MINUTES OF THE CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES

155 N. Taylor St., Fallon, NV 89406
January 22, 2026

Call to Order:

The regular meeting of the Library Board of Trustees was called to order at 3:00 PM on January 22, 2026.

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Vice-Chair Swiczek asked if there was any public comment, but there was none.

Roll call of members:

PRESENT: Trustee Jessica Rowe
Trustee Ryan Swirczek
Trustee Sari Koehler
Trustee Sue Segura
Trustee Mattie Serna
Commissioner Myles Getto
Chief Civil Deputy District Attorney Wade Carner
Library Director John Hong
Clerk/Treasurer Linda Rothery
Deputy Clerk Tara Adams

ABSENT: N/A

Verification of the Posting of the Agenda:

It was verified by Tara Adams, Deputy Clerk, that the Agenda for this meeting was posted on the 15th of January, 2026, between the hours of 3:00 and 5:00 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Member Dr. Segura said, according to the NRS, the Library Board of Trustees participate in the annual budget by reviewing the Director's proposal, providing guidance as appropriate, and submitting budget recommendations through the establishment of governing channels. I would like to take the budget off of the Agenda today. I received it at 10:58 today, and I work full time. I have not had the chance to look at it, and I have numerous questions. Maybe we could advertise tomorrow for another meeting, just for budgets, and you only have to advertise three days prior, right? Deputy Clerk Adams said, for clarification, we did not receive the budget attachments until this morning, so even though you got it later than the other board members, it was still this morning, prior to 11:00 AM. Dr. Sue Segura said, okay, that is $800,000.00, and my commitment to being a board member - I was with kids all day. I kind of looked at it, I would like to take it off the Agenda and advertise it tomorrow, and you have to advertise three days in advance, and meet again, on Tuesday. Do I make that in a motion? Member Serna said I would like to hear about it from Mr. Hong, but I would not like to approve it today, if possible. I would also enjoy more time and another meeting. I am not sure where on the Agenda it would be appropriate to talk about this. Do we want to get through the easy things, and then talk about this? Member Dr. Segura said I have not had time to look at it. I have questions in almost every single category, and I can meet with Mr. Hong on a one-to-one, like we did last year - very helpful, if that is the intent of the board.

Vice-Chair Swiczek said this is for the Agenda that was posted. Civil Deputy District Attorney Carner said my recommendation for this action item is, whether or not you are going to approve the Agenda as it is right now. I would recommend that, if you would like to discuss that item when it comes up on the Agenda, then you can discuss how to take that action at that time. Member Dr. Segura said, it says "approval of Agenda as submitted", and I do not want to approve it as submitted. Commissioner Getto said keep in mind, if you want to take off that item, you cannot discuss the budget whatsoever, correct Mr. Carner? Mr. Carner said correct. Commissioner Getto said, if you want to discuss it a little bit, and you want to make a motion to not approve it and have a special meeting later on, you can do that, but if you strike it now and revise it with the removal of the budget, then you cannot even discuss it this whole meeting.

Member Serna said, personally, I would like to see the budget stay on the Agenda, because I would like to hear from Mr. Hong about it. Member Koehler said, I would also like discussion of the budget today, not necessarily approval of it, but definitely a discussion. I think that is a definite move in the right direction so we can at least get some of the questions out in the open, so we can discuss them, and maybe come up with other queries.

Member Dr. Segura said, Mr. Hong, are you prepared to address every item today? Mr. Hong started to answer, and Mr. Carner interrupted, saying for this item, we are just talking about whether or not we are going through the Agenda as posted. Member Dr. Segura said okay, I do no support putting on the Agenda today.

Trustee Mattie Serna made a motion to approve the Agenda as submitted. Trustee Sari Koehler seconded the motion, which carried by majority vote, with Trustee Dr. Sue Segura opposed.

<u>Consideration and possible action re: Approval of Minutes of the meeting held on</u>:

A- December 18, 2025.

The Minutes of the meeting held on December 18, 2025 are submitted for the board's consideration and approval.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Member Koehler asked Deputy Clerk Adams, when you are writing the Minutes, does it have to be verbatim, or can it just sum up what people are saying? Ms. Adams said we do those verbatim because, if there is a question later, we can go back and see exactly what was said and how it was voted on, and why it was voted that way.

Trustee Mattie Serna made a motion to approve the Minutes of the meeting held on December 18, 2025 as presented. Trustee Dr. Sue Segura seconded the motion, which carried by unanimous vote.

Election of Officers:

A- Consideration and possible action re: Election of a Chair and Vice-Chair for 2026.
The board will be asked to nominate and elect a Chair and Vice-Chair to serve through 2026.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Member Dr. Segura made a motion to elect Member Swirczek as the new Chair. Member Koehler said she would like more discussion on this, and asked Member Dr. Segura, why do you feel like Member Swirczek would be a good Chair? Member Dr. Segura said it is something I would like to see change, because we need a change. Member Serna said I have really enjoyed the meetings ran by Member Rowe. I think she has done a very good job, and I would like to continue to support her. I am not sure exactly how this works - do multiple people nominate? I would love some clarity on just how the voting process goes for the Chair and Vice-Chair. Mr. Carner said, as of right now, Member Dr. Segura has made a motion for the Chair. I have not heard a second on that. Member Dr. Segura asked if Member Swirczek could second that motion, and Member Swirczek seconded the motion.

Member Koehler asked, can we have a little more discussion and clarity, like Member Serna asked? I love the job that Member Rowe did too, and I do not mean to discount Member Swirczek, but Member Rowe, you are the bomb, thank you very much. I also understand other people might want to come into this role, and you might need a break, Member Rowe, I do not know, but I am very happy with what you have done for the board. Member Koehler asked Member Serna, how better can we clarify this? Member Serna said I was not sure how the nomination process went, but apparently, it is just, that we motion and then we move forward on that motion. If three people say "yes" to Member Swirczek right now, he becomes the Chair. I would like to see Member Rowe become the Chair, but now Member Dr. Segura has made a motion, and it has been seconded, but is that how it works? That doesn't seem quite fair to me. I guess I am not understanding. Member Rowe said I think we can still discuss on this motion, if there is any discussion, or questions, or query you want to make, then yes, we would probably take a vote on it. To Member Koehler's question that she had asked me, I am fine with serving, my health has been strong. I am also fine with letting someone else take a crack at Chair, so if you are worried about my concerns about this, I have enjoyed being the Chair, and I would be willing to continue to serve, and I would also to be willing to support whoever gets the nomination and the vote for Chair, if that helps with the discussion. I appreciate your patience with my being at a distance with this one meeting.

Mr. Carner stated, just for clarification, as far as how this works, there has been a motion made, it has been seconded, and you will vote on that motion. At that time, you have the option to vote for that or against it, and if it is a majority against it, then others would have the opportunity to make motions, at that point.

Member Dr. Segura said this is nothing against how Member Rowe does the meetings, but there comes a time, I think, when we need to give someone else an opportunity. Member Swirczek's background is different than mine and Member Rowe's; mine and Member Rowe's pretty much mirror each other, and I would like to see someone else be the Chair. Member Swirczek's background, I know, is completely different than mine and Member Rowe's. I think he would bring a lot as the Chair. Member Koehler asked Member Swirczek, can I ask your opinion on this matter? Are you gung-ho for this? How do you feel? Member Swirczek said, I will put 100% into any job I do. Becoming Chair, I would put 100% into it, and that is what I do with any job I get. I think Member Rowe has done a good job, and I have nothing bad to say about that. If I do not get it, and she gets it, I will support her. Member Koehler stated, I can understand Member Dr. Segura's thought process about getting some "new meat" I guess, sorry that was crude. A new person, I respect that. I respect a new person being in the seat, and getting a little bit of experience. Member Rowe has done a great job, and maybe it is time to let go of the reins on Member Rowe, and give Member Swirczek this opportunity, if he is willing. Member Serna said I just want to echo what Member Swirczek said, that we are all on the same team, and I would be happy to support any Chair. We are all here to work to help the Library.

Member Rowe said I agree with that part of the discussion, I also think it is an excellent time for Member Swirczek, given that Member Dr. Segura has mentioned his difference in background, and what he can bring. I think this is a great place for Member Swirczek to talk about what he could bring as the Chair, because he does have a lot of capacity, and I know he speaks well about it, and I know that we are not the only ones here listening. As a point of discussion, or as a piece where Member Swirczek can take a moment to talk about what his perspective would be as the Chair, in this role, this would be a great time for you to do that.

Member Swirczek said, for my background, I worked for the City of Fallon for 26 years and am now retired from the City. I have worked with the Arts Council, and have been through many budgets. I am currently the head of Public Works out at the base, and I have about a $15,000,000.00 budget. I think, just from being in the public sector for so many years, and knowing a lot of people in the community, and loving the community, I feel that, just from my background in public service, I could bring a lot of different opinions or different ideas to the board, and to support the Library, help through the budget, and maybe help Mr. Hong, if I get elected Chair. I have great connections through the community, and I think, from the public service standpoint, I could bring a lot to the board. Member Rowe said I know you can, thank you so much. The purpose was not to question any part of it; it was to give you a chance to speak on it, because I know that you speak well on your strengths.

Member Rowe asked Member Dr. Segura, when you talked about Member Swirczek's background, and when you talked about wanting perspective from a different angle than the education and leadership that you and I bring to the table, I would love to hear what you would

Member Rowe asked Member Dr. Segura, when you talked about Member Swirczek's background, and when you talked about wanting perspective from a different angle than the education and leadership that you and I bring to the table, I would love to hear what you would like to see coming in from a Chair, like Member Swirczek, that you are hoping to see in this coming year. Member Dr. Segura said three things I would like to see: he brings a completely different perspective than you and I have because of our backgrounds. We are both educators, we are both teachers, and he is a community member who has worked in public service, so I look forward to him making connections with us. The third thing is, I just want a different eye on things. A different perspective.

Commissioner Getto asked Member Rowe to go over some of her qualifications, and Member Rowe asked if is that appropriate to do in this discussion item, as we are talking about Member Swirczek, but I am willing. Mr. Carner said that the discussion right now is on the motion for Member Swirczek to be the Chair, so that should be the discussion. Member Rowe said that is why I was double checking. We can discuss my credentials, and you all have been working with me for a while, but if this is not the time, I wanted to make sure I was doing this correctly.

Member Dr. Segura said she is calling for the question. Mr. Carner said you can ask for discussion or call for the vote. Member Swirczek asked if there was any more discussion on the motion.

Member Swirczek asked if Member Rowe was still able to vote, and Deputy Clerk Adams stated she is still a member. Member Rowe said she votes to support whatever goes on there. I would support Member Swirczek in this role, and Member Swirczek's vote count too, right? Mr. Carner said yes, and just for clarification, did you vote on that item? Member Rowe said she votes "ay", and Member Swirczek also votes "ay".

Trustee Dr. Sue Segura made a motion to elect Ryan Swiczek as Chair. Trustee Ryan Swirczek seconded the motion, with Member Serna opposed.

Member Dr. Segura made a motion to elect Member Serna as Vice-Chair, saying, I am so impressed with her intelligence, how she deciphers things, and her commitment to our community.

Trustee Dr. Sue Segura made a motion to elect Mattie Serna as Vice-Chair for the Library Board for 2026. Trustee Jessica Rowe seconded the motion, which carried by unanimous vote.

Training:

A- Discussion of the Training Module 1 completed by the Library Board of Trustees and Library Director.

At the December 18, 2025, Tammy Westergard provided the board with the information to conduct the online training modules developed for Board Trustees. The Trustees and Library Director were directed to complete a module prior to the meeting. The board will discuss Module 1.

FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: None; Informational Only
Member Dr. Segura thanked Mr. Hong for putting the workbooks together, as they are very helpful.

John Hong, Library Director, said congratulations Member Swirczek as Chair, and Member Serna as Vice-Chair. I am looking forward to continuing to work with you all and thank you to Member Rowe for all you have done, and of course, we look forward to seeing you back.

With Training Module 1, it is a great responsibility that you have, and it is a privilege and a commitment to public service. With that responsibility comes understating of governance, finance, and library services. Hopefully, this training will help us become more knowledgeable in our roles. I want this to be a group discussion. Are there any general impressions, or anything you enjoyed about this training? Member Dr. Segura said it really made me aware of what our responsibilities are, and I did a lot of research, and we have a lot on our shoulders. I am happy to serve on this team, and I apologize, I did not know why you wanted my number last night, Member Koehler. Do you know how many kids have my number? I will give you my number. I had not done my homework, yet, until lunch. Member Koehler said, it is all good, I just wanted to take the opportunity to learn about my board a little bit more, and tell you a little bit about me, too, because not a lot of people know who Sari Koehler is, except sometimes she says the wrong words during public meetings.

Mr. Hong said the first module is just an overview about learning the Library Board of Trustee's role. In the workbook that we have, on page 4, it just goes through learning to know each other, our backgrounds, our experiences, and our connection with the library. I think we all know each other, but on page 5, they ask some interesting questions to explore about the Churchill County Library. If there are any questions you want to discuss, we can. I have some in mind, such as what are the mission goals and objectives of the library. You will find that because I gave everyone the Strategic Plan with the workbook. The mission is to provide a place, physical and digital, where the community can come together, to meet, learn, and grow. With our goals, we have five goals, and I think that if I just review it briefly:

- One is providing excellent customer service. That is something where, through staff development and professional development, it enables us to train each other on how to treat customers with respect, and to be knowledgeable in our roles so that we can be skilled agents, and can attend to people's computer and service needs.

- Two is partnerships, and in the Strategic Plan it says to increase ties with the Fallon Paiute Shoshone Tribe, NAS Fallon, and other community populations. That is something that we are actively working with: we are communicating with the Fallon Paiute Shoshone Tribe, and we are working with various partners, such as, the UNR extension, looking at community programs and resources to livestock and master gardeners, even from afar, with Nevada Works, thanks to Member Dr. Segura, we are making a connection there.

- Three is enriching and educating the community, highlighted here is programming. You will hear in the report that we are doing applied AI programs, baby story times, a new program called Bad Art Monthly, which is exploring different types of art like junk journaling, and recyclable materials.

- Four is growing responsibly, where we have to assess cost and usage of library services, survey the community, which is something that, as a focus group, we have different ones for programming and outreach that we can create some community surveys. We are raising awareness, increasing our marketing presence. We have a lot of outlets we can work through, but we have to work together with the county, because Ms. McMillian with the PR Department has all the contacts, and you also have to creatively look at social media. I do not mean to talk too long, but that is one question there that ties into the Strategic Plan.

Member Dr. Segura said I would like to respond to number three, educating. What a great job you guys are doing. My learning curve last night was straight up. I have learned so much, and I really want to encourage more people in the community to get involved in AI. Mr. Hong said thank you, Mr. Patterson, our Digital Servies Librarian, did a wonderful job.

Member Dr. Segura said Mr. Hong, think about the question that says, "how many citizens does this library serve?" What is your average age that uses the library? Mr. Hong said we have our statistics, which are in the packet, that show various numbers for attendance, but not broken up by age, because that is hard to do. With Story Time, for the month of December, we had 166 children attend, but we do have some programs for adults like Crafting for Grownups that 16 people attended. The teens age group is where we need to actively involve them more, so that is why we are creating a video game tournament. In the breakdown at the end, in terms of program attendance, judging which age groups attend, primarily Pre-K are our largest segment, at 189 in December and 200 in November. So, it is through our programs that we are measuring involvement in our library. We do not have a breakdown of who is actively in the library, because we do not have a way to track that, but we have a variety of all ages in the library. We can see that door counts are increasing, at 6,341 in December, over 5, 190 in November, but we cannot differentiate their age groups, per se.

Mr. Hong said there are some tougher questions here, where it goes into what local, state, and national legislative issues could affect the library, and what are some major problems the library faces. We can talk about that if you would like. Member Dr. Segura asked are we matching the state collection funds? Mr. Hong said that we are in line, and we have a state report, in preliminary reports. We are using our budget that is line with the state's mandate. Member Dr. Segura asked how much do we get from the State Library, or do you want to wait until the budget item? Mr. Hong said I do not have those numbers now, and I can get those numbers for you at a later date. Member Dr. Segura said I see it was here, but it is directly related to the budget, because this is our work page we are supposed to do. Mr. Carner said if it is a specific discussion to the budget, I would say wait until that item.

to which Member Dr. Segura said five. Mr. Carner said that would have been a quorum. Member Dr. Segura said I had almost left, but I did not want to miss the training. Mr. Carner said it depends, and that is probably a discussion we should have individually, offline. Member Koehler said, Mr. Carner, I think what Member Dr. Segura was referring to is, last night at the AI program, three of us showed up for it, and in fact that is a quorum, but as long as we are there just listening about what the library has to offer, and not swapping notes amongst us, we should be okay? Mr. Carner said that is why my answer was, "it depends", and we can have that discussion offline. Member Dr. Segura said we did not talk.

Library Board of Trustees' Report:

Sari Koehler said I want to say some things from the Churchill Library Association (CLA), as I am the liaison between the CLA and this board. On March 12th at 6:15 PM, the CLA is planning a volunteer reception as a thank you for all of the people who have volunteered. I believe Magdalena said that she is going to invite the volunteers, this board, members of the CLA, and the County Commissioners. If any of you are interested, I would definitely come to this volunteer reception. We are also planning an event to meet the new Director, which is being planned for April. We do not have a set date, yet, because Steve was going to look at sports schedules and everything going on with the County, to make sure that we are not conflicted with anything. It is going to be super fun, and covers all demographics, so anyone and everyone is invited, and we get to meet the new Director.

Member Dr. Segura said, at the training last night, I had fifteen kids competing with kids that have knowledge of this, and it opened my eyes. I saw so much stuff I did not even know we could do. Thank you, Mr. Hong, for doing that.

Member Swirczek said, Mr. Hong, thank you for everything you have done since you came on board. Thank you, Member Rowe, for serving as Chair for the past year. You have done great and amazing things. Congratulations Member Serna on the new Vice-Chair position.

Member Rowe said I apologize, because being online like this, it is hard for me to take my cues with the room. I do not get to see the faces in the same way, so if I over talk someone, please forgive me. For my side of the Trustees' Report, I think it is probably appropriate to also thank Mr. Hong and the board for the opportunity to have served as Chair. I thought that in doing so for nearly two years, through some pretty interesting times, I have learned a lot more about how the library functions. I have learned a lot more about how the county functions and supports their library, I have learned a lot about my community, and how much they love the library and what they love it for. There is a lot of diversity of service that is often not apparent, from our assumptions if you are not going to the library, and I have become much more aware of what the staff do to create that service. For the training, for the conversations, and for all of the willingness and collaboration that we have had from our library and library staff, I have been very, very grateful. I have appreciated that, and congratulations to Member Swirczek and Member Serna on the new roles. I think that it is an amazing invitation to learn more about how we serve in a board function and capacity, and as members of our community, as you work in these roles. It has certainly been a great eye opener for me. For this month, I have appreciated the trainings, I have appreciated the programming, and I have appreciated the candid conversations. I think that I have had quite a few from different members of our library that have just shown a lot of hopefulness, and a lot of strategy and planning ahead. I am beginning to feel the rubber hit the road on that Strategic Planning. I think the plan that we have worked on this year in collaboration is such a good fit for our community, and for the mission of our library. I am getting very excited to see that come through, and I am watching some of the plans that were discussed come to fruition. It is nice to be excited in January, right at the beginning of the year.

Library Director's Report:

A- The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.

The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: None; Informational Only

Director Hong said it is 2026, and I am excited to work with the Library Board. Regarding personnel, we hired Ashlee Brown earlier this month as the new Technical Services Librarian. She has been amazing, wearing different hats, providing excellent customer service, processing collection development, and working collaboratively with the whole team. We are so happy to have her.

For financial matters, the competitive grant that was previously on the Agenda has been approved by the CLA for a $25,000.00 grant, with a 10% match from the CLA, and the remainder from the Library's Operational Budget. It will help us revitalize the library and create programming space that is necessary in terms of greater functionality with programming by utilizing whiteboards for story time, art exhibits, displays, various tools, such as, kid safe cardboard cutters, new shelving, and we are looking forward to that. There was a library purchase of a Nintendo Switch at a discounted rate, still $900.00, but we have great plans. Mr. Patterson has plans to host tournaments in March, and he is already piloting the equipment with some teens. Last night, a group of teens were excitedly playing, and it is multi-player, it is not violent, it is just fun party games. It is great to see Mr. Patterson creating positive relationships with them. It is pretty stable technology, so we do not have to worry about maker-space wear and tear.

Regarding technology, we implemented Microsoft Office licenses for all the public computers with a perpetual license, at a very affordable cost of $40.00. It is great to see people have access to Word and PowerPoint. We are relocating the public computers back to their original positions, and where the brick wall is next to the children's area, there are a few computers there, we are just going to put them back into that corner where most of the computers will be against the entrance. This will help keep things streamlined.

Facilities came by and said they would be able to create a teen area that was in discussion as far back as August of 2025. Now, they have the manpower to, basically, unbolt the shelving, and create a dedicated teen area, which I think will be great in terms of disturbance, and they can just enjoy themselves there. The book-holds and magazine shelves will be placed near the corner in a quiet place for adults to read newspapers and browse the computer if they need to. This will be happening on January 26th, so we are working on creating some signage, so people are aware. Thanks to Sean in facilities. Member Dr. Segura said, with the regard to the grant that you applied for, that is different than what the State Library matches, right, we have $25,000.00 and $25,000.00? Mr. Hong said $25,000.00, and we dissipate 10%, which is $2,500.00, so we get an enormous budget at a fraction of the cost.

With programming, custom ornaments on December 20th was really popular, with 32 participants. They created these wonderful Grinch ornaments, and Lilli is really taking initiative as our Library Assistant, being involved with programming. We have created Grab and Go crafts. Sometimes during times when there are not a lot of people around because of the holidays, but we still want people to enjoy things, we are going to start doing more Grab and Go crafts, because they can be out there for various tour groups we get, and it is very easy to manage. We do not need someone physically there, and those are popular. We are going to do Baby Story Time in February, so look out for that. I think a lot of families will be happy. Regarding Applied AI, we got great feedback, nine people attended, but we can see a potential for so much more. Mr. Patterson demonstrated Chat GPT, and how it can help with ACT preparation. He demonstrated voice-overs through ElevenLabs, through free AI tools, and explained how it modernized our library's phone system, and how it can change the voices, or change the message without going through trial and error with minor changes. We will do this monthly AI and technology program, and we are going to do it by community interest. Perhaps it is travel or graphic design, or cooking, but that will be out on a monthly basis.

We are partnering with Nevada Works and EmployNV. Megan Proud, from Nevada Works, will be out here on February 20th to tell the community about free training opportunities in sectors such as health care, manufacturing, and logistics. Member Dr. Segura asked what time and how long will this event be, and Mr. Hong said it is at 11:00 AM and it be two to three hours. There is plenty of time for people that might not be able to be there at 11:00 AM but still hear the good news. Member Dr. Segura said that is a $14,000,000.00 grant from Lombardo's office for anyone 18 and older for fast-track training, and they get you a job. I have helped a lot of people that are not at the high school with it, and Mr. Hong went to a training with me, and I said we have to get her in there. I would like to see it really pushed out with lots of advertisements, so people know what it is. Mr. Hong said yes, thank you, and we will get together and market it in the appropriate areas.

Member Koehler said this is regarding AI. Is there a way you can market that a little bit better, because one-third of us there were part of the board, and if we could get more community interest, I think that would be very helpful. Mr. Hong said, I agree, and we will definitely look at different avenues to market more: in the schools, through the newspaper, and other resources.

Member Dr. Segura asked Mr. Hong if anyone showed up to the technology program on Tuesday at 10:00 AM, and Mr. Hong said it is more of a come and go event, so I have seen some people there on occasion, but it is not meant to be like a group of ten, it is just individual. I did see some people when I walked around, but I do not have exact numbers. Mr. Patterson helped Mr. Glover from the Museum hook up a Bluetooth device, so I was happy to see that. I will get you the numbers.

Lastly, there is a monthly art program led by Lilli Smith on February 9th. It is going to be on the second Monday of every month at 3:00 PM. She is utilizing recycled items to make journals. She took art classes at WNC, so I am glad to see that in action. Ashlee Brown is hard at work cataloging these wonderful Penworthy Kits, which we got for free as a grant. There are fourteen kits, which are catered to seniors trying to activate cognitive skills through these "staying sharp" kits. Then we have a certain number of kits that are STEAM oriented, so we are going to have them out for the community pretty soon.

Member Dr. Segura asked if we could push and get more PR in the newspapers. Everything we can do to tell them about the great job that is going on in our library, I think will increase attendance. Mr. Hong said yes, J Hodnett, Children's Librarian, does a great job creating our marketing and sending flyers to county PR, and then Ms. McMillian distributes those to all of the newspapers and other areas, but that isn't to say that we can really highlight particular programs, like you are saying, and that Member Koehler had mentioned. So, yes, we will definitely increase that effort.

Consideration and possible action re: Set dates and times of regular Library Board meetings for 2026:

A- Consideration and possible action re: Establishment of dates and times of regular Library Board of Trustees meetings for 2026.

Deputy Clerk to the Board Moore has created a schedule of meeting dates and times for 2026 for the board's consideration. Traditionally, the November and December meetings have been moved back a week due to the Thanksgiving and Christmas holidays, which is included in this schedule. The board is asked to approve this schedule.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Koehler asked if we are allowed to change after we approve this? Say something happens in June and we cannot make that date, are we still allowed to change it, or does us moving on this item set it in stone, and if you are not there, then you better find a computer and join by Zoom? Mr. Carner said this item would set the dates for the upcoming meetings, and that is to provide notice to the public and to give staff the proper opportunity to get all of the Agendas and everything put together in the right amount of time. Member Serna asked if we knew that there was a problem coming up, say, in February I realize I am not going to able to attend the April meeting, and it turns out someone else also has a problem, are we able with plenty of notice to reschedule that meeting? Mr. Carner said, if a meeting is coming up, and we know that there will not be a quorum, then, obviously, we can take that meeting off, and either have a special meeting, or push those Agenda items to the next regularly scheduled meeting.

Trustee Mattie Serna made a motion to approve the dates of the regular meetings of the

Library Board of Trustees for 2026 as presented. Trustee Sari Koehler seconded the motion, which carried by unanimous vote.

New Business:

A- Consideration and possible action re: Approval of the monthly Budget Reports for December 2025.

The monthly budget report for December 2025 will be presented for the board's consideration and approval.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Trustee Dr. Sue Segura made a motion to approve the budget report as presented. Trustee Mattie Serna seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval of the Library Gift Fund Report for December 2025.

The Library Gift Fund Report for December 2025 is provided for the board's consideration and approval.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Trustee Dr. Sue Segura made a motion to approve the Library Gift Fund Report as presented. Trustee Sari Koehler seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Approval of the Library Budget for Fiscal Year 2026-2027.

The board will consider and approve the Library Budget for Fiscal Year 2026-2027 before it is presented to the Churchill County Board of Commissioners at their budget workshop. Pursuant to NRS 379.010 and 379.025, the Library Board of Trustees submits annual budgets to the Board of County Commissioners containing detailed estimates of the amount of money necessary for the operation and management of the library for the next succeeding year and the Board of County Commissioners may set apart an amount of money for the purpose of operating and maintaining the Library.
FISCAL IMPACT: As outlined in the Budget.
EXPLANATION OF IMPACT: As outlined in the Budget.
FUNDING SOURCE: General Fund/Library.
ACTION REQUESTED: Accept

Member Serna said I would like to hear a little bit from Mr. Hong, then I would like to take some time, by myself, and possibly have conversations with Mr. Hong, over the next several days at least, to get a better feel for the budget, because we got it so recently, and then I would like to have an additional meeting to approve it. Member Rowe said I would like to hear from

Mr. Hong prior to making a motion, although I do support what Member Serna said. Mr. Hong said I understand the perspective coming in here, new and working with a different budget, but I have been working really closely with the Comptroller's office, and it is from their experts, and their expert views that I have been creating this. Looking at the past three years of budget that they provided to me, there is nothing drastic, though you may have some questions. What you have to keep in mind is, we cannot control the wages or benefits, so that may skew the numbers, but just with what the county has told me, and based on recent hires, myself and the new Technical Services Librarian, that figure should not impact the library's operations. That is what you need to focus on, so take time to look at it.

With the Operations Budget, which is everything under compensated absences, everything below 240-551-50400; AV, eBooks, eAudio, that is where you should pay special attention to, and not that you can ignore the top, but that is something I cannot touch or handle. I did talk to the Comptroller, and they say that is the figure they created. So, what we deal with is operations, and so if you look at the actual increase in operations, it is just 2.77%, or $4,200.00. That is for utilities, like 3% there, so nothing drastic in terms of operations, but even in operations, you may have a bunch of questions, so I am available for the next two weeks to review. My only concern is, and next year this should definitely go out much earlier, but January 27th, next week, is when I have to send this in for approval, just for the next steps. We still have two weeks to discuss before I submit the final budget, but I just do not know the impact on this. Technically, I can get advice from others on this, and we can discuss it perhaps. I can answer some questions, and if I do not have anything, I will find the answer.

Member Dr. Segura said I have a legal question: according to the NRS, do we have to approve it before he gives it to the Comptroller? Mr. Carner said yes. Member Dr. Segura said okay, so Mr. Hong, would you like to meet, give three days posting, and then come back? We can go see you and ask item by item, because I have some questions about Library Matches. Can we get a fax line? We need one on a Saturday, as there is not a business in Fallon that has one, or anyone that is open. I have a lot of questions. Mr. Hong said I think we can work that out, where I can talk to everyone individually, and because it is due on Tuesday, maybe just approve it then, with the understanding that we still have two and half weeks for further discussion. I think that would work in the timeline. I cannot miss that January 27th deadline. Member Dr. Segura asked what day is that? Mr. Hong said it is Tuesday. Member Dr. Segura said we have three days to advertise, but we will not be able to make it by then. Could he get an extension to the 29th, so we can have three days to advertise, meet with John, and then by the NRS, approve this before it goes to the Comptroller, as it is supposed to? Would that be doable? I got this budget at 11:58 today. Mr. Hong said, I understand that you probably have questions, and I have questions myself, but I understand. Commissioner Getto said this budget has to be the Comptroller on the 27th, but they have to post that Agenda three days prior with this budget included, so then, you knock it back to the 24th, in order to post your proposed meeting. Member Dr. Segura said but this budget Agenda was not posted with this. Commissioner Getto said, I believe it was, it is online and this is what is available to the public. Mr. Hong asked Commissioner Getto, we cannot touch the wages and benefits, the Comptroller creates that figure and sends it to us, and so what we can only do is operational, so the only difference between the operational budget and the past year is like a $4,000.00 difference. If this is approved and submitted by January 27th, I have been told that we have two weeks, February 10th, to submit it with the full packet, to finalize it by that date, correct? Commissioner Getto said NRS, or Department of Taxation, sets the January 27th date that it has to be submitted to the Comptroller's Office. I guess I am confused by your question. Are you saying, if they approve the budget, can modifications be made to it later? Mr. Hong said yes. Commissioner Getto said I do not want to jump in front of myself here, yes, technically speaking, but that would be a question for the Comptroller. I know there are budget augmentations that we do all the time. Mr. Hong said I think the augmentation is $4,000.00, and you can take that off, and it would remain the same operation, but I will leave it to Commissioner Getto to get the answer on that. Member Dr. Segura asked Mr. Hong, are you prepared to go item by item? Mr. Hong said not exactly.

The meeting recessed at 4:06 PM due to Commissioner Getto going to the Comptroller's Office to ask about budget timelines. The meeting was reconvened at 4:12 PM.

Commissioner Getto said there are two options: you can approve the budget or decline the budget. If you decline the budget, I really do not know the repercussions of that, and if you approve the budget, you can make modifications to it at a later date, all the way up until the final budget is approved by us, the Churchill County Commissioners. So, there are months that we can still do augmentations, and Mr. Hong can do augmentations, so I will leave it at that.

Trustee Dr. Sue Segura made a motion to approve the Library Budget for Fiscal Year 2026-2027 as presented, and that we work with Mr. Hong, and if we need to modify it down the line.

Commissioner Getto said, prior to voting, the Budget Hearings where Mr. Hong presents the budget to the Commissioners is February 20th and 21st [sic 19th and 20th], so if you want things changed, or whatever it is that you want, meet with Mr. Hong before that. I do not know if you would want to have a special meeting or meet with him individually. Member Dr. Segura asked if the board should attend the budget hearing, and Commissioner Getto said most departments just have the Department Heads come. This is kind of a unique one where you guys have some authority above them, but it is open to the public, but again, it goes back to Open Meeting Law and not the entire board being there influencing the decision. Mr. Hong said we have until February 10th to discuss, and I think that is enough time for me to provide all the answers that I know and I do not know, because I work closely with the Comptroller. Commissioner Getto said we do not want to get in the same pickle where February 10th happens, and for that February 19th budget meeting, we have to post that so many days in advance, as well, so try to get this done as soon as you can. Again, it is up to this board on what you guys want to do, be it a special meeting, or meet with Mr. Hong individually. Member Serna said I know that we can do a special meeting here, we could plan it right now, but if we do not do that, is this the only time that we can call a special meeting? Or could we, at some point in the interim, talk to Mr. Hong and say I want a special meeting? Mr. Carner said yes, you can do that. Member Dr. Segura said I am comfortable with approving it, then meeting with Mr. Hong, because I have a lot of questions.

Trustee Dr. Sue Segura made a motion to approve the Library Budget for Fiscal Year 2026-2027 as presented, and that we work with Mr. Hong, and if we need to modify it down the line. Trustee Mattie Serna seconded the motion, which carried by unanimous vote.

Old Business: There was no Old Business to discuss.

Public Comment:

Vice-Chair Swiczek asked if there was any public comment, but there was none.

Adjournment:

The meeting was adjourned at 4:17 PM.

Approved: Absent
Jessica Rowe, Trustee, Chair

Approved:
Ryan Swirczek, Trustee, Vice-Chair

Approved: Sari Koehler
Sari Koehler, Trustee, Secretary

Approved: Dr. Sue Segura
Dr. Sue Segura, Trustee

Approved:
Mattie Serna, Trustee

ATTEST:
Linda Rothery, Clerk/Treasurer

Tara Adams
Tara Adams, Deputy Clerk