MINUTES OF THE CHURCHILL COUNTY INSURANCE ADVISORY COMMITTEE

155 N. Taylor St., Fallon, NV 89406
April 8, 2025

Call to Order:

The regular meeting of the Insurance Advisory Committee was called to order at 1:30 PM on April 8, 2025.

PRESENT:	Chair Shannon Perez
	Vice Chair Lacie McAfee
	Secretary Jill Manha
	Member Kim Brontsema
	Member Leslie Notestine
	Member Wendy Bullock
ABSENT:	Member Preston Denney

Verification of the posting of the agenda:

It was verified by Jill Manha, Secretary, that the Agenda for this meeting was posted on the 2nd day of April, 2025 between the hours of 10:00 am and 1:00 pm at all of the locations listed on the Agenda, in accordance with NRS 241.

Public Comment:

Chair Shannon Perez asked if there was any public comment but there was none.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Motion made by Leslie Notestine to approve the agenda as submitted, seconded by Lacie McAfee, motion carried unanimously.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- March 11, 2025

Change to approve on minutes for March 11, 2025, Preston's last name is missing an E, Wendy Bullock makes a motion to approve the minutes for March 11, 2025, with corrections, seconded by Leslie Notestine, motion carried unanimously.

B- March 25, 2025

Change to approve on minutes for March 25, 2025, under old business, the payment to should be changed "to" ~ "from" 250, schedule future meeting missing ";" Wendy Bullock makes a motion to approve the minutes for March 25, 2025, with corrections, seconded by Leslie Notestine, motion carried unanimously.

Review of Monthly Status Reports:

Tim Holland from LP Insurance presented he does not have the monthly status reports as of yet.

Old Business:

A- Consideration and possible action re: the 2025-2026 Insurance Renewal of Cigna Medical coverage

Tim Holland from LP Insurance reports that Cigna was requesting late last night (April 7, 2025) documentation for the common ownership between CC Communications and Churchill County. The information was provided immediately by Kim to Tim Holland. Therefore, Cigna has all the documentation and we are approved for the integration of CC Communications with the County plans. Cigna is working on the update for plan designs and providing the proposal to us. Cigna is working on the proposal, plan design changes and will give that to Tim as soon as possible.

B- Consideration and possible action re: proposals/renewal of 2025-2026 Dental and Vision Insurance

Chair Shannon Perez, states that the proposal was already provided to us by Cigna and Superior Vision. She requested that Tim check on that proposal staying the same if the Insurance Committee proposes to insurance with Cigna Dental as the provider or if there will be a change. Tim stated he will have those numbers with the proposal. Tim had requested from Cigna that, if the Committee decides not to switch to a DDS provider, would that have a positive impact on the proposal for the medical costs. Chair Shannon Perez confirmed that CC Communications would be coming to our plan. Tim stated that he believed they would only be coming on the integration of medical. Chair Shannon Perez inquired if CC Communications would be absorbing the costs of their coverage. This would be a great question directed to Legal Counsel Joseph Sanford or Sherry with the Comptroller's office. Kim is going to check with the comptroller and legal counsel. For reporting purposes, we need to separate the cost increase for the county and CC communications. Kim inquired from Tim Holland as to why CC Communications states they are not coming on any other plans than our medical, he provided they wanted to possibly stay with their carrier that provides DDS coverage.

C- Consideration and possible action re: addition of MASA insurance plan at a 100% employee-paid benefit for 2025-2026 FY

MASA will be addressed at the next meeting when proposals are final.

<u>New Business</u>:

A- Consideration and possible action re: Open Enrollment Dates for 2025-2026

Chair Shannon Perez checked with Tim Holland about how open enrollment would proceed. Discussion with the committee if we wish to do passive enrollment or mandatory enrollment. Kim requests mandatory attendance at meetings and passive enrollment for only changes. Tim also added he would like to do a presentation to HR for Employee Navigator. Chair Shannon Perez stated Employee Navigator is used at the city, and how easy it is to confirm at open enrollment time, and how to make changes to any coverage. It provides a clearer description of what costs of extras are to add. Brooke from HR described that HR would control if the enrollment is passive or not. Tim states there is an option for passive enrollment. Chair Shannon Perez describes how easy it is to remove and add dependents, change coverages, and Brooke states that as someone who used it in an HR role, it was very easy to use, and HR can assist with any questions, and it is a simple program to utilize. Kim confirms she wishes for mandatory meetings with passive enrollment between May 1st and May 30. Tim requested Kim send a couple of dates so they could come up with information. The committee discussed open enrollment dates and commissioner approval, and keep open enrollment dates on the next agenda.

B- Consideration and possible action re: other supplemental coverages to consider for FY 2025-2026 as a benefit to county employees.

Chair Shannon Perez asked Tim Holland about any other coverage we could discuss for benefits. Tim Holland provided information about Trustmark, which is a long-term care coverage, which is becoming more difficult to obtain. This is a guarantee issue for groups of more than 100, and he would like to present it to the committee. Minimum amount of enrollment of 10 people on the plan and Tim will provide the information to the committee.

Member Reports:

Chair Shannon Perez requests member reports, there were none.

Consider and schedule future meeting dates (tentatively set for May 20, 2025) and future Agenda items:

The next commissioner meeting that we will meet the cut-off for presentation will be May 1st. The committee will need to have another meeting. Tim states he should have the proposal in a couple of days. As discussed at the last meeting with CC Communications joining the plan, that would change the proposal and be favorable to the county's proposal. Chair Shannon Perez proposed April 22 for a special meeting at 1:30, Kim requested a meeting on April 15 at 1:30 in case we needed to go back for changes to Cigna. The agenda will need to be posted tomorrow if a meeting is set for April 15, which would have been our regular meeting. The Committee decided on April 15, 2025, at 1:30 p.m. All items remain and will be under old business. Tim will have all the proposals. Need to add action item under New Business for changes in county contribution to HSA.

Public Comment:

Chair Shannon Perez asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 1:57 p.m.