

MINUTES OF THE CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES

155 N. Taylor St., Fallon, NV 89406

April 23, 2026

Call to Order:

The meeting was called to order at 3:00 PM.

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Chair Swirczek asked if there was any public comment, but there was none.

Roll call of members:

PRESENT: Trustee Ryan Swirczek
Trustee Sari Koehler
Trustee Dr. Sue Segura
Trustee Mattie Serna
Civil Deputy DA Cecelia Blue
Commissioner Myles Getto

ABSENT: N/A

Verification of the Posting of the Agenda:

It was verified by Tara Adams, Deputy Clerk, that the Agenda for this meeting was posted on the 17th day of April, 2026 between the hours of 1:00 and 5:00 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- March 26, 2026.

The Minutes of the meeting held on March 26, 2026 are submitted for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Trustee Mattie Serna made a motion to approve the Minutes of the meeting held on March 26, 2026 as presented. Trustee Sue Segura seconded the motion, which carried by unanimous vote.

Presentation of Awards:

- Presentation of awards to the individuals who won in the Bookmark Design Contest held by the Library in conjunction with the Churchill County School District.

The Library held a Bookmark Design Contest recently and the winners have been selected. The Board of Trustees will present the awards to the winners of the contest at the meeting. These individuals will win a prize from donations from the community.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Other

John Hong presented the winners of the second annual Library Bookmark Contest with awards.

No action was taken on this item.

Training:

A. Discussion of the Training Module 4 completed by the Library Board of Trustees and Library Director.

At the December 18, 2025 meeting, Tammy Westergard provided the board with the information to conduct the online training modules developed for Board Trustees. The Trustees and Library Director were directed to complete a module prior to the meeting. The board will discuss Module 4.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Library Director Hong gave a summary of Training Module 4. One question was: how would you develop professional philosophy and gain experience in supporting community services in cooperation with other Libraries or other agencies?

Member Dr. Segura said I would like to go over one of my questions that was asked of you, and you are doing an excellent job. How are you going to involve the community? What is your experience in a rural community? I want to commend you on the different things that you have started, thank you. Mr. Hong said that is a great question. All libraries are different, and you have to know how to work with rural communities.

Member Koehler said I love these questions; mine was along the same lines. Another question I would ask in an interview process is, how would you gain the interest of an unruly child? I think that is very library specific, because it has to deal with a bunch of personality types. I think a Director needs to be aware of that before they step into that position, as you have done, which I commend you on.

Mr. Hong went over the qualifications he listed for Library Director, which includes successful administrative and supervisory experience, leadership philosophy, strong communication and advocacy skills. Communication also involves being transparent.

Vice-Chair Serna said another one that was discussed while going through the interview process was education. I cannot remember if we asked any questions in this vein, but I would have liked to hear from an interviewee what aspects of your education were really important for your

preparation for the position? I think that it would have been interesting to hear a little more about. Mr. Hong said good points, and I think I did share a little bit about my thesis for my dissertation on conflict resolution, and how leadership development programs can help Library Directors manage conflict in their organization. I was excited to share about that, and it is a good point to ask.

Member Koehler said just going through this training, I was a little bit, almost disturbed. When it went over the points of hiring a new director, it kind of made me feel like the board was in charge of advertising for a new director, asking questions during the interview process, checking the interviewees' references, and sending them a letter of approval with their salary and benefits. The only things this board was in charge of was the interviewing process, but we were given a predetermined set of questions to decide who the best candidate was. Then we got to approve the salary, which was then determined by HR. I wanted to bring this up because this training made it sound like the Library board was almost like an all-deciding entity in the hiring of the new director. I just want to make sure everybody that is on the Board and that new members know that we are just a very small piece of the Library. It is not just Board Members and employees, but County officials are part of this Library team, too.

Library Board of Trustees' Report:

Member Koehler said I got the chance to experience Lilli's Bad Art Program, and it was just so much fun. It was all ages. I was at a table with a bunch of middle schoolers. She had us going through old books and making art that would probably get thrown away because they weren't of any use anymore. It was a lot of fun interacting with the kids, and seeing things that Lilly came up with.

Vice-Chair Serna said my son really enjoys playing board games at the Library. It has been really exciting to watch the last few weeks, a lot of people have been playing chess, and other board games. I have heard talk of having to add another night so that chess can have its own night, because they have so many people who are excited. They were running out of tables, so I just thought it was neat, and a great problem to have.

Chair Swirczek said Mr. Hong, I attended your meet and greet. I thought it was very nice, and it was well attended. I got to see the 3D printer printing of the Star Wars chess pieces, and that was really neat. I appreciate it.

Mr. Hong said thank you for everyone's positive comments. My team is amazing and the Meet the Director event, the 3D printer, and the game night are all because of the team. Thank you, and I will tell them.

Member Koehler said to Chair Swirczek's comment about the Meet the Director, I went to that too, and I was just so amazed and grateful for our community coming out and supporting that. I want to send out a public thank you. It was so amazing to see everyone there: past and present teachers, past and present library staff and volunteers, patrons, members of the Churchill Library Association, and members of this board. I hope with my whole heart that you feel

welcomed by our community, because you are doing such a great job. Mr. Hong said thank you, I do feel very welcomed by all the community.

Library Director's Report:

A- The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.

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FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Mr. Hong recognized Magdalena and his whole team at the Library and thanked them for all of their hard work.

Mr. Hong then presented the following report:

Churchill County Library Board Report for the meeting of 4/23/26 Submitted by: John Hong, Library Director

Introduction: This report is provided to the Churchill County Library Board of Trustees to serve as a means to ensure the transparency of Library operations and to provide the associated communication necessary to aid the Board in its governance of the Library.

Significant Operational Changes

- Facilities relocated the Periodicals signage and removed the sink on the workbench to provide greater workspace to process books. Facilities have been responsive and efficient in helping improve the library space.

Personnel

- We are increasing programs and outreach, despite the fact that we are still short 40 hours of in-person staff time each week.
- I regularly hold one-on-one staff meetings discussing Library needs, personal goals, and programming ideas. Staff complete monthly self-assessments.
- The Director is currently serving on the planning committee for the upcoming Directors Summit to be held from May 13-15, 2026, at UNR Lake Tahoe Campus.

Financial Matters

- Library expenses are well within budget limitations at this time.

Afterschool Student Management

- No major challenges at this time. Nick Delgado from JPO remains an amazing resource for assisting with our middle school and teenage patrons.

Training

- April staff training: Creating a Culture of Trust and Bridgebuilding is available on WebJunction. Staff will view and then discuss as a group this month.
- The Director is attending the Nevada Library Association Conference 2026 from April 25-25, 2026 in Henderson, NV. Funds covered by the NSLA Continuing Education grant. I will provide a summary of the conference.

Technology

- The Library has committed to providing access to Ancestry Library Edition. At this time, the Library anticipates this database access beginning on July 1st, but Adult Services Librarian Magdalena is in communication with the parent company Clarivate to find out if we can begin access sooner so that we can promote it in conjunction with our Summer Reading Program.

Programming

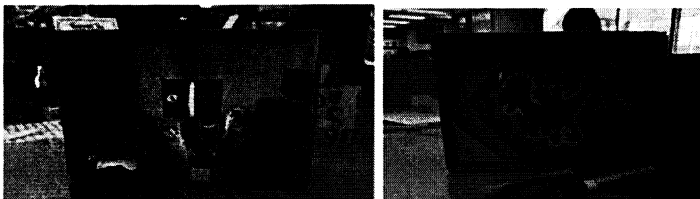
- **Author Talk:** On Tuesday, March 10th we hosted local author and photographer Tami Force, who spoke about her work photographing ghost towns and historical landmarks. 8 patrons and 2 staff members attended. On Tuesday, April 14th we had 14 people attend the Jacqui Turner author talk (see below), who writes fiction for children, teens, and adults! From now until the end of the Summer Reading Program, the Library will be hosting two author talks a month! Magdalena, Adult Program Librarian, has done a great job growing this program.



- **Storytimes:** In the month of March, we had 15 storytime sessions with a total attendance of 308. Additionally, patron took 26 Grab and Go crafts.
- **Applied AI:** Monthly program series for all ages, held every third Tuesday at 6:30pm. Online registration at churchillcountyLibrary.org/rsvp. March's topic was Prompt Engineering. April's topic is Ethics and Usage.
- **Super Smash Bros. Tournament:** 20 people attended the tournament on Saturday, March 28th. Tom, Digital Services Librarian, hosted and led the tourney. 1st and 2nd place winners received a gift card.
- **Farm Friends:** On Saturday, March 28th we had sheep, goats, chickens, and rabbits. 82 participants enjoyed petting the animals, listening to livestock presentations, ear tagging, and sheep crafts. Special thanks to University of Reno Nevada Extension and the 4H group for providing the animals!



- **Bad Art - Junk Journaling:** Monthly program for all ages, held every second Monday at 2:30pm led by Lilli, Library Assistant. 8 participants enjoyed designing and creating personalized dioramas. April's project is blackout poetry scrapbooks



- **America250: Our History By the Numbers:** In celebration of the Semiquincentennial, the Library is hosting a monthly program series (from March to December) themed around the Dewey Decimal Classification system and focusing on early American history. On Saturday, April 18, at 11:00am, Tom will present a lecture based on DDC class 100 Philosophy, which will be about the uniquely American brand of Rationalism. All ages are welcome. Online registration at churchillcountyLibrary.org/rsvp. Interested guest speakers are encouraged to reach out to the Library.
- **Alpacas & Llamas:** On Saturday, May 2nd at 11:00am meet alpacas and llamas. Learn the differences between these curious creatures and enjoy some crafts.
- **STEAM: Star Wars:** To celebrate this popular action science franchise we do host the following events. On Friday, May 1st at 1:30pm we will host STEAM: Star Wars. Families can build lightsabers and the first 50 participants will get a FREE ticket for the upcoming weekend showings at the Fallon Theatre. Additionally, later that evening there will be a library booth at the Fallon Theatre where we will have some crafts, our sci-fi collection, and applications for a library card. Thank you to the Fallon Theatre and Glen Perrazo for making this happen!
- **May the 4th Be With You:** On Monday, May 4th at 3:00pm, the community is welcome to visit the library dressed in their favorite Jedi costume, snap photos at our photo booth, and enjoy some Star Wars crafts.
- **Master Gardener:** On Saturday, May 30th at 11:00am we will have a presenter from UNR Extension, Kristen Burr, teaching people how to make seed bombs and other gardening tips. Children-oriented but all ages welcome!

Outreach/Partnerships

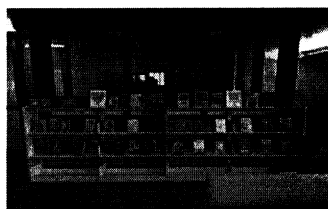
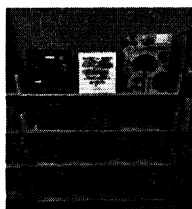
- Magdalena and Ashlee each participated in Lahontan Elementary School's Read Across America events during the first week of March. We each read aloud to a class of approximately 20 students.
- On March 16th, John and Magdalena attended Churchill County Middle School's Literacy Night. We spoke to 36 people, including middle school students, their family members, and teachers.
- Magdalena has started outreach storytimes in local preschools and daycare centers. The first two outreach storytimes are scheduled for April 10th and April 17th.
- On April 13th, John spoke the members of the PEO Sisterhood at the Library Annex during the earthquake! He spoke about online databases, programs, events, and available meeting rooms. Thank you to Karla Kent for City Councilwoman for setting this up.
- The Library's second annual Bookmark Design Contest has concluded; winners are being honored at this month's meeting. All CCSD schools as well as Oasis, Veritas, Logos, Fallon Adventist, and NAS Fallon CDC partnered with the Library to offer the contest to their students. Homeschooled students and adult residents of Churchill County were also invited to participate. The Library Board of Trustees, CLA Board, and Library staff were invited to vote on submissions throughout March. 4,500 total bookmarks across 18 winning designs were ordered for printing through Jeff's Digitex.

General Information

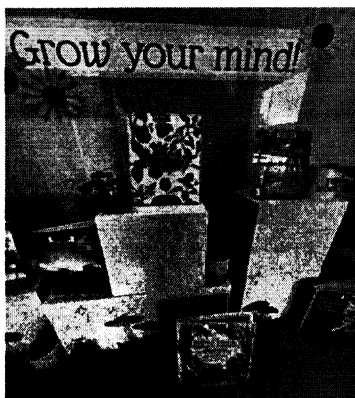
- To better illustrate how we interact with the public, we are keeping track of a new set of statistics- interactions with patrons at the circulation desk. In March, we recorded 1372 such interactions across six categories: In-person Reference (209), In-person Operational (524), Phone Reference (50), Phone Operational (85), Email Reference (6), and Computer & Printing Assistance (498).
- The Library hosted our annual Volunteer Reception, funded by the Churchill Library Association, on March 12th. The reception was attended by 14 volunteers and their guests, as well as CLA members, LBOT members, and Library staff. Special thanks to Magdalena for planning the reception.

On Display

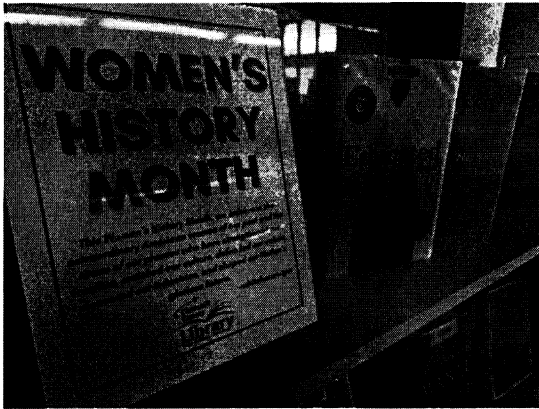
- Spring green book display designed by our Library Page, Jessica.
 - March into spring green book display in the children's and young adult areas.
 - Entryway display showcasing gardening books!



- Entryway display showcasing gardening books!



- Women's History Month book display featured selections highlighting the accomplishments of women from the past and present. Books were flying off the shelves!



Statistics for March 2026

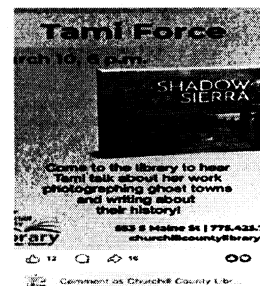
Gate count	6,828	1,325 ↑
Wifi sessions	1,481	235 ↑
Computer sessions	521	9 ↓
Meeting rooms (Non library program)	80	15 ↓
New library cards	80	-2 ↓
Meeting rooms (Library program)	3	-8 ↓

	Number ▼	Δ
Volunteers	17	-2 ↓
	Hours	Δ
Volunteers	95	25 ↑

Social Media

Books given away	Instagram followers	Facebook followers
9 0.0%	652 ↑ 1.2%	2,293 ↑ 1.1%

Facebook Popular Post



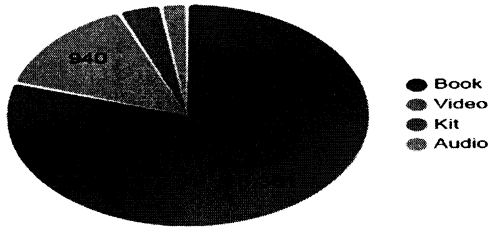
Instagram Most Views

 America250 Mar 19	 Crafting for Adults Mar 18	 Author Talk Mar 6	 Storytime Mar 18	 Spice Club Mar 20
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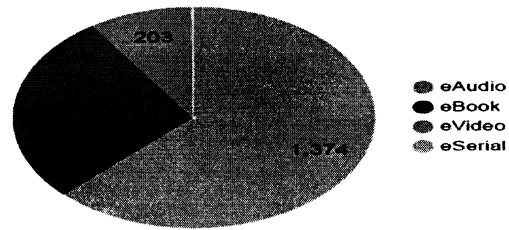
Information Desk Interactions

Operational	Reference	Email	Computer and printing	Phone operational	Phone reference
524 ↑ 22.7%	209 ↑ -6.3%	6 ↑ -57.1%	498 ↑ 3.3%	85 ↑ -3.4%	50 ↑ 4.2%

Physical Circulation



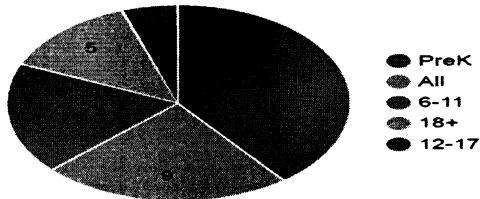
Digital Circulation



Physical Material	Physical Circulation	% Δ
Book	5,381	22.1% ↑
Video	940	-8.8% ↓
Kit	256	0.0%
Audio	159	38.3% ↑
Grand total	6,736	16.0% ↑

Digital Material	Digital Circulation	% Δ
eAudio	1,374	11.5% ↑
eBook	610	3.9% ↑
eVideo	203	1.0% ↑
eSerial	3	-72.7% ↓
Grand total	2,190	7.8% ↑

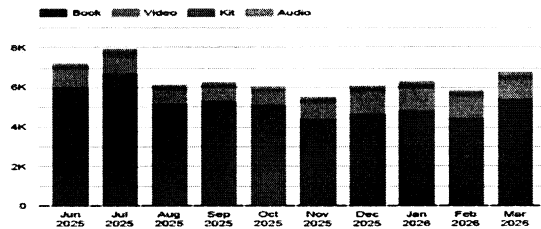
Number of Programs by Age



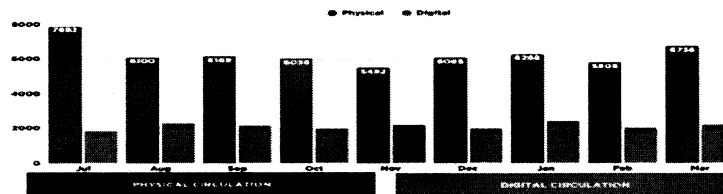
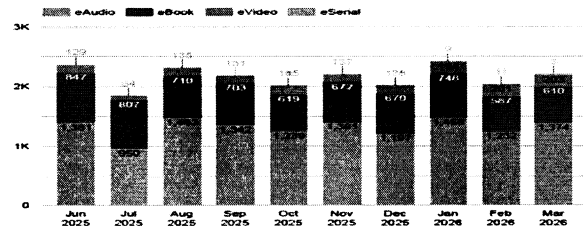
Self-Directed Program	Participation
Grab and Go craft	26
Online Reading Challenge	6
Seed Library	94
Spice Club	47

Synchronous Programs	# of Programs	Attendance
Storytime	15	308
STEAM	5	89
Game Night	2	14
Crafting for Grownups	2	13
Teen Library Club	2	7
Life Skills	1	3
The Addams Family Musical	1	10
Reading With Rover	1	38
Farm Friends	1	82
Elementary Book Club	1	2
Bad Art	1	6
Adult Book Club	1	2
Our History by the Numbers	1	10
Author Talk	1	8
Applied AI	1	7
Tech Drop In	1	1
Beginner Gift Wrapping	1	11
Grand total	38	611

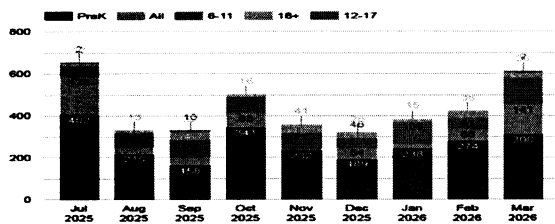
Physical Circulation



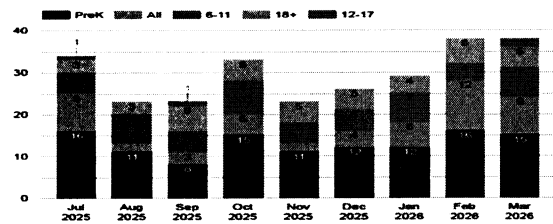
Digital Circulation



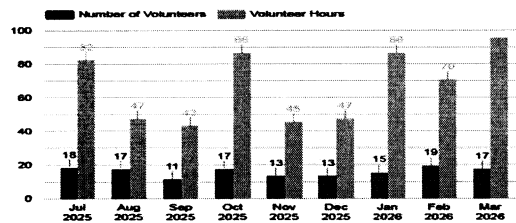
Program Attendance



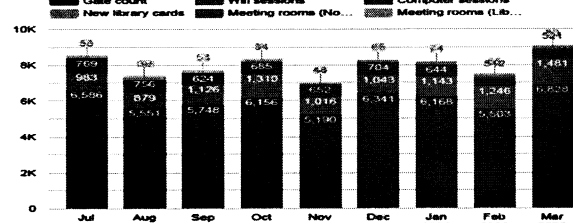
Number of Programs



Volunteer Numbers and Hours



Facility Stats



ONGOING PROGRAMS

All library programs are free and open to the public.

CHILDREN
Baby Storytime: Special storytime for kids 0-2 (older kids welcome!).
Elementary Book Club: Grades 3-5. Sign up online: bit.ly/CCLElementaryBookClub.
Reading with Rover: Ages 6-11 (older/younger ok). Read to therapy dogs and keep the book!
STEAM: Ages 6-11 (older/younger welcome). Choose from a variety of STEAM activities.
Storytime: Ages 3-5 (older/younger welcome!).

ADULTS
Author Talk: Hear from local authors about writing, publishing and other literary topics.
Crafting for Grownups: Come and do crafts!
Lunchtime Book Club: Discuss the book of the month during your lunch hour!
Sen. Rosen's Office Representative Open Hours: Second Thursday. Senator's staff is available to answer questions about federal matters.
Spice Club: Pick up a different spice to try every month! April's spice is cinnamon sugar crunch.

ALL AGES
Our History By the Numbers: Third Saturday. Sign up online: churchillcountylibrary.org/rsvp.
Applied Art: Third Tuesday. Sign up online: churchillcountylibrary.org/rsvp.
Bad Art: Try your hand at one of our monthly art projects. Kids younger than 12 need to attend with an adult.
Game Night: Wednesdays. Play one of our games or bring your own to share!

MAY 2026						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
SUMMER READING PREREGISTRATION: May 20 It's that time of year again! This year's theme is <i>Unearth A Story</i> , and we can't wait to uncover your new favorites. Preregistration starts May 20, and reading will start June 6, with our Summer Reading Kickoff from 10 a.m.-noon. Starting May 20, Preregister here: bit.ly/CCLSummerReading						
3	4 3 p.m. May the Fourth Show Your Costume	5 3:30 p.m. Game Night	6 10 a.m. Baby Storytime 11 a.m. Storytime 4 p.m. Chess Club	7 10 AND 11 a.m. Storytime 4 p.m. Life Skills: Job Interviews	8 1:30 p.m. STEAM	1 11 a.m. Alpacas at Libran
10	11 2:30 p.m. Bad Art: Recycled Bookmarks	12 3:30 p.m. Game Night 6 p.m. Author Talk: Kurt Winans	13 10 a.m. Baby Storytime 11 a.m. Storytime 4 p.m. Chess Club	14 10 AND 11 a.m. Storytime 12 p.m. Sen. Rosen's Office Representative Open Hours 3:30 p.m. Reading with Rover	15 1:30 p.m. STEAM	11 a.m. Our Hist By The Nun
17	18 3 p.m. May the Fourth Show Your Costume	19 3:30 p.m. Game Night 6:30 p.m. Applied Art	20 10 a.m. Baby Storytime 11 a.m. Storytime 4 p.m. Chess Club	21 10 AND 11 a.m. Storytime 4 p.m. Crafting for Grownups	22 1:30 p.m. STEAM	2 2 p.m. Craftin for Grow
24	25 3 p.m. May the Fourth Show Your Costume	26 3:30 p.m. Game Night 6 p.m. Author Talk: JT Hume	27 10 a.m. Baby Storytime 11 a.m. Storytime 4 p.m. Chess Club	28 10 AND 11 a.m. Storytime 3 p.m. Beginner Gift Wrapping	29 1:30 p.m. STEAM	11 a.m. Master Gardens Seed Bor

LIBRARY INFORMATION

Computers
 The library provides desktop computers for public use free of charge. Patrons who need help using a computer or device are encouraged to make an appointment as staff are not always available to help with computers or devices. Staff cannot modify patron devices.

Printing and Photocopying
 Prints can be made from public computers for 10 cents per black-and-white page and 50 cents per color page. Visit our website for instructions on mobile printing. Documents can also be scanned from the copy machine free of charge. The library does not have a fax machine.

Meeting Rooms
 The library has three meeting rooms available free of charge for public use. Our study room fits up to three people and is located inside the library. Our four-person meeting room is located on the east side of the library, and our Annex has a conference room for larger groups. The meeting room and Annex are available to library patrons by reservation only. Reservations can be made on the library website: churchillcountylibrary.org/room-reservations

Online Learning
 Find AR reading levels, research historic events, explore our planet with World Book – whatever you want to learn, you can find it with your library card! Get access to apps and databases on our website under Digital Resources.
churchillcountylibrary.org

LIBRARY INFORMATION

Library Hours
 Monday-Friday 9 a.m. - 5 p.m.
 Saturday 9 a.m. - 5 p.m.

Library cards are free with a Nevada ID (Fallon address) or military ID. A replacement card is \$1. The library does not charge overdue fines.

My Library Account
 You can access your account online using our website: churchillcountylibrary.org. Click Account Login to see what you have checked out, renew items and place items on hold.

Use your library card number (located under the barcode on the back of your library card) to log in. Your password is usually the last four digits of your phone number.

Checkout Periods

Item	Loan Period	Limit
Books and Audio	3 weeks	None
DVDs, Magazines and Kits	1 week	Varies

*Can be renewed if item has no holds. Items not listed have differing loan periods and limits.

Online Materials
 The library provides ebooks, audiobooks, movies and more through three online apps: Libby, hoopla and Kanopy. You can access the websites from your computer or download the apps to your phone or activate them on your smart TV.

Questions? Contact us!
info@churchillcountylibrary.org
 775.423.7581
 553 South Maine Street
churchillcountylibrary.org

CHURCHILL COUNTY LIBRARY

MAY 2026 CALENDAR

All library programs are free and open to the public. Programs are subject to change. Check churchillcountylibrary.org for updates. More information about library programs inside!

STEAM: MAY THE FOURTH
 May 1, 1:30 p.m.; May 4, 3 p.m.
 Visit us for a special STEAM celebrating Star Wars Day and make your own light saber. Then come back on May the Fourth and show us your costume!

BAD ART: RECYCLED BOOK MARKS
 May 11, 2:30 p.m.
 Need a new book mark? Come on in and make this month's Bad Art craft!

AUTHOR TALKS
 May 12, 6 p.m.
 Local author Kurt Winans writes political thrillers and science fiction.

AUTHOR TALK: JT Hume
 May 26, 6 p.m.
 Love westerns? Come and hear author JT Hume talk about his contemporary western novels!

MASTER GARDENERS: SEED BOMBS
 May 30, 11 a.m.
 Ever wondered what a seed bomb is? Come and find out with the Master Gardeners!

New Business:

- Consideration and possible action re: Approval of the monthly Budget Reports for March 2026.

The monthly budget report for March 2026 will be presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Trustee Mattie Serna made a motion to approve the budget report as presented. Trustee Sue Segura seconded the motion, which carried by unanimous vote.

- Consideration and possible action re: Approval of the Library Gift Fund Report for March 2026.

The Library Gift Fund Report for March 2026 is provided for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

CHURCHILL COUNTY				3/31/2026
LIBRARY GIFT FUND RECONCILIATION (Fund #320)				
FY2026				
	Gift & Donations	Morgan	Building	Total
Beginning Balance 7/1/2025 (Includes accruals)	\$ 102.50	\$ 67,950.72	\$ 1,196.32	\$ 69,249.54
Revenue	102.50	67,950.72	1,196.32	69,249.54
Acct #320-35320 (Gift)	-	-	-	-
Acct #320-35321 (Gift Morgan Tr)	-	-	-	-
Acct #320-35323 (CHC)	-	-	-	-
Acct #320-35324 (Friends)	-	-	-	-
Acct #320-35790 (Bldg)	-	-	-	-
Interest allocation	2.83	1,874.86	32.94	1,910.63
Subtotal	2.83	1,874.86	32.94	1,910.63
Expenditures	-	-	-	-
Acct #320-691-50900 (Gift)	-	-	-	-
Acct #320-691-52400 (Gift)	-	-	-	-
Acct #320-691-55800 (Gift)	-	-	-	-
Acct #320-691-59750 (Gift)	-	-	-	-
Acct #320-691-59760 (Gift)	-	-	-	-
Acct #320-691-59770 (Gift)	-	-	-	-
Acct #320-691-59915 (Morgan)	-	-	-	-
Acct #320-691-59916 (CHC)	-	-	-	-
Acct #320-691-59917 (FRIENDS)	-	-	-	-
Acct #320-691-76110-5240 (Bldg)	-	-	-	-
Subtotal	-	-	-	-
Other Financing Sources	-	-	-	-
Transfer from General Fund	-	-	-	-
Increase(Decrease)	2.83	1,874.86	32.94	1,910.63
Ending Balance	\$ 105.33	\$ 69,825.58	\$ 1,229.26	\$ 71,160.17
			Cash balance 3/31/2026	71,160.17
			Difference	-
Beginning Balance 2/28/2026	\$ 105.33	\$ 69,825.58	\$ 1,229.26	\$ 71,160.17
Ending Balance 3/31/2026	\$ 105.21	\$ 70,406.74	\$ 1,239.37	\$ 71,751.32
Interest Allocation:	105.77	70,117.18	1,215.40	71,457.25
Percentage	0.15%	98.12%	1.70%	
Total	105.33	69,825.58	1,229.26	71,160.17

Gift & Donations	\$ 105.33
Morgan	\$ 69,825.58
Building	\$ 1,229.26
Total	\$ 71,160.17

Trustee Mattie Serna made a motion to approve the Library Gift Fund Report as presented. Trustee Sue Segura seconded the motion, which carried by unanimous vote.

A- Consideration and possible action re: Review of the Library Board of Trustees Bylaws.

FISCAL IMPACT:

EXPLANATION OF IMPACT:

FUNDING SOURCE:

ACTION REQUESTED: Accept

Vice-Chair Serna said I know we are very lucky, and we have Tara who helps us with the minutes. Everyone needs a secretary and we don't have one, which I haven't noticed any huge negative affects of this. I just wonder if we want to talk about what the secretary might do, or if we would like to modify the Bylaws to indicate that we don't need a secretary? I'm just curious what people think about the secretary position? Member Koehler said Mattie I was the secretary last year and I really didn't do anything, because Pam was doing the minutes back then for me. I really don't think the secretary is a necessary position anymore. Vice-Chair Serna said do you think, Sari, that we need to modify the Bylaws or do you think it's ok to just have the secretary mentioned in them but that we don't need one? I'm curious. Member Koehler said I really don't know, because I would think that the secretary position was just to write the minutes. I would hate to get rid of that position and then a couple of years down the road find that we need it again for some odd reason. I don't know if that is legal to say that we need one and then don't have one? I don't know if that needs to be adjusted.

DA Blue said just weighing in with regard to the question from Sari who is on the line for this meeting. The response is that the Bylaws can remain as is. I think that's a great idea as opposed to amending them now and finding out two years from now we need a secretary and having to re-amend. It is just a matter of efficiency, not a matter of law. Member Koehler said thank you very much Cecelia. Vice-Chair Serna said I'm curious, does anyone like the idea of giving the secretary some additional responsibilities? We could appoint a secretary and have them look over the minutes with extra care. I don't know if we think there are any more important things that a secretary might actually do besides create the minutes? DA Blue said there is no legal prohibition for you having additional duties for a secretary so that you could have that position engage with the Board. The NRS is actually silent with regard to that. Chair Swirczek said I think we should just leave it for now. With Tara and the County doing the recordings, I think we just leave it alone for now and move forward and just leave it in there. Member Dr. Segura said I agree Ryan. Vice-Chair Serna said I have no problem with that.

Chair Swirczek asked if there was any more discussion on the Bylaws. Trustee Dr. Segura made a motion to keep the current Bylaws. Vice-Chair Serna said do we need a motion? I am ok with seconding, but is there a problem with having this specific motion? Do we think yes? Deputy Clerk Adams said yes, because the Agenda says, "Consideration and Possible Action," so you are free to do that. Vice Chair Serna said ok, I second that.

Trustee Sue Segura made a motion to keep the current set of Library Board of Trustees Bylaws. Trustee Mattie Serna seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Review of the roles of Chair and Vice-Chair for the Library Board of Trustees.

FISCAL IMPACT:

EXPLANATION OF IMPACT:

FUNDING SOURCE:

ACTION REQUESTED: Accept

Chair Swirczek asked if there was any discussion. Do we need to take a vote on this? No? Ok. Vice Chair Serna said I'm curious. Even if we choose not to change anything, which is fine, I just wonder what do people think or see as the responsibilities of the Vice Chair? I do know that in the past, the Vice Chair ran meetings when the Chair was not present. I know that happens, I just wonder if anyone knows of anything else that the Vice Chair is expected to do? DA Blue said I can tell you that the NRS is very much silent with regard to the Vice Chair and Chair duties. Chair Swirczek said I would say that for instance I signed all of the Certificates for the bookmarks, that if the Chair is not available the Vice Chair would take on those responsibilities. So, no changes will be made, and if there is not a discussion we will move on to the last item.

No action was taken on this item.

B- Consideration and possible action re: Review of the Five-Year Plan for the Churchill County Library.

FISCAL IMPACT:

EXPLANATION OF IMPACT:

FUNDING SOURCE:

ACTION REQUESTED:

Director Hong said basically so far, with the Strategic Plan, there are 5 goals. The goals are Customer Service, Partnerships, Educate the Community, Grow Responsibly, and Raise Awareness. This comes in line with active strategies that the Library is currently working on. For example, with Customer Service, we are working on the home-bound book delivery with CART. We are scheduling that in April. We are establishing partnerships that we haven't done in the past with the Fallon Paiute Shoshone tribe, the Fallon Theatre, and the Museum. It fits in line with what we are already doing. We started last year, so we are already working towards a lot of these goals. Then we will be putting my evaluation in as well. I just want to focus on achieving new programming here. For Growing Responsibly, Ashlee and the team have itemized materials. We are creating receiving procedures, and we are achieving even little things. I think after this year, we could always amend the Strategic Plan.

Vice Chair Serna said Cecelia, does the NRS have anything to say on Library Strategic Plans? I'm curious. DA Blue said I can tell you that with regard to the NRS's, specifically the Library

Board, what it mainly speaks to is the Board of County Commissioners and its role with regard to the Library Board. It does not dictate how you would do your duties. Chair Swirczek said I was on the 5 Year Strategic Plan Committee, and we spent a lot of time on this. For right now, I think it's good as is. That's my opinion. Trustee Dr. Segura said I agree Ryan. Vice Chair Serna said I agree. Trustee Koehler said this Strategic plan was made before John became our Director and John, I am just very appreciative. You are just knocking it out of the park. Mr. Hong said thank you. Some of my preparation for this position thankfully came into line with a lot of the goals of the Strategic Plan and with what I envisioned. I don't see a need for immediate change either, there's a lot of good stuff in there.

Member Dr. Segura said I have a question about your evaluation. Who does it, when is it done, does the County do it, or do we do it? Mr. Hong said I think we are moving in the right direction, but I am curious about that too. Deputy Clerk Adams said I think that is a question for HR. Member Dr. Segura said ok, perfect.

Chair Swirczek said is there any other discussion? Seeing none, and with no changes to the plan, we will move on to item 12.

No action was taken on this item.

Consider Future Agenda Items:

Chair Swirczek said on Sue's comment, maybe we could have an agenda item to discuss the Review process for the Director? Chair Swirczek said I would like to see the instrument being used. If people have met with you, here is what you are being evaluated on. Has that happened yet John? Mr. Hong said no. Member Dr. Segura said I agree Ryan, it is a good idea.

Public Comment:

Director Hong read Jessica Rowe's Letter, declaring her resignation from the Churchill County Library Board of Trustees.

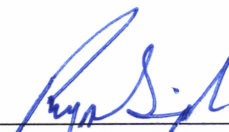
DA Blue corrected the year of the date of her resignation on the record, there was a typo in the letter she submitted.

Chair Swirczek asked if there were any other comments. Member Dr. Segura said I would like to know the timeline. Chair Swirczek said it is not on the agenda, so we cannot discuss it. Member Dr. Segura said so the position won't be open until next...is that our next agenda item? Ok. Member Koehler said Ryan, I would like to make a public comment. Jessica is leaving, and ... Chair Swirczek said Sari, we can't discuss it. It is just a public comment; it is not on the Agenda. Member Koehler said, I know, I would like to make a public thank you to Jessica for being a Board Member and for just being so awesome. Thank you for doing it with grace, patience, and eloquence. Thank you Jessica for being a member of the Board. DA Blue said Sari, definitely thank you for the appreciation shown for the former Board Member. We will have it on the next Agenda, and we will open the Agenda item for public comment at that time. Thank you very much.

Adjournment:

The meeting was adjourned at 3:52 PM.

Approved:



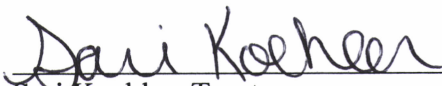
Ryan Swirczek, Chair

Approved:



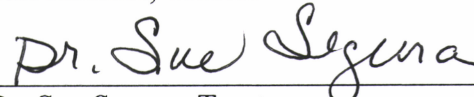
Mattie Serna, Vice-Chair

Approved:



Sari Koehler, Trustee

Approved:



Dr. Sue Segura, Trustee

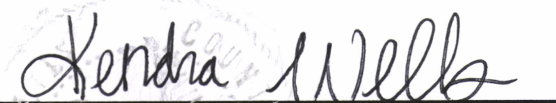
Approved:



~~Jessica Rowe, Trustee~~

ATTEST:

Linda Rothery, Clerk/Treasurer



Kendra Wells, Deputy Clerk