada Division of Environmental Protection's comments and concurrence with the Draft Interim Remedial Action Completion Report for the northern operable unit sites 2, 3, and 4 remedial action for Naval Air Station, Fallon, Nevada.
- C. Consideration and possible action re: Bureau of Land Management's notification of its issuance of a Decision Record for the Desatoya Herd Management Area Wild Horse Gather Environmental Assessment (EA).

10. New Business:

- A. Consideration and possible action re: A Sending Site Application filed by the Brown Family Trust for properties located at 1550 & 1600 Wildes Road and farmland along Wildes Road, Assessor's Parcel Numbers 006-671-38, 006-671-39, and 006-671-41, consisting of a total of 79.4 acres, including 58.3 water-righted acres, in the A-5 zoning district, whereby the Applicant proposes to record a Conservation Easement on the parcels.
- B. Consideration and possible action re: A Parcel Map Application filed by Jeff & Diane Bakker for property located at 1370 Melanie Drive, Assessor's Parcel Number 008-191-82, consisting of 7.06 acres in the A-5 & E-1 zoning districts, whereby the Applicants propose to divide the property into one five-acre parcel, with access to Soda Lake Road, and a one-acre parcel at 1370 Melanie Drive, as was previously configured.
- C. Consideration and possible action re: Biannual Report from the Churchill County Sheriff regarding the conditions of the county jail, any branch county jail, the number of deaths of prisoners in the county jail, and any known circumstances surrounding such deaths, including, without limitation, basic demographics and information submitted pursuant to the Death in Custody Reporting Act of 2013, Public Law 113-242, during the immediately preceding 6 months.
- D. Consideration and possible action re: Churchill County's Application to acquire properties (Assessor's Parcel Numbers 002-811-05, 003-591-15, 003-731-09, 004-111-05, 004-111-7, 004-111-09, 004-111-17, 004-111-19, 004-111-21, 004-111-27, 004-111-29, 004-111-31, 004-111-33, 004-111-35) being held in trust by the Churchill County Treasurer for non-payment of property taxes, at a total maximum cost of \$16,075.23, and the removal of said parcels from the list of properties to be sold at public auction.
- E. Consideration and possible action re: A grant of four (4) cemetery plots to the Churchill Lodge #26, Free and Accepted Masons of Fallon, County of Churchill, in return for a Quitclaim Deed grating to Churchill County any interest held by the Masons on a section of land within the Churchill County Cemetery.
- F. Consideration and possible action re: Notification of the filing of a Complaint of Nuisance filed by Jennifer H. Williamson against the Olsen Brothers Dairy, dba Hillside Dairy, and the establishment of a public hearing.
- G. Consideration and possible action re: Appointment of a Churchill County

Representative to serve on the Nevada Local Justice Reinvestment Coordinating Council.

11. All matters listed under the Consent Agenda are considered routine and may be acted upon by the Board of County Commissioners with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the Consent Agenda, discussed and acted upon separately during this meeting.

- A. Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.
- B. Consideration and possible action re: Building Permit Activity Report for March 2021.
- C. Consideration and possible action re: Building Department's Revenue Report for March 2021 showing a total of \$56,730 in revenue for the month.
- D. Consideration and possible action re: Public Works, Planning & Zoning Department's Revenue Report for March 2021 showing a total of \$31,463.35 in revenue for the month.
- E. Consideration and possible action re: Report of Services provided for children with disabilities and related conditions pursuant to NRS 435.010.
- F. Consideration and possible action re: Recorder's Monthly Apportionment Report for March 2021 totaling \$28,523.10 in revenue for the month.
- G. Consideration and possible action re: Recorder's 3rd Quarter Report for Mining Claim Filing Fees for the period of January – March 2021 totaling \$710 collected.
- H. Consideration and possible action re: Recorder's 3rd Quarter Real Property Transfer Tax (RPTT) Report for the period of January – March 2021 totaling \$214,403.35, with \$213,043.76 paid to the State of Nevada.
- I. Consideration and possible action re: Sheriff's Civil Report for the month of March 2021 showing a total of \$23,814.00 collected in revenue for the month.
- J. Consideration and possible action re: Court Services 3rd Quarter Revenue Report for the period of January – March 2021 reflecting \$7,149.00 in revenue for the quarter.

12. Consider Future Agenda Items & Commissioner and Management Staff Reports.

13. Claims and Payroll Transmittals.

14. Public Comment.

15. Adjournment.

16. Appendix.

Supporting Documentation

17. Affidavit of Posting:

STATE OF NEVADA)

County of Churchill) : ss.

I, **Pamela D. Moore, Deputy Clerk to the Board**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **15th day of April, 2021, between the hours of 3:00 and 5:00 PM**, at the following locations in Churchill County, Nevada:

1. County Administration Building;
2. The Churchill County Website @ www.churchillcountynv.gov;
3. The State of Nevada Website @ <https://notice.nv.gov/>.



Pamela D. Moore, Deputy Clerk to the Board

Pamela D. Moore, Deputy Clerk to the Board, who was subscribed and sworn to before me this **15th day of April, 2021**.



Renae Paholke, Deputy Clerk

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To*

request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:

- 1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;*
- 2. Fax: (202)690-7442; or*
- 3. Email: program.intake@usda.gov.*

Procedures:

**The schedule of regular meetings of the Board of County Commissioners is provided for by Title 2, Chapter 2.04, of the Churchill County Code.*

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Board of County Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*