

**COALITION FOR SENIOR CITIZENS
WILLIAM N. PENNINGTON LIFE
CENTER**



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******NOTICE OF PUBLIC MEETING******

AMENDED AGENDA
PLEASE POST

PLACE OF MEETING: 155 N. Taylor Street, Commission Chambers, Fallon, Nevada

DATE & TIME: January 28, 2021 at 3:30 PM

TYPE OF MEETING: Regularly Scheduled Coalition for Senior Citizens Board of Director's Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/83672473910?pwd=Yi9jU045emdGbVFINCt1b0trWTFLQT09>

If you wish to join the Zoom meeting, you are required to put your legal name for public records. Phone numbers, nicknames, or initials are not appropriate.

Meeting ID: 836 7247 3910

Dial: 1-669-900-6833

Live Webcasting:

<https://churchillconv.suiteonemedia.com/web/live/>

YOU WILL BE MUTED UPON JOINING. IF YOU WANT TO SPEAK, PRESS *6 TO UNMUTE YOURSELF. PLEASE DO NOT PLACE A TELEPHONE CALL ON HOLD. If you are having technological issues, please call the Clerk's Office at: 775-423-6028.

If you attend the meeting at the physical location, you are required to wear a mask and practice social distancing.

If you wish to make public comment, you may provide them via telephone by joining the Zoom meeting or email comments no later than 4:30 PM the day before the meeting to:

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Coalition for Senior Citizens may act upon Agenda items in a different order than is stated in this notice – so as to affect the people’s business in the most efficient manner possible.***
- IV. In the interest of time, the Coalition for Senior Citizens reserves the right to impose uniform time limits upon matters devoted to public comment.***
- V. Any statement made by a member of the Coalition for Senior Citizens during the public meeting is absolutely privileged.***

AMENDED AGENDA:

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Public Comments:** General in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.
- 4. Verification of the Posting of the Agenda.**
- 5. Consideration and possible action re: Approval of Agenda as submitted or revised.**
- 6. Consideration and possible action re: Approval of Minutes of the meeting held on:**
 - A. December 17, 2020.**
- 7. Appointments:**
 - A. Consideration and possible action re: Introduction and welcome to Commissioner Justin Heath.**
 - B. Consideration and possible action re: Establishment of goals for the Executive Director Lisa Erquiaga to work towards from December 2020 to December 2021.**
 - C. Consideration and possible action re: Wage increases for the Executive Director, Business Manager, and Program Services Director retroactive to December 15, 2020**
 - D. Consideration and possible action re: Discussion regarding the Agreed Upon Procedures by Lane & Associates for the financial records for the William N. Pennington Life Center for the Fiscal Year Ending June 30, 2020.**
 - E. Consideration and possible action re: Approval of the Letter of Engagement with Phyllis Dowd to act as a part-time bookkeeping consultant for the William N. Pennington Life Center.**

- F. Consideration and possible action re: Discussion regarding matters associated with the COVID-19 virus and measures being taken to prevent the spread of the virus at the William N. Pennington Life Center, including a COVID-19 Vaccination Policy for staff.
- G. Consideration and possible action re: Discussion regarding any plans for restarting the Homemaker Program.
- H. Consideration and possible action re: Discussion regarding a change to the schedule of meetings for both the Finance Sub-Committee and Coalition for Senior Citizens board meetings to have the Coalition for Senior Citizens Board meet every month on the 4th Thursday at 3:30 PM and the Finance Sub-Committee to meet quarterly on the 4th Thursday of the first month of every quarter at 3:00 PM.
- I. Consideration and possible action re: Approval for the William N. Pennington Life Center to apply for another Paycheck Protection Program (PPP) Loan from Washington Federal.

8. Reports:

- A. Consideration and possible action re: Executive Director's report of William N. Pennington Life Center activities and programs.
- B. Consideration and possible action re: Approval of the Service-Level Reports for the period ending December 31, 2020.

9. Staff or Board comments regarding matters affecting the Coalition for Senior Citizens.

10. Consider Future Agenda Items.

11. Establishment of Next Meeting Date on March 25, 2020 at 3:30 PM.

12. Public Comment: General in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

13. Adjournment.

14. Affidavit of Posting:

STATE OF NEVADA)
 : ss.
County of Churchill)

*I, Pamela D. Moore, Deputy Clerk of the Board, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **22nd day of January, 2021, between the hours of 1:30 and 4:30 PM**, at the following locations in Churchill County, Nevada:*

- 1. County Administration Building;
- 2. The Churchill County Website @ www.churchillcountynv.gov;

3. The State of Nevada Website @ <https://notice.nv.gov/>.



Pamela D. Moore, Deputy Clerk of the Board

Pamela D. Moore, Deputy Clerk of the Board, who was subscribed and sworn to before me this 22nd day of January, 2021.



Renae Paholke, Deputy Clerk

Endnotes:

Disclosures:

**The William N. Pennington Life Center is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:*

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. Fax: (202)690-7442; or
3. Email: program.intake@usda.gov.

Procedures:

- *The public meetings may be conducted according to rules of parliamentary procedure.*
- *Persons providing public comment will be asked to state their name for the record.*
- *The Coalition for Senior Citizens reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*
- *All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-7096. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*