



**BOARD OF
COUNTY COMMISSIONERS
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

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Contact Person: Pamela D. Moore,

Deputy Clerk of the Board

E-mail: pam.moore@churchillcountynv.gov

and Crystal Muschetto, Deputy Clerk

crystal.muschetto@churchillcountynv.gov

******NOTICE OF PUBLIC MEETING******

AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Building, Commission Chambers,
155 North Taylor Street, Suite 145, Fallon, Nevada

DATE & TIME: August 20, 2025 at 1:15 PM

TYPE OF MEETING: Regularly Scheduled County Commissioners' Meeting

Live Webcasting:

<https://www.youtube.com/@churchillcounty/streams>

If you wish to make public comment, you may provide them at the meeting or via email, no later than 4:30 PM the day before the meeting, to: pam.moore@churchillcountynv.gov and to: crystal.muschetto@churchillcountynv.gov.

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Board of County Commissioners may act upon Agenda items in a different order than is stated in this notice – so as to affect the people's business in the most efficient manner possible.***
- IV. In the interest of time, the Board of County Commissioners reserves the right to impose uniform time limits of 3 minutes upon matters devoted to public comment.***
- V. Any statement made by a member of the Board of County Commissioners during the public meeting is absolutely privileged.***
- VI. All persons participating in the meetings are put on notice that an audio and video recording is made of these meetings.***

AGENDA:

- 1. Call to Order.**
- 2. Pledge of Allegiance.**
- 3. Public Comment.**
- 4. Verification of the Posting of the Agenda.**
- 5. Consideration and possible action re: Approval of Agenda as submitted or revised.**
- 6. Consideration and possible action re: Approval of Minutes of the meeting held on:**
 - A. June 4, 2025 Special Meeting - County Manager Interviews.
 - B. June 12, 2025 Special Meeting - Offer of Employment for County Manager Position.
- 7. Appointments:**
 - A. Consideration and possible action re: Update of current activities, plans, or actions related to the Bureau of Land Management's Carson City District.
 - B. Consideration and possible action re: Approval of an Agreement between Unite Us and Churchill County Social Services to provide a public-facing resource directory website, for the amount of \$5,000.
 - C. Consideration and possible action re: Approval of an Agreement between Preferred Packaging and Churchill County Social Services to lease OmniSeal packaging equipment for the Life Center, for the amount of \$10,750, per year, for 5 years.
 - D. Consideration and possible action re: Approval of the Southwest Gas Amended and Restated Agreement to Pay 2% of Net Profits Annually.
 - E. Presentation of the Central Nevada Health District Service Report for July 2025.
 - F. Consideration and possible action re: Review and approval of positions, job descriptions, and salaries for the Administrator / Health Officer, Health Services Officer, and Public Health Program Coordinator; and review of updated job descriptions for the Clinical Manager, Public Health Investigator, Environmental Health Specialist I & II, and Public Health Planner to support the new organizational chart for final approval and release for hire.
 - G. Presentational review of the Annual Fallon Community Day event held on August 9, 2025, at the Rafter 3C.
 - H. Consideration and possible action re: Approval of Churchill County Sheriff's Office Deputies Association, Inc. Side Letter Agreements for the Deputies and Sergeants Units.
- 8. Letters Received:**
 - A. Bureau of Land Management's issuance of a Preliminary Environmental

Assessment (EA) for the Callaghan Complex Wild Horse Gather and open public comment through September 3, 2025.

9. New Business:

- A. Consideration and possible action re: Approval and ratification of the Appeal filed regarding the Bureau of Land Management's issuance of the Proposed Grazing Decision for the Lahontan grazing allotment.
- B. Consideration and possible action re: Approval and ratification of the Appeal filed regarding the Bureau of Land Management's issuance of the Proposed Grazing Decision for the Horse Mountain grazing allotment.
- C. Consideration and possible action re: Approval of Revised FY25-26 Pay Tables, Specifically Job Titles with Ranges.

10. Consent Items: (Action Items generally not requiring discussion or explanation)

All matters listed under the Consent Agenda are considered routine and may be acted upon by the Board of County Commissioners with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the Consent Agenda, discussed and acted upon separately during this meeting.

- A. Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.
- B. Consideration and possible action re: CC Communications' Annual State Certification of Support for Eligible Telecommunications Carriers pursuant to 47 C.F.R. § 54.314.
- C. Consideration and possible action re: Notification of Burial Application 4135F3EA0, which was approved July 28, 2025.
- D. Consideration and possible action re: Recorder's Monthly Apportionment Report for July 2025 totaling \$18,734.70 in revenue.
- E. Consideration and possible action re: Building Department's Revenue Report for July 2025 totaling \$47,976.02.
- F. Consideration and possible action re: Approval of the Building Permit Activity Report for July 2025.
- G. Consideration and possible action re: Public Works, Planning & Building Department's Revenue Report for July 2025 showing a total of \$247,645.47 in revenue for the month.
- H. Consideration and possible action re: Sheriff's Civil Report for the month of July 2025 totaling \$5,380.

11. Consider Future Agenda Items.

12. Commissioner and Management Staff Reports.

13. Claims and Payroll Transmittals.

14. Public Comment.

15. Adjournment.

16. Appendix.

Supporting Documentation

17. Affidavit of Posting:

STATE OF NEVADA)
 : ss.
County of Churchill)

*I, **Pamela D. Moore, Deputy Clerk of the Board**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **14th day of August, 2025, between the hours of 2:00 and 5:00 PM**, at the following locations in Churchill County, Nevada:*

- 1. Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;*
- 2. The Churchill County Website @ www.churchillcountynv.gov;*
- 3. The State of Nevada Website @ <https://notice.nv.gov/>.*



Pamela D. Moore, Deputy Clerk of the Board

Pamela D. Moore, Deputy Clerk of the Board, who was subscribed and sworn to before me this 14th day of August, 2025.



Crystal Muschetto, Deputy Clerk

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public*

assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. Fax: (202)690-7442; or
3. Email: program.intake@usda.gov.

Procedures:

*The schedule of regular meetings of the Board of County Commissioners is provided for by Title 2, Chapter 2.04, of the Churchill County Code.

*The public meetings may be conducted according to rules of parliamentary procedure.

*Persons providing public comment will be asked to state their name for the record.

*The Board of County Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.

*All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.