

MINUTES OF THE CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES

155 N. Taylor St., Fallon, NV 89406
December 18, 2025

Call to Order:

The regular meeting of the Library Board of Trustees was called to order at 3:00 PM on December 18, 2025.

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Chair Rowe asked if there was any public comment but there was none.

Roll call of members:

PRESENT: Trustee Jessica Rowe
Trustee Sari Koehler
Trustee Dr. Sue Segura
Trustee Mattie Serna
Library Director John Hong
Deputy District Attorney Priscilla Baker
Deputy Clerk to the Board Pamela D. Moore
Tammy Westergard
ABSENT: Trustee Ryan Swirczek
Commissioner Myles Getto
Deputy Clerk Tara Adams

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk to the Board, that the Agenda for this meeting was posted on the 12th day of December, 2025, between the hours of 1:00 and 5:00 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Trustee Sari Koehler made a motion to approve the Agenda as submitted. Trustee Dr. Sue Segura seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- September 25, 2025.

The Minutes of the meeting held on September 25, 2025, are presented for the board's consideration and approval. Due to staff shortages in the Clerk/Treasurer's Office over the past

several months, the completion of Minutes has been delayed and the board is asked to find this just cause for them not being completed within thirty days.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Trustee Dr. Sue Segura made a motion to approve the Minutes of the meeting held on September 25, 2025 as presented. Trustee Sari Koehler seconded the motion, which carried by unanimous vote.

B- October 23, 2025.

The Minutes of the meeting held on October 23, 2025, are presented for the board's consideration and approval. Due to staff shortages in the Clerk/Treasurer's Office over the past several months, the completion of Minutes has been delayed and the board is asked to find this just cause for them not being completed within thirty days.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Trustee Dr. Sue Segura made a motion to approve the Minutes of the meeting held on October 23, 2025 as presented. Trustee Sari Koehler seconded the motion, which carried by unanimous vote.

C- November 20, 2025.

The Minutes of the meeting held on November 20, 2025, are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Trustee Dr. Sue Segura made a motion to approve the Minutes of the meeting held on November 20, 2025 as presented. Trustee Sari Koehler seconded the motion, which carried by unanimous vote.

Training:

A- Training for the Library Board of Trustees from Tammy Westergard.

Training will be provided by Tammy Westergard for the Library Board of Trustees.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Tammy Westergard said I am here as a professional courtesy to the new Library Director, and new colleague. I am the former State Librarian and Deputy State Librarian, and my role at that time was to advance trustee training. I am the person who modified it to an online format and created the resources you will be using. I want to congratulate all of you for taking this step and being very clear about this as a priority for the board. The statutes are very clear about what your roles and responsibilities are, and Nevada has some of the most sophisticated library laws of any state in the country. Most importantly, it is because the Library Board of Trustees possesses and holds the real property of the public library, as well as evaluates the Library Director. That makes you an active board; it is not advisory. This is a regulatory body with very serious responsibilities. In order to help you do that, and to stay in your lane to do the things you are supposed to do, and understand that framework, that is what the trustee training is about. It is statutorily required to be advanced through the State Library in order to be eligible for state funds that are either made accessible through state coffers, or as a pass through for the federal government. Library districts have to be in good standing, which means that the library trustees have to complete this training, and you are also required to have a current Strategic Plan on record with the State Library.

With that, you can see on the At-A-Glance document what your duties include, and as you work through these different modules, the things that are going to be talked about include the roles and responsibilities, what does advocacy look like, specifically, what are the ethics and liability that come through the public library, having a very clear understanding of what that is about, and when you are clear about your ethical and legal liabilities, making decisions become very clear, but all of those things are intertwined. The other thing to recognize is, board members have a role within the library community. Every state has a Library Association, which is the professional home of trustees, librarians, community members at large, where you can get information about current issues and things that are facing your library statewide. All of these pieces are where you belong, and this is what you will take advantage of through this training process.

I would like to give you two pieces of unsolicited advice. One is that it would be wonderful if Senior Deputy District Attorney Baker joined in this training because, often times, you will weigh in on where the board is at any given moment, so your really clear understanding of the laws is going to be super helpful. Secondly, as you go through this training, that you do this really intentionally and thoughtfully, that you are in a module one month at a time, and Chair Rowe, you may want to consider having time set aside in the Agenda for meaningful discussion of each learning objective of each module, and to talk about with the director in terms of how does that objective relate to things that are actually happening in the library from month to month. That will give a great opportunity to learn by doing, and Dr. Segura is the leading expert on your board about how to set up work-based learning. Essentially, the work that is going on in the library, here's the learning objectives within each module, and how do we as a board act as interns, if you will, in each module as you get through them. I am happy to be resource if anyone has questions regarding this, and it is great that you are all going to walk through all of that.

Trustee Segura asked what the training will look like, and would you do it monthly, to which Ms. Westergard answered there are training modules, so it is asynchronous training, and the director will talk to you about how to log in to it, and the QR code is how you gain access. The training modules are asynchronous online learning, it goes through a number of scenarios, and there are exercises you can take part in. There is also a place for reflection, so that is where you are going to want to think about what is active in your library system right then, and make notes, then come to the meeting prepared and have a group discussion. Each module would not take more than an hour, but it is important to be thoughtful. Trustee Dr. Segura asked, we would do the module prior to the meeting, then would you discuss it with us? Director Hong said yes, that is the format that I think would be most productive. You have access to the modules, I have emailed the log ins, so we can go through the modules and discuss at the board meeting. There are eleven modules that cover advocacy, finance, policy making, each module has a quiz, and you receive a certificate of completion when you pass all of the quizzes. On the handout there is a QR code so you can get to the training and it also in your email. I want to thank Ms. Westergard so much for working with me and providing this opportunity for the board.

Trustee Koehler asked, regarding the first module, or whatever you sent to us, it says there is a handbook, so do we print that out ourselves, and do we have to submit it to you? How do we go about working on that? Ms. Westergard said I think that Director Hong is intentional about putting together a handbook and giving it to each of you as a binder. I would recommend that that be something you bring to every board meeting so that you are able to have thoughtful discussions. You will find that you have other things that you are facing and you haven't gotten a particular module yet, having that binder right there, all printed out, will be a constant guide as you are performing your duties as board members in public meetings. Trustee Dr. Segura asked Mr. Hong if he could prepare a binder for each trustee and pick it up maybe by January 10th. Mr. Hong said yes, we will have binders for those that need them, and we will have them ready for pickup on January 10th.

Chair Rowe said I really appreciate that you have brought this up for context for the public who were not part of the conversations that we were having. This opportunity arose from when we welcomed Mr. Hong into our community, and Ms. Westergard was also there to welcome him. We got into a good conversation about updated training. All of us on the board received a binder from the Interim Director that contains many of these things: the bylaws, the roles of the board, the statutes, the structure of the public libraries in Nevada, and we were all held to understand our library's mission. As we update our Strategic Plan, and the new director coming in and having that opportunity, Ms. Westergard let us know that the state had also done some updates and brought all of this online, and it feels like a nice opportunity to learn with our director. Trustee Dr. Segura said that when I questioned the budget, we had not looked at it before it was going to the departments, so truly, we do not understand what we are supposed to do, and I want to make sure I am spot-on. Chair Rowe said, right and as Dr. Segura is saying, we are a very new board, so at this point, I am under two years on the board of a three-year term. This is just an excellent opportunity for us to do our due diligence at getting ourselves trained. Many of the elements that are in this training are available to the public, as well. The bylaws, mission, and the Strategic Plan are on the website, so the public can hold us accountable. It is a very empowering thing that the State of Nevada does, because the Library

Board of Trustees is a citizen board. I have anticipation that there are members of the community that will want to come in and do this kind of service after me, so this is an opportunity for our community to listen to the conversations, as well, and to listen to how advocacy is done. I thought that this is deep and there is a lot of it, but the time is well spent, so I really appreciate this opportunity. For me, I read online probably as fast as in paper form, but I take all of my notes on paper. As Mr. Hong was saying, because it is an online module, I will probably be holding my binder up online, that for anyone that prefers to do this by paper, just contact Mr. Hong and he will have those available.

Library Board of Trustees' Report:

Trustee Koehler said I was out in the community and I was very impressed. I ran into one of the staff members of the library out there, who was contacting other people to promote our library and find other ways to do stuff. It was so thrilling to see our library staff out in the public trying to promote our library and find better means and ways to make our library more profitable for everyone.

Trustee Dr. Segura said I had a meeting with Mr. Hong, and when I got the Agenda, I noticed that he is on the ball. As a community member that has lived here for 69 years, I do not know much about technology, so I talked to Mr. Hong about having tech classes and learning more about AI. Thank you for adding those items. Mr. Hong agreed to send out flyers with the technology class information to the Senior Center.

Chair Rowe said I just want to share strong appreciation, as I have had some meetings with Mr. Hong, I am finding the responsiveness and curiosity to be refreshing. I really appreciate the fact that as we talk about things that we are interested in at the board meetings, those things are moving through and finding their way back into the Agenda and back into our upcoming conversations. This training comes from a conversation, as well as AI, programming is being very intentionally formed, and that eye for sustainability and care for the staff is really strong. I had the opportunity to talk to one of the staff members this week. My son will often walk to the library, and I will pick him up. This time, I could not locate him, and as I started to elevate, and in calling the front desk, Tom reminded me of the privacy policy of the library and not identifying who is in there. That being said, my kid was there, and I got off of the phone after a pleasant conversation, and a few minutes later my son called me, from Tom telling my son to call me. There are ways that we can still be a caring part of our community while protecting our community, and the relationship that we have with the library staff. They saved my day on a tense afternoon. All I have is appreciation for that; for the protectiveness and appreciation for the care that I received as a community member.

Trustee Koehler said thank you so much for sharing that story, I love it and it warms my heart. I also want to comment on Mr. Hong. I had been out of town, so we could not have our regular meeting, so I emailed him all of my questions because I have tons every time, and he was very efficient in telling me what I was not understanding. I also want to thank Pam for working me through the edits, especially when I do not understand something that I misread, so thank you so much for all of the time and effort that you give, too.

Chair Rowe said she is grateful for the community that we have, and for all of the care we receive from the community. It has been warming this year, and as we come into the next one, it gives me a lot of hope.

Library Director's Report:

A- The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.

The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Director Hong reported that interviews for the Technical Services Librarian have been completed, and an offer has been extended to a candidate. We would like to close the library due to historically low traffic, and to revitalize hard-working staff.

The 2026 State Collection Development Funding of \$4,457.00 from the State Library will go toward Hoopla. We got a grant for fourteen new Penworthy Staying Sharp and STEAM to Go kits. Staying Sharp kits helps seniors with memory loss, and it contains brain activities. STEAM to Go kits are for preschool aged children to help develop motor skills. Dr. Sue Segura expressed interest in a workshop displaying the Staying Sharp kits at her senior luncheon forum, and Mr. Hong agreed.

Mr. Hong continued, stating that they are still going through the process of the Competitive Grant, and it has been adjusted to where it will be a library revitalization project, that is more toward mobile book carts, picture book shelving which has been shown to increase circulation, mobile white boards, and displays for exhibiting art. There are some maker space items such as, a child safe chop saw and a laminator, but none of these have to do with internet connection, so they are not related, but I wanted to let you know that is what the grant will go toward.

Regarding Microsoft Office, we have the ability to obtain this for only \$40.00 per computer, and we have nine PC units. We can provide a lifetime license because currently the computers have free software, but at only \$40.00 per computer, we can provide the public with the entire Microsoft Suite programming. Trustee Koehler asked if this will be for just nine computers, to which Mr. Hong answered, yes, nine public computers. Trustee Koehler continued, saying that is good, because kiddos can come in and work on a PowerPoint project or type a paper. Mr. Hong said, yes, and our PCs are very limited, but yes, they can do those projects.

Mr. Hong said we are excited to do the training that was presented today, and thanks to Ms. Westergard for working with the library and board. I will provide more information about the modules, about any worksheets needed, and I will be available for questions.

In terms of programming, we have a lot of things going on, such as crafting for grown-ups, which had the highest attendance ever with twenty-nine people, holiday STEAM on December 5th had forty-eight people that built graham cracker houses, and Magdalena and J helped plan that program. The custom ornament event is December 20th at 2:00 PM in which people of all ages can create personalized ornaments.

We understand the importance of having technology programs in the library. Tom Patterson and I are excited to host Applied AI on January 20th at 6:30 PM, to allow adults to come in after work hours. We are looking to do this monthly, and the first program will be an introduction to AI, but we have all kinds of ideas. This can be used for graphic design, for helping with homework, understanding the utilization for travel planning, understanding the utility of it, as well as being aware of certain situations where there can be an overreliance on it, and knowing the pros and cons of AI. There is a lot of utility with it, but we want the community to be aware of its strengths and how to use it appropriately. Thank you to Tom Patterson for taking on this project. Tom is also available for drop-in tech help twice per week on a walk-in basis. Going back to Applied AI, we would like to do an online registration for that, but we will accept walk-ins, as well. Trustee Koehler asked with the Applied AI, is it more informative, or will you teach exactly how to use it, too? Mr. Hong said the first one will be a history of AI, and we are going to work into the modern uses of ChatGPT and things like that. There will be a portion at the end for Q&A and some demonstration of it, but the following AI programs will be a lot more hands-on because I think that is the best way to learn, and to get various AI programs for graphic design and just having people practice with that under the devices.

With outreach and partnerships, I just want to say that it was great going to the tree lighting and special thanks to Mayor Tedford for welcoming me to Fallon. We had a great discussion on future ideas for the library and the city. I think the library can work as a county entity with the city for the community's best interest. Tomorrow I will be a judge at Numa Elementary's Spelling Bee, so that will be very interesting. I am excited to see who will be going to the next stage.

For your general information, we have been doing focus groups at the library. What I mean by that is, in order to achieve the Strategic Plan, there are some priorities there as a team that we need to be communicative and collaborative on. The focus groups are programming, training and professional development, and outreach and partnerships. There are other focus groups that we have in mind, but we need to make sure that we are on same page in terms of circulation operations; we have a standard for building our team with professional development webinars, and other resources available to staff. With programming, it is very important that we collaborate and learn how we can share ideas with others, so I am very excited about some of the ideas that we have for January and February, because through these programming focus groups, some art workshops, but we have a lot going on through these collaborative small team working groups. However, in the future, after we build a strong team within, opportunities for the library board to come in, observe, ask questions, so we can share ideas, and have them discuss with those with us and do kind of a survey of our ideas for these different focus groups. We are going to be very transparent and work with the community, stakeholders, and our board. I will be sending those invitations out and you are welcome to join our various focus group and meetings.

I want to give a special thank you to the Facilities Department for making our library more secure. They made improvements to the building's physical security to limit access to non-public areas.

Trustee Koehler said I did not understand the focus groups very well. So, all of your lead librarians are in this group, and working together, or is it like Magdalena in one group, Tom in one group, J in another group? Mr. Hong said our full-time librarians and our part-time staff are all spread apart into different focus groups. Each member of the staff is on, for example, Magdalena is on at least two of the focus groups, and we have three right now that have met at least one or two times. Most staff are in two of the focus groups because it would be hard for them with staffing and trying to meet on all focus groups. With the two focus groups that they are working with, most focus groups are comprised of three other staff members, and I am a part of all focus groups, so I am the fourth person. We meet once or twice a month, have our meeting notes, and go through those. Then we share our meeting notes with the whole team, so that even if you are not part of particular focus group, you can still read what we have talked about and suggest ideas. That is how the focus groups operate.

Chair Rowe said I appreciate what you have put into the report, I appreciate several of the topics you have mentioned. I think it is very encouraging that we have the focus group initiative starting, because it allows you to let your team be part of the Strategic Plan, and focus on those intentionally, while also making opportunities to talk to the community. It is going to give them some opportunities to reflect on how well those initiatives went. When we are talking about things like professional development, it allows some of the staff to talk about things that they might need, rather than simply have a top-down approach, which we appreciate. I am excited about the opportunity you are mentioning, when you have the groups fully founded, and the rotation working well for you, so that it is not drawing from the staff, that you will put out an invitation for us to join parts of these focus groups that we may be particularly passionate about, and that gives us a chance to get to know your staff better, your initiatives better, and to be involved. I was noticing in the state training that some of this committee work and internal involvement is something that the board is invited to do, and that it helps their advocacy, so I thought this was coming at a very good time. I appreciate that you had a chance to meet the mayor. Mr. Hong said thank you so much. As I have more staff meetings with my team, they welcome the board to attend staff meetings, as well, so give me time to make sure there is more team building in place and we will invite the board to specific meetings. Chair Rowe said I appreciate that, and we will rely on you to coordinate and invite, so we are not intruding in places where we ought not be intruding, but also, that we can connect and not disrupt and come in mass, and form an accidental quorum. We want to make sure we are doing this intentionally and well, and in a way that is supportive, so we appreciate your coordination there. I felt like your report was very thorough, very helpful, and I am excited to see what you bring with some of those pieces. I am grateful that we were able to achieve the funding from the state with that grant that will help us cushion Hoopla, which is such a popular program, but as we went through the summer tracking the expenses of that, having external funding sources really makes that possible for us to provide that, so I am glad.

Set date and time of regular Library Board meetings for 2026:

Trustee Sari Koehler made a motion to approve to set the next meeting for January 22, 2026 at 3:00 PM. Trustee Mattie Serna seconded the motion, which carried by unanimous vote.

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New Business:

A- Consideration and possible action re: Approval of the monthly Budget Reports for November 2025.

The monthly budget report for November 2025 will be presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Trustee Dr. Sue Segura made a motion to approve the budget report as presented. Trustee Sari Koehler seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval of the Library Gift Fund Report for November 2025.

The Library Gift Fund Report for November 2025 is provided for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Trustee Sari Koehler made a motion to approve the Library Gift Fund Report as presented. Trustee Dr. Sue Segura seconded the motion, which carried by unanimous vote.

C- Discussion regarding the Library becoming Children's Internet Protection Act (CIPA) compliant.

Library Director Hong asks the board to have a discussion regarding the Library becoming CIPA compliant. CIPA compliance refers to the requirements of the Children's Internet Protection Act, which mandates that schools and libraries receiving federal funds adopt and enforce an internet safety policy. Key components of compliance include installing a technology protection measure (like a filter) to block or filter inappropriate online content, conducting public hearings on the policy, and providing online safety education to minors.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Director Hong said, in speaking with my team and other library directors, we need to do more research. As a new director, I just want to review policy and, although CIPA is related to grants, that should not be the only reason we have it. I want to establish strong programming and then see how CIPA in grants will impact that or help us. I just think that right now, research is needed just to make a wise decision on implementing this policy, because we already have policy in place, and again, my priority is to establish strong programming and then re-evaluate CIPA in the future and the grants associated that may help us the programming that we have spent time establishing.

Trustee Serna asked, was there consideration at the library for applying for a grant regarding timelines? Chair Rowe said just as a review of the context on that, Tom had come in after he had training, to discuss a grant that he was looking at that had the opportunity to be CIPA compliant, and it had the deadline of the end of January. As John has told us in his report, they are going for that grant, but the grant, as written, no longer requires the library to be CIPA compliant in order to go after that grant. The way that they have written it has been moved a rejuvenation of the library, for items that are going into the maker space, things that are going to help the programming. I think, from context from the last meeting, part of the concern was, coming in new like this, we want to be able to make these decisions very intentionally and not in a rushed fashion. CIPA is something that may interfere with the grant ecosystem in ways that we cannot anticipate right now. It behooves us to make sure that we really understand that program; the safety side of it, we already have policy in place, and if we need to strengthen that policy, we can go at it from that angle. If we choose to become CIPA compliant in the future, we can go at that in the future, as well, it does not have to be approached so rapidly. Because CIPA deals with things that may come very close to censorship, and may come close to the limitation of information, as well as all the rest of this, we want to make sure that we approach it from a policy standpoint, rather than a reactive standpoint, that and learning a little bit about how CIPA uses the data might be appropriate,, as well. Mr. Hong said. in my first board meeting, and voting on this, I did not think it was appropriate, so I just need more time to research this. As Chair Rowe mentioned, there are certain immediate needs with our facility, such as shelving and a whiteboard, which we do not have, so we can definitely use the funds. Meanwhile, again, establishing programming so that if you ever wanted to look at grants for maker space items, we would have programming in place that we can build upon, instead of just getting technology that we do not even have an audience or direction for at the moment. I just need more time with my team and community involvement. Trustee Serna said I think taking additional time to consider it is a great idea, I think that is completely appropriate, and I thank you Chair Rowe, for connecting the dots. I think that your choices as far as this goes are totally appropriate and I appreciate you taking the time to really think about it.

Chair Rowe said I appreciate that and I think with this topic, and just talking points for the community, if this is something that the community is passionate about, and I think that they are, because we all care about our children being safe out on the web, we all care about our children being informationally literate, we care about our programming, all of these pieces are part of our identity and part of our mission. As we move forward, being very mission focused, we can come from a place of being proactive rather than reactive, and that anything that is

going to deal with changing the way is accessing our programming, we want to make sure we are doing that with our community, instead of to our community. Being able to seek our grants from a programming standpoint, to look at the resources and the programming and the outreach that best fits our mission and community, is always a better choice than to take a swing at a grant, and to load up our cart and not have that intention attached. I do not think that is what Mr. Patterson was doing, but it does sound like that is what the realignment is doing, and that talking to everyone and bringing all of the stakeholders and staff in, they all go together and worked that draft into something that is going to be really intentional, and I think that is the other positive piece of this. The community is always welcome to come in front of us in public comment, but Mr. Patterson, Mr. Hong and the whole staff is open all the time for the community, and that is another avenue where the community can come and do this with us and tell us what they need. I really learned a lot through this process and I appreciated it.

Trustee Koehler said I am not being negative, but I am just trying to understand. You are still going for the grant, but you just have different needs, and the CIPA was only if it was technology related? Mr. Hong said that it was for internet connectivity. Bookshelves and whiteboards, there is no issue with that with CIPA. Trustee Koehler okay, I just wanted to make sure I understood it correctly, thank you.

D- Discussion and possible action re: Approval of the closing of the Library on Wednesday, December 24, 2025, due to the Christmas Holiday.

Staff is requesting the board's permission to close on December 24, 2025, due to the Christmas holiday.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Trustee Dr. Segura asked if this is county holiday, to which Senior Deputy District Attorney Baker stated it is not a county holiday, the holiday is only December 25th. Mr. Hong said what we will be doing is using employee vacation time or a floating holiday toward that day. Chair Rowe said the reasoning and context of that it has been a really busy year with a lot of stress for those employees, and this gives them a chance to relax and spend some time with family. They have done a lot of overtime in the last three or four months, and this is a way to help them be a little bit more fed as they go into the new year, and I think that is appropriate.

Trustee Dr. Sue Segura made a motion to close the Library on Wednesday, December 24, 2025, due to the Christmas holiday. Trustee Sari Koehler seconded the motion, which carried by unanimous vote.

Public Comment:

Chair Rowe asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 3:51 PM.

Approved:

Absent

Jessica Rowe, Trustee, Chair

Approved:

Ryan Swinczek

Ryan Swinczek, Trustee, Vice-Chair

Approved:

Sari Koehler

Sari Koehler, Trustee, Secretary

Approved:

Dr. Sue Segura

Dr. Sue Segura, Trustee

Approved:

Mattie Serna

Mattie Serna, Trustee

ATTEST:

Linda Rothery, Clerk/Treasurer

Tara Adams

Tara Adams, Deputy Clerk