

MINUTES OF THE BOARD OF CHURCHILL COUNTY COMMISSIONERS

155 N. Taylor St., Fallon, NV 89406

February 4, 2021

Call to Order:

The regular meeting of the Board of County Commissioners was called to order at 8:15 AM on February 4, 2021, which was conducted in-person and via Zoom meeting.

PRESENT: Commissioner H. Peter Olsen, Jr., Chair
Commissioner Gregory Koenig, Vice-Chair
Commissioner Justin Heath
County Manager Jim R. Barbee
Comptroller Sherry Wideman
Chief Deputy DA Benjamin Shawcroft
Sheriff Richard Hickox
Deputy Clerk to the Board Pamela D. Moore

ABSENT: Clerk/Treasurer Linda Rothery

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Chairman Olsen asked if there was any public comment. Geoff Knell said I would like to make some comments on what is going on. First, I would like to read out of Isaiah 5:20-23, which says: "Woe to those who call evil good and good evil, who substitute darkness for light and the light for darkness, who substitute bitter for sweet and sweet for bitter. Woe to those who are wise in their own opinion and clever in their own right. Woe to those who are heroes at drinking wine, who are fearless at mixing drinks, who acquit the guilty for a bribe, and deprive the innocent of justice." I am not mad at the individual. I am upset at how our Nevada Revised Statutes have become so controlling by controlling people's properties. Instead of controlling chaos, you are limiting people's freedoms. I want to identify here a KrisAnne J. Hall, who is a pastor's wife and a Constitutional lawyer. She says to bring this nation back is to flip the direction that the nation is going. Our nation is the anti-Christ: government, man, society, then God. To turn it around, we must take God from the bottom of that stack and bring Him to the top: God, man, society, and then government. I recently went to a friend's property and here came the property police. They took an overhead photograph and found some changes on the property. They came to police the property. That is really oversight. It is a method of controlling every aspect of our lives, the liberty and freedom that you have. Although I am not going to go into detail, that is just outrageous. That is taking the Fourth Amendment and abusing it without a warrant. I guess it was the Planning Department that came on that property without asking permission to talk with the owner. Our liberties are being taken. Please, critically think about decision-making being made today because the Nevada Revised Statutes are designed by the federal government and they are evil. They remove God from the top and put Him at the bottom.

Please, Commissioners, I have nothing personal against you; it is the direction that the government is going. Please make a wise decision and combat the decision of what you are going to do today. There were no other public comments.

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk of the Board, that the Agenda for this meeting was posted on the 29th day of January, 2021, between the hours of 2:30 and 4:30 PM at all of the locations listed on the Agenda, in accordance with NRS 241 and the Governor's Emergency Declaration related to posting during the Pandemic.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Chairman Olsen reported that the 8:30 appointment for the Office of Criminal Justice Assistance COVID Emergency Supplemental Funding Program grant had been withdrawn and, therefore, the Agenda needed to be revised accordingly.

**Commissioner Gregory Koenig made a motion to approve the Agenda as revised.
Commissioner Justin Heath seconded the motion, which carried by unanimous vote.**

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- November 18, 2020;

The Minutes of the meeting held on November 18, 2020 are submitted for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Commissioner H. Peter Olsen, Jr. made a motion to approve the Minutes of the meeting held on November 18, 2020 as submitted. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

B- January 22, 2021 Departmental Tours;

The Minutes of the meeting held on January 22, 2021 are submitted for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Commissioner Justin Heath made a motion to approve the Minutes of the meeting held on January 22, 2021 as submitted. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

C- January 25, 2021 Departmental Tours.

The Minutes of the meeting held on January 25, 2021 are submitted for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Commissioner Justin Heath made a motion to approve the Minutes of the meeting held on January 25, 2021 as submitted. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

Appointments:

8:15 AM - Consideration and possible action re: Reconsideration of a Tentative Parceling Plan Application for NEV DEV, LLC filed by Dan McCreary and Jessica Stranger for property located on Dillon Road, Assessor's Parcel Numbers 008-113-49 and 008-113-56, consisting of a total of 80.64 acres in the E-1 zoning district, whereby the applicants propose to divide the two parcels into 16 parcels, as indicated on the tentative parceling plan, which has been agenzized following technical difficulties at the January 20, 2021 meeting related to this item resulting in the applicant not being heard

The Master Plan land use designation for this area is Urbanizing, with the intent that urban densities and infrastructure be extended from the central core of the community over time. The zoning district is E-1, which allows 1-acre lots (or smaller) if adequate services are in place.

The site is located on Dillon Road and on the north side of the Sky Ridge development – a large neighborhood of 1-acre lots on well and septic systems. Large 1-acre developments like that are no longer allowed without community sewer and water services (and paved roads). Most of the Sky Ridge development is completed, though 3 phases are still alive through development agreements. (FYI – the applicant owns one of these phases along Michelle Drive and plans to complete it soon.)

The applicant is requesting approval for a Tentative Parceling Plan to split 2 adjacent 40-acre vacant lots into 16 5-acre residential lots. Approval of the plan will allow the applicant to proceed with the series of 6 parcel maps. The process for serial parcel maps is to do the first map of 3 small lots and a remainder, then on the remainder do 3 small lots and a new remainder, then repeat the process until all lots in the plan are completed. Because they are used for larger developments, serial parcel maps are subject to additional requirements similar to subdivisions.

According to the development code, serial parcel maps are not allowed to create lots of less than 5-acres, so the applicant has configured the plan to create 5-acre lots. In addition, creating 5-acre lots requires a paved road access. Dillon Road is paved, so the applicant has arranged all lots to front Dillon Road and avoid the need to build a new paved road. The resulting long skinny lots are 166' X 1320' (1/4 mile long) that have an extreme length to width ratio of approximately 8:1. They present a character on the north side of Dillon Road that is similar to the lots fronting

the south side.

Long slice lots are not good planning practice and staff would normally recommend denying such requests because they obstruct the future development of the Urbanizing area. Behind each 1 acre of developed area facing Dillon Road is a 4-acre area that would be difficult or impossible to develop in the future when services are available to allow the full development potential of the Urbanizing area. To avoid obstructing future development, staff suggested providing a road access to the north for each pair of lots that would allow future owners the ability to further divide the lot when services are available. Providing for future development can make the proposal acceptable.

Dillon Road fronts the south side of each proposed lot. It lies within a 60' road easement on the south side of the property line that was established with the Sky Ridge development, and a 30' road easement from the original patent along the north side of the property line. The total Dillon Road easement is 90-feet. Roberson Lane runs along the west property line and is a privately maintained dirt road that is highly degraded in some places. The west property line is also the centerline for its 60' road easement. Part of the east property line also serves as the centerline of a 60' road easement; however, the rest of it only has a 30' road easement located on the property. The applicant proposes a 60' road easement between each pair of lots that extends from Dillon Road to the north property line. Half of these line up with the existing roads Pattie Drive, Pams Place, Sky Ridge Drive, and Heidi Rd. The other half do not line up, and can be future roads.

The County often recommends that the lands under existing roads be dedicated along with recording the map so that the County has full ownership and authority of activities in the roadway. In this case, the existing Dillon Road is not on the property, Roberson Lane is a privately maintained road, and no new roads are proposed. Staff does NOT recommend the dedication of road lands for Dillon Road. Staff DOES recommend that Roberson Lane be "offered" for dedication, but rejected by the County at this time. As usual, all easements that are offered would be accepted by the County.

The existing lots are vacant and do not have water rights. The 16 proposed lots will have to make a payment-in-lieu of water rights fee of \$3276 per lot.

On making a site visit, the property is a mix of different land features. Each lot has a reasonable area of generally flat and easily developable land, and this is usually near Dillon Road. Lots 5, 6, & 7 have a salt pan depression near Dillon Road, which is unsuitable for home construction due to water ponding. It also is unsuitable for septic system operation due to clay soils. The north half of many of the new lots extend into sand hills. These are not high, but many have steep side-slopes. Making those areas more accessible for use will require minor grading of the steep slopes. But the ability to do major regrading will be limited because of the narrow width of the lots, which means that transitioning any deep cuts or fills to the grade of the adjacent lots will be of limited benefit. The extreme sandy-ness of much of the lots will also have consequences for building, road, and driveway construction.

A copy of the Staff Report is provided for the commissioners' review and decision.

Recommended Conditions for approval:

- 1) Changes shall be made for compliance with Churchill County Code, including but not limited to:
 - a) Label and draw the Roberson Lane road easement as offered for dedication, but not accepted by the County.
 - b) Clarify road easements existing along the east property line.
 - c) Show the leach field site on Parcel 1, similar to other parcels.
- 2) Any final changes required by the County Surveyor shall be made prior to recording, including but not limited to the following:
 - a) Label the road arrows found on Parcel 4 (likely for the road easement in R5).
 - b) Add arrows to the road easement label near Parcels 11 & 12.
 - c) Add the reference source to the Roberson Lane easement (likely R17).
 - d) Remove the duplicate label for the road easement on Parcel 16.
 - e) Add R12 to the reference documents list.
 - f) Add legend items for section corner markers.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Chairman Olsen said we are re-hearing this because of technical difficulties at our previous meeting. The McCrearys wanted to get on and comment but were unable to do so. They made me aware of that after the meeting and I requested that this be put on this Agenda to allow them to have a full hearing where they are able to comment.

Public Works Director Chris Spross said the Chairman summarized what I was going to say. As a result of those technical difficulties, we have Mr. McCreary here today. This is the Application that you saw at the last meeting. The property is north of Dillon Road, consisting of 80 acres and this Tentative Parceling Plan is being proposed to split that into sixteen 5-acre lots with road easements in between every other lot for future development. Mr. McCreary is here today and he did want to make some comments at the last meeting but, due to the problems we had with Zoom, he was unable to. If there are questions or concerns as a result of this Application, I am sure Mr. McCreary would be happy to answer any of those questions.

Mr. McCreary said thank you for letting us come before you this morning. Chairman Olsen said our apologies for what happened. I am glad that you came back. Mr. McCreary said we were able to listen but did not get to comment because we were muted or something or maybe we just didn't know how to do it, so we are here today and we appreciate that. We listened to your comments and what we propose to do is, rather than having the 16 lots, we will probably need to redraw the map and re-agencize this matter and come back again. I asked around and looked at different 5-acre parcels around the county and it appears that, in the olden days, after talking to

2-3 different people, I was told that a minimum of 220 foot is what they thought a 5-acre parcel should be. Ours were 160 feet or something like that. They said it wasn't a rule but was a standard or something. They thought it was 220 feet for 5-acres and 330 feet for 10-acres. We would like to propose, instead of having sixteen 5-acre lots, we would like to have twelve 6.75-acre lots, almost 7-acre parcels, and then they would have 220 feet of frontage on each lot instead of the 160 feet. If we could negotiate that somehow, we would be happy with that.

Chairman Olsen asked if there was any public comment. Geoff Knell said I am interested in this particular Agenda item because I look at government's influence on taxes and things to do with your property, all of these regulations and zoning and things, and I remember in the past we have had conversations about the lack of housing. I am curious about how the landowner is going to help people with lower income. With things going on with California, the communist country of the west, people are leaving there in droves but they have the money because the housing market is very expensive. My sister's home was sold for \$500,000 and she can come over here with her family and buy a house very easily. How will this help the housing market in the sense of getting people off the street? I also wanted to reply to this with 2 Timothy 3 that gives us a pattern of what we are seeing today: "But know this, difficult times will come in the last days. For people will be lovers of self, lovers of money, boastful, proud, blasphemers, disobedient to parents..." and so on and so on. Lovers of money. What is the intention? Is it the love of money? Is it compassionate to help people to have a roof over their head? Are these to be single-stories, are they going to multi-family complexes? There is so much in play. How will this benefit Churchill County? That is the question I am asking. This is a wild stretch here. I remember the last meeting we had, I thought, "Whoa, this is really odd." How is it going to benefit this county in getting people off the street? We have COVID-19, our economy is crashing, our state budget is going to be cut, the school board is cutting their budget. We have all of this stuff going on, so how will we handle this fiscally and how will the people in the United States of America have a roof over their head? Joe Biden is now President and in office and he is going to eliminate single-family homes. The next thing is we will look like San Francisco and be neck-to-neck and go up higher and skinnier. Where is the freedom under this project? Where is the liberty? Really think about it.

Dean Patterson, Associate Planner, said Mr. McCreary was suggesting a couple of numbers for the width of the lots. One of the difficulties with the project was the long skinny nature of them and they were about an 8 to 1 ratio. Mr. McCreary suggested 220 feet, which would be a 6 to 1 ratio and he also mentioned 330 feet, which would be a 4 to 1 ratio to give you an idea of what these lots would like as far as how long and skinny they would be.

Mr. McCreary said I appreciate the comments. What I was saying was that, on a 5-acre parcel, somebody told me, although I do not know if it is correct, that 220 feet was a minimum width and then 330 feet on a 10-acre parcel. What we would like to do is do 220 feet and end up with almost 7-acre parcels and that would be the 6 to 1 ratio he spoke of. We would have to redraw the map and come back again because I don't believe you can vote on this today, can you? Deputy District Attorney Shawcroft said I think they would want to see a map first to see what that will look like but they can certainly talk about it and express their concerns.

Chairman Olsen asked if there was any other public comment but there was none, so he opened the floor to board and staff comments. Commissioner Koenig said I think this is a step in the right direction. I think it is definitely more palpable with the wider lots than the super skinny lots. Let's come back with a revised plan and we can decide at that point but it is definitely a step in the right direction.

Commissioner Heath said I agree and I think that is good plan to come back with new drawings.

Mr. McCreary said they will be better lots, there is no doubt about it. The reason we did that originally was because, right across the street, they are 1-acre parcels and they are 160 feet and we just lined them up. Ours just happened to have big long back yards. We understand what your concerns were and we appreciate your comments. We will be back on the next agenized meeting with a new map.

Chairman Olsen said I think it is a good idea to have some sort of a ratio, if that isn't in play already in our ordinances. I think that would be a good idea to have something like that to where we do not find ourselves here again because this, to my understanding, meets the letter of the law but it doesn't necessarily meet the spirit of the law or the intent of what the county would like to see. Lots this narrow, as we said in the last meeting, are problematic. I am not sure if there was any thought of a road, which will cost you, of course, but a road to go in there by building a lot and creating 5-acre lots and then you could maximize and get the width that you need. Had that ever been considered? Mr. McCreary said it absolutely was considered but it is an economic thing at the end of the day. Somebody said the road is there and these guys are trying to capitalize on that, which is a true statement and we were and we are. If we can get something done, although we would just as soon get less lots with less expense rather than more lots with more expense. I appreciate that comment though, for sure.

Chairman Olsen said, when we come back the next time, I would like some verification from the Public Works, Planning & Zoning Office about what Mr. McCreary said about the widths that were done in previous developments. If you could dig through the files and find out if there was any prescription like that that said that they would be 220 feet and 330 feet on the various sized lots. If there isn't, maybe have something for us that we could review and at least get our comments on what we think about those things to give you guys some guidance if it doesn't exist from the past and, even if it does exist from the past, we need to have a fresh set of comments on it, I think. Mr. Spross said we will do that for the next meeting.

Chairman Olsen said I want to thank the McCrearys for their understanding and appreciate that we made an effort here to give you a second hearing and we are working with you. We know there is need for housing in the county and we just want to have good projects that compliment what is already there. For the benefit of my fellow Commissioners, since they are new, there has always been a concern and the reason that we do not like these 1-acre lots that are so far away from current facilities and may never be served for an awful long time is because of the concerns of having a nitrate plume in the northern part of the county here where we have increased our densities, which can cause drinking water problems. In the future, those kinds of densities for 1-acre and down, we want to have municipal water and sewer to those developments. That is why

we do not allow 1-acre lots any more in that area as had been done previously because it does lead us down a path where we will end up in trouble. The State Health Department has commented on this in the past. It has been a long time since we have had any real strong development, at least 13 years now, but it is starting to perk back up. We are all going to have to sharpen our skills and take a re-look at what we have done in the past and square that with what we need to do in the future. You have raised some of those issues for us and we appreciate that and we appreciate your patience. Mr. McCreary said no problem; I appreciate you listening to us.

There was no action taken on this matter and the matter will come before the Board on a separate Agenda for consideration as discussed.

8:20 AM - Consideration and possible action re: Public Administrator's 2020 Annual Report

Robert M. Getto, Jr., Public Administrator, will attend the meeting and provide a 2020 Annual Report of the cases and activities for the office of the Public Administrator for the board's information.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Public Administrator Bob Getto said I am here today to give an annual report on the performance of the Churchill County Public Administrator's office. Because we have new Commissioners, I thought that I would back-track a little bit from my normal annual report as it is important to me to make sure that the board understands exactly what public administration is in Churchill County and in Nevada. It seems to be a function of government that a lot of people do not know about or, those who might know, might have a misconception about public administration. Of course, Nevada has 17 counties and every county has a Public Administrator but the Public Administrator's duties and task is to manage the estates, properties, or accounts of those people who die within our county who do not have a will or do not have a family. If there is no will or family, there are assets that are left behind, such as real estate, bank accounts, vehicles, and all kinds of things that need to be dealt with so that those books can be cleared and assets can be dispersed in accordance with Nevada Revised Statutes.

Back in the start of time when we had 17 counties, the Public Administrator was an elected official and every county had a Public Administrator. Over time, that has changed because public administration is a tough job, it is time consuming, it involves intense hours, and, very often, those who die without a will or without family may not have a whole lot of assets, although some do, but the assets still have to be dealt with. In our 17 counties, as times have changed, there have been counties who have petitioned and worked with the Legislature to handle public administration. For example, Washoe County and Clark County have a law that says that, when you have over 100,000 people in your county, you can have a paid Public

Administrator and staff. Clark and Washoe Counties have a paid Public Administrator with full wages, full salary, full benefits, and full staff. I believe there are 9 staff for Clark County and 11 staff in Washoe County. That is working well for them. However, in rural Nevada, we know that we cannot afford those types of luxuries to have a full-time paid office with staff.

As time went by, there are 5 counties that solved this problem of having a Public Administrator by approaching the Legislature to have the District Attorney be the Public Administrator. The District Attorney has internal staff that would handle these cases on a case-by-case basis. That works good for those counties. Carson City addressed the situation by having their City Clerk being appointed as the Public Administrator. It is part of that elected position. That was all approved by the Legislature. What that does is it leaves about 9 of us that still have an elected Public Administrator, which is great.

Mr. Getto said I am a full believer in having an elected Sheriff, Recorder, Assessor, County Commissioners etc. because the people should get who the people want to serve their county. However, as time has gone by over the years, public administration, not only in Nevada but in other counties in other states, sometimes does not go as well as it should. When public administration is good, it is great, but when it is bad, it is really bad. There have been cases throughout the west where public administration has been abused and problems have happened. When someone runs for Public Administrator, they really do not know what they are getting into. I was asked to run about 6 years ago and I thought I knew what I was going to do but I got an education. I do now know what a Public Administrator is. Some of those who have been elected across the state or across the west have gotten in over their head and things did not go well.

In our case, when I stepped in, we completely started the Public Administrator's office from scratch with proper records and proper technology. Meanwhile, our friends in Lyon County had some issues and, at that point in time, they did not have a Public Administrator and I was contacted to assist them for a period of about 6 months, which has now been about 5 years ago. That is fine because I now have these 2 counties running parallel but what we had to do, back in 2019, was approach the Legislature to talk about public administration and to determine if public administration can be customized county by county. At the last Legislative Session, we were able to determine that County Commissioners now have the power to determine on their own if a Public Administrator is an elected office or that it be abolished and if each county wants to bring it in-house or not. That is a good option for all of the rural counties to be able to do based on their budget. That provides you with a history of the office of the Public Administrator. In Churchill County, it is an elected position and that is me. In Lyon County, it is appointed and it is me. What I have found is that these 2 counties have so much in common as far as the makeup of people, the demographics, the size of these communities, that it is really running well with both counties together.

Now, let's focus on the Churchill County Public Administrator alone because that is what we are here for. The year 2020 has been busy for obvious reasons. What happens is I get notified of cases through a whole variety of sources. What will happen, if someone were to pass away unattended at a residence, the Sheriff's Department will contact me and let me know they have

this case and nobody to secure the property, so then I report at the request of the Sheriff's Department. Those calls come in 24/7. I have a part-time Deputy Public Administrator who can move in a case that I cannot for some reason. That was approved by the County Commissioners about 6 years ago. Another way that I learn about county residents who need assistance is through mortuaries. There is a surprising amount of individuals who arrive at a mortuary and nobody shows up to do anything with them. The mortuaries will call and let me know they have an estate that they need assistance with. Another way that I get calls is from attorneys and I have a whole variety of attorneys who will call about a case with a person who passed away, with no Will, and they might have a family but that family is located on the east coast, for example, and they need my assistance. In Nevada, if you die with a Will, that is an awesome thing to have. It is very powerful and it serves its purpose in assisting through probate. If you have family and if you are in Nevada and if all of your relatives are out of state and there is no Will, they cannot administer your estate, so that is where a lot of our problems come from. We need to provide public education because you have to have a Nevada resident to manage a Nevada estate. If you have family in New York, for example, then we have problems. That is when I step in.

As far as public administration goes, several years ago, I worked with the County Commissioners and we were able to come up with a stipend to help run my office because my office is quite complex. It was just a couple of weeks ago that I was able to have my contact, Joe Sanford from the District Attorney's office, take a tour of my operation, which has grown in 6 years. It is getting to become quite complex and sophisticated and it runs very well. I am proud of that because our citizens deserve that. What the county does is to provide this stipend of about \$4,300 every quarter and, for that stipend, I use that to do my mailings. My mailings are large; it involves a lot of postage because everything I send out is almost always trackable mail, so it is at least \$7 for every letter that goes out and those go out a lot. It is also to provide a copy machine, copy paper, heating & air conditioning for the portion of my square footage in my office where I operate that. I have secured software, called LexusNexus, where I can monitor social security numbers of those individuals and assets and keep track of all of those things. That has a monthly fee. With that help from the county, I am able to process these estates. A whole lot of estates have a whole lot of nothing and there are a few estates that do have funds.

How does a Public Administrator get paid? That is clearly laid out in the Nevada Revised Statutes and there is a formula. It used to be complicated and people tell me it is complicated but, now that I have it memorized, it is not complicated. It is a step formula where, once you find out a person's estate value, because the size of estate determines the levels of probate that are required, and every level of probate has different state requirements. The way this formula works out is that it is 4% but first you take the assets and subtract the long-term liabilities and, with what is left over, it is 4% of the first \$15,000. If someone passes away and they have less than \$15,000 in assets, if that is the size of their estate, then I get \$600 for the 10 months of work. It takes about 10 months to get through a probate. That is statistically, of course. Then you get 3% of the next \$85,000. There are not a whole lot of people who have \$100,000 in assets in today's world. Then it is 2% for every \$100,000 thereafter. There are even less people who have more than \$100,000 in assets. However, we do have those once in a while. With those fees that I can generate, if someone has assets, and with the stipend that I get from Churchill County, that is how the office is operated. It is the way that it has always been as far as the percentage goes and

that is the way it is and people know that. That is where the struggle is with Public Administrators across the state because, if you have someone who dies with \$600 in the checking account and they rent an apartment and have a bed and a TV and nightstand, and there are a lot of those in Churchill County, there is not much there but the labor and time is still involved.

Let's talk about labor and time involved. I also have a 24 hour call service that is an actual call center that I pay for out of my stipend that tracks every single call that comes into the office 24 hours a day and it has a live person that answers the phone or a series of live people. The Sheriff's Department will call whenever they need help and it doesn't matter what time it is. I am glad to help but, if I am asleep, this human will answer the phone and take notes to get the process started. Every call that comes through our office is tracked and I know where it is and who it was and what time they called. In 2017, when I first started this call center, my office received about 597 calls. In 2018, it was 868 calls. In 2019, it dropped to 747. In 2020, it was 920 calls, so this last year was our all-time biggest year. I am busy. There is a lot going on. At the beginning of 2020, I thought, "Holy smokes, I don't know how this is going to work out but surely it will just be another month or two". Then, in April, I thought it would be another month or two and then I thought the same in July. I was positive in September but it is not letting up for right now. I am going to muscle through it and keep getting every client the service they deserve. Currently, I have 64 open cases with the office, which is the most I have ever had open at one time. I divide my cases into those that are active that have estates that I can bill for and use that formula we talked about or I have cases that are active where there are no assets and you just have to do the work. That is the way it is going to be. I have 22 cases right now that are non-billable. They are active and I have to go through the scenario and get them done, but there is not going to be any money. There are 42 estates that have some type of assets, so that means they might have \$800 or \$1,000 or \$20,000 but every single time I do a case, I need legal representation. Thankfully, there is a local law firm that we use who helps out and, when we can pay them, we do but, when we can't, we do not. I am very thankful for that because public administration is a community effort.

That same thing goes for a lot of the vendors I have used. Over 6 years, I want everything to be as crystal clear as a pane of glass and that is where we get into trouble in the world of public administration when things are not crystal clear. I have an enrolled agent, which is not a CPA but the next level down from a CPA, who monitors all of my books because every decedent gets their own set of books, not a big set of books but it is a set of books. I naturally have regular meetings with Joe Sanford from the DA's office so that he can see exactly what I am doing. Then we have an attorney watching over matters so that he can see exactly what I am doing and I have an attorney in every case. Then, of course, the final say is from the District Court Judge. I have to have decent vendors to help me to do things like cleaning out these houses, which can be a big job. I have to find someone who is reputable and nobody wants to do it for free but I have to see if they will wait for their money because sometimes, if there is money, it will be months before they get paid. Sometimes, when there is no money, they will help out. We have a whole series of local community businesses that are helping to make this office run smoothly. Someday, when we reach 100,000 people, we might have a paid Public Administrator's office and it will be just like Washoe and Clark Counties.

The moral of the story is that everything is going well. I know that I went a little longer than I wanted to but I wanted to make sure to give a history for our new Commissioners. I would be happy to answer any questions you may have.

Chairman Olsen asked if there was any public comment. Geoff Knell said there was a lot of information there and I appreciate what you do. Way to hang in there. I got to thinking that I could probably help you to amend the Nevada Revised Statutes to a certain extent to bring interstate connection. For example, I used to be a foster parent and I did that for 7 years. Residents from the state moved to different states and Social Services actually connected with the parent or single parent in a different state and they went to work to coordinate things. There are ways in other systems to intertwine in a similar way to connect with family members in a different state. You can definitely have the Nevada Revised Statutes modified to where you could be more flexible and have it be less of a financial strain. I just wanted to let you know. There were no other public comments.

Commissioner Koenig said, with some of those counties where they have a paid Public Administrator, are they still going off of the percentages of the assets or do they just get their paid salary and then the percentages do not come into play? Mr. Getto replied that the two counties that have that are Washoe and Clark Counties. I know that all of the staff is fully paid with PERS and retirement and they do not do the percentage. I also know that they run in the red. It is just a function of those counties dealing with these folks that pass away with no way of getting cremated or that type of thing. Public administration will run in the red and I think that would be the same across all of the counties. With the 5 counties that use the District Attorney's office, I basically know that it is a budget item that those counties have to deal with to fund the office to get all of that done. It is tough and it is just the way it is.

Chairman Olsen said I just want to thank you, Bob, for the level of professionalism you have brought to the office. I know that, as long as you are on the job, we are not going to have any trouble. What you left out saying is that other counties have gotten into significant financial troubles. You were kind enough not to say that but they have. You have brought a level of professionalism to this office that it needed sorely in our county. I am very thankful that you are there on the job and for our sister county, Lyon County, as well. I appreciate all of the work that you have done. I am very comfortable with you there. There were no further comments. This item was presented for informational purposes only and no action was taken.

8:25 AM - Consideration and possible action re: Application for continued support funding for the Churchill Animal Protection Society (CAPS) in the amount of \$20,000 to be considered in the Fiscal Year 2022 Budget and an update on activities

The county has a long-standing history of supporting the Churchill Animal Protection Society (CAPS), especially in light of not having a county animal control facility. CAPS is seeking continued support in the amount of \$20,000 for FY22 to be paid in four quarterly installments. This is the same level of support the county has been providing for many years (with the exception of times providing a greater level of funding to help support needed maintenance). The Churchill Animal Protection Society (CAPS) operates year round and offers a variety of

community benefits, including spay/neuter programs for low income families, housing unwanted or displaced animals from the county and from animal control. All animals taken in by CAPS are vaccinated, spayed/neutered, and placed in good homes.

Provided for the board's review is a funding Application from CAPS. The Application provides information on their expenses and revenue, as well as the benefit to our community. CAPS will also be providing a presentation of this information and an annual update to the board.

FISCAL IMPACT: \$20,000 per year.

EXPLANATION OF IMPACT: The CAPS line item within the Community Support Budget has been funded each year with \$20,000 to \$25,000. CAPS is not proposing a change in the amount for FY22, so if the board wishes to continue support at the same level, there will not be a change in impact to this part of the budget.

FUNDING SOURCE: Community Support Budget / Grant CAPS: 100-401-70230.

ACTION REQUESTED: Accept

Gabriela Negrete, Executive Director of the Churchill Animal Protection Society (CAPS), had a PowerPoint presentation as follows:

Heart of Our Work

— 🐾 —

The Churchill Animal Protection Society (CAPS) is a small, nonprofit, no-kill animal shelter located in Fallon, Nevada. CAPS has served the residents of Churchill County since August 1986.

CAPS is a registered 501(c)(3) that rescues dogs and cats and adopts them to good homes. We make sure they are healthy, vaccinated, and spayed or neutered before they leave.



Where we come from

— 🐾 —

In 1986, a small group, 12 citizens of Fallon, came together to create something great. This little something began as a need, became an idea and a sparkle of innovation. It turned them into an important group of volunteers that later became known as the "Dirty Dozen". In 1986, the Churchill Animal Protection Society (CAPS) was born.



Our Mission



Our mission is to

- find permanent, caring homes for the cats and dogs in our care
- reduce the number of unwanted litters by educating the residents of Churchill County on the importance and benefits of spaying and neutering
- rescue adoptable cats and dogs from Fallon Animal Control
- educate the public on companion animal welfare issues and alternatives to cat and dog surrender



Operations



CAPS handles an average of 110 animals per year and operates with a small staff, board of directors and numerous volunteers. We accept animals who are transferred into our care from the local animal shelter and those surrendered by owners. Once in our care, animals receive the necessary veterinary care, vaccines, and are spayed or neutered.

Additionally, we have started working with other shelters/rescues to assist us in training our hard to place pets.



COVID-19 Impact Operations



In fiscal year 2020, we reimagined our programs and delivered some services on a limited basis in response to the COVID-19 pandemic.

Our priority is the safety of our customers, staff and volunteers and made the following changes to keep everyone safe.

- Limit the number of volunteers
- Face masks required at all times
- Provide services by appointment only (adoptions, SNAPS, and Food)
- Cancelled public events and fundraisers



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Dogs

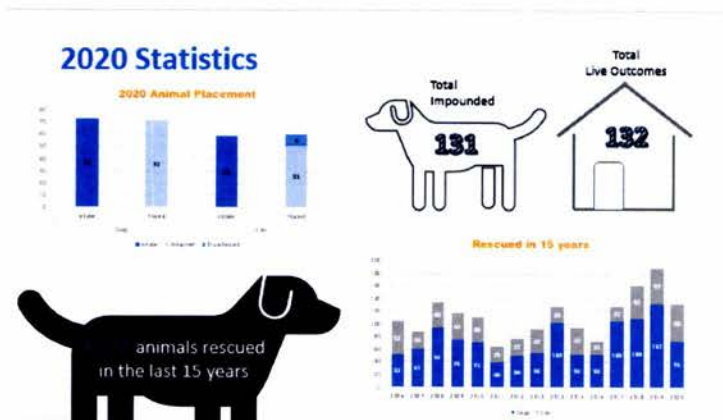
We currently have 20 indoor-outdoor kennels for dogs. While their kennels are being cleaned, they get to socialize with other dogs in play yards. On the days we are open to public, they are walked by our volunteers. Our exercise yard allows the volunteers to let the dogs off leash to play fetch, dip in the pool (during the summer), practice agility or just sniff around.

Every Tuesday and Friday, we take alternate dogs to a local doggie daycare for a fun day of socializing and time away from the shelter.

Cats

Our cats are housed in 10 floor-to-ceiling condos with tree scratchers and ledges. The cats are let out of their condos throughout the day to stretch their paws in the cat room. We also have a separate quarantine room for cats who are brought into the shelter but have no shot history or for pregnant cats who are ready to give birth.





COVID-19 Impact Adoptions

To follow the safety guidelines, we restricted access to the facility by making all services accessible by appointment only, including adoptions.

The impact:

- Walk-ins not allowed
- Meet-and-greets allotted 1 per hour

= Adoption Decrease



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Success Stories

Zoom came to CAPS with a bone infection in his left leg from an untreated wound. After a long treatment, we were able to save his leg and he was able to keep his tennis ball obsession. He found the perfect forever home.

When Ozzy came to us, he was skin and bones and had constant GI issues. With some troubleshooting and the right medical attention, he was diagnosed with Exocrine Pancreatic Insufficiency. We were able to find the right food for him and stabilized his condition. He found a wonderful home soon after.



Success Stories

We got a call from a farmer in town asking us for help. A momma dog had taken residency in their field with her puppies. She was a bit feral and very scared. She wouldn't allow anyone close. We tried to trap her for a week. Every time she would run away and would not fall for our trap. She never abandoned her puppies. She would always come back to them, so we called her Perdita. After an unsuccessful week, we brought in all staff and volunteers available to catch them. It took us all day, but with the help of 9 people we brought them to CAPS. We worked on their social skills and have found wonderful homes for all 5 puppies. Perdita is still waiting for her happy ending, but is learning that life is not that scary.

Outreach Programs

Since helping our community is part of our mission, we offer two programs (SNAPS and Pet Food Pantry) to help ensure animals that need assistance with the adoption costs, and one more for their pets.

Social and Neuter Assistance Program (SNAPS)

Since June 2001, we have offered low cost spay and neuter programs through grants, our own fundraising, or through generous benefactors for Churchill County residents who qualify. Over the last fiscal year, 181 dogs and cats were spayed and neutered through our SNAPS program. Thanks to a grant from Chae and Cheryl Threlkeld Foundation, we provided 117 free spays and neuters in 2020.

Pet Food Pantry

We help qualifying individuals and families keep their pets by temporarily providing pet food in a time of need. Over the last fiscal year, we assisted 41 families and over 121 pets. We received notifications from Chewy.com that we are no longer receiving food donations from them.



2020
Community Impact

SNAPS
99 dogs
82 cats

Food Pantry
41 families
= 78 dogs
43 cats

6,840 lbs.
Food Distributed

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Volunteers



Our volunteers consist of members of our community and groups such as :

- Military personnel
- Fallon JROTC
- Boy Scouts of America

Volunteers help with:

- Fundraising opportunities
- Animal socialization, exercise, and training
- Adoptions
- Facility maintenance

We offer volunteers an opportunity to improve skills and gain confidence by working directly with our animals.



Volunteer Statistics



2020

- 66 Volunteers
- 3,731 Hours
- Est. Value = \$101,490

2019

- 166 Volunteers
- 4,494 Hours
- Est. Value = \$114,282.42

Values base at Estimated National Value of Volunteer of \$27.20 per hour for 2020
For more information, click [here](#)



COVID-19 Impact Volunteers



To follow the safety guidelines, we restricted access to the facility by reducing the number of individuals in the facility, including volunteers.

Our protocol:

- Walk-in volunteers not allowed
- Only senior and experienced volunteers
- No group volunteer activities scheduled

The impact:

- Decrease in number of volunteers and hours
- Decrease dog walking and socializing
- Senior volunteers workload increased



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Staff Statistics



2020

- Total Staffing Hours
5,973
- Total Staff Expenses
\$66,240*

2019

- Total Staffing Hours
6,736
- Total Staff Expenses
\$64,467

*State of Nevada Minimum Wage increased July 1, 2020 to \$9.00 per hour



COVID – 19 Impact Staff



Change in Procedures:

- We are required to wear face masks at all times
- We sanitize surfaces often
- Maintain social distance indoors/outdoors

Our Impact:

- We offered sick pay to encourage employees to stay home due to COVID
- Applied and received \$12,137 SBA Paycheck Protection Program Loan to help us keep our staff employed during the Coronavirus (COVID-19) crisis. The loan covered approximately 2.5 months of payroll.
- We are currently in the process of applying for another loan



Board of Directors



Board members play a critical role in setting up fund raising events, volunteering, and setting policies for our shelter. They promote CAPS with the community to ensure that the needs of the facility are met.

There are seven members on our board

- President – Janis Wood
- Vice President – Diane Peters
- Secretary – Kathleen Williams-Miller
- Treasurer – Kimmy Bradshaw
- Member – Kim Lamb
- Member – Ken Wylie
- Member – Mavis Lawrence



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Benefactors and Supporters



We are lucky to have donors that are as passionate about animal welfare as we are. Their contributions are utilized to cover food, vaccines, veterinary care, building repair and maintenance, SNAPS, and general operating expenses.



Donations and Fundraisers



Kissing Booth

Walmart allows us once a month to setup tables and a kissing booth outside their entrance doors. A few dogs are brought in to offer kisses in exchange for donations. There is also an assortment of merchandise for sale.

Bark in the Park

We also hold an annual Bark in the Park 5K Strut Your Mutt Walk/Run every May. The day's festivities are designed to be a celebration of the bond between people and their four-legged companions.

Gifts in Kind

In addition to monetary donations, we receive gifts in kind from our supporters. Donated items now and used range from food, blankets, toys, cleaning supplies, crates, cat trees, carriers, furniture, clothes, and more.

Murder Mystery

We produce an annual Murder Mystery dinner benefiting CAPS.

Yard Sale

We host a yard sale annually where we sell items donated for the cause by our supporters. These items are collected throughout the year by the kindness of donors.



COVID-19 Impact Fundraisers



Due to COVID-19, we were forced to cancelled most of our public events and fundraisers.

Loss of approximately \$20,000 on fundraising income

- Murder Mystery Dinner - \$9,000
- Bark in the Park - \$5,000
- Kissing Booth - \$4,000
- Calendar - \$2,000

Successful Event!

We held our annual yard sale fundraiser outdoors allowing for social distancing. We brought in a record income of \$7,027.



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Churchill County 5 Year Support



2020 Financials

Revenue			Expenses		
Contributions	\$56,401	78%	Wages Expense	\$66,240	42%
Individual Donations	\$2,150	26%	Wages Expense	\$66,240	42%
Church & County	\$5,000	20%	Payroll Tax Expense	\$3,275	2%
Major Individual Donations	\$5,000	12%	Workman's Compensation Expense	\$1,884	1%
Online Fundraising & Marketing Income	\$3,511	9%			
Veterinary Care & UNAP's	\$9,510	7%	Veterinary Expenses	\$64,585	41%
Materials	\$2,430	2%	CAPS	\$8,087	28%
Corporate Contributions	\$1,220	1%	UNAP's	\$2,898	3%
Operations Income	\$13,737	11%	Operating Expenses	\$25,952	17%
Adoption & Impound Fees	\$9,310	7%	Insurance Expense	\$7,685	3%
UNAP's Income - Corporate	\$2,545	2%	Utilities	\$9,556	3%
Alumniath Cash Receipts	\$2,287	2%	Fuel, Oil, Maintenance & Repair	\$3,718	4%
Merchandise Sale	\$14	0%	Legal & Professional Expense	\$2,870	2%
Group Affili. Income Income	\$1	0%	Office Expense	\$2,744	1%
			Depreciation Expense	\$2,742	1%
Fundraising Event Income	\$7,450	6%	Telephone Expense	\$1,345	1%
Garage Sale	\$7,027	6%	Cop. Training Expense	\$438	1%
Kissing Booth	\$428	0%	Insurance	\$152	0%
Cashier Income	\$20	0%	Bank Charges	\$21	0%
			Auto Expense	\$14	0%
Grant & Foundation Income	\$8,650	5%	Advertising Expense	\$7	0%
Middle's Pet Project - Adoptions	\$4,650	4%			
Community Foundation	\$4,000	4%	Fundraising Expenses	\$319	0%
Total Revenue	\$124,247	100%	GRIP Expenses	\$10	0%
			Total Expenses	\$157,096	100%

2021 Budget

Churchill County's grant of \$25,000 (\$5,000 designated for maintenance and repair) accounted for 20% of our revenue in 2020. We were able to secure the bulk of our financial needs from benefactors, supporters and fundraisers.

In addition to our 2021 operating expenses, CAPS will need to raise additional funds to cover much needed building maintenance repairs. In order to continue providing the basic needs to the animals in our care, we need to have the proper grounds and facilities to care for them. We need the funds to make the repairs to our aging buildings, and water systems.



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Water

Problem

- Our well current water is heavily saturated with mud, sediment, manganese, and high concentrations of arsenic, creating health hazards for our pets.
- Arsenic is used in commercial products and practices, such as wood preservation, pesticides, and fuels.
- Arsenic exposure creates on the skin painful blisters, swelling, cracking, bleeding, and infections.
- Larger sediments causes damage to our current reverse osmosis membrane allowing other particles to pass.
- Large debris and sediment are leading to the deterioration and blockage of our radiant heating systems and washers creating higher long-term repair cost.
- Current filters are replaced weekly.
- Sediment shortens life span of evaporation cooling filter and adds potential risk of contaminants to the air.
- Health risk in the shelter involving skin issues with dogs and respiratory issues in our kittens are constantly raising vet bills.



Water

Project in Progress

Resolution

1. Install Centrifugal Separator
 - Extremely long service life (essentially as long as water pipes), no moving parts, no maintenance, simply open purge valve to remove collected sediment.
 - High initial cost: \$400-500
2. Install a 40 micron spin-down with stainless steel screen
 - Reusable
 - Auto Flushing
 - \$250
3. Use our current housing for a 5 micron cartridge filter
4. Replace current RO filters (After previous items have been installed to protect it)
 - \$150
5. Install a larger pressure tank to hold drinking water and water for AC Unit.
 - \$360

Current estimate: \$1750

Estimate includes additional pricing for connecting fittings, gauges and additional plumbing to separate services. i.e. water for cleaning floors will not come from the same place as the drinking water.



Kennel Floors

Problem

- Kennel Floors were originally a sack 4 pour being extremely porous allowing moisture and cleaning chemicals to break down the foundation over the past several years.
- Cleaning times on our kennels greatly increase during the winter as the floors have to be completely dried before dogs are returned into the kennels. This increases employees' time and cost due to laundering time because they dry floors by hand and towel.

Resolution

- We reached out to multiple contractors who responded back with different products and quotes, ranging \$40,322 - 68,544
- Our best offer is using a polyurethane cement that is stronger than epoxy coatings and contains a built-in vapor barrier.
- Coating can withstand the harsh temperatures, is the most durable and came in at half the price of all our quotes.
- Repairing the floors could reduce overall employee cost due to kennel sanitation by \$2,400 annually.
- Properly sealed floors increase our chances to keep healthy dogs and prevent bacteria outbreaks.

Cost: \$40,322



Chairman Olsen asked if there was any public comment. Geoff Knell said I would like to read Proverbs 12:10: "A righteous man cares about his animal's health but even the merciful acts of the wicked are cruel." I would not mind spending taxpayer's money for this particular situation. I have no problem with it, at all. I have attended events and used their services, which are practical and wise. They are very conscientious and they take care of the health of the animals. The pets that we have do not have a voice or very little. As a matter of fact, the government

controls a lot of it with leash laws, requirements to pick up the poop, and there is animal cruelty that goes on. This organization is a positive thing. I encourage you Commissioners to go for it. To my representative, Commissioner for District 3, please make this move forward. There was no further public comment.

Commissioner Justin Heath made a motion to review all of the county's current obligations and committed support for FY22 during the budget process and to direct the County Manager to issue a letter to CAPS following approval of the budget notifying them of the budgeted amount of support for FY22. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

8:30 AM - Consideration and possible action re: Approval and acceptance of grant funds from the Department of Public Safety, Office of Criminal Justice Assistance's COVID Emergency Supplemental Funding Program (CESF), in the amount of \$15,919 to fund operational needs for the Court Services Department due to the Covid19 Pandemic

The Churchill County Court Services Department applied for COVID Emergency Supplemental Funds from Department of Public Safety, Office of Criminal Justice Assistance, for the period of January 1, 2021 to June 30, 2021, for the purpose of purchasing equipment and supplies needed to maintain safe and adequate supervision of our increasing caseload, due to the COVID-19 pandemic. At the beginning of January 2020, our caseload was 42. At the beginning of December 2020, our caseload was 85, due to the policies of the courts to release more defendants to help prevent the spread of COVID-19 in our jail.

This substantial increase to the Court Services caseload, as well as the need for social distancing and disinfecting in our office due to COVID-19, has led to a depletion of our annual budget and a struggle to maintain the necessary equipment and supplies necessary to adequately supervise our defendants, as well as maintain a healthy work environment. The funds awarded to the Court Services Department in grant # 20-CESF-38 will bridge the gap until our next fiscal year budget begins.

FISCAL IMPACT: \$15,919 grant to Court Services.

EXPLANATION OF IMPACT: Receipt of \$15,919 in grant funds for the Court Services Department's operations.

FUNDING SOURCE: Department of Public Safety, Office of Criminal Justice Assistance, COVID Emergency Supplemental Funding.

ACTION REQUESTED: Accept

This item was withdrawn.

8:35 AM - Consideration and possible action re: Approval of an Intrastate Interlocal Contract Between Public Agencies between the Department of Health and Human Services and the Churchill County District Attorney, Child Support Division

NRS 425.370 and NRS 425.380(1) require counties to provide child support enforcement and paternity establishment for local parents. The expenditure of funds for this purpose is reimbursed by the federal IV-D program. The Churchill County District Attorney, Child Support Division,

has been providing this service for local residents for many years and has a stellar record of timely and effective service.

This Contract establishes the regulations for continued services by the Child Support Division for FY22 through FY25. The contracted services and scope of work are consistent with prior years' requirements and no significant additions were made to the scope of work. The Contract and all addendums have been reviewed and approved on a statewide level and by the Child Support Division.

FISCAL IMPACT: Child Support Division will receive up to \$3,034,867 to provide Child Support Enforcement services from FY22- FY25.

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Chairman Olsen asked if there was any public comment. Geoff Knell said, as I said before, I was a foster parent for 7 years and tried to understand the system all the way down from the federal to state to county government. I think this is a very important funding requirement to continue. To my Commissioner representative, please move forward with this. There was no further public comment.

Commissioner Gregory Koenig made a motion to approve and direct the Chair to sign the Intrastate Interlocal Contract Between Public Agencies between the Department of Health and Human Services and the Churchill County District Attorney, Child Support Division. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

8:40 AM - Consideration and possible action re: Conversion of current Accountant position into two positions (Accountant I and Accountant II) and assignment of those positions to Pay Grades 54 and 58, respectively

Since July of 2018, the county has conducted recruitment for the current Accountant opening four times and has not been able to find a suitable applicant to fill the position. Multiple candidates have been interviewed; most appear to lack the experience and/or the education the county needs in this position. After two-and-a-half years of unsuccessful recruitment, the county has decided to take a different tack.

The current Accountant position requires a Bachelor's Degree and several years of governmental accounting experience. A CPA is desirable. It appears, however, that Accountants in the private sector are currently compensated at a much higher rate than public sector Accountants. Rather than require the higher-level education and experience, the county would like to create an Accountant I position, which would be paid four pay grades (approximately 10%) lower than the current Accountant position. This would allow the county to select someone who may have some experience but who also shows potential to learn and grow into the position. As that person becomes more independent, the person could be reclassified to an Accountant II level after three or more years of experience as an Accountant I for Churchill County.

Staff requests the Accountant II be placed at the same grade as the current Accountant position, Pay Grade 58 (starting at \$27.79 per hour). Staff requests the Accountant I be placed four grades lower, at Pay Grade 54 (starting at \$25.17 per hour). The Accountant I would be non-exempt (hourly); the Accountant II would be exempt (salary). With the approval of these positions, the current Accountant class specification would be eliminated, being replaced by the two new classifications.

If the board approves these positions, the county would like to begin immediate recruitment for the Accountant I.

FISCAL IMPACT: None.

EXPLANATION OF IMPACT: Approval of an Accountant I position would allow the county to hire at a lower pay than is already approved in the budget for an Accountant. There should not be an additional cost incurred.

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the class specifications for Accountant I and Accountant II, remove the current Accountant class specification from the inventory of positions, assign Accountant I to pay grade 54, assign Accountant II to pay grade 58, and authorize the recruitment for the Accountant I position. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

8:45 AM - Consideration and possible action re: Application for continued support funding for the Fallon Youth Club in the amount of \$10,000 to be considered in the Fiscal Year 2022 Budget and an update on activities

Churchill County has a long-standing history of supporting the Fallon Youth Club (FYC). The FYC is seeking continued support in the amount of \$10,000 for FY22, which is the same level of support the county has been providing for a number of years. Provided for the board's consideration is a funding Application and budget from the FYC. For the past 16 years, the FYC has provided high quality, low cost, after-school programming for the children/youth of this community. FYC Executive Director, Shannon Goodrick, will provide an update of activities from 2020.

The County Manager's Office schedules groups who receive recurring annual funding to provide their Application, with justification for funding changes, if changes are being sought, and also to make a report to the board on its prior year activities. This process is followed so the board may evaluate and take into consideration any requested changes during the budget planning process and review the budgets and financial situations of each of the organizations they provide support to.

FISCAL IMPACT: \$10,000 per year.

EXPLANATION OF IMPACT: The Fallon Youth Club line item within the Community Support Budget has been funded each year with \$10,000, with the exception of FY21 with

COVID budget reductions the FYC was provided with \$9,300. FYC is not proposing a change in their standard \$10,000 annual request for FY22, so if the board wishes to continue support at the same level, there will not be a change in impact to this part of the budget.

FUNDING SOURCE: Community Support Budget/Fallon Youth Club: 100-401-58558.

ACTION REQUESTED: Accept

Shannon Goodrick, Executive Director of the Fallon Youth Club, said I would like to thank you all for having us here today to talk about what we have been doing and how this year has gone for us. 2020 started normally for us, as it did for everybody else, and there was huge excitement in the early part of March when we got a tour of our new facility, which was still in the construction phase but it was the first chance we had had to get in and see it. Within a week, the schools were closed, the club was closed, and everybody was shut down, as well as the construction. We spent most of March, April, and part of May figuring out what, if anything, we were going to be able to do to continue to function and how this would play out long-term.

Initially, I focused on funding, having lost all of our fundraising abilities for the year. We secured a Paycheck Protection Program (PPP) Loan in the first part of May. Mindy Darcey, our Director of Operations, rallied the staff to engage our youth members distantly because now we have kids who are not in school, they are not socializing, and they are isolated in a way that we were really concerned about. By the first part of April, we were producing 144 newsletters and we were mailing them to the kids in the community. We then brought a portion of our staff back on and had them working in shifts. They would come in to do their program activities that they had put in the newsletter and get together all of the supplies that were needed for those projects and we put them in a file cabinet on our front porch for the kids who maybe didn't have those things at home but wanted to come in and get them. We continued to engage with our kids in that fashion.

By the middle of May, we were conducting research into what best practices were going to be to reopen given the COVID restrictions. We sat in on a phone call with the Centers for Disease Control (CDC) that was geared towards summer camp specific and were able to ask questions and ascertain what they were recommending as best practices and some of the issues going forward with that. We devised policies that would guide us through the rest of the year or the foreseeable future, at that point. By June 22, we were able to open our programming back up for kids again. Given the size of our facility, we were capped at two groups of 35. Seventy kids would fit in our facility, including the use of the outside space. By cohorting, we had kids with specific drop-off times and specific pick-up times. If you were in one cohort, you had to arrive between 7:30 and 8:00 AM and you had to go home between 4:45 and 5:15 PM; if you were in the second cohort group, you had to arrive between 8:15 and 8:45 AM and go home between 5:30 and 6:00 PM. Initially, we set it up so you could not come get your kids even during the day. We were completely separate and the kids would function around the building in a way that they never really interacted with each other. They would not, on most days, even see each other. They had separate bathrooms in buildings and the staff would go back and forth and fill water bottles because we were not allowed to have a drinking fountain. That went along beautifully. We really fell into what felt like a good routine.

Then we started looking at the start of school in August. I have to say that the school district did an amazing job of inviting all of the care providers in to weekly meetings. As they were going through the different processes of what going back to school might look like, they took from us our concerns and our ideas about what would work or what would not and we discussed ways, as a group, we could overcome the challenges that each of the scenarios being proposed would create. As we know, the district went with a half-day schooling option where kids went for 3 hours in the morning, with an hour and a half in between, and then 3 hours in the afternoon. Now, we have kids at the club from 7:30 AM when we open. They come in with one cohort in the building, they eat lunch in the middle of the day, as we had to separate them again and not allow them to interact with each other. The one group that has been there all morning eats lunch when the other group is arriving that has been in school all day and this group leaves and the next group comes in for their lunch. In the midst of all of this, we have staff cleaning and sanitizing each of the rooms as they are functioning around. The logistics of that was quite challenging. It took us a great deal of time before we finally had what felt like a good pattern. Every time we would think something was going to work and put it into play and have these little humans we are working with, all the while dealing with staff who need days off and dealing with reality, suddenly some of those things just did not work. We would change this to fix that and four other things would fall offline on the far side of it. However, we have now gotten into a very good routine. Everybody is very happy. We are serving about half of the number of kids that we normally would serve. I believe, in the month of December, we had 57 children. We can serve as many as 70 at a time. We have enrolled 83 students but, with the comings and goings and some kids only coming on Mom's week and some who come on Dad's week, we have about a 20-25% enrollment above what we can handle but we know internally that they will never all be there at the same time.

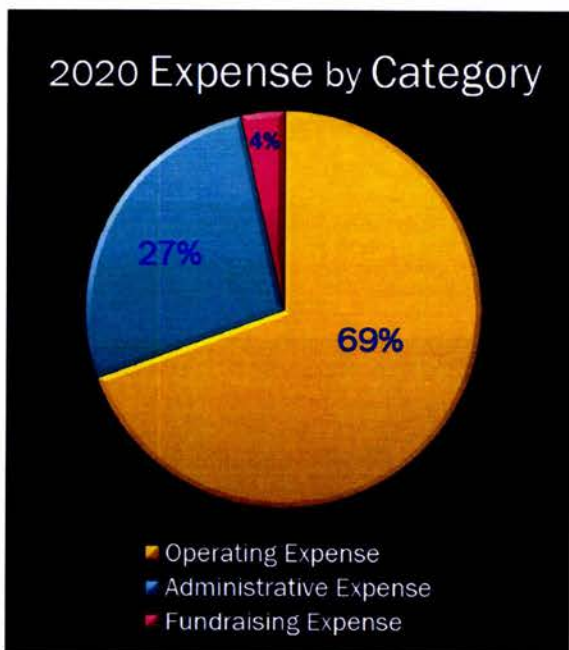
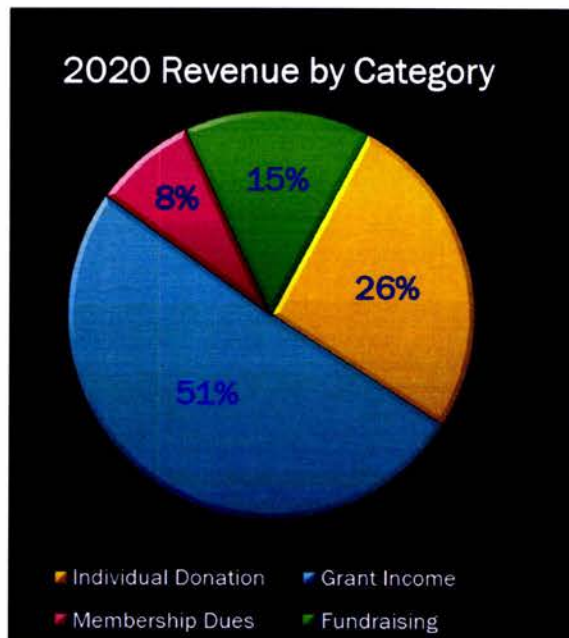
Now, we fast forward to December 30th when we received the keys to our new facility. We are very excited. We have been working with the City of Fallon. They have their grounds and maintenance crews picking up loads that we pre-stage in a room and they come and pick up our things and take them to the new building. Then we go over at different times of the day and assimilate it into the building. We had really hoped to not have to close for the move but, unfortunately, that just is not possible. We notified our parents yesterday that we will be closed the week of President's Day, February 15th through the 19th, and then opening in the new facility on February 22nd. We tried really hard not to close, knowing how much we were closed during the summer and how much we have had to close for the COVID exposures and different things that have impacted families, but there was just no way around it.

We are quite proud of how our plan worked as far as dealing with COVID. We have had two cases of positive cases of COVID at our facility, one student and one staff member. By having half of our kids removed from each other, we only lost 27 kids the first time and 32 kids the second time that had to quarantine, which affects their whole lives. The same was true when our staff member tested positive. The great news is that there were no other positive cases that came out of those two that we identified. We had a little boy on Monday and, by Wednesday, we got the notification that he had tested positive but nobody else in that time frame tested positive. It was the same with the staff member a few weeks ago, right after Christmas break. That has been great and was a very positive note for the way I feel we have handled the challenges we were

presented with.

Now, we are moving forward to moving to our new facility. Currently, where we are located, we are able to walk our students from E. C. Best Elementary School to and from the school. That is about 30 kids, with 14 in the morning and 15 in the afternoon that are able to walk. We have two 11-passenger vans that allow us to shuttle the others to and from school during that mid-day interchange. In moving to the new facility, we now need to increase our ability to transport children by the number of children that we are going to be taking to E. C. Best Elementary School. Beyond that, the new facility will allow for us to serve more children, opening up our number we can serve but, again, we will be limited by our transportation. A couple of things we have planned is that we have been in discussions with David Ernst at the CARE Program, knowing that we have vans that may be going half-full to certain schools and other schools are over-full, so we are discussing if there is a way for us to do some ride-sharing, buy some seats, or just see if the numbers work out where it could just be a straight across exchange of passengers. This would, of course, involve parental consent to be transported by another agency, which we would handle. It is my understanding, at this point, that CARE may have an extra van that we might be able to rent from them. I know those conversations are happening. Our partnership with the Churchill County School District, with the 21st Century funding, allows for payment for transportation as getting kids to and from a program should never be a barrier to a kids ability to attend. With that said, Ricky Beach, who is the 21st Century Program Administrator, is housed in our facility but he is a district employee. He has been having those conversations with David Ernst and I believe that will be sent up the chain of command to Jorge Guerrero per the conversation I had with Ricky yesterday. If that is not able to happen, we then have access to additional funding and we will be renting a vehicle from Enterprise Rental Car here. That cost is just under \$2,000 per month and it would go from February until May. In the interim, I will be working to secure funding to purchase a van but we have really just been trying to stay alive and keep our heads above water. The funding has worked out. Our PPP Loan floated us beautifully and did exactly what it was designed to do. We received the money in May and we had a total forgiveness award in October. We just received the second draw last week on the PPP Loan. Of all the things that we have to worry about, the money isn't the biggest concern.





Moving to the new facility, our budget increased by about 40%. We went from just under \$300,000 to \$425,000 for this year. We have plans, through the budgeting process, that will allow this growth to not be insurmountable. However, there are concerns that, should we not be able to go back to fully functioning to our annual fundraising dinner and some of the things that we do, we could be facing some hardships in the future. We are just going to be budgeting really wisely with the PPP funds that we have now to ensure our cash flow stays positive and does not cause a tremendous worry. As you can see from this graph, in years past, we have always tried

to ensure that the bulk of the funds that we receive go directly to our operational costs. Sixty nine percent or 69 cents of every dollar go directly to our kids for supplies, staffing, or other direct operational costs. When you look at the twenty seven percent that is administrative, that includes my wages and I will say that I spend at least 25% of my time interacting with students, whether it be disciplinary issues or whatever it may be, so that number is accurate as far as the way we budget, but the reality is that a little bit more of my time is spent in operations. Only 4% of the money we raise is used to raise more money. We are very proud of those numbers. It is easy to see that flip. You will see, with other non-profits, that those numbers tend to skew differently. The other rule we try to operate under is the 30% rule, which is that not more than 30% of our revenue will come from a single source. As you can see, we are 51% grant funded. However, within that grant funding, it is made up of several grants that are grouped together for this purpose but not one of those are over 30% of our revenue.

We try, always, to keep our program affordable for our members. Eight percent of our funding comes from our membership dues. That is an increase and we will continue to work on that by finding ways to keep it affordable for those who need it to be affordable and ways to be competitive in price for those families who can afford it. That is the balance we strive to reach.

At this time, I would like to thank Commissioner Olsen for his service on our Board of Directors. I would also like to now welcome Commissioner Koenig to the board. We have a meeting on Monday and information will be coming out for that. I really appreciate the years of support that we have received from you and we are looking forward to working with you in the future. I would be happy to entertain any questions.

Chairman Olsen asked if there was any public comment. Geoff Knell said I am for the funding but I have a stipulation, which is about the sexual preferences or sexual orientation. To follow state and federal law saying you cannot discriminate against that perverted lifestyle. To back up a little bit, I was a foster parent and I used their services. I got a taste of their operation. They have some weak points and some good points. I recently looked at the Freedom of Information Act on the sexual education of the school district. I could not believe the garbage they are putting into our children's heads. With that said, they are going to be in that environment and they have to face confused children and they are going to be forced, by law, to allow their confusion to continue. I just want to specify that this needs to be reviewed and not be handled in a way that encourages the behavior. Like I said earlier, in Isaiah 5:20: "Woe to those who call evil good and good evil." I have done my research and I do not want these funds to be used to encourage euphoria or confusion, because that is the intent of evil, to turn these children into something that they are not. They are born male and female. Sexual preferences should not be encouraged using the taxpayer's dollars in this way. I hope they look at that. Do not let the children be fooled by the subliminal and narrow linguistics. Do not let them follow along with it. Please consider that, Ms. Shannon. There were no further public comments.

Commissioner Koenig said I look forward to working with you, Shannon. I am looking forward to taking a tour of your new facility. Ms. Goodrick said that would be perfect. Chairman Olsen said it is an awesome building. Do you have a cap there on how many kids you can serve? Ms. Goodrick said, again, the number is going to be limited by our ability to transport. Once we get

through this time and, hopefully, once we have the vaccinations and things open back up a little more normally, I would foresee us being able to handle roughly 200 or 235 kids. The building itself, when you start walking around and add up all of the room capacities, it totals 500. I am not sure we could give 500 children in that building at one time the attention they need. When we had initially drawn out the facility and looked at some of the numbers that we had for room size and activities in the rooms, 235 was the maximum on that square footage with the information that we had from our industry specific research that we had done. The Fire Marshal also puts numbers on the building but I am not sure how that calculation is done. It was 500+ when I went through and added up the room capacities. Chairman Olsen said, not knowing anything about how all of that works, I would agree with you that 500 kids in that building would be too many at one time. Ms. Goodrick said I just think it would be difficult to have the types of relationships that you need to have with young people in the setting that we are in when you get that many. Chairman Olsen said that building should work a lot better than what you have been in because you adapted to what was given to you but now you get to have a floor plan that you had a hand in creating. Ms. Goodrick said the idea of actually being in a facility that has been designed to work for us as opposed to working with the buildings and trying to find ways to make it work is going to be wonderful, although I do not mean to sound ungrateful at all for the buildings we have been gifted. I just cannot wait to get over there and start using the new facility.

Chairman Olsen said I do not want to put undue pressure on county staff but I would like to see if there is a way for us to cooperate with the Fallon Youth Club and exchange transportation or whatever as stated today. Of course, it must be done safely with all of the constraints that we have and so forth. If there is a way, we should work together if we can. Ms. Goodrick said I agree and the feeling of the conversations that we have had were very cooperative. There has been no feeling of resistance. I think we all understand that we are working the best we can in very difficult circumstances to serve these young people and the more we can cooperate with each other, the better off our children will be. That is where the focus needs to be. There was no further discussion or public comment.

Commissioner Gregory Koenig made a motion to review all of the county's current obligations and committed support for FY22 during the budget process and to direct the County Manager to issue a letter to the Fallon Youth Club following approval of the budget notifying them of the budgeted amount of support for FY22. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

8:50 AM - Consideration and possible action re: Presentation on the Nevada Economic Assessment Project (NEAP)

The University of Nevada, Reno's (UNR) Extension Community and Economic Development team has been working on a statewide program known as Nevada Economic Assessment Project (NEAP). NEAP aims to provide county, state, and federal agencies, and their partners, with quantitative and qualitative baseline data and analyses to better understand trends in each county's demographic, social, fiscal, and environmental characteristics. The data can be used for land use and project planning, grant writing, and overall policy assessment. More information on the program can be found on the attached overview sheet and on their webpage at:

<https://extension.unr.edu/neap/default.aspx>

FISCAL IMPACT: N/A; informational only

EXPLANATION OF IMPACT: N/A; informational only

FUNDING SOURCE: N/A; informational only

ACTION REQUESTED: None; Informational Only

Joseph Lednický, Economist II, University of Nevada Reno, Cooperative Extension Office, had a PowerPoint presentation as follows:

What is NEAP?

1. Process to develop and maintain an extensive **data repository** and set of **analytical methods** that are meaningful, consistent and verifiable.
2. Use data and analytical tools to **engage** and **educate** agencies and communities and assist with planning and policy analysis.

This data is a baseline data of each 4-H county within Nevada. We are doing this for each of the 17 counties. This data can be used for economic planning, economic impact models, for applying for federal and other grants, and things of that nature. We create an Economic Baseline Report, which I believe was distributed to the Commissioners with your packet, and then we also create an Economic Impact Report, which uses models to create input/output and economic impact analysis for changing industry and things of that nature to be used for planning projects. I also wanted to mention that this is a collaboration between many entities, many parts of the University system, as well as the Nevada Association of Counties (NACO), the U.S. Forest Service, BLM, and USDA Rural Development. All of these institutions have come together and provided some form of funding to help create this project.

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Data Source Qualities

Sources used for the NEAP must have specific qualities to warrant inclusion:

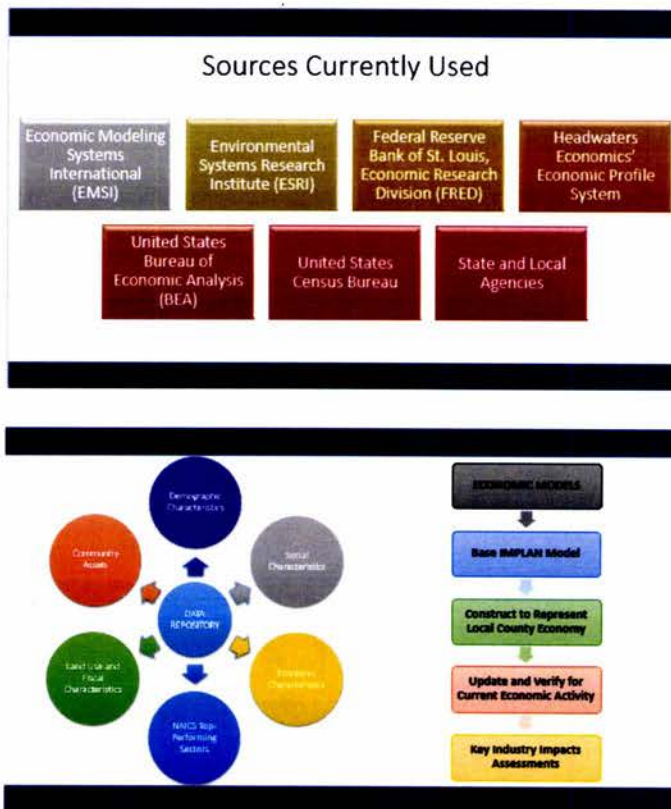


Within our project, we use a lot of third party data, such as the U.S. Census Bureau, the Nevada Department of Training and Rehabilitation, and things of that nature. We choose these institutions carefully. We make sure they are respected, verifiable, timely, historical, and consistent. Respected means where is the data coming from to make sure it is from some source that we know and, if we do not know the source, we will have to check out that data source and make sure it was collected correctly and aggregated correctly. Verifiable means we always want to ground-truth our data. Sometimes data does not sound correct to the local communities. One instance was in Lincoln County where they have a youth correctional facility and the population numbers can sometimes be skewed depending on how that data was collected. For timely, we want to be able to use data that is the most recent that we can. We are in 2021 now so, obviously, we had the Census last year. While that data was collected, it still has not been analyzed or used by the general population yet. However, we use the 2018-2019 data whenever possible. For historical, we always like to use trend data, so data from 2010-2011 up to as present as we can get to. Part of that is so that we can see where data has been and where it should be from. In 2010-2011, obviously, a lot of data indicators, economic indicators especially, are still affected by that recession up to the last couple of years where we have been in a much more healthy position. This year, 2020-2021, obviously, some of those economic numbers are going to be down due to COVID but we can use that historical trend line to see where we need to be aiming to get back up to when our economy is back full and healthy. Regarding consistency, as I said before, we are doing this data for all 17 counties in Nevada, so when we are looking for data to use, we want something that can be available for all counties. That is anything from Clark County, with 2-3 million people, all the way down to Esmeralda County, which has about 1,200 people. We want to be able to compare neighboring counties. I know that the Public Administrator was talking about similarities between Lyon County and Churchill County and anytime that we can use data that is able to be compared against each other in those counties we like to do that.

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As I mentioned, we use the Bureau of Economic Analysis (BEA), U.S. Census Bureau, various state agencies, and those can be found in the reports themselves. The baseline data repository consists of 6 sections: economic characteristics, top-performing sectors, land use and fiscal characteristics, community assets, social characteristics, and demographic characteristics. On the other side, we have the economic models, base IMPLAN model, it is constructed to represent the local county economy, we update and verify for current economic activity, and then we can use that for impact assessments. For instance, if you wanted to bring in a new industry that would bring in 100 new jobs and how will that affect your local economy. For some reference, we used this same data for the Lithium mines that have just been approved in Humboldt County and we also did some mountain biking paths on public lands in Lincoln County and Caliente and this data was able to help us with those economic impact analyses.

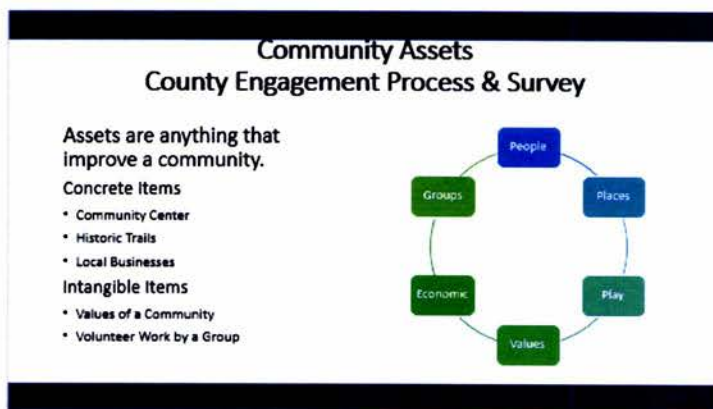
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Regarding community assets, generally we hold an in-person seminar with a group of local residents where we engage them and survey them on the assets within their community, the people, the places, the values, the groups that make Churchill County what it is, the things that are currently there, and then the things that residents wish were there, the desired assets, so to speak. We have found that this has led local decision-makers to see that they did not know that something was so important to the community or that they were so glad to know that recent sidewalk improvements have been noticed by community members. Things of that nature. Generally, we did these in-person prior to COVID. Starting in about November 2020, we started to do these virtually, so we have done them virtually in Nye County, White Pine, and Eureka Counties, and then just last month in Lander County. Due to the lack of an Extension Educator that we currently are missing in Churchill County, this hasn't yet been scheduled. I will be working with the County Manager and some other people to see if we can get something put together so that we can do this process in Churchill County, as well.

Key Industry Assessment – All Counties

- **Agriculture**
 - Collecting county baseline agricultural statistics.
 - Working with Nevada Department of Agriculture on a statewide producer/operator survey.
- **Mining**
 - Collecting county baseline mining statistics.
 - Nevada Mining Association
- **Outdoor Recreation**

Along with the Baseline Report and the models, we use all of that data and models to focus on some industry specific reports. We are focusing right now on agriculture, mining, and outdoor recreation, which are the 3 major items that happen on lands in Nevada. These will be full data collection and economic analysis of these specific industries and the modeling, as well, on how that will be affected if we were to add or subtract jobs or industries, such as the lithium project I mentioned previously in Humboldt County.

Outdoor Recreation Assessment

- Outdoor Recreation
 - What sectors are affiliated with outdoor tourism (BEA)
 - Defining outdoor recreation activities
 - Hunting/Fishing
 - Camping
 - ATV
 - Biking
 - Etc...
 - Define where outdoor recreation activities are occurring
 - Estimate expenditures by activity
- Hunting statewide survey starting in cooperation with NDOW

With regard to outdoor recreation, it is a different beast because it is not an industry specifically but is a conglomeration of many, many industries all working together to create outdoor recreation. It has to do with restaurants, staying overnight in hotels, camping gear, or hunting gear, renting boats, and all sorts of different things. We are working with Collin Robertson at the state's new outdoor recreation department and we have an entire working group who are working together to figure out exactly what activities and different categories we would have and then determine how we will measure that. One of our employees is currently working with the Nevada Division of Wildlife to create a hunting expenditure survey so we can see how hunters spend their money, where they spend it, such as within their own county or if they are coming outside of the county, what they purchase within their state or within their county, and things of that nature. Last I heard, it was going to be about 6,700 surveys or so that would be sent out to hunters. We can use that data to create expenditure patterns, which can then be used to say if we have this forest or BLM land and we normally have 1,000 hunters and say it will be this much impact to the local economy and, if we can up that to 1,500 hunters, that will improve the economy by X amount. I am rushing through all of this because we are running a bit late and I have another meeting to get to, so my apologies.

NEAP DELIVERABLES



Our deliverables include the Nevada Economic Assessment Baseline Reports and the intro graphics and fact sheet that go over each of those 6 sections within the baseline data. We then have other technical reports, such as the Mountain Biking and Other Outdoor Tourism Report that we did in Lincoln County, Nevada. We can do specialty reports such as those and then we will be doing reports on economic impact models for mining, outdoor recreation, and agriculture.

Due to the time, that is all that I have today and I thank you for your time.

Chairman Olsen asked if there was any public comment. Geoff Knell said I went to UNR and I went there at the direction of more life experience. I evaluated the curriculum, especially with the degree in business management. I ran across the political influence of how they change the culture through manipulation, as we just saw today. I comment on your presentation today that it was outstanding but I get where you are coming from. However, I do not think all of you understand the United Nation's influence called sustainable development that UNR is following. It is to take away more liberties and freedoms. It sounds good on the surface but what it is designed for is to eliminate the 10th Amendment, which is where the states have the sovereignty and the federal government is to minimize their actions. We are following that and our liberties and freedoms are being diminished little by little under the process and I just saw that right in there. It has bar charts, organizational charts, exactly like the United Nations. Ladies and gentlemen, we are a republic, we are not a democracy. Democracy is a voting process and we are supposed to be a republic and it is we the people from the bottom up, not the top down. I see that as a prime example in this presentation, even though it was well presented. The ignorance and naivety of what is seen from every single moment at the audacity of the government sticking everything in our lives by evaluating ourselves and how better to take away our liberties and freedom, such as taking our water away, controlling our food, building wells when the newer technologies advances stuff where we can do things a lot differently and better at less cost but without the federal government's help. I plead with you to understand what you are looking at today. You are looking at this program here that is not of God but is persuading to take away my freedom. It is really, really shocking. There was no further public comment, nor was there any board or staff comment. This item was presented for informational purposes only and no action was taken.

9:30 AM - Consideration and possible action re: Presentation, discussion, and acceptance of the Nevada Department of Transportation's Fiscal Year 2020-21 Annual Work Program and validation of top two concerns based on previous discussions

The Nevada Department of Transportation (NDOT) will meet with the Commissioners to discuss upcoming transportation projects and to request acceptance of its Work Program. NDOT staff will present NDOT's Work Program, along with the county priorities and concerns that have been discussed previously.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Kristina Swallow, Director of the Nevada Department of Transportation, said I have a presentation that I will start sharing now. She thanked the board for having them here today. This is part of our annual county consultation process, although I will note that COVID impacted our ability to do an annual process last year, so I believe the last time we spoke was in 2019. The purpose of our presentation today is to get your feedback on what Churchill County's top priorities and concerns are. We will cover that on my next slide. Also, we would like to

receive your acceptance of our Annual Work Program that was approved by our board last summer. I will go through the slides and then, at the end, we will have the two suggested motions. As I mentioned, one of the two reasons why we are presenting today is to get your county's priorities and concerns. The list in front of you reflects those that we discussed the last time that we met, which I believe was in 2019. You can see that our priority interest is really in getting those top 2 priorities or concerns identified. It is important for us to know what your top priorities are. The letters below the top 2 priorities reflect other priorities that you have mentioned in the past and all of these are projects and concerns that you have that we will try to implement and address as we are able to within our program and the work that we are doing in the county. Your top priority from the last time we spoke was the Sheckler/U.S. 95 intersection improvements. I am sure I do not need to remind any of you but last year we went ahead and installed a 4-way stop sign but, unfortunately, I am not sure that we did the proper outreach in advance of that, so there were some concerns that led to the removal of the 4-way stop sign. This particular intersection I believe still needs some time for all of the stakeholders to really look at what the best solution is for that. Your second priority was U.S. 50/Sherman Street/Harrigan Road area. The request was to extend the right turn lane east bound into the elementary school and Sherman to Harrigan. That project is currently in process and it is scheduled to be advertised later this year with construction starting in 2022. That is good news on that one.

Ms. Swallow said I am not going to go through all of the A-G projects but where we have some updates, I will provide you with those updates. With regard to the U.S. 95 passing lanes between Fallon and Schurz, that is actually under construction right now. We have a project out and it is under construction to add those passing lanes along U.S. 95. With regard to the U.S. 95 bike lane and pedestrian improvements near Wade Lane, that might be something that we can incorporate into a future 3R project, although it is not currently programmed. It would be the same thing for the U.S. 95 lighting at Serpa Place to Churchill Village. I wanted to address E, the U.S. 50/Gummow Drive intersection. We heard you loud and clear that you are looking for some sort of an analysis at this particular intersection. Since we have had that conversation, we installed the signal at Sheckler Cut Off/U.S. 50, so we are waiting to see and evaluate how that signal is impacting the flow on U.S. 50 and determine if that helps address the concerns at Gummow Drive or if there is still a need there. We are hoping to see how the intersection works at Sheckler and see how that impacts the flow of traffic on U.S. 50, possibly improving the gap needed for the intersection at Gummow to address that issue.

The next slide is for our One Nevada Prioritization Process. Every time we meet, we like to give you an update on something that has occurred or is going on with the department. The One Nevada Prioritization Process is actually an outcome of the One Nevada Plan that was completed in 2018 after an extensive statewide effort with all of our stakeholders, including the counties, to determine the top 6 goals that NDOT should consider when developing and delivering a program. You can see on this slide the 6 goals that are on the left: enhance safety, preserve infrastructure, optimize mobility, transform economies, foster sustainability, and connect communities. When I started with the department in 2019, I realized that this document was a really solid document and would help provide the path forward. Unfortunately, it didn't provide the information we needed in terms of how you weigh those goals against each other, what the criteria is that helps feed into those goals, and how that shapes our program. Last year,

we worked with a consultant to assist us in identifying that very first piece - how do the goals weigh against each other and how should they impact our program moving forward? The Annual Work Program that our board approved late last summer reflects the weighting criteria of the projects that were already in the queue against those goals. We looked at those projects and those projects that were preserving infrastructure, optimized mobility, and enhancing safety really was the top. Many of those projects also had economic benefits, sustainability benefits, and connections. We used that to shape our annual Work Program. You may have heard me say that we used that criteria on the projects that were already in the queue. Our goal is to really evolve our program so that we start a need-based analysis for the whole state. We have an economic shortage of resources across the state. I am sure that those are challenges that you face as a county, as well, and we need to make sure we are using those resources to get the most out of our investment. We want to start at that need-base by really stepping back and identifying across the statewide network what our most critical safety concerns are and what they are. Are they wildlife concerns, are they concerns about traffic interacting with each other, such as speeding or passing? What are those safety concerns and where are they the most critical across the state? Where are our worst travel times and liability issues across the state? Where are we facing the highest challenges with our preservation program and is it because we haven't paid attention to the corridor or because the volumes have changed, so the wear and tear on that road has changed since we last looked at it? We are starting at that high-level need-base and then working down the pyramid that you can see in this slide through what projects we can deliver to address those needs. Is it a fencing program or is it a wildlife crossing or is it additional or different signage than what we currently have? Thereby working through and getting down to working with the counties as we look at this prioritization and then, when we get to that final stage, working with our state board to look at whether those projects are ready to be delivered within this annual Work Program or are they linked to other projects or outcomes that maybe they need to wait for? We then look at how to distribute the funding across the whole state. We are very excited to enter into this next phase of the program and hope that advancing into this data-driven process will enable us to have better, stronger, more qualitative conversations with our county partners. As you feed these in as concerns, we will have the data to show and be able to say that we hear you loud and clear but, if you are weighing this intersection versus this other intersection, this is what the data actually shows. We are looking forward to developing this program further in the coming years.

I wanted to highlight a few of the projects that have been completed since we last spoke. You can see those on here. There have been several chip-seal projects across the county. We installed the traffic signal at Sheckler Cut Off/U.S. 50 and, as I mentioned, we started the construction on U.S. 95 between Fallon and Schurz, although that is not completed yet. There has been quite a bit of work done in the last year and a half or so.

I also wanted to share with you the other objective for our conversation today, which was to receive your acceptance of our Annual Work Program. As I mentioned, this Annual Work Program was approved by our board last fall, so we are planning on delivering these projects but we wanted you to be aware of what we are doing across the county so you are not surprised by it. You shouldn't be super surprised because we have been working on these projects and many of these are slurry-seals and chip-seals, so you drive these roads and know where that work

needs to be done. One project that I wanted to highlight on this list is the State Route 121 work where we are looking to pulverize that paved surface to make it more drivable. We have heard some feedback from the Navy and we worked with them in developing the plan to pulverize the road. We have heard some feedback since then, so we are continuing to work with the Navy on their needs. I understand that recently there might actually be some additional development or maybe a plan or thoughts further north on that corridor. We want to focus on that and make sure you are aware of that work that is planned for this year, which has been in the works for several years. Of course, there is some transit funding in our Work Program for a Churchill Area Regional Transportation (CART) bus.

The first suggested motion is to look at those top 2 priority concerns and either reaffirm them or adjust them so that we know what your top 2 priorities are for the coming year. The second suggested motion is to accept the annual Work Program.

Chairman Olsen asked if there was any public comment. Sheriff Richard Hickox thanked Ms. Swallow for her presentation and said the question I have, which has been asked of me by a few constituents here in Churchill County and I have forwarded the question on to NDOT, for which I was told you would get back to me but I haven't yet heard anything, is about the stoplight that was put in at U.S. 50/Sheckler Cut Off with the flashing yellow lights. The question is if you are going to change those yellow lights to flash only when it is getting ready to change to a red light instead of a continuous flashing? Some people feel that it has become a non-factor and they just get used to it flashing. Will you change the timing of the lights like they do in Carson City and other areas to indicate that it is getting ready to be a red light and you need to slow down and stop so that you do not have people applying brakes all of a sudden at the end when it does turn red and maybe sliding through that intersection? I fully support the intersection change there and I really appreciate it so that we do not have to pick up as many dead bodies there. Ms. Swallow thanked the Sheriff for that question and said I will ask our team. We have several members of our team listening today but I will make sure that we get an answer for you on that. I assume the flashing yellow is an advance signal warning light and we have been making changes across the state to make sure that they comply with the most current understanding of how those advance warning signs are most effective. We may or may not be making a change but we will make sure to get you an answer and explain why. Sheriff Hickox thanked her.

Road Supervisor Gary Fowkes said you have the #1 priority as the Sheckler light that was installed and has already been done. Ms. Swallow said the #1 priority is actually U.S. 95, not at U.S. 50 (note: a wrong attachment had been attached to the Agenda Report, which caused this confusion). He apologized. There were no further public comments.

Chairman Olsen thanked her for making the presentation. We want to echo the Sheriff's comments about that flashing yellow light at Sheckler Cut Off and U.S. 50. We appreciate the work that was done there and know that it is saving lives. We have these other concerns but I do not know if we are going to change our #1 and #2 priority concerns. We are looking at U.S. 95/Sheckler Road for the potential of either a light or a round-about there. I know that your staff is taking another look at that as to the opportunities there. The #2 concern is at Fox Peak/Sherman/U.S. 50 as you said, which is already underway. Ms. Swallow suggested that the

county replace the #2 priority because that work is already underway and that way we would understand what your next highest priority is after U.S. 95/Sheckler Road. Chairman Olsen said that is a good point. We would have to go back and reconsider out of the others that are listed there. As we go down the list of A-G, is there something there that either staff or Commissioners would recommend that we put in as our second choice?

Commissioner Heath said I think the Maverick area is going to be a difficult one with regard to turning left out of there when they actually open up the gas station for the semi-trucks. Chairman Olsen said the passing lanes between Fallon and Schurz are also being worked on, so there are a couple of things that are already being done. Are there any other comments from staff about where we should go? Ms. Swallow said I didn't talk about the Maverick gas station but I wanted to let you know that we have received the permit request and we are evaluating it. I am not sure we are going to be able to approve it. We have to make sure we are considering the safety of the travelers along U.S. 50, but we are taking a look at it. You certainly can put it as your #2 priority but I wanted you to be aware that we are aware of it and the permit is in process. Chairman Olsen said I am looking to our staff here and I am hearing crickets. Commissioner Heath asked the Sheriff what his thoughts were. Sheriff Hickox said I personally believe, in looking at that list, that U.S. 50 at Gummow intersection is a higher priority than a bike lane and a pedestrian improvements to Wade Lane. The reason I state that is that that is an area where speed is really starting to really pick up because it is going from a 45 MPH to a 55 MPH speed limit. You have people coming out of housing subdivisions off of Rice Road, Hillsboro Blvd., and that area and they are trying to cut across what is effectively almost 6 lanes of traffic, with 2 lanes going each direction and a turn lane, and you have a train track there and then the center lane. You have people trying to make that turn and we end up with accidents there that are pretty high-cost and involve loss of life or injury. If you are looking to me, I would recommend that this be bumped up higher on that list than a bike lane or pedestrian improvements. I understand that the bike lane and pedestrian improvements are there for the future when we do put in a housing development out that direction but I do not see that Gummow/U.S. 50 intersection changing much with that, even though there will be other access routes in and out. I see that as a continued area for accident concerns. From my standpoint of being in law enforcement for over 20 years, that is a high accident area and I think it should be moved up higher on the list. Chairman Olsen said I do not disagree with you, Sheriff, but I believe Kristina's response earlier was it is already under consideration. Sheriff Hickox said I understand that but, if you are asking for my opinion, I think that should be higher on the consideration list. Chairman Olsen said do you think it should be our new #2 priority? Sheriff Hickox said no but I think it should replace B.

Chairman Olsen said Commissioner Heath suggested the access to U.S. 50 at the Maverick gas station. I am not sure I am privy to what is being proposed there, although I know what is supposed to go in there and it was supposed to go in there for a couple of years. I am not sure what it is going to look like as far as access off of U.S. 50. Commissioner Heath said I think what they are doing is they are going to use that back alley from Venturacci Lane and then all of those vehicles will make a left-hand turn towards Sand Mountain. That is where I think the Sheriff will end up a lot of accidents there. Not only will Venturacci have to support all of that weight but also all of that traffic will come off of Venturacci and make a left-hand turns toward Sand Mountain. Commissioner Koenig said it is awkward because you already have a light right

there, so you are going to have 2 lights within 100 yards of each other. Sheriff Hickox said I think some of that is going to be mitigated once they actually open up Golden Gate. Golden Gate has much easier access on and off, so I think some of the issue with Maverick will balance out a little bit. That is just an awkward intersection to begin with. Without some serious consideration of that area and a complete redesign, that whole area is just awkward. While I think we will have a few accidents there, I do not think it should replace some of the other areas of higher priority for high-speed accidents.

County Manager Barbee said I agree with some of the comments that the Sheriff has made regarding Gummow Drive and we recognize that eventually we want to see a connector between Coleman Road and Moody Lane. We also think that would then lead into a light and would offset some of that pressure at Gummow. Obviously, we are not sure when we will be able to secure funding for that but we continue to move forward in trying to get that done. Additionally, for consideration at least, although maybe we are not at a point to make this decision today, so I would suggest that we table this and come back at another meeting in the very near future to allow us to work through the Highway Commission. There should be some consideration at McLean Road/U.S. 50 in terms of gapping all of these intersections where we have the Sheckler Cut Off/U.S. 50 light that did a tremendous amount for breaking up traffic, which has helped the entry and exit at McLean Road. To me, in some ways, that is the more natural next progression for having a break in traffic, as well. I am not saying that that should be what we do but I do think that needs to be part of the conversation and consideration between McLean Road, Gummow Drive, and then, obviously, the concerns of development that we have on Williams in town now. Chairman Olsen said I know that, in the past, to piggyback on what you are saying, before we were given the light there at Sheckler Cut Off, for years we came to NDOT and said what we would tell our own families - to watch out going out U.S. 50 at McLean Road, Soda Lake Road, and Sheckler Cut Off. If somebody was going to die in Fallon, if it wasn't running off the shoulder of the road and rolling over on U.S. 50 on the way to Austin, it was going to be one of those intersections because of the speed and the fact that people are trying to cross multiple lanes. I think we are looking back at where Gummow comes onto U.S. 50 as well, so there are probably things that warrant the fact that Jim is bringing up a good point here that we should look at all of those things rather than looking at each one of them individually to try to come up with a solution. I know we felt like, and I have seen it because I drive that road once in a while myself, trying to go on and off Soda Lake Road is easier because the traffic is interrupted, so you do get bigger breaks to get out into traffic. It is much easier. As you get closer to town, it is tougher but, out there, it definitely has helped in my opinion. With the forbearance of my fellow Commissioners, I think it would be a good idea to table this and come back at our next meeting to have a new set of priorities put together for NDOT that maybe has a little more thought involved. We will get our work done without wasting your time watching us do it, if that is okay. Ms. Swallow said that is entirely acceptable. I do have that other motion, which I do not know if you want to wait on that, as well, but that was to accept our annual Work Program. Chairman Olsen said I would be happy to entertain a motion to that effect.

Commissioner Gregory Koenig made a motion to accept NDOT's 2020-2021 Annual Work Program. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Chairman Olsen thanked Kristina and said we appreciate everything that the Nevada Department of Transportation does for Churchill County. We look forward to working with you in the future. Ms. Swallow thanked him and told him to let her know if you want her on the call or Lee can certainly be on next meeting, as well.

Consideration and possible action re: Discussion of Churchill County's response to COVID-19:

County Manager Barbee said, last week, due to the weather, we skipped doing the vaccination pod. This week, we have vaccinations pods scheduled on two days, the first one being done yesterday. We had right at 332 new vaccinations completed yesterday. The boosters from the prior four weeks were also completed, which I believe was 51 total. We have another 51 booster shots scheduled today and then we open up for people 64 years and older today. We are obviously trying to communicate that to the community and encourage folks to come out and participate in those.

We have also been working on billboards that will be put up to replace the former billboards that are in place that reference the shelter at home message to encourage folks to go out and get their vaccinations. Those will be up shortly.

We are working with the state on a new round of funding that they have put out to help focus on vaccinations, conducting vaccination pods, and creating infrastructure to be able to do vaccinations in the community. We are looking at roughly a little over \$2M that may be coming to the county, so we are putting together proposals on how we would utilize those funds. A large part of what we are looking at is putting together a new area in which we would move the existing little buildings that we have built for a new vaccination pod that would be off of Miners Road on the 36 acres to the south of Miners Road. Road Supervisor Fowkes has been in there working under our contract to level that up and to bring in gravel and put it in place. We have some shelters that were built in an overnight turn around by Hoofbeats. I want to draw attention to that and thank them for their immediate action. Larry and his folks down there did a tremendous job. Gary Fowkes has his staff down there working on installation of those on elevated concrete stands. That will give us six covered lanes for administering vaccine there. We have also identified a construction office building that we are looking to purchase and put in place temporarily with a temporary power drop, water, and then a sewage tank that we can pump so that we have an area that we can utilize as an office right there where those drive-through lanes will be. It will also afford staff the ability to get in out of the weather and warm up, as well as being able to get some food and refreshments for those folks as we are working those six-hour shifts.

While doing those vaccination pods, we have also been offering testing as part of that. We have had some difficulty in the area we are working in now in that we have had people show up extremely early, which created some traffic and congestion issues. We continue to reinforce to the public that we would like them to follow our requests and just show up at the designated start time of those activities because we have put together quite an efficient crew. I take my hat off to

employees that have been participating in that effort because they were able to do around 300 shots in roughly two hours yesterday. We then found ourselves waiting for folks to show up while we marketed that we had vaccines available for those who are 65 years of age and older.

That is where we are at and how we continue to move through this. I would entertain any questions you may have. Commissioner Heath said, with regard to our property on Miners Road, if you did not know, there is a house at the end of that dirt road and that is the only access to their home. County Manager Barbee said we have been in contact with the owners, either through Commissioner Olsen or through the Road Department, and we have a couple of different plans. One thing we want to do is to place signs at those entries identifying that those are private driveways and residences and, secondly, we are looking at the possibility, as we move over there in the next couple of weeks, at closing Miners Road to anything but residential traffic so that they cannot create a line and pull over on the side of the road and limit access. Commissioner Heath said that dirt road that goes through the property has a house at the very end. County Manager Barbee said it does not go through our property but is on the side of the property. That is why we have talked to the homeowner and are putting in signs. Chairman Olsen said someone else on her behalf called me. Commissioner Heath said all of that traffic backing up down that road, if we have six lanes, will block that driveway. County Manager Barbee said no, I am talking about that being located on our property, not on Miners Road. Chairman Olsen said Trula Hiskett lives on Miners Road and Mrs. Adams lives back but she has her own access. County Manager Barbee said I am not aware of any private access or rights-of-way on the county's property. Chairman Olsen said this was brought to my attention and I spoke with Jim and Gary and Gary will have the county's sign shop put up signs about the private driveways. We will try to police that on our vaccination days but our intent would be to have single lanes only on Miners Road so that people can still get by and get in and out. County Manager Barbee said that corner area is where people will be exiting and leaving to head out to Sheckler Road, so there should not be any continued stoppage beyond the east end of the county property where you would enter there. We are still working on those plans. On the county property, to give you a frame of reference, the piece of ground where we are currently doing the vaccination pod is roughly four acres or maybe five acres and the property that we have to the south is thirty six acres. We will be doing "S" curves that open up to the six lanes of stacked cars. Our plan is to stack as many vehicles on that property and have as little interference on Miners Road as possible. Chairman Olsen said I would encourage Commissioner Heath to grab Gary or just take a drive out there to look at the property for yourself so that, if you get that phone call again, you have a good frame of reference on the layout. County Manager Barbee offered to conduct a tour at any time. Chairman Olsen said I got that phone call also and I wanted to make sure that we addressed those concerns. I have received phone calls from others on that road, as well. County Manager Barbee said I do not believe we have blocked any of those lanes to date. Yesterday was probably the fullest that we have seen on Miners Road and we were stacked from the tennis court all the way out to U.S. 95, so basically the full length of Miners Road.

Commissioner Heath said the word I got yesterday was that it went very smoothly and they said it was very professional and that you all did a great job. Chairman Olsen said I was there and felt like it went well. I just continue to thank all of our people at the county who are doing other

duties as assigned. They are definitely not doing their normal work and they continue to do it without griping. I do not think you could pull some of them away from there, as they enjoy the work so much. It has been really cool to see the way our county employees have pulled together. It also includes nursing staff that are not necessarily county employees, as most of them are not. It was frigid out there yesterday but they worked hard and did a great job. I want to say thank you to all of them, as well.

Chairman Olsen asked if there was any public comment. Geoff Knell said I looked up the COVID-19 information on your website. When it comes to the intake form, the link results in an error message that says the page is not found (it should be noted that Anne McMillin, Public Information Officer, discussed the issue with him and worked to fix that issue following the meeting).

This item was presented for informational purposes only and no action was taken.

Letters Received:

A- Consideration and possible action re: Bureau of Land Management's notification of the public comment period associated with their Final Environmental Assessment (EA) for the Dixie Meadows Geothermal Development Project in Churchill and Pershing Counties.

The Bureau of Land Management (BLM) provides notification of the public comment period associated with their Final Environmental Assessment (EA) for the Dixie Meadows Geothermal Development Project in Churchill and Pershing Counties. The BLM is seeking public comments and input on this EA and public input per the National Environmental Policy Act (NEPA) regulations and Section 106 of the National Historic Preservation Act for the project. This includes seeking information and identifying historic properties in or near the project area. The 30-day public comment period will be open from January 13, 2021 through February 12, 2021.

This EA analyzes the proposal by ORNI 32 LLC for the project located in Churchill and Pershing Counties approximately 43 miles northeast of Fallon, Nevada on BLM-administered land. The EA analyzes potential impacts from the proposed action, which includes development and operation of up to two 30 Megawatt net-rated geothermal power plants; drilling, testing, and operating up to 18 geothermal production and injection well sites and 8 core hole sites; constructing and operating pipelines to carry geothermal fluid between well fields and the power plants; and constructing either a 120-kilovolt (kV) or a 230-kV gen-tie and associated structures. A copy of the EA can be found online at: <https://go.usa.gov/xAPfE>

Comments can be submitted in the ePlanning site as the preferred method. Written comments can be made as outlined in the notice.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

B- Consideration and possible action re: Notification from the Nevada Division of Environmental Protection (NDEP) that it has reviewed the Draft Work Plan for NAS

Fallon.

The Nevada Division of Environmental Protection (NDEP), Bureau of Corrective Actions, Department of Defense Branch, has reviewed the Draft Work Plan, Installation Restoration Site 14

Indoor Air Sampling Investigation, Naval Air Station Fallon, Nevada (Draft Work Plan). The Draft Work Plan, which includes a Sampling and Analysis Plan (SAP), was prepared by Trevet-Bay West Joint Venture LLC and describes the indoor air sampling investigation at ten (10) buildings impacted by fuel and solvents in groundwater emanating from Site 14.

The first five-year review for the Southern Operable Unit, which encompasses Site 14, was conducted in 2019 and recommended that a vapor intrusion assessment for IRP Site 14 be conducted in accordance with recent U.S. Environmental Protection Agency vapor intrusion guidance to determine whether the selected remedy at IRP Site 14 remains protective. The goal of

this vapor intrusion assessment at 10 buildings located adjacent to IRP Site 14 is to determine if target analytes pose a vapor intrusion risk to site receptors. The vapor intrusion assessment will include building surveys, an indoor air screening survey, and two sampling events for indoor air, outdoor air, and sub-slab sample collection. The NDEP has a minor question as follows:

- SAP Worksheet 17, Sampling Design and Rationale, Page A-63: The second bullet mentions installation of semi-permanent sub-slab soil gas pins. There is no mention of abandonment of the sub-slab pins after the second sampling event in this worksheet or other worksheets. Will these points remain after this sampling event or will the points be abandoned?

The NDEP concurs with the Draft Work Plan and the procedures established in the SAP.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

C- Consideration and possible action re: Nevada Division of Environmental Protection (NDEP) notification that is has reviewed the Groundwater Monitoring Report for the Third Quarter 2020 for Golden Gate Petroleum and the former Smedley's Chevron, 1755 W. Williams Avenue, Fallon, Nevada.

The Nevada Department of Environmental Protection (NDEP) provides notice of its review of the Groundwater Monitoring Report for the Third Quarter 2020 for the former Smedley's Chevron and Golden Gate Petroleum located at 1755 W. Williams Avenue in Fallon, Nevada.

Thirteen monitoring wells were gauged and monitored on September 15, 2020. Groundwater levels

decreased .020 to .032 feet since the previous monitoring event. Groundwater levels have fluctuated approximately 1.5 overall feet since the start of site groundwater monitoring.

Groundwater flowed to the south southeast with a hydraulic gradient between 0.0022 and 0.0031

feet per foot. This is generally consistent with previous monitoring events.

Groundwater samples were collected from all 13 monitoring wells. Chemicals of concern (COCs) include benzene, toluene, ethyl benzene, and xylene. The state and federal maximum contaminant level (MCL) for these COC are 5 micrograms per liter (Ug/ L), 1,000 Ug/L, 700 Ug/L, and 10,000 Ug/L respectively.

- The benzene MCL was exceeded in four of the thirteen samples. The detection level in MW-3 was increased to at or above the MCL due to high concentrations of target analytes.

- The ethylbenzene MCL was exceeded in MW-1, and MW-3.

A trend analysis shows that benzene concentrations are decreasing or probably decreasing in MW-1 , MW-3, MW-4, MW-5, MW-6 and MW-7, and MW-11 with confidence factors at 98% or greater. MW -10 downgradient of MW-9 continues to have no detectable benzene concentrations.

The recommendation in this report includes continuing quarterly groundwater monitoring activities and the NDEP concurs with this recommendation.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

D- Consideration and possible action re: Letter from Patrick and Patricia Sammons acknowledging and commending Shannon Ernst, Churchill County Commissioners, and staff for doing a fantastic job with the COVID-19 testing and vaccination processes.

Patrick and Patricia Sammons write a letter acknowledging and commending Shannon Ernst, Churchill County Commissioners, and staff for doing a fantastic job with the COVID-19 testing and vaccination processes.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

New Business:

A- Consideration and possible action re: Resolution No. 5-2021, a resolution authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending Churchill County's Sand Creek Redundant Municipal Well.

Churchill County is in the process of securing a loan from USDA Rural Development to finance the construction of the Sand Creek Redundant Well. One of the loan conditions requires the county to adopt a resolution in the form provided by USDA Rural Development. This resolution sets forth certain obligations acceptable to the county as it issues its bonds for the loan. The

obligations include items such as: 1) a requirement to adopt an ordinance or resolution for the issuance of the bonds, 2) a requirement to indemnify the federal government for any losses to the government, 3) remedy requirements in the event of default, 4) an agreement not to incur additional liabilities on the facility, 5) deposit requirements for loan proceeds, 6) to provide for the receipt of adequate revenues to meet the debt service requirements, 7) maintain adequate insurance, and 8) to provide for inspection of books by USDA.

FISCAL IMPACT: None.

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Adopt

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to adopt Resolution No. 5-2021. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Acceptance of bid from Irwin Seating Company to furnish bleachers for the Churchill County Civic Center in the amount of \$350,487.21.

Churchill County has received a bid from Irwin Seating Company in the amount of \$350,487.21 to furnish bleachers for the Churchill County Civic Center. This bid has an expiration date of March 12, 2021, which is the reason for the timing of this item. Irwin Seating Company is a supplier through Omnia Partners, which is a cooperative purchasing organization that utilizes competitive bidding procedures to provide the most competitive pricing to state and local governments. NRS 332.195 authorizes local governments to use cooperative purchasing organizations such as the one being used in this instance. By using Irwin Seating Company, we were able to reduce our material cost by 50%.

FISCAL IMPACT: \$350,487.21 .

EXPLANATION OF IMPACT: Costs incurred for the bleachers.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Chris Spross, Public Works Director, presented this matter. Irwin Seating Company is a supplier through Omnia Partners, which is a cooperative purchasing organization. By utilizing this cooperative purchasing, we saved 50% or \$255,000 on the purchase of these bleachers. This price is just for the bleachers and does not include the freight or installation, so the total comes to \$350,487.21.

Mr. Spross said I know this seems early in the game because there is nothing out there at this time, except for some dirt being moved. What we are finding is that a lot of our suppliers are being hit with COVID impacts that result in a blanket 10-20% increases across the board, without any explanation, with the exception of saying that raw materials are tough to find. We are trying to get these suppliers locked in so that they can get their raw materials and do their ordering so that we do not get hit with some of these financial impacts down the road when we need these things. That is why this is as early in the game as it is.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Koenig said I am assuming these bleachers are a nice Kelly green color, which was followed by laughter. Mr. Spross said I do not think we have decided on a color yet but there are a variety of color schemes we can go with. If anybody wants to have input on what the color should be, we would certainly entertain that. Chairman Olsen said I think you just got it but I do not want to hear Douglas orange. County Manager Barbee said we can't have any tiger gear around here. We are going to a large-scale theme to this building and, at that point, we will take a look at what some of that stuff is going to be and we will bring that forward. We are doing some final planning to see how we will capture that. That will include themes for the interior to the exterior. We have committed to the exterior colors, which will be tan with a red edging and then a green roof, which will match the Greenwave colors for Fallon. I wanted to note that.

For further clarification, the building, had we not ordered it when we did, which I believe was in October, would have gone up by 11% if we were ordering it today. That is a significant difference, of roughly another \$100,000. That is why we are doing this. These bleachers are very specific and unique in that they will push forward versus pulling back, which will give more space for events or emergency events between the back of the bleachers to the front doors of the facility. They are not just standard regular bleachers, but are more high-end. There was no further discussion.

Commissioner Gregory Koenig made a motion to approve the bid from Irwin Seating Company in the amount of \$350,487.21. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Consent Items:

A- Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.

A fund balance report is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each fund for Churchill County as required by NRS 251.030 and NRS 354.290.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

B- Consideration and possible action re: Treasurer's Report for December 2020 showing a balance of \$46,111,703.40 in the account.

Linda Rothery, Clerk/Treasurer, provides her monthly Treasurer's Report for December 2020, which shows a balance of \$46,111,703.40 in the account. This report is provided for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

C- Consideration and possible action re: Sheriff's Civil Report for December 2020 showing a total revenue of \$35,335 for the month related to fees for services.

Sheriff Richard Hickox provides his Civil Report for December 2020 showing a total revenue of \$35,335 for the month related to fees for services. This report is provided for the board's consideration and approval.

FISCAL IMPACT: \$35,335.00.

EXPLANATION OF IMPACT: These fees help to offset the costs for providing the services.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

D- Consideration and possible action re: Churchill County's Quarterly Report to the Department of Taxation regarding Churchill County's Economic Condition for the quarter ending December 31, 2020.

Provided for the board's review and consideration is the Quarterly Report of Churchill County's economic condition for the period ending December 31, 2020, which is prepared in accordance with the Nevada Administrative Code (NAC). This report must be submitted to the Department of Taxation within 45 days of completion of the prior quarter. A signed copy will be forwarded to the department in a timely manner and this is provided for the board's review.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

E- Consideration and possible action re: Bureau of Land Management provides notice of its livestock grazing regulations for the interested public and requests interested agencies or persons to get on their mailing list for future notifications.

Current Bureau of Land Management (BLM) livestock grazing regulations, which became effective

August 21, 1995, contain many provisions for public participation in the BLM's decision-making

process. Consultation, cooperation, and coordination (CCC) are the core of the public participation

process and provide the BLM decision-maker the opportunity to consider the most complete information before making decisions. The current regulations require CCC with permittees, state,

county, other federal agencies, tribal and local government entities, institutions, organizations, corporations, associations, and interested publics prior to a decision being made on the following types of actions:

- Designating or changing allotment boundaries.

- Increasing or decreasing permitted use.
- Modification of terms and conditions of grazing permits.
- Development or revision of Allotment Management Plans.
- Planning range developments or range improvement programs.
- Issuance or renewal of grazing permits.
- Reports which evaluate monitoring data (i.e. allotment evaluations/assessments).
- Issuance of non-renewable grazing permits (i.e. Temporary Non-Renewable).
- Closures of allotments due to drought, fire, flood, insect infestation, or when continued use would pose significant resource damage.

The current grazing regulations define an interested public as: "An individual, group or organization that has submitted a written request to the authorized officer to be provided an opportunity to be involved in the decision-making process for the management of livestock grazing on specific grazing allotments or has submitted written comments to the authorized officer regarding the management of livestock grazing on a specific allotment."

In the past, BLM has utilized its general Resource Management Plan mailing list to solicit comments regarding grazing related issues. During the past several years we have also generated more specific allotment mailing lists as we have completed allotment evaluations. Since August 1995, we have been utilizing these mailing lists to provide for CCC as required by the grazing regulations. However, we want to ensure that everyone on these mailing lists is still interested in participating in the decision making process for all the specific types of grazing management actions listed above. Therefore, to create a more accurate mailing list and reduce unnecessary mailings, BLM is asking that the county notify their office in writing of our desire to be an interested public for livestock grazing management on lands administered by the Winnemucca District.

The regulations require that you identify a specific allotment or allotments in which you are interested, rather than a blanket assertion that you are interested in "all" allotments. To help us formulate specific interested public lists for each type of grazing management action, we are asking that you also identify the type of action(s) you are interested in from the list above. Therefore, a request to be an interested public should include:

1. The specific allotment(s) you are interested in by name;
 2. The specific type(s) of grazing management actions you are interested in for each allotment(s);
- and
3. Your name and a valid postal address of record where you would like information to be sent.

We will begin utilizing an updated CCC list for the grazing management actions listed above starting on March 1, 2021. If you have not sent us a written response with the appropriate information by this time, you will not receive information on grazing management actions for the coming year. This means that your name will be removed, and you will not receive any future communication from this office. You may, at any time send us a letter requesting to be

placed back on our mailing list, and we will accommodate this request. If you wish to revise a request made in response to this letter, you may do so at any time. If you are identified as an interested public for an ongoing allotment evaluation/assessment, you will remain on that list through completion of the evaluation/assessment/decision process for that allotment.

Permittees will always be kept informed on actions that affect any allotment(s) for which they have a grazing permit. If they wish to be informed of actions on any other allotment(s), they must respond to this letter. A map and a list of the grazing allotments in the Winnemucca District are enclosed for your convenience.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the Consent Agenda as submitted. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

Consider Future Agenda Items:

The following future Agenda items were suggested: NDOT's request for the county's top two priority concerns.

Commissioner and Management Staff Reports:

Chairman Olsen reported on the following topics:

- I attended my first Carson Water Subconservancy District (CWSD) meeting.
- Departmental Tours.
- Met with Sara Beebe at the Churchill Economic Development Authority (CEDA) to review the audit.
- Attended a flood plain mapping meeting with a FEMA consultant. I believe using a consultant like this could be beneficial for us. He is starting from the place of 3,300 cfs coming out of the dam. His modeling started with that much coming down the river channel, which, of course, would cause massive flooding. However, we had a further meeting with the consultant and TCID recently and we needed an explanation from TCID that outlines what they did in 2017 that showed that we can handle 3,300 cfs and not get any structures wet. FEMA is requiring us to have a written plan about how that will happen. We have done it, we know how to do it, and TCID is in general agreement. Hopefully, our new flood mapping will look differently than what we have had in past and will shrink those borders up to the confines of the river channel.
- Attended our Board of Health meeting.
- CEDA board meeting where they reviewed the audit.
- Participated in a meeting regarding the loan for the Civic Center that will be coming

forward.

Commissioner Koenig reported on the following topics:

- I have been busy with board assignments but will be more specific at the next meeting now that I see how these reports work.

Commissioner Heath reported on the following topics:

- Participated in a meeting with the Coalition for Senior Citizens where they are still going over the budget and deciding on an audit for next year. They have to find someone else now because Lane & Associates have a conflict of interest. Chairman Olsen suggested calling Sara at CEDA to find out who they used, as they were reasonable.

County Manager Barbee had nothing further to report.

Sheriff Richard Hickox reported on the following topics:

- I am glad to be back, as I was out with COVID. I wanted to thank the board and County Manager for your patience.
- I also want to thank you for your patience during the virtual Departmental Tour. I think my staff did a great job. I tried to listen in but my internet connection kept breaking.
- Received a grant for \$120,000 to install new monitors in the jail and to upgrade technology. I want to thank Jorge Guerrero and his crew for their help running extra wire and hanging of those monitors.
- They are also helping us with the Guardian Program, which will help us keep track of medications for inmates.
- I want to thank Chris Spross and his staff for starting a conversation regarding Code Enforcement to help us determine who is responsible for what.
- Participated in the Local Emergency Planning Committee (LEPC) meeting. TCID will be doing a large drill in May and I asked to be included on the drill. NAS Fallon training operations will be starting in April and we will be involved with that, as well.

Comptroller Wideman reported on the following topics:

- Sent out the sales tax report via email for November, which shows we are up 9% from the same period last year, so we are doing good. We are still 37% higher in our 11 year average.
- Working on budgets.
- Working on year end payroll reporting.

- Also working on debt for the county.

Clerk/Treasurer Rothery was not present and there was no report made.

Civil Deputy DA Shawcroft had nothing further to report.

Claims and Payroll Transmittals:

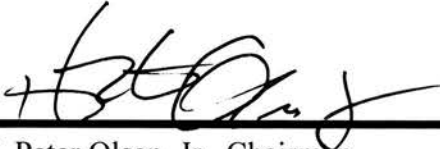
The Claims and Payroll Transmittals were submitted for the board's consideration and approval.

Public Comment:

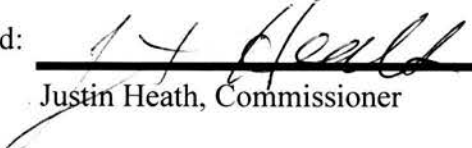
Chairman Olsen asked if there was any public comment. Geoff Knell said the 10th Amendment is to confirm the understanding of the people, at the time the Constitution was adopted, that powers not granted to the United States were reserved to the states or to the people. I tell you, I have no personal problem with you Commissioners or anybody in here, it is just the system or what is going on. It is out of control fiscally and morally. I remind you of what I said earlier in the first public comment that things should be in the following order: God first, then man, then society, and then government. There is an anti-Christ spirit being dominated by the federal government, making us fiscally dependent on them instead of being independent to function as a sovereign state. Man's morale direction should be to stop chaos. Society, overall, is under the influence of absolute evil, which is sexual immorality, animals being killed, and so much other stuff going on. We are rejecting God and the power of the Lord Jesus Christ in our decision-making. We are putting God last. Please think about that. I know it is hard as you are learning all of this new stuff but the federal government is controlling us and it should be the other way around. There was no further public comment.

Adjournment:

The meeting was adjourned at 11:09 AM.

Approved: 
H. Peter Olsen, Jr., Chairman

Approved: 
Greg Koenig, Vice-Chairman

Approved: 
Justin Heath, Commissioner

ATTEST:

Linda Rothery, Clerk/Treasurer



Pamela D. Moore, Deputy Clerk of the Board