

MINUTES OF THE CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES

155 N. Taylor St., Fallon, NV 89406
February 26, 2026

Call to Order:

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Chair Swirczek asked if there was any public comment. Wade Carner introduced Cecelia Blue, Deputy District Attorney, who will be attending meetings.

Tara Adams, Deputy Clerk, advised board members to contact the Clerk/Treasurer's office with any revisions that need to be made to meeting Minutes, GoTo Meeting details, or anything else the Clerk would facilitate. She encouraged the board to contact the office with any questions. Ms. Adams also advised that Member Serna had requested corrections on the January 22, 2026 Minutes, and those corrections were made prior the the meeting.

Roll call of members:

PRESENT: Trustee Ryan
Swirczek
Trustee Sari
Koehler
Trustee Sue
Segura
Trustee
Mattie Serna

ABSENT: Trustee
Jessica Rowe
Commissioner
Myles Getto

Verification of the Posting of the Agenda:

It was verified by Tara Adams, Deputy Clerk, that the Agenda for this meeting was posted on the 18th day of February, 2026 between the hours of 4:00 and 6:00 PM. at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Trustee Sari Koehler made a motion to approve the Agenda as submitted. Trustee Mattie Serna seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- January 22, 2026.

The Minutes of the meeting held on January 22, 2026 are submitted for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Koehler made a motion to approve the revised Minutes of the meeting held on January 22, 2026 as presented. Member Dr. Segura seconded the motion, which carried by unanimous vote.

Library Board of Trustees' Report:

Member Koehler said...

Member Dr. Segura said...

Chair Swirczek said...

Member Koehler said...

Vice-Chair Serna said...

Training:

- Discussion of the Training Module 2 completed by the Library Board of Trustees and Library Director.

At the December 18, 2025 meeting, Tammy Westergard provided the board with the information to conduct the online training modules developed for Board Trustees. The Trustees and Library Director were directed to complete a module prior to the meeting. The board will discuss Module 2.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

John Hong, Library Director, said...

Member Dr. Segura asked Deputy District Attorney Blue to look into the NRS regarding the Library Board and County Commissioner's role in the budget process, and the roles of the Chair and Vice-Chair positions. Ms. Blue stated she will look into that and advise of the findings next meeting.

Vice-Chair Serna said...

Member Dr. Segura said...

Mr. Hong said...

Sari said...

John said...

Sari said...

Mattie said...

Library Director's Report:

A- The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.

The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

John Hong, Library Director, presented the following:

Report

Member Koehler said...

New Business:

A- Consideration and possible action re: Approval of the monthly Budget Reports for January 2026.

The monthly budget report for January 2026 will be presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Trustee Dr. Sue Segura made a motion to approve the budget report as presented. Trustee Mattie Serna seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval of the Library Gift Fund Report for January 2026.

The Library Gift Fund Report for January 2026 is provided for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Sari said...

John said....

Trustee Sari Koehler made a motion to approve the Library Gift Fund Report as presented. Trustee Dr. Sue Segura seconded the motion, which carried by unanimous vote.

Public Comment:

Chair Swirczek asked if there was any public comment, but there was none.

Adjournment:

The meeting was adjourned at 3:34 PM.

Approved:

Jessica Rowe, Trustee, Chair

Approved:

Ryan Swirczek, Trustee, Vice-Chair

Approved:

Sari Koehler, Trustee, Secretary

Approved:

Dr. Sue Segura, Trustee

Approved:

Mattie Serna, Trustee

ATTEST:

Linda Rothery, Clerk/Treasurer



Tara Adams, Deputy Clerk