



**BOARD OF
COUNTY COMMISSIONERS
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

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Contact Person: Pamela D. Moore,

Deputy Clerk of the Board

E-mail: pam.moore@churchillcountynv.gov and

Tara Adams, Deputy Clerk

E-mail: tara.adams@churchillcountynv.gov

******NOTICE OF PUBLIC MEETING******

AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Building, Commission Chambers,
155 North Taylor Street, Suite 145, Fallon, Nevada

DATE & TIME: December 4, 2025 at 8:15 AM

TYPE OF MEETING: Regularly Scheduled County Commissioners' Meeting

Live Webcasting:

<https://www.youtube.com/@churchillcounty/streams>

If you wish to make public comment, you may provide them at the meeting or via email, no later than 4:30 PM the day before the meeting, to: pam.moore@churchillcountynv.gov and tara.adams@churchillcountynv.gov.

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.**
- II. Action will be taken on all Agenda items, unless otherwise noted.**
- III. The Agenda is a tentative schedule. The Board of County Commissioners may act upon Agenda items in a different order than is stated in this notice – so as to affect the people's business in the most efficient manner possible.**
- IV. In the interest of time, the Board of County Commissioners reserves the right to impose uniform time limits of 3 minutes upon matters devoted to public comment.**
- V. Any statement made by a member of the Board of County Commissioners during the public meeting is absolutely privileged.**
- VI. All persons participating in the meetings are put on notice that an audio and video recording is made of these meetings.**

AGENDA:

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Public Comment.**
4. **Verification of the Posting of the Agenda.**
5. **Consideration and possible action re: Approval of Agenda as submitted or revised.**
6. **Consideration and possible action re: Approval of Minutes of the meeting held on:**
 - A. September 17, 2025.
 - B. October 2, 2025.
7. **Appointments:**
 - A. Consideration and possible action re: Public Administrator's Report through the Third Quarter 2025 and discussion regarding the Public Administrator's Office.
 - B. Consideration and possible action re: Two parcel maps (PC25-1) filed by Ronald L. & Paula Giovanetti for properties located at 399 Sheckler Cut-Off and 5967 Hooper Place, Assessor's Parcel Numbers 008-572-26 & 008-572-25, in the E-1 Zoning District, whereby the Applicant proposes a series of two parcel maps to create four lots.
 - C. Consideration and possible action re: A Reversion to Acreage Application (PC25-10) filed by Austin and Amber Hood for properties located at 642 and 660 Peaceful Way, Assessor's Parcel Numbers 008-391-48 and 008-391-49, whereby the Applicant proposes to merge two lots into one.
 - D. Consideration and possible action re: A Parcel Map Application (PC25-12) filed by Michael Casey, Casey Family Trust, for property located on Trento Lane, Assessor's Parcel Number 007-121-09, consisting of 80.05 acres in the A-10 Zoning District, whereby the Applicant proposes to split the parcel into four lots that will be more than 20.0 acres each.
 - E. Consideration and possible action re: Appointment of Dennis Mills to the Churchill County Planning Commission for a four year term commencing January 1, 2026 through December 31, 2029.
 - F. Consideration and possible action re: Application for continued support funding for Domestic Violence Intervention (DVI), in the amount of \$4,000, for Fiscal Year 2025-26.
 - G. Consideration and possible action re: Approval of a Service Agreement with Empire Power Systems for maintenance of the county-owned and operated generators, in the amount of \$17,230.14.
8. **Letters Received:**
 - A. Letter received from Richard and Sandella Reed regarding the William N. Pennington Life Center's Transportation Program.

9. Old Business:

- A. Consideration and possible action re: Review and approval of the Churchill County Social Services transportation program to be called Churchill Area Regional Transportation, and to authorize the hiring of two Transportation Specialists and one Clerical Specialist up to step three due to experience to start January 5, 2026, with one additional Transportation Specialist approved to hire, should it be determined fiscally viable and necessary.

10. New Business:

- A. Consideration and possible action re: Setting of an Appeal Hearing concerning the Appeal filed by Eric Madrigal of the Planning Commission's denial of a request for an extension of the Temporary Use Permit (TUP427) that was previously granted to Eric Madrigal on September 11, 2024, for property located at 8893 Helens Way, Assessor's Parcel Number 006-031-10, whereby the Applicant is requesting an extension for the Temporary Use Permit for another year.
- B. Consideration and possible action: Adoption of an updated Hiring Delay and Attrition Policy.
- C. Consideration and possible action re: Approval of updated job descriptions, updated job titles, and organization structures for Churchill County Departments as it relates to the compensation study.

11. Consent Items: (Action Items generally not requiring discussion or explanation)

All matters listed under the Consent Agenda are considered routine and may be acted upon by the Board of County Commissioners with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the Consent Agenda, discussed and acted upon separately during this meeting.

- A. Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.
- B. Consideration and possible action re: Review of the State of Nevada, Child and Protective Services 1st Quarter Report for State Fiscal Year 2026.

12. Consider Future Agenda Items.

13. Commissioner and Management Staff Reports.

14. Claims and Payroll Transmittals.

15. Public Comment.

16. Adjournment.

17. Quarterly Jail Inspection:

- A. Pursuant to N.R.S. 211.020, the Commissioners will conduct the Quarterly Jail Inspection at the Churchill County Jail upon the close of meeting to inquire into the security of the jail and treatment and condition of the prisoners.

18. Appendix.

Supporting Documentation

19. Affidavit of Posting:

STATE OF NEVADA)
 : ss.
County of Churchill)

*I, **Pamela D. Moore, Deputy Clerk to the Board**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **25th day of November, 2025, between the hours of 2:00 and 5:00 PM**, at the following locations in Churchill County, Nevada:*

1. Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;
2. The Churchill County Website @ www.churchillcountynv.gov;
3. The State of Nevada Website @ <https://notice.nv.gov/>.



Pamela D. Moore, Deputy Clerk to the Board

Pamela D. Moore, Deputy Clerk to the Board, who was subscribed and sworn to before me this 25th day of November, 2025.



Tara Adams, Deputy Clerk

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact*

USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. Fax: (202)690-7442; or
3. Email: program.intake@usda.gov.

Procedures:

**The schedule of regular meetings of the Board of County Commissioners is provided for by Title 2, Chapter 2.04, of the Churchill County Code.*

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Board of County Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*