MINUTES OF THE BOARD OF CHURCHILL COUNTY COMMISSIONERS

155 N. Taylor St., Fallon, NV 89406
January 4, 2021

Call to Order:

The regular meeting of the Board of County Commissioners was called to order at 8:15 AM on January 4, 2021, which was conducted in-person and via Zoom meeting.

PRESENT:	Commissioner H. Peter Olsen, Jr., Chairman Commissioner Justin Heath Commissioner Gregory Koenig County Manager Jim R. Barbee Comptroller Sherry Wideman Chief Deputy District Attorney Benjamin Shawcroft Clerk/Treasurer Linda Rothery Deputy Clerk to the Board Pamela D. Moore Sheriff Richard Hickox Public Information Officer Anne McMillin
ABSENT:	N/A

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Chairman Olsen asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk of the Board, that the Agenda for this meeting was posted on the 28th day of December, 2020, between the hours of 3:00 and 5:00 PM at all of the locations listed on the Agenda, in accordance with NRS 241 and the Governor's Directive for posting during the Pandemic.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Chairman Olsen reported that the 8:30 appointment item has been tabled and, therefore, the Agenda needs to be revised accordingly.

Commissioner Gregory Koenig made a motion to approve the Agenda as revised. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- December 3, 2020.
The Minutes of the meeting held on December 3, 2020 are presented for the board's

consideration and approval.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT**:** N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Chairman Olsen reported that he had been advised by counsel to make the motion since he is the only sitting Commissioner who was in attendance at this meeting but that another Commissioner can second the motion. He reviewed the Minutes and found them to be acceptable. Deputy Clerk Moore reported that the Minutes had been provided to former Commissioners Scharmann and Erquiaga for their approval. Commissioner Scharmann responded that he found them to be accurate and Commissioner Erquiaga would have emailed a response if he had found something wrong but he did not.

Commissioner H. Peter Olsen, Jr. made a motion to approve the Minutes of the meeting held on December 3, 2020 as presented. Commissioner Greg Koenig seconded the motion, which carried by unanimous vote.

Appointments:

8:15 AM - Consideration and possible action re: Swearing In Ceremony and Administration of Oath for newly-elected positions: Commissioner District 1 and District 3, District Court Judge, School Board, Mosquito, Vector, and Noxious Weed Abatement District Board, Lahontan Conservation District Board, and Stillwater Conservation District Board

The newly-elected individuals listed herein must be administered the Oath of Office for their elected positions.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT**:** N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Other

The following newly-elected officials were sworn in: Commissioner Justin Heath; Commissioner Greg Koenig' Judge Thomas Stockard; School Board Trustee Gregg Malkovich; School Board Trustee Kathryn Whitaker; Mosquito, Vector, and Noxious Weed Abatement District Board Member Marion Jonte; Lahontan Conservation District Board Member Morena Heser; Lahontan Conservation District Board Member Bill Washburn; and Stillwater Conservation District Board Member Sharron Harper. Stillwater Conservation District Board Member Wes Viera was not in attendance and will have the oath administered by the Clerk's Office at a later date. This item was conducted for the purpose of swearing in the officials and no other action was taken.

8:20 AM - Consideration and possible action re: Contract award to Clint Jensen Construction in the amount of $1,298,600.00 to perform work on the Churchill County Civic Center

Staff presents for the board's approval a Contract award to Clint Jensen Construction in the amount of $1,298,600 for providing building erection services for the Churchill County Civic Center. Staff requested bids from other contractors, with this contractor being the most financially advantageous to the county. This is considered an emergency Contract, which is exempt from going out to full public bid.

FISCAL IMPACT: $1,298,600.00.

EXPLANATION OF IMPACT**:** Cost of Contract.

FUNDING SOURCE:

ACTION REQUESTED: Accept

Public Works Director Chris Spross said, as Ben mentioned, this is the Contract for the erection of the building itself. It is our attempt to keep the Contracts for this job local. Several months ago, we went out to a couple of contractors here locally but we received only one bid. In order to keep the bidding competitive, we went out to another contractor from Colorado. He ended up having a very competitive bid, as well, and we were in a position to award this Contract to him. However, once our geo-technical report came back and said that we had to pre-load our column footings, it delayed the project by 90 days. We went back to both contractors and it had a negative impact on the contractor from Colorado and, therefore, his price went up. It had a positive impact on our local contractor and was a benefit to his schedule, so his price came down and he ended up being the lowest and most responsive and competitive bidder. We opted to bring his Contract in front of the board today for approval.

Civil Deputy DA Shawcroft noted for the record that this is an untraditional public works project in that we have not done the traditional bidding process for all of the different Contracts involved with the project. That is due to the fact that this project is being done in response to the emergency COVID-19 Pandemic. Under an emergency, you can dispense with the formal public bidding procedures. The District Attorney's office has provided two Memorandums to the board addressing this issue and providing the justification for using emergency contracts under this scenario. We would be happy to forward those Memos to our new members of the board so you have some background on that. Commissioner Koenig said I would like to see those Memorandums as, while I was reading through this, I was wondering why it was not subject to the regular bidding process and that answers my question. I would like to see the Memorandums. Deputy DA Shawcroft said I will send those out.

Chairman Olsen asked if there was any public comment but there was none. He said there was some language in there talking about the footings for the building and Jensen made some exceptions on those where they will not having anything to do but it lent more to the engineering side of it, so how did all of that land? Who is doing that and how will that work? Mr. Spross said, as part of the civil package and as part of a Contract that Lumos Engineering has with the county, we have retained their services to do the geo-technical investigation. They are the ones who came up with the recommendation to do the pre-loading and, therefore, any liabilities that are associated with that would fall on their behalf. We will have to work relatively quickly once A & K Earth Movers completes the mass grading and removes all of that pre-loading. There is a possibility that the material underneath could spring back, so we have to work relatively quickly, once that material is removed, to excavate and then the weight of the footing itself will actually take the place of the pre-loading material and hold that material down. Chairman Olsen said Lumos is engineering the footings, as well? Mr. Spross said the footings are being designed by Manhard out of Reno but we are utilizing Lumos to do our second set of eyes for the engineering. They are actually the ones who will be putting out the proposal for the concrete and the concrete proposal will include the drawings from Manhard as part of the package.

Commissioner Heath said does this Contract include any of the concrete work? Mr. Spross said this is only for the erection of the building. The concrete work will be coming out in a concrete package, similar to how the civil work was bid out. That will go out to several selected bidders, as well, and will go to the lowest bidder. This is just for the erection of the building. The building itself is also under a different Contract, so this is merely to set the building on its foundation.

Commissioner Justin Heath made a motion to award a Contract to Clint Jensen Construction in the amount of $1,298,600.00 and to authorize the County Manager to execute the Contract and issue the Notice of Award. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

8:25 AM - Consideration and possible action re: Response to a letter received from Elko County regarding a conceptual Lands Bill that would provide for the transfer of certain federal lands directly to county governments

Churchill County received a letter from the Elko County Board of Commissioners dated November 5, 2020 (provided herewith) regarding a conceptual statewide Lands Bill that would provide for the transfer of certain federal lands directly to county governments. Elko County had encouraged a review and support for its proposal as they are hoping to advance the concept to the State Legislature and, ultimately, Congress.

While certain aspects contained in the proposal are consistent with Churchill County interests and previous Resolutions regarding Lands Bills, the overall approach of this conceptual Lands Bill in whole is not consistent with previous Resolutions passed by this Commission regarding support for a Churchill County Lands Bill and, more specifically, the Commission's stated support for Congressman Amodei's HR 6889, Division A.

The blanket, statewide approach is also not consistent with the provisions in the current Churchill County Lands Bill as negotiated with a host of local interests and stakeholders. The draft response letter for consideration respectfully declines Churchill County's support for Elko County's conceptual Lands Bill.

FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Jeremy Drew, Resource Concepts, Inc., presented this matter as outlined in the Agenda Report as stated above. I have discussed this proposal with Commissioner Dahl and, on two occasions, discussed this matter at the NACO Public Land and Natural Resources Committee. Similar proposals to transfer public lands to the state in previous iterations have been discussed and proposed over the last handful of years, generally with a great deal of interest, passion, and concern. While there are some merits to the approach, I have several serious concerns as it relates specifically to Churchill County. In regards to process, the bill itself and the concept has yet to be vetted by the Nevada Congressional Delegation. The language is still under development per my discussion with Commissioner Dahl just prior to Christmas. It us unclear to me if the concept would be proposed to the Congressional Delegation, the State Legislature, or both, as our letter suggested from November 5th.

While it would address some aspects of the economic development and checkerboard resolution aspects of the previous Churchill County Lands Bill, it is not entirely consistent in the general approach. It also does not address key components of the previous Churchill County Lands Bill, such as the Navy expansion, conservation designations, or the critical transportation and utility corridors. The approach would be inconsistent with the Lands Bill that we have developed with extensive stakeholder input, including feedback from affected land owners, ranchers, and miners, sportsmen, as well as the Nevada Department of Wildlife, conservation groups, the City of Fallon, and the county's Congressional Delegation. As it relates to the political dynamics, supporting a conceptual Lands Bill that has not been vetted with our Congressional Delegation could certainly jeopardize the Churchill County Lands Bill that has been vetted with the Delegation. Given the current composition of Congress, particularly in the House, this concept, quite frankly, is a non-starter.

Previous attempts at similar Legislation has met with high resistance, not only from extreme environmental groups but more moderate conservation and even sportsmen conservation groups. This concept, again, has not been vetted with key county stakeholders and could very well jeopardize the fine balance and progress that we have achieved thus far in developing a Churchill County Lands Bill that we presented in your work session several weeks ago. As such, I recommend approval of the draft letter before you today and would be happy to answer any questions.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Koenig said, at this point, the recommendation is to accept? I thought when I read it earlier that the recommendation was not to accept it. Has that been changed or did I read it wrong? Chairman Olsen said what we are saying is that we will approve the proposed letter of response that Jeremy has drafted for us and, in that letter, we specifically reject supporting Elko County's request and cite a number of the reasons that Jeremy has outlined about how it contradicts, in some areas, our Lands Bill that we are asking for. The National Defense Authorization Act (NDAA) that has been done is going to negate the immediate need for this but we suspect that the Navy is going to be back at this again this year and we will come right back with the same proposal that we have had.

County Manager Barbee said, to be really clear, this would basically be us taking the last 4 years' worth of work in negotiations with the Navy and working with the consolidated plan that included all of the affected state agencies, all of the individual stakeholders, such as ranchers, producers, and throw that out the window and say we want to start over with this new proposal for a Lands Bill that has not done any of those background checks and has not worked with conservation groups. It is nothing against Demar and his approach of what he is trying to accomplish out of Elko County. I think it makes a lot of sense for Elko County in where they are at but, for us, in consultation with our Lobbyist firm, Cassiday & Associates in Washington D.C., this would be a complete start-over. We would lose all of the things that we have gained in the hard work that Jeremy has put forward, the previous County Manager, the previous Commissioners, and myself coming from the Department of Ag to Churchill County to get to a point where we have agreement, or at least not disagreement or opposition, to our existing Lands Bill and the one that they are proposing would not address anything that is being proposed by the Navy because they are trying to do it as a statewide thing, which will be a huge uphill lift, in my opinion, for our Congressional folks to be able to get behind. Chairman Olsen said our Congressional Delegation is on board. We had two different bills written by people from both parties from either house. County Manager Barbee said and they are willing to work with us to reintroduce those immediately within the next few days. Chairman Olsen said we would jeopardize all of that work and it would throw all of that out. That is why some of what Demar and the Elko County Commission are proposing we would theoretically be in favor of but we are at a different spot. County Manager Barbee said, with that said, we have encouraged Commissioner Dahl to do that representing Elko County as a bill representing Elko County versus representing the entirety of the state. It would be my opinion that you have other counties that are going to have huge difficulty in supporting this, both north and south.

Commissioner Heath said do you know why the state pulled out their approval? I was reading in there that the State of Nevada actually pulled their approval from the initial bill that was in Congress. County Manager Barbee said because the bill that was originally put forward in about 2015 there was a switch of political control in the Legislature from that year to the next Legislative Session in which case they came back and removed that support for that statewide approach and statewide bill. Is that accurate Jeremy? Mr. Drew said that is correct. I believe, although I may have my dates wrong, it was the 2015 Session of the Legislature that was obviously Republican controlled in both the House and the Senate and there was a Resolution stating that the state supported transfer of approximately 7 million acres statewide from the federal estate essentially into state ownership. That bill was introduced. There was a bill introduced by Congressman Amodei based on that Resolution. Once it was introduced to Congress, there was a great deal of opposition voiced by not only the environmental groups, who you might expect, but a lot of the sportsmen and conservation groups who are much more moderate but very supportive of public lands and what goes on there. Not only was there backlash in Congress but, at the next Legislative Session, the parties switched back and essentially had a Resolution that rescinded the previous support by the state. Congressman Amodei has always been very good, not only with the county but also with the state, in terms of anything to do with a Lands Bill. He likes to see resolution and support coming from the government requesting that before he will advance any sort of Lands Bill package.

While I have the floor, back to the Commissioner's previous question in terms of what our letter states, I apologize for not stating this in my opening. The punch line of our letter is the sentence at the end of paragraph one: "While Churchill County appreciates the outreach and and request for review and feedback, Churchill County does not support the proposal." We then go on to cite some of our previous Resolutions in terms of what we do support at this point in regards to a Lands Bill. The motion in the packet is to approve that letter, which essentially states that we do not support the Elko County proposal at this time.

Chairman Olsen said, like all good politicians, we talked an awful lot to clarify one sentence. Commissioner Koenig said is there any way that we could reach out and let them know that, once this is settled with the Navy expansion, that we would potentially be happy to jump on board with the rest of the counties? I know there is definitely strength in being unified. In the future, it might benefit us to be aligned with all 17 counties in something along those lines. You said if half the counties do not want to do it, then there is no real benefit to it but if it is 16 counties saying yes and Churchill County saying no. County Manager Barbee said it is not. Commissioner Koenig said I do not know but I would say that right now it doesn't make sense but, in the future, it might make sense to align with the other counties in the state. County Manager Barbee said that was our recommendation with Commissioner Dahl. There have been a couple of other bills that have come forward that they have asked for support that would have been in conflict with what we have been working on in terms of the Navy negotiations where we have said just that over the last 3 years or so, not officially from the Commissioners but basically saying that down the road we think we could be supportive of this but we have to be clear of the current situation that we find ourselves in.

Jeremy Drew added that this is a great point. Obviously, political dynamics and everything else change. There are some merits to this approach, as I said, particularly in the hopeful event that we are able to get a Churchill County Lands Bill through and resolve some of the immediate issues. Long-term, this approach may be helpful. I have relayed that to Commissioner Dahl, as well as the concerns with the timing based on what we are trying to do. We are certainly not the only county. I think there are 6 or 7 counties that have Lands Bills within Congressman Amodei's district, so this is not unique to us in terms of two potentially different processes. The other thing that I am always reluctant to support is any concept without seeing some final language. I think this thing is still in the early stages. In talking with Commissioner Dahl, they are still refining not only the language but also their approach, so I do not think it makes sense to jeopardize the progress we have made on our Lands Bill to jump onto something that A) hasn't been vetted and B) we have not even seen final language on. It is a point well taken as far as looking forward.

Commissioner Gregory Koenig made a motion to approve the proposed response letter to the Elko County Board of Commissioners. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

8:30 AM - Consideration and possible action re: Presentation by Chris Mahannah on work needing to be done on wells at the county-owned Wild Goose Ranch and authorization to proceed with the work using Carson Pump, with the initial phase costing $12,740 followed by potential other phases at a cost of $22,120 and $20,720 for the separate wells and pumps

Churchill County owns a large farm known as the Wild Goose Ranch that uses irrigation pivots and a network of wells. The lease requires the county to pay for all capital improvements which includes the wells and pumps. Some of the wells/pumps were not performing to proper standards during the past irrigation season which prompted an investigation into their condition. This investigation disclosed several issues which will be presented by Chris Mahannah followed by a discussion as to the work that should be done and possible phases for the work.

The Board will find Estimate # 2398 which shows the initial work that needs to be done if authorized at a cost of $12,740. This is followed by well #3 rehab cost of $22,120 (attached) and well #7 rehab cost of $20,720 (attached).

FISCAL IMPACT: $12,740

EXPLANATION OF IMPACT**:** The initial cost will be $12,740 for work described in attached Estimate # 2398. Depending on the results of this initial phase the county will then proceed with well rehabs or re-drilling the wells.

FUNDING SOURCE:

ACTION REQUESTED: Accept

This item was tabled.

8:35 AM - Consideration and Possible Action Re: Approval of Annexation Agreement with City of Fallon for property located at 899 South Maine Street

The County owns property located at 899 South Maine Street, and has allowed CC Communications to utilize the property for a number of years. CC Communications is currently in preparations to build and renovate an operations and administration building at the property. As part of that project, CC Communications will need access to a number of utilities that are most easily accessible through the City of Fallon, namely water, water treatment, sewer, and electricity.

CC Communications has negotiated with the City of Fallon for the property located at 899 S. Maine Street to be annexed into the City of Fallon and provided utilities as needed to accommodate the new operations and administration facility.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT**:** N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Civil Deputy DA Shawcroft introduced this item as presented. This is for the property where CC Communications is building their new building. In order to utilize the utilities that are adjacent to this property, the property has to be annexed into the City of Fallon. The request is to have the board approve that request.

Chairman Olsen asked if there was any public comment but there was none. Commissioner Koenig said said, since I am new at this, to me, if we are going to annex something into the city, wouldn't the city need to approve that or approve to accept it? Mr. Shawcroft said that is the process. Whenever property is being proposed to be annexed into the city, an application is submitted to the City of Fallon, the city forwards the information to the county for the county's review to make sure that we are okay with it being annexed into the city, so that is your review of it today and approval. It then goes back to the City Council for their final approval to annex it.

Commissioner Justin Heath made a motion to approve and direct the Chair to sign the Annexation Agreement allowing property at 899 South Maine Street to be annexed into the City of Fallon. Commissioner Greg Koenig seconded the motion, which carried by unanimous vote.

Letters Received:

A- Consideration and possible action re: Bureau of Land Management's Final Decisions for Grazing Permit Renewals for the following: Filippini Ranching Co.; Nevada Gold Mines, LLC; Chiara Ranch; C Ranches, Inc.; Rand Properties, LLC; JWF Ranching, LLC; Henry Filippini, Jr.; and Julian Tomera Ranches, Inc.

The Bureau of Land Management (BLM) provides its Final Decisions for Grazing Permit Renewals for the following: Filippini Ranching Co.; Nevada Gold Mines, LLC; Chiara Ranch; C Ranches, Inc.; Rand Properties, LLC; JWF Ranching, LLC; Henry Filippini, Jr.; and Julian Tomera Ranches, Inc. Each separate Final Decision outlines the history, reasoning, and final decision associated with the Grazing Permit Renewal.

Also provided were the Interested Public List and Protest Response Matrix for the Argenta Allotment.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

B- Consideration and possible action re: Bureau of Land Management's Final Grazing Decision on the Pilot Table Mountain Allotment, which would restrict grazing to the cool season (August 15-March 31).

The Bureau of Land Management (BLM) provides notification of its Final Grazing Decision on the Pilot Table Mountain Allotment (PTMA), which would restrict grazing to the cool season (August 15-March 31). This decision was reached after analyzing the potential impacts and effects of five alternatives that include issuance of a new 10-year term livestock grazing permit to the current permit holder and range improvement maintenance and new construction within the PTMA.

The project is located in Mineral County, Nevada and covers approximately 512,449 acres of public land administered by the BLM and 8,771 acres of private lands.

The EA, FONSI, and Final Grazing Decision are available for download at: https://go.usa.gov/xV25G.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT**:** N/A
FUNDING SOURCE: N/A
ACTION REQUESTED:

C- Consideration and possible action re: Bureau of Land Management's notice of public review of the Desatoya Herd Management Area Wild Horse Gather Preliminary Environmental Assessment.

The Bureau of Land Management (BLM) provides notice of public review of the Desatoya Herd Management Area Wild Horse Gather Preliminary Environmental Assessment. The Desatoya Mountains are located in Churchill and Lander Counties, Nevada. The proposed action is to gather and remove excess wild horses from within and outside the Desatoya Herd Management Area (HMA) in order to achieve the established appropriate management level (AML) and implement a range of fertility controls to maintain the population within AML over a period of up to 10 years. The Draft Environmental Assessment analyzes the direct, indirect, and cumulative effects from implementation of the project. The BLM has preliminarily determined that this project would have no significant impact on the human environment.

The 30-day public review period runs from December 10, 2020 to January 9, 2021. A copy of the PEA is available online at: https://go.usa.gov/xAqN3 and written comments can be made as outlined in the notice.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT**:** N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: None; Informational Only

New Business:

A- Consideration and possible action re: Election of Chair and Vice-Chair positions for the Board of County Commissioners, Highway Commission, and CC Communications Management, and designation of board or committee assignments for 2021.

Each year, the board elects the position of Chair and Vice-Chair for the Board of County Commissioners, Highway Commission, and CC Communications Board, as well as appointing the Commissioners to serve on various boards and committees. The current list of assignments is provided for consideration. We welcome two new Commissioners to the board and ask that the board make the elections and appointments for these positions and boards/committees.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT**:** N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Other

Chairman Olsen asked if there was any public comment but there was none.

After discussion regarding the various boards and committees, the following motions were presented.

Commissioner Justin Heath made a motion to appoint Pete Olsen as Chair and Greg Koenig as Vice-Chair of the Board of County Commissioners; to appoint Justin Heath as Chair and Greg Koenig as Vice-Chair of the Highway Commission; and to appoint Greg Koenig as Chair and Pete Olsen as Vice-Chair of the CC Communications Board. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

Commissioner Greg Koenig made a motion to approve the board and committee assignments as discussed. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Adoption of Resolution 2-2021, a resolution designating the Chair of the Board of County Commissioners as the person authorized to make any decision regarding litigation in which Churchill County is a party.

NRS 241.0357 authorizes a public body to delegate authority to the chair or the executive director of the public body to make any decision regarding litigation concerning any action or proceeding in which the public body or any member or employee of the public body is a party in an official capacity or participates or intervenes in an official capacity. This statutory authorization was added by the Legislature during the 2019 Legislative Session to address those instances where the public body needs to be able to make litigation-related decisions quickly due to the time-sensitive nature of certain actions. This resolution designates the Chair of the Board of County Commissioners as the person authorized to make these decisions. When decisions are not time-sensitive and require the vote of the board, the matter will be placed on an Agenda for consideration of the entire board.

FISCAL IMPACT: None.

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Adopt

A RESOLUTION DESIGNATING THE CHAIR OF THE BOARD OF COUNTY COMMISSIONERS AS THE PERSON AUTHORIZED TO MAKE ANY DECISION REGARDING LITIGATION IN WHICH THE COUNTY IS A PARTY.

Chairman Olsen said I do not remember having this before. Civil Deputy DA Shawcroft said that is correct. This is new. We were not legally authorized to do this until 2019 when the Legislature passed a new law that did authorize it. The problem arose out of some litigation where a county received an adverse decision in one of their cases, not our county but a Nevada county, and the County Manager or Chairman, whoever it was, decided to appeal that case because the time to appeal a case has a very short window and they didn't have time to bring it in front of the full board for their full consideration and approval. That went up to the Nevada Supreme Court and they decided that you have to take it in front of the board and one person does not have the authority to make that decision. The Legislature tried to address that problem and authorized counties to designate a person as the person who can make some of those types of decisions. Of course, historically and going into the future, our intent is always to bring big decisions in front of the board, especially if it involves litigation. However, in those instances where something is very time sensitive where we need a decision quickly so we can preserve our rights under those rules, we need to be able to make those decisions before we can bring it in front of the entire board. This resolution will designate the Chairman of the board as the person who can make some of those decisions but, of course, we can always try and bring it in front of the entire board when there is a decision to be made. That is what this resolution does.

Chairman Olsen said would it be appropriate to discuss litigation meetings right now or not? Mr. Shawcroft said, generally, if we are involved in litigation and there is a decision to be made, we will call a litigation meeting with the entire board, which is a closed meeting, and we talk about those issues that are involved. We cannot make any firm decisions and no vote is taken in those closed meetings. That is always brought into a public meeting. We do call those litigation meetings every once in a while when we need to talk about a case that we are involved in.

Chairman Olsen said I am really uncomfortable with this from the standpoint that I always want transparency with my fellow Commissioners. With the understanding that I am uncomfortable with this, I would be okay with moving forward but there would be extraordinary circumstances and that there would be some form of notification through the County Manager and so forth so that the other Commissioners would be totally aware of what is going on. Mr. Shawcroft said this would be done only in an emergency type of situation where we have to move quickly and we cannot get the board together even for a phone call litigation meeting. The problem is, even with a litigation meeting, you cannot make those decisions, such as yes we want to appeal this decision. It has to be agenized and put onto an Agenda. You may run out of time because the clock is ticking on those types of things. There may be instances, Mr. Chairman, where you will have to make that decision. Of course, we can come back together and we will inform the board of what happened and, if the board wants to rescind that and make a different decision, they can do that but at least this will preserve our standing in some of those cases.

County Manager Barbee said, for clarity, I do not believe the County Manager can give notice because the County Manager is not part of those meetings. I think that would have to come from the District Attorney's office.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Koenig said we could put a caveat on there that it be done upon approval of the entire board at the next meeting. When I was President of the school board, there were emergency hires and things that we had to do and sometimes you could not wait for 2 weeks for the full board, so the President would approve something that is pending approval by the full board. Mr. Shawcroft said we have to be a little bit careful because we will be involved with other attorneys and that is where these things get challenged where, if you put a caveat on this that says that the Chairman approves it subject to final board approval at the next meeting, a litigant may look at it and say that it is not final approval. We would like to come back and perhaps ratify the decision but, once that decision is made to appeal, we have to show a court potentially that a decision was made to appeal and that decision was authorized by this resolution, which is authorized by the statute. It is a done deal, even though we want to come back and smooth things over with the entire board. I am nervous about saying that it is still subject to final approval by the board because, like I said, a litigant may challenge that. Commissioner Koenig said a minute ago you said the board can come back and rescind that decision, which is the same thing. Mr. Shawcroft said it is a little bit different, I think. Yes, you can come back and rescind it but, if we are trying to show a court that we have approved it, we need to show the court that it was approved. Commissioner Koenig said every time that happens and something is decided, will we automatically have that on the next board Agenda where, if we wanted to rescind it at that point, we could? Mr. Shawcroft said potentially yes. Commissioner Koenig said that would satisfy me where, at the next meeting, we were able to discuss it and, if the other two Commissioners, disagreed, then we would be able to change that. If we do not agenize that, now we are looking at another month or month and a half out and, by then, it is too late. Mr. Shawcroft said we would not do that. We would put it on the next board Agenda. Commissioner Koenig said I could support this if automatically anytime that happened it would be on the Agenda for the next meeting. Mr. Shawcroft said yes. I am trying to think of all of the different circumstances that we could be involved in and there might be a scenario out there where it would not require the matter to come back in front of the full board but I would say that 99% of the time it will happen. Commissioner Koenig said when would it not? Mr. Shawcroft said there are some decisions in litigation that are not (interrupted). Chairman Olsen said if it were a de minimus decision, which was confirmed by counsel. Mr. Shawcroft said we are not talking about decisions to appeal or decisions to file or settle a lawsuit. Chairman Olsen said what got this to the State Supreme Court was extraordinary circumstances. That is where I only envision this working. It has never happened to us where we could not move fast enough and we have certainly been in litigation. Mr. Shawcroft said it is likely never to happen but this would allow for that emergency situation where we have this in hand just in case so that we can say that we already had the authorization to do that. Chairman Olsen said I share your concerns about wanting to make sure, as I said earlier, that the transparency with everybody at the board is there. We all collectively make these decisions normally. That is why this would be for an extraordinary circumstances only but it will come back in front of all of us for discussion and a vote as quickly as possible.

Commissioner Justin Heath made a motion to adopt Resolution 2-2021 as presented. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Adoption of Resolution 3-2021 authorizing the Clerk/Treasurer to sell property held in trust because of unpaid taxes, directing publication of the Notice of the Tax Sale as provided in statutes, and other matters properly relating thereto.

NRS 361.595 provides for the sale of any property held in trust by the Churchill County Clerk/Treasurer for unpaid taxes. A list of properties currently held in trust for unpaid taxes is provide with this Resolution and marked as Exhibit "A". This resolution directs Linda Rothery, Churchill County Clerk/Treasurer, or her duly authorized Deputy, to sell said trust properties to the highest bidder for cash of a total amount not less than the amount of taxes, costs, penalties, interest, and recording fees legally chargeable against the property.

The Clerk/Treasurer has contracted with a company to conduct the tax sale virtually this upcoming year but a date has not yet been established. Once that is done, a deadline will be established for tax payers to make tax payments. Therefore, the list of properties actually sold may be different. In the event that all properties are redeemed, no tax sale will take place.

FISCAL IMPACT: Not known until the tax sale is conducted or taxes are redeemed.

EXPLANATION OF IMPACT**:** Either the unpaid taxes will be paid and deposited or the tax sale will take place but it is unknown at this time if any parcels will be sold.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Adopt

TITLE: A RESOLUTION AUTHORIZING LINDA ROTHERY, CHURCHILL COUNTY CLERK/TREASURER, OR HER DULY AUTHORIZED DEPUTY CLERK, TO SELL PROPERTY HELD IN TRUST BECAUSE OF UNPAID TAXES, DIRECTING PUBLICATION OF THE NOTICE OF THE TAX SALE AS PROVIDED IN STATUTES, AND OTHER MATTERS PROPERLY RELATING THERETO.

Clerk/Treasurer Linda Rothery presented this item as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to adopt Resolution 3-2021 authorizing the sale of property held in trust by the Churchill County Clerk/Treasurer for unpaid taxes and directing publication of the Notice of Tax Sale as provided by NRS 361.595(3)(a). Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Adoption of Special Leave Policies for Churchill County Employees impacted by COVID-19.

In March of 2020, Congress passed the Families First Coronavirus Response Act (FFCRA), which went into effect on April 1, 2020. The FFCRA included new special leave policies for employees affected by COVID-19. These policies included Emergency Paid Sick Leave (EPSL) for employees affected directly by COVID-19 and they also included Emergency Family and Medical Leave (EFML) for employees affected because their child's school or daycare were closed due to COVID-19 related reasons. The FFCRA contains an expiration date of December 31, 2020.

In response to the FFCRA, the county took appropriate action to modify Title 3 of the Churchill Code, to exclude emergency responders from the full policy and then to pass a separate policy for emergency responders which included similar provisions as the FFCRA. In accordance with the FFCRA, these policies adopted by the county also had an expiration date of December 31, 2020.

Congress has not taken action (as of December 18, 2020) to extend or modify these leave policies. However, the community and the country continue to be significantly impacted by COVID-19. To care for our employees, and to help reduce the spread of the virus, staff is recommending the adoption of policies that would extend the EPSL and EFML through March 31, 2020. Staff believes this is critical in encouraging employees to stay home if they are ill or awaiting test results because of an exposure, especially for new or casual employees who may not have any other leave on the books.

The county is not proposing modifying Title 3 to make these changes. Instead, staff would like to make a new policy for non-emergency responders and modify the policy for emergency responders. By not putting the policy within Title 3, it provides for more agility so the policies can be modified more quickly. There are some changes proposed:

- The original policies allowed a total of 80 hours of EPSL per employee through December 31, 2020. The policy now proposes 80 hours in a 12-month period, measured backward from the date an employee uses any EPSL time. This means if an employee has already exhausted their 80 hours of leave, they are not able to access this leave any longer and will need to use sick or vacation leave (or take the time off unpaid if they do not have the leave). The 12-month period (measured backward) is the same time period the county currently has in its FMLA policy.
- For EFML, non-emergency responders were entitled to up to 12 weeks of EFML. The proposed policy reduces that amount to two weeks.
- The EPSL for emergency responders and non-emergency responders has been clarified that it can be used for an employee who is sent home because of COVID-19 exposure. (The federal policy stipulated that an employee had to have symptoms. The proposed policies expand that slightly so employees can use EPSL for being exposed.)
- The policies have an expiration date of March 31, 2021.

If the policies are not approved, the current policies will expire and employees will be required to use sick leave or vacation leave for COVID-19 related reasons. This may create difficulties for newer employees (or casual employees) who have little to no paid leave available. This could result in employees coming to work and potentially spreading the disease rather than staying home for their safety and the safety of those around them.

FISCAL IMPACT: Unknown.

EXPLANATION OF IMPACT**:** The EPSL and EFML that has been taken so far (for eight months) has cost about $50,000. Most of those costs are not "additional" costs because the employees would have been paid for that time if they were working those hours or using their sick or vacation leave. The cost for an additional three months of the policy could be estimated by dividing the $50,000 into a monthly amount. The monthly amount comes out to $6,250; if this leave is used at a similar rate, the three-month "cost" would come out to $18,750.

FUNDING SOURCE: For the most part, this comes directly out of each department's budget and the General Fund.

ACTION REQUESTED: Accept

Human Resources Director Stark presented this item as listed above. We feel it is important to care for our employees to try to encourage them to stay home if they are exposed to the virus or if they are sick. We have some employees who might be new who do not have any paid leave on the books or casual employees who do not get leave and there is a concern that, if they do not have leave, they will come to work when they should be staying home.

We are not looking to change Title 3 but we would like to pass these policies that are more flexible through March 31st. We made a couple of tweaks to the policy. The main thing is, if they have already used their 80 hours of EPSL, they do not get a new bank starting January 1st. We are saying we will go back like we do with FMLA and see if they had used 80 hours in the previous 12 months and, if they had already used it, they cannot get more but, if they hadn't used it yet, they would still have access to whatever they had not used.

For the EFML, our non-emergency responders previously were entitled to up to 12 weeks of leave but we are suggesting that it be reduced to 2 weeks and, hopefully, that will give them time to make some alternative arrangements. We also tweaked the EPSL policy so that, if employees are sent home by supervisors, the original policy made it clear that they had to be quarantined by a doctor or a public health official. It didn't really give room if an employer sent someone home because they had symptoms, so we wanted to open that up a little bit more because that did create some concern when people were sent home and they had symptoms but they hadn't tested yet and whether that qualified for EPSL.

It turns out that we match up with the federal policy that it would only go through March 31st. We are hoping that some of the COVID issues may decrease by then and we will not need to go beyond that time but we could extend it if we need to.

We communicated with several counties: Nye, Humboldt, and Elko Counties. At this point, they have not extended the leave and are letting it lapse. I have also spoken with POOL/PACT and they actually were very supportive of us extending this for our employees and asked for a copy of the policies, so they might have something to give to other counties that are looking to extend it, as well.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Koenig said I am in favor of this. I came from my last position where there was lots and lots of labor strife and I want to avoid that at all costs. I think this is a gesture of good will. This does not affect the budget because they are being paid to work and now they are getting the same amount not to work. Work is not getting done but it doesn't materially affect the budget, so I think it is a win-win.

Chairman Olsen said I have dealt with the same thing in my own business. We were worried about people abusing it but that has not materialized. People came to work but, if they had a child that had tested positive, it is a mess for the employer but it is also a mess for the employee, as they didn't ask for it. I think this is one of those places where some of this extra money that we may have all gotten at this place or that place from the CARES Act, this is what it was designed for to help us through these times. We definitely want to let people know that, if they are sick, stay home because this can ripple through your workforce and a little problem becomes a huge problem. I am in favor of this, as well.

Commissioner Justin Heath made a motion to approve the new COVID-19 Leave Policy for Non-Emergency Responders and the modified COVID-19 Leave Policy for Emergency Responders, effective retroactive to January 1, 2021. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

E- Consideration and possible action re: Extra Duty pay of $1,500 per month for Carol Lloyd to cover the duties of the Museum Director on an interim basis.

As the board is aware, Museum Director Dan Ingram recently passed away unexpectedly. This leaves the department without a supervisor to oversee staff and administer policies. Because the Library and the Museum have worked collaboratively on several events, grants, and other items, staff recommends that Library Director Carol Lloyd temporarily assume the oversight of the Museum. This temporary assignment is expected to last approximately three months, while the county conducts a recruitment process for a new Museum Director.

This would be considered Extra Duty pay, and staff recommends a stipend of $1,500 per month be paid for this extra duty assignment. This is the same amount that was paid to the Parks and Recreation Director when he temporarily assumed oversight of the Facilities and Grounds Department in 2011. Staff requests the stipend be made effective retroactive to December 16, 2020, when Ms. Lloyd began the extra duty. Since she did the work for half the month of December, the stipend for December would be $750.

PERS has previously told us that extra-duty pay to an employee for temporarily assuming the duties of a vacant position is not subject to PERS contributions and is not reported to PERS.

FISCAL IMPACT: $5,250.

EXPLANATION OF IMPACT**:** The impact is based on the stipend being paid for 3.5 months (December 16, 2020 through March 31, 2021). The impact would be higher if the extra duty extends beyond March 31, 2021. (The cost for a new Museum Director hired at the first step of the range is approximately $29,000, including benefits, for 3.5 months. This means the temporary appointment will actually save about $24,000 from the budgeted salaries for FY 20-21.)

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Human Resources Director Stark made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none. He said it is unfortunate that we lost Dan, as he was doing great things there. I appreciate Carol stepping into the gap and filling this spot while we do a search.

Commissioner Gregory Koenig made a motion to approve the County Manager's recommendation to pay a monthly stipend in the amount of $1,500 to Carol Lloyd, in addition to her regular salary, retroactive to December 16, 2020. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

F- Consideration and possible action re: Adoption of Resolution 4-2021, a resolution establishing the travel expenses and subsistence allowance for Churchill County effective January 1, 2021, noting the new mileage rate of 56 cents per mile.

In May 2002, the Board of County Commissioners approved Bill 2002-G, Ordinance 33, amending Title 2 regarding travel expenses and subsistence allowance. That change allows the board to change the allowances to match the standard rates in the Internal Revenue Service Publication 463, Travel, Entertainment, Gift and Car Expenses as published annually by Resolution. Provided to the board is the Resolution, which seeks to update the mileage rate to match the IRS notification for the period beginning January 1, 2021.

The mileage rate will be 56 cents per mile, down 1.5 cents from the current rate. It should be noted that the per diem rate total will be $55 per day. Which is the same as the current rate.

FISCAL IMPACT: $____

EXPLANATION OF IMPACT**:** As employees travel, the rate must be paid in accordance with IRS Publication 463 and this Resolution.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

A RESOLUTION ESTABLISHING THE TRAVEL EXPENSES AND SUBSISTENCE ALLOWANCE FOR CHURCHILL COUNTY AND OTHER MATTERS PROPERLY RELATING THERETO.

Comptroller Wideman made this presentation as outlined above.

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Koenig asked what our budget is for this and how much is spent for mileage reimbursement. Comptroller Wideman said it is a small number. Each department has a travel budget but mostly what we pay for is interns driving back and forth collecting mail and stuff like that. Commissioner Koenig said so it is minimal? Comptroller Wideman agreed. Chairman Olsen said, for the rest of us who might get mileage for traveling to meetings, most of those are being done virtually right now, so there is nothing being paid out.

Commissioner Justin Heath made a motion to approve Resolution 4-2021 establishing the travel expenses and subsistence allowance for Churchill County effective January 1, 2021, noting the new mileage rate of 56 cents per mile. Commissioner Gregory Koenig seconded the motion, which carried by unanimous vote.

Consent Items:

A- Consideration and possible action re: Building Permit Activity Report for November 2020.

Provided for the board's review is the report showing the amount and type of building permits issued for the month of November 2020.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT**:** N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

B- Consideration and possible action re: Treasurer's Monthly Report for November 2020 showing a balance of $44,354,224.36 in the account.

Clerk/Treasurer Linda Rothery provides her Treasurer's Monthly Report for November 2020 showing a balance of $44,354,224.36 in the account. This report is provided for the board's consideration and acceptance.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT**:** N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

C- Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.

A fund balance report is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each fund for Churchill County as required by NRS 251.030 and NRS 354.290.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT**:** N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Chairman Olsen asked if there was any public comment but there was none.

Commissioner Gregory Koenig made a motion to approve the Consent Agenda as submitted Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

<u>Consider Future Agenda Items</u>:

There were no future Agenda items suggested.

<u>Commissioner and Management Staff Reports</u>:

Chairman Olsen reported on the following topics:

- NACO meeting last month but nothing out of the ordinary to report.
- Legislative Session coming up. Marla McDade Williams with Strategies 360 is our Lobbyist and she and her company have been very helpful and effective. NACO also watches these things.
- Read in the newspaper some things about the Legislature but they left out the 800 pound gorilla in the room, which is that they have spent the rainy day fund and are still

hundreds of millions short, so it is going to be a rough Session. There will be nothing new added and their usual way of balancing the budget is to push things downhill and the counties end up paying for things that the state normally paid for. I just want to prepare you for where this is going.
- Spent a week at my cabin at Jarbidge, which was an awesome time with my family.

Commissioner Koenig had nothing to report.

Commissioner Heath had nothing to report.

County Manager Barbee reported on the following topics:

- Appreciates the Sheriff's Office for making sure I got my cattle off of Coleman Road last night.
- Civic Center meetings that are held each week with the contractors and then we have a general staff meeting following that. You are welcome to join in on those meetings but please notify me so we can assure that we do not have more than one Commissioner. If you go out to the site, you can see the size of the building by looking at that pad. Please reach out if you have questions.
- COVID update: 1,458 positives, with 165 active, 1,254 recovered, with 11 in the hospital, and 39 deaths in community. We have administered 17,516 tests in the community.
- Extension to part of the CARES Act funding but the money for counties and cities were not extended but that did not affect us. We received money directly from the state, which we are using for our health facility, which has been extended through 2022. At the next meeting, I will have Shannon come in to update you on the expenditures we have made for the lab at the Annex Building. I would offer to give you a tour of the facility to give you an idea of what we are doing with that satellite State Health Lab where they will do rural community testing, so we would work with counties around us to get those test results out more quickly.
- Governor announced last week that he was moving the 75 and older age group up to top of Tier 2, as well as the childcare and school staff. CVS and Walgreen's primary outlet for those who are 75 and older where they can make an appointment and get the vaccine. At the same time, we will do community vaccinations. We got the heaters installed inside the metal building at the Fairgrounds, so we will look at reconfiguring that. We are working steadily on that and working with the Superintendent to propose a methodology to get their staff vaccinated in the near future. Commissioner Olsen asked how CVS and Walgreen's are going to do those vaccines. County Manager Barbee said we have a meeting with them later today to discuss how that will be implemented.
- With regard to the upcoming Legislative Session, we have a bill with some other counties related to geothermal abatements. Senator Goicoechea is going to sponsor that bill and Marla McDade Williams is going to help with that bill.

Comptroller Wideman reported on the following topics:

- Budgets going out to departments today.
- Provided CTX Sales Tax report. Year to date we are up about 15% compared to the same period last year and about 10% higher than October of last year. The next page is the report from the Department of Taxation for taxable sales. You can see thee is a big difference between 2019 and 2020 because there were a lot of adjustments made to areas where they might have posted sales to the wrong county and then they have to make adjustments. I highlighted a few of the areas that had some interesting or different increases. Commissioner Olsen asked how abatements figure into this report. Comptroller Wideman replied that if they were building, for example, sometimes you will see under utilities where there is a huge number there where they built out something but they got an abatement on the sales tax for their building of the project. You will see a huge number there but it does not affect our income because it was untaxable. Under utilities is where I will typically see that. Sometimes it could be under specialty trade contractors. It depends on how the person filing their taxes codes their business. Commissioner Olsen said these are strange times and COVID has created issues for people doing business in our community, although we have not seen that with the county and we hope that continues. Comptroller Wideman said our restaurants were higher in October 2020 than October 2019. Commissioner Olsen said but you have fast food, which are still being used heavily but there are a lot of others that are way off.

Sheriff Hickox reported on the following topics:

- Congratulated the new Commissioners.
- We received a grant earlier this year for $104,000 through the CARES Act, which we spent on some technology and other stuff at the jail to help with accountability, as well as technology so that we are not using as much communal property. I was finalizing my paperwork this past week and was asked if we needed more money. We have applied for $20,000 in funding because they felt we would get that additional funding.
- Thank you for the extension of the COVID leave because we have a new staff in our detention center and we are trying to keep COVID out of the jail so we do not end up in a lawsuit.
- We were required under an act filed by the President to have our agency certified by an outside certifier if we wish to receive Department of Justice funds, which is the Nevada Peace Officer Standards and Training (POST). We were certified last week.
- We have completed most of the BolaWrap training for our patrol officers but we do not yet have enough of those to get them out on the street.
- I want to extend an offer to both new Commissioners to stop by my office to ask any questions, to address any concerns, or to see the new building at any time. You can also take a ride-along if you are interested in that. Commissioner Koenig said I would like to get a tour of the new facility.

Chief Civil Deputy DA Shawcroft reported on the following topics:

- As a note of clarification, on the Annexation, since we are the owners of the property, we are the applicant for that, so the county is applying for that and it will be submitted to the City of Fallon.

Clerk/Treasurer Rothery reported on the following topics:

- Office is really busy today, as it is every day, because taxes are due today for the 3rd installment.
- Voter rolls are being updated, so 2,500 letters are being mailed out to voters. This is done each year following an election.
- We are the Clerk for all of the boards, which means we are always busy with that.
- We are watching Legislation, so I participate in conference calls with the Secretary of State, Election Division, and then the Clerk's Association and the Treasurer's Association on a regular basis, any where from every 2 weeks or every 4 weeks, depending on how we are ramping up. Legislation is hitting in the areas of elections and property taxes. Any Legislation for the Clerk side is mostly clean up items so far. I will keep you updated on how that progress is going and also inform the County Manager. I am hoping to utilize Marla McDade Williams, as well, for representation in some of our bills this year. It is going to be a busy year.

Claims and Payroll Transmittals:

The Claims and Payroll Transmittals were submitted for the board's consideration and approval.

Public Comment:

Chairman Olsen asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 10:06 AM.

H. Peter Olsen, Jr., Chairman

Gregory Koenig, Vice-Chairman

Justin Heath, Commissioner

ATTEST:
Linda Rothery, Clerk/Treasurer

Pamela D. Moore, Deputy Clerk of the Board